

AMVETS

DEPARTMENT OF OHIO



GUIDEBOOK

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Website
www.ohamvets.org

2023-2024 Commander
Pat Rowley

Executive Director
Don McCauley

The AMVETS Guidebook

Dear AMVETS Member,

The Department of Ohio Guidebook should become part of your post records and be made available to your post officers upon request. For your convenience, the information contained within the Guidebook can also be accessed online by going to www.ohamvets.org and clicking on the icon in the "Quick Links" section or under "Resources/Guidebook" from the top menu tabs.

To make the Guidebook more functional and user-friendly, our Vice Commanders, along with the Department Headquarters staff, have worked diligently to enhance the design of the Guidebook and the forms within. You will find individual awards defined, along with the various programs in which every post in the state of Ohio is eligible to participate.

For a prosperous year, we are going to need the help of every AMVET. I know with full cooperation, the Department of Ohio will continue to be the largest Department in the nation. If at any time anyone has any questions, please contact Department Headquarters staff and we will be more than happy to assist you. Changes to the Guidebook will be sent out to Posts as necessary as well as being available on www.ohamvets.org.



Pat Rowley
2023-2024 State Commander

REMINDERS:

All membership and program contests have a deadline of May 15
Individual membership award forms must be requested by May 1 and received by June 1
Post Revalidations are due by July 15
Program reporting deadlines are June 30 and December 31

Commanders Letter

Dear AMVETS Members,

I want to say thanks for the belief in me. I'm looking forward to a great year ahead. Working with our the supporting suborganizations. Ladies Jenny Miracle Turner, Sons Robert White, Sad-sacks, Sam Pierce, Riders Hanna Cruise and our Juniors Hanna Shipley. I'm sure this year is going to be great.

I have a wonderful line of officers. Remember we are your officer's. Anything you need from any of us, we are here to advise and assist you.

My project this year is 1 is to many. It was going to be Commander Jeff Brown's. But due to his untimely passing I feel that I should take it on. I want to ask anyone that can help with this, to please do so. As many of you know, listoomany is our veteran crisis line. It is a 501C ran by the Ohio Department of AMVETS. listoomany is here to answer calls when veterans may be in distress or needing someone to talk to, they assist with housing and anything else that a veteran may need. This initiative is growing and with your support it will continue to make a difference in veterans lives in Ohio and throughout the United States. Let's keep this great program running. This project was near and dear to commander Jeff Brown, and was the chairman of the committee. By supporting you will be keeping Jeff's passion for veteran health and safety alive.

I am looking forward to a great year serving my AMVETS family, and our community. Remember we're a volunteer organization. Let's do our job and get out there and help however possible. Remember Commander Tom Smith's saying one team one goal.

Respectfully,



Pat Rowley
2023-2024 State Commander



A Glimpse Inside AMVETS Ohio Headquarters

Nestled along the outskirts of Columbus, Ohio, you'll find the AMVETS Department of Ohio, serving as the central hub and headquarters for AMVETS members throughout the state. This facility, acquired in [insert year], under the dedicated leadership of Executive Director, Don McCauley, boasts a distinct military-style design, complete with army green carpeting and an exterior featuring a sleek army green flat roof. The Department of Ohio building offers generous accommodations for its members and staff, including three well-appointed conference rooms, a communal entertainment space, over five functional offices, and a convenient kitchenette. Our commitment to this headquarters is unwavering, and we take great pride in its ongoing upkeep and maintenance. We are dedicated to ensuring that this space remains a source of pride and functionality for our valued members and staff, for many years to come.



About AMVETS Department of Ohio

BORN OF WAR

AMVETS was born of war... for the cause of peace. In December of 1944, nine veterans organizations across the nation, made aware of each other by a Collier's magazine article, met in Kansas City, Missouri to form a national organization. They adopted the name "American Veterans of World War II". A newspaperman, trying to fit the name of the veterans organization into a headline, created the abbreviation "AMVETS"; a name which was eventually officially adopted. AMVETS first national convention was held in Chicago in October of 1945.

FEDERAL CHARTER

On July 23, 1947, President Truman signed a bill, passed unanimously by the 80th Congress, to grant a federal charter to AMVETS. By request of AMVETS, the charter was amended in 1950 to open membership to veterans who served during the Korean Conflict, and was amended again in 1966 to open membership to Vietnam veterans. In May, 1984, a charter amendment was again brought before Congress requesting that eligibility be extended to include those who served after May 8, 1975. This bill was passed on May 17, 1984 and subsequently signed into Public Law 98-304 on May 31, 1984 by President Ronald Reagan.

AMVETS DEPARTMENT OF OHIO

AMVETS Department of Ohio was founded on the 14th day of June 1946 and Chartered by National Headquarters on the 10th day of September 1946, John L. Smith signed the charter for the AMVETS Department of Ohio. Carl Freudenberg proudly served the Department of Ohio as our first State Commander from 1945-1946.

PREAMBLE

We, the American Veterans who have served or are serving in the Armed Forces of the United States during and since World War II, fully realizing our responsibilities to our community, to our state, and to our nation, associate ourselves for the following purposes: To uphold and defend the Constitution of the United States, to safeguard the principles of freedom, liberty, and justice for all; to promote the cause of peace and good will among the nations; to maintain inviolate the freedom of our country; to preserve the fundamentals of democracy; to perpetuate the friendship and associations of these veterans; and to dedicate ourselves to the cause of mutual assistance, this by the Grace of God.

Recognition Of AMVETS To Present Claims

Under authority of Section 200 of Public Law 844 of the 74th Congress, the Secretary of Veterans Affairs (VA) has accorded recognition of AMVETS and authorized the same to present claims for benefits under the Veterans Benefit Administration (VBA) and to assist veterans in the prosecution of their claims against the VA.

Section 301 and Section 302 of Public Law 346 of the 78th Congress similarly accords recognition to AMVETS in acting as counsel in the presentation of petitions for review of discharges and for other matters before the US Army and US Navy departments. Section 200 of Public Law 844 of the 74th Congress provides that: "No fee or compensation of whatsoever nature shall be charged veterans or dependents for services rendered in connection with any claims in which the AMVETS (or other recognized organizations) hold Power of Attorney."

Only certain qualified individuals, recognized by the Secretary of Veterans Affairs (VA), as an AMVETS Accredited Representative, National or State Service Officer, are allowed to actually present claims and act on behalf of the claimant in the prosecution of claims.

Before the VA will recognize the AMVETS as a representative of any veteran's claim, it is necessary for the claimant to execute a Power of Attorney in favor of the AMVETS on the VA Form (Appointment of a Service Organization as Claimant Representative). The form should be executed by the claimant at the time he or she requests the recognized service officer to assist in the prosecution of a claim. Only one organization at a time can be recognized as the claimant's representative. Execution of the VA form in favor of another organization cancels all previously appointed representation.

Our service officers believe in SERVICE.

Serving those who served



The significance of AMVETS' impact is indisputably tied to the core pillars of community events, membership gatherings, and veteran outreach. These components not only define AMVETS' identity but also propel its mission to provide essential support and contributions to veterans and the communities they serve. Here's a more detailed exploration of the ways these components shape AMVETS' impact:

Community Engagement

Through community events, AMVETS establishes a strong presence within the local area. By organizing food and toy drives for families and children in need, AMVETS not only addresses immediate needs but also fosters a sense of compassion and solidarity. These initiatives reflect the organization's commitment to giving back and helping those who are most vulnerable.

Volunteerism and Sponsorship

AMVETS goes beyond mere words by actively participating in community betterment. Volunteering time and sponsoring events, such as The Special Olympics, exemplifies AMVETS' dedication to creating positive experiences and opportunities for individuals with unique challenges. This demonstrates the organization's investment in creating an inclusive and supportive environment for all community members.

Connecting with Veterans

AMVETS' connection with both members and nonmember veterans through Post dinners and events like the annual turkey shoot and horseshoe tournament is vital. These gatherings provide spaces for veterans to bond, share stories, and offer mutual support. Such interactions play a significant role in combating isolation and fostering a sense of belonging among veterans.

Community Outreach

The ongoing commitment to community outreach underscores AMVETS' dedication to continuous improvement. By actively engaging with members and nonmembers alike, AMVETS ensures that its efforts remain aligned with the evolving needs of veterans and the broader community. This adaptability contributes to the organization's long-term relevance and impact.

IRS TAX EXEMPT LETTER

Internal Revenue Service

Department of the Treasury

Date: November 28, 2001

PO Box 2508

Cincinnati, OH 45201

American Veterans of World
War II Korea and Vietnam

4647 Forbes Blvd.
Lanham, MD 20706-4356

Person to Contact: Richard Owens 31-11913
Customer Service Representative Toll Free
Telephone Number:
8:00 A.M. to 9:30 P.M. EST 877-829-5500
Fax Number:
513-263-3756
Federal Identification Number: 53-0176836

Dear Sir or Madam:

This is in response to your request for a copy of your organization's group exemption letter.

We issued a determination letter in May 1945, which recognized your organization as exempt from federal income tax under section 501(c)(19) of the Internal Revenue Code.

Based on the information supplied, we also recognized your organization's named subordinates as exempt from federal income tax under section 501(c)(19) of the Internal Revenue Code.

Your organization and each of its subordinates are required to file Form 990, return of Organization Exempt from Income Tax, only if the gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$10 a day, up to a maximum of \$5,000, when a return is filed late, unless there is a reasonable cause for the delay.

Unless specifically excepted, your organization and its subordinates are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid to each of its employees during a calendar year. Your organization and its subordinates are also liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

This determination is based on your organization's representation that at least 75 percent of its members are past or present members of the Armed Forces of the United States defined under section 501(c)(19) of the Code. It is also based on the representation that substantially all of the other members, if any, are individuals who are cadets, or are spouses, widows, or widowers of past or present members of the Armed Forces of the United States or of cadets.

Based on your organization's representation that at least 90 percent of its members are war veterans and that it is organized and operated primarily for purposes consistent with its current status as a war veterans organization, donors can deduct contributions made to or for the use of your organization.

Your organization is not required to file federal income tax returns unless it is subject to the tax on unrelated business income under section 511 of the Code. If an organization is subject to this tax, it must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your organization's present or proposed activities are unrelated trade or business as defined in section 5123 of the Code.

IRS TAX EXEMPT LETTER

Each year, at least 90 days before the end of your organization's annual accounting period, please send these items to the Internal Revenue Service Center at the address shown below:

1. A statement describing any changes during the year in the purposes, character, or method of operation of your organization's subordinates;
2. A list showing the names, mailing addresses (including Postal ZIP Codes), actual addresses if different, and Employer Identification Numbers of subordinates that since the previous report:
 - a. Changed names or addresses;
 - b. Were deleted from the roster; or
 - c. Were added to the roster
3. For subordinates to be added, attach:
 - a. A statement that the information on which the present group exemption letter is based applies to the new subordinates;
 - b. A statement that each has given your organization written authorization to add its name to the roster;
 - c. A list to which the Service previously issued exemption rulings or determination letters;
 - d. The street address of subordinates where the mailing address is a P.O. Box; and
4. If applicable, a statement that the group exemption roster did not change since the previous report.

The above information should be sent to the following address:

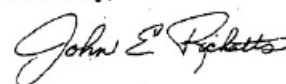
Internal Revenue Service
Center Attn: Entity Control
Unit Ogden, UT 84409

The law requires you to make your organization's annual return available for public inspection without charge for three years after the due date of the return. If your organization had a copy of its application for recognition of exemption on July 15, 1987, it is also required to make available for public inspection a copy of the exempted application, any supporting documents and the exemption letter to any individual who requests such documentation in person or in writing. You can charge only a reasonable fee for reproduction and actual postage costs for the copied materials. The law does not require you to provide copies of public inspection documents that are widely available, such as by posting the on the Internet (World Wide web).

You may be liable for a penalty of \$20 a day for each day you do not make these documents available for public inspection (up to a maximum of \$10,000 in the case of an annual return).

Your organization's Group Exemption Number is 0838.

Sincerely,



John E. Ricketts, Director, TE/GE
Customer Account Services

The background of the slide is a stylized American flag. It features a dark blue field with white stars on the left side, and horizontal stripes of light blue and white on the right side. The stripes are slightly wavy, giving it a sense of movement.

Officers & Appointments



AMVETS DEPARTMENT OF OHIO

2023-2024 STATE EXECUTIVE COMMITTEE



Committee Members

State Commander	Pat Rowley	937-626-1531	prowley@ohamvets.org
Immediate Past Commander	Sara Pierce	937-718-3938	spierce@ohamvets.org
1st Vice Commander	Steve Albery	614-582-1466	salbery@ohamvets.org
2nd Vice Commander	Tom Banyas	330-442-1921	tbanyasjr@gmail.com
3rd Vice Commander	Russell Kosier	419-467-7743	rkosier@ohamvets.org
1st District Commander	Aaron R Cunningham II	513-593-3910	acunningham@ohamvets.org
7th District Commander	Cathy Argyle	740-438-5794	cargyle@ohamvets.org
9th District Commander	Gale Horn	419-519-2607	ghorn@ohamvets.org
12th District Commander	Tim Blevins	614-330-8015	tblevins@ohamvets.org
13th District Commander	Monique George	419-271-3276	mgeorge@ohamvets.org
19th District Commander	John Ruby	330-766-1895	jruby@ohamvets.org
20th District Commander	Jan Hamstead	440-391-6104	jhamstead@ohamvets.org
21st District Commander	Dave Walls	740-818-8070	dwalls@ohamvets.org
Judge Advocate	Tammy Babylon Burgess	304-531-9450	tburgess@ohamvets.org
Finance Officer	Amy C. Myer	614-774-4511	amyer@ohamvets.org

Non-voting Members

Executive Director	Don McCauley	614-431-6990	dmccauley@ohamvets.org
Inspector General	Kevin Seguin	330-261-4562	kseguin@ohamvets.org
Chaplain	Gary Sallade	740-775-0364	gsallade@ohamvets.org
Training Officer	Bobby Swigart	to be provided	bswigart@ohamvets.org



AMVETS DEPARTMENT OF OHIO

2023-2024 ELECTED OFFICERS



State Commander	Pat Rowley	937-626-1531	prowley@ohamvets.org
1st Vice Commander	Steve Albery	614-582-1466	salbery@ohamvets.org
2nd Vice Commander	Tom Banyas	330-442-1921	tbanyasjr@gmail.com
3rd Vice Commander	Russell Kosier	419-467-7743	rkosier@ohamvets.org
Finance Officer	Amy C. Myer	614-774-4511	amyer@ohamvets.org
Judge Advocate	Tammy Babylon Burgess	304-531-9450	tburgess@ohamvets.org
Provost Marshal	Al Manley	Post 1776	amanley@ohamvets.org
Executive Director	Don McCauley	614-431-6990	dmccauley@ohamvets.org
Service Foundatin President	Eric Scherer	419-366-3856	president@amvetsohsf.org
1st District Commander	Aaron R Cunningham II	513-593-3910	acunningham@ohamvets.org
7th District Commander	Cathy Argyle	740-438-5794	cargyle@ohamvets.org
9th District Commander	Gale Horn	419-519-2607	ghorn@ohamvets.org
12th District Commander	Tim Blevins	614-330-8015	tblevins@ohamvets.org
13th District Commander	Monique George	419-271-3276	mgeorge@ohamvets.org
19th District Commander	John Ruby	330-766-1895	jruby@ohamvets.org
20th District Commander	Jan Hamstead	440-391-6104	jhamstead@ohamvets.org
21st District Commander	Dave Walls	740-818-8070	dwalls@ohamvets.org
Judge Advocate	Tammy Babylon Burgess	304-531-9450	tburgess@ohamvets.org
Finance Officer	Amy C. Myer	614-774-4511	amyer@ohamvets.org
N.E.C.	Andy McElrath	440-488-2621	amcelrath@ohamvets.org
Alt N.E.C.	Sara Pierce	937-718-3938	spierce@ohamvets.org
Del. to Nat'l Convention	Sara Pierce	937-718-3938	spierce@ohamvets.org
Alt. Del. to Nat.'l Convention	Nicki George	440-935-3077	mgeorge@ohamvets.org



AMVETS DEPARTMENT OF OHIO

2023-2024 DISTRICT COMMANDERS



1st District Commander	Aaron R Cunningham II	513-593-3910	acunningham@ohamvets.org
7th District Commander	Cathy Argyle	740-438-5794	cargyle@ohamvets.org
9th District Commander	Gale Horn	419-519-2607	ghorn@ohamvets.org
12th District Commander	Tim Blevins	614-330-8015	tblevins@ohamvets.org
13th District Commander	Monique George	419-271-3276	mgeorge@ohamvets.org
19th District Commander	John Ruby	330-766-1895	jruby@ohamvets.org
20th District Commander	Jan Hamstead	440-391-6104	jhamstead@ohamvets.org
21st District Commander	Dave Walls	740-818-8070	dwalls@ohamvets.org



AMVETS DEPARTMENT OF OHIO

2023-2024 FINANCE COMMITTEE



Chairman	Amy C. Myer	614-774-4511	amyer@ohamvets.org
State Commander	Pat Rowley	937-626-1531	prowley@ohamvets.org
Immediate Past Commander	Sara Pierce	937-718-3938	spierce@ohamvets.org
1st Vice Commander	Steve Albery	614-582-1466	salbery@ohamvets.org
2nd Vice Commander	Tom Banyas	330-442-1921	tbanyasjr@gmail.com
3rd Vice Commander	Russell Kosier	419-467-7743	rkosier@ohamvets.org
SEC Chair	Andy McElrath	440-488-2621	amcelrath@ohamvets.org
SEC Chair	JP Brown III	330-518-5536	jpb3@sbcglobal.net
Executive Director	Don McCauley	614-431-6990	dmccauley@ohamvets.org
Service Foundation President	Eric Sherer	419-366-3856	escherer@ohamvets.org



AMVETS

2023-2024 National Officers



Commander	Bill Clark (NC)
1st Vice Commander	Horace Johnson (FL)
2nd Vice Commander	Paul Shipley (PA)
3rd Vice Commander	Sandy Vorhies (OH)
Judge Advocate	James King (IL)
Deputy Judge Advocate	Marty Bugaj (NY)
Finance Officer	Donald Stream (MO)
Provost Marshal	Art Majors (OH)
National Chaplain	Milton Allen (GA)

Visit Nationals's Website at <https://amvets.org/>

1 is Too Many

Chair

Kevin Seguin	Post 45	330-261-4562 kseguin@ohamvets.org
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Vice Chair

Bryan McGown	Post 176	216-200-8762 bmcgown@ohamvets.org
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Committee Members

Valorie Brown, Post 1776	Roger Brown Jr, Post 1776	Kim Williams, Post 21
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Americanism

Chair

Al Manley	Post 1776	740-603-8527 amanley@ohamvets.org
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Vice Chair

Ted Ganda	Post 112	216-476-2155 gooseman408@aol.com
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Committee Members

Mike Pitman, Post 66	Gary Sallade, Post 4	Bob Driftmyer, Post 21
	Eric Scherer, Post 17	

Building Committee

Chair

Don McCauley	Post 5	614-431-6990 dmccauley@ohamvets.org
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Vice Chair

Regis Grimm	Post 1789	937-441-7257 regis.grimm260@gmail.com
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Committee Members

Pat Rowley, Post 99	Sam Pierce, Post 444	Andrew McElrath, Post 112
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Carillion Committee

Chair

Eric Scherer	Post 17	419-366-3856 escherer@ohamvets.org
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Vice Chair

Gary Sallade	Post 4	740-775-0364 coachsal@horizonview.net
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Committee Members

Ted Ganda, Post 112	Sam Pierce, Post 444	John P. Brown III, Post 44
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Constitution and Resolutions Committee

Chair

Tammy Burgess	Post 76	304-531-9450 tburgess@ohamvets.org
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Vice Chair

Merle Pratt	Post 89	614-746-7771 mpratt48@att.net
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Committee Members

Cathy Argyle, Post 1985	Sandy Vorhies, Post 1928	Bobby Swigart, Post 148
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Council of Past Dept Commanders

Sara Pierce

Post 444

937-718-3938
spierce@ohamvets.org

Credentials and Registration Committee

Chair

Cathy Argyle

Post 1985

740-438-5794
cargyle@ohamvets.org

Vice Chair

Debra Crawford

Post 444

937-254-2174
debara2569@yahoo.com

Committee Members

Jan Brown, Post 44

Department Service Officers

Cleveland

Mark Thomas

10701 East Blvd, Suite 1B-411
Cleveland, Ohio 44106

216-791-3800 ext. 64056
Mark.Thomas4@va.gov

Chillicothe

Vacant

17273 State Route 104
Building 31, Room 131
Chillicothe, OH 45601

740-773-1141 ext. 16869

Cincinnati

Jonathan Robinson

3200 Vine St,
VSO Suite Room B149
Cincinnati, OH 45220

513-487-6054

Columbus
Vacant

420 N. James Road,
Room 1A044
Columbus, Ohio 43219

614-388-7342

Dayton
Lawrence A. Newton

4100 W. Third St. Rm 1D-145D
Dayton, OH 45428
Wednesday - Friday

Wright Patterson AFB
Monday & Tuesday

937-268-6511
VA ext. ext. 2965
-Wright Patt. ext. 5803
tnewton@ohamvets.org

Hearing and Grievance Committee

Chair

Sandy Vorhies

Post 1928

614-537-9287
svorhies@ohamvets.org

Vice Chair

Merle Pratt

Post 89

614-746-7771
mpratt48@att.net

Committee Members

Mike Pitman, Post 66

Gary Sallade, Post 27

Tom Banyas, Post 112

Honors and Awards Committee

Chair

Sara Pierce

Post 444

937-718-3938
spierce@ohamvets.org

Vice Chair

Don Lowers

Post 22

440-258-4373
dlowers@ohamvets.org

Committee Members

Mike Pitman, Post 66

Sam Pierce, Post 444

Sandy Vorhies, Post 1928

Inspector General (SEC)

Chair

Kevin Seguin

Post 45

330-261-4562
kseguin@ohamvets.org

Deputy IGs

1st District, Sam Pierce

7th District, VACANT

9th District, Chris Couchot

12th District, Sandy Vorhies

13th District, Chuck Dobrowiski

19th District, JP Brown III

20th District, Ted Makse

21st District, Al Manley

Juniors Committee

Chair

Teddy Kester

Post 44

330-519-4462
tjkester23@gmail.com

Vice Chair

Robert Holland

Post 1985

740-687-1769

Committee Members

Denise Speigle, Post 45

Paul Speigle, Post 45

Legislative Committee

Chair

Merle Pratt

Post 89

614-746-7771
mpratt48@att.net

Vice Chair

Don McCauley

Post 5

614-431-6990
dmccauley@ohamvets.org

Committee Members

Bob Driftmyer, Post 21

Membership Committee

Chair

Steve Albery

Post 1928

614-582-1466
salbery@ohamvets.org

Committee Members

Committee members are 2023-2024 District Commanders, see District Commander list on the following pages.

Ohio Veterans Hall of Fame Representative

Gary Sallade

Post 4

740-775-0364
coachsal@horizonview.net

Ohio War Orphans Scholarship Fund Rep

Sandy Vorhies

Post 1928

614-537-9287
sandyvorhies@gmail.com

Programs Committee

Chair

Russell Kosier

Post 54

419-467-7743
rkosier@ohamvets.org

Committee Members

Committee members are 2023-2024 District Commanders, see District Commander list on the following pages.

Public Relations Committee

Chair

Don McCauley	Post 5	614-431-6990 dmccauley@ohamvets.org
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Vice Chair

Jessica Steele	AMVETS Dept. of OH Staff	614-396-6903 jsteele@ohamvets.org
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POW/MIA Committee

Chair

Ted Ganda	Post 112	216-476-2155 gooseman408@aol.com
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Vice Chair

Jane “Lori” Stone	Post 112	330-793-2628 stonejl1@yahoo.com
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Committee Members

Eric Scherer, Post 17	Andrew McElrath, Post 112	Tom Banyas, Post 112
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ROTC Committee

Chair

JP Brown III	Post 44	330-518-5536 jpb3@sbcglobal.net
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Vice Chair

Teddy Kester	Post 44	330-519-4462 tjkester23@gmail.com
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Special Olympics Committee

Chair

Russell Kosier	Post 54	419-467-7743 rkosier@ohamvets.org
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Vice Chair

Don McCauley	Post 5	614-431-6990 dmccauley@ohamvets.org
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VAVS/Veterans Welfare Committee

Chair

Tom Banyas	Post 112	330-442-1921 tbanyasjr@gmail.com
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Vice Chair

VACANT

Committee Members

Jane “Lori” Stone, Post 112	Frank Bolen, Post 2000	JP Brown III, Post 44
Donald Kuether, Post 66		

VAVS Chillicothe Representative

Cheryl Finney	Post 1985	cdfinney5@yahoo.com 740-870-7464
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VAVS Cincinnati Representative

Aaron Cunningham	Post 71	513-593-3910 acunningham@ohamvets.org
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Deputy

Pat Rowley	Post 99	937-626-1531 prowley@ohamvets.org
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VAVS Cleveland Representative

JP Brown III	Post 44	330-518-5536 jpb3@sbcglobal.net
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Deputy

Jane "Lori" Stone	Post 112	330-793-2628 stonejl1@yahoo.com
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Ted Ganda	Post 112	216-476-2155 gooseman408@aol.com
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VAVS Columbus Representative

Lawrence Badzinski	Post 89	614-323-8093 lynnsue45@aol.com
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Deputy

Frank Bolen	Post 2000	614-861-7419 Bolen.Frank@ymail.com
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James T. Carr	Post 0000	740-927-4277 ecarr9972@yahoo.com
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VAVS Dayton Representative

Dave Nill	Post 444	937-266-6922 medwaydave@gmail.com
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VAVS OVH Georgetown Representative

Aaron Cunningham	Post 71	513-593-3910 acunningham@ohamvets.org
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Deputy

Pat Rowley	Post 99	937-626-1531 prowley@ohamvets.org
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VAVS OVH Sandusky Representative

Eric Scherer	Post 17	419-366-3856 escherer@ohamvets.org
Deputy		
Rance Snyder	Post 22	tomh48@columbus.rr.com
Thomas Heinle	Post 27	740-927-4277 ecarr9972@yahoo.com

Women Veterans Committee

Chair		
Cathy Argyle	Post 1985	740-438-5794 cargyle@ohamvets.org
Vice Chair		
Sandy Vorhies	Post 1928	614-537-9287 sandravorhies@yahoo.com
Committee Members		
Kim Williams, Post 21		Monique George, Post 32

Other Appointments

Chaplain (SEC)

Gary Sallade	Post 4	740-775-0364 coachsal@horizonview.net
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Training Officer (SEC)

Bobby Swigart	Post 148	937-543-1572 bswigart@ohamvets.org
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Auxiliary Liaison

Lee Ann Christopher	Post 464	937-307-0649 lachristopher1096@gmail.com
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Riders Liaison

Al Manley	Post 1776	740-603-8527 amanley@ohamvets.org
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Sons Liaison

Sandy Vorhies	Post 1928	614-537-9287 svorhies@ohamvets.org
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ODVS Advisory Committee

Don McCauley	Post 5	614-431-6990 dmccauley@ohamvets.org
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Other Appointments

State Bowling Tournament

Natasha Mastel	Post 1985	614-767-9352 ncmathias@gmail.com
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State Family Picnic

Sam Pierce	Post 444	937-718-3938 sammymeboy@live.com
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Golf Tournament

Lawrence Badzinski	Post 89	614-323-8093 lynnsue45@aol.com
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Pool Tournament

Bill Jenks	Post 24	937-270-2190 billjenks7@aol.com
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Turkey Shoot

Steve Albery	1928	614-582-1466 salbery@ohamvets.org
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Corn Hole Tournament

VACANT



AMVETS DEPARTMENT OF OHIO

PAST DEPARTMENT COMMANDERS



Updated 1 July 2023

* = Deceased

1945-46 Carl Freudenberg*
1946-47 Fred J. Milligan*
1947-48 Fred McCaslin*
1948-49 Frederick D. Stanton*
1949-50 Robert Jefferson*
1950 William J. Carlin*
1950-51 John L. Smith*
1951-53 Fred J. Tonnemacher*
1953-54 Stuart J. Satullo*
1954-55 Vern Dexter*
1955-56 Richard C. Price*
1956-57 Edgar L. Williams*
1957-58 Dale R. Otto*
1958-60 E. Richard Sherman*
1960-61 Michael Stanton*
1961-62 John LaFane*
1962-63 Paul C. Welsh*
1963-65 Dale Livingston*
1965-66 Wallace Sarto*
1966-68 Paul E. Kimes*
1968-70 Joseph R. Koralewski*
1970-71 Harry Travis*
1971-72 Harry Buttelwerth
1972-74 James L. Singler*
1974-75 Ralph T. Fisher*
1975-76 William R. Nelson*
1976-77 Raymond L. Hess*
1977-78 Robert L. Wilbraham*
1978-79 David F. Workman
1979-80 Joseph T. Piening
1980-81 Gilbert E. Adkins*
1981-82 William E. Brown*
1982-83 Lowell Harshbarger*
1983-84 Gerald Montgomery
1984 George Ondick

1984-86 Albert G. McCrory*
1986-87 George Box*
1987-88 Austin M. Wilson*
1988-89 Fred W. Large
1989-90 Paul F. Harlow*
1990-91 Robert L. Hurtt*
1991-92 Carl Maple*
1992-93 Joseph C. Vandengoorbergh*
1993-94 Pierce Klinefelter*
1994-95 Arthur Griffith*
1995-96 Billy Justice
1996-97 Thomas Shoaf*
1997 Tom Lipps*
1997-99 William A. Boettcher
1999-00 Robert D. King
2000-01 Michael A. Michalski
2001-02 Bert Harbin*
2002-03 John P. Brown III
2003-04 Delmer J. Click*
2004-05 Samuel R. Pierce
2005-06 Clay E. Dailey*
2006-07 Lawrence R. Uebbing, Jr.
2007 Ralph Riddle
2007-09 Richard A. Piscione
2009-10 Merle Pratt
2010-11 William A. Noltner, Jr.
2011-12 James A. Graham
2012-14 Sandra Vorhies
2014-15 Thomas A. Smith, Sr.
2015-16 Mike Pitman
2016-17 Eric Scherer
2017-2018 Clif Ketron
2018-2019 Don Lowers
2019-2021 Andrew McElrath
2021-2023 Sara Pierce



AMVETS DEPARTMENT OF OHIO STATE HEADQUARTERS STAFF



Below, you'll find our devoted team members from The AMVETS Department of Ohio. We take great pride in our diligent staff, all of whom are deeply committed to serving the veteran community and furthering the AMVETS mission. Whether you have inquiries, require assistance, or simply wish to connect, please don't hesitate to contact any one of us. We are here to serve YOU.



Executive Director, Don McCauley

(614) 431-6990 ext. 101

dmccauley@ohamvets.org



Admin Support/Membership, Tracy Suttle

(614) 431-6990 ext. 100

tsuttle@ohamvets.org



Communications Manager, Jessica Steele

(614) 431-6990 ext. 105

jsteele@ohamvets.org



AMVETS DEPARTMENT OF OHIO STATE HEADQUARTERS STAFF



DSO Cincinnati, Jonathan Robinson

office: 513-861-3100 ext.
jrobinson@ohamvets.org

Cincinnati VA Medical Center
3200 Vine St,
VSO Suite Room B149
Cincinnati, OH 45220

DSO Cleveland, Mark Thomas

office: 216-791-3800 ext 64056
Mark.Thomas4@va.gov

Louis B. Stokes VA Medical Center
Wade Park Campus
10701 East Blvd, Suite 1B-411
Cleveland, Ohio 44106

DSO Columbus, Vacant

Chalmers P. Wylie Ambulatory
Care Center
420 N. James Road, Room 1A044
Columbus, Ohio 43219

DSO Chillicothe, Vacant


Chillicothe VA Campus
17273 State Route 104
Building 31, Room 131
Chillicothe, OH 45601

DSO Dayton, Tony Newton

937-268-6511 ext. 2965
Lawrence.Newton@va.gov

Dayton VA Medical Center
4100 W. Third St. Rm 1D-145D
Dayton, OH 45428
Wednesday - Friday

Wright Patterson AFB
Monday & Tuesday
937-268-6511 ext. 5803

The background of the entire image is a stylized American flag. It features a blue field with white stars on the left side and horizontal stripes of white and light beige on the right side. The flag appears to be waving or draped.

Post and District Revalidation Forms

Post Revalidation Form

1. Post elections are to be held between May 1 and June 30 each year.
2. Post Revalidation paperwork should be filled out upon completion of Post elections and sent to Department Head-quarters. (Always keep a copy for Post records.)
 - a. If manually filled out, print clearly. Every area of the form should be complete. The provided information is used to compile our Department Guidebook. The “Renewal Contact” and “Dues Amounts” are used for the renewal notices mailed to your members by National.
 - b. All officers’ positions should be filled, with the exception of Trustees if the Post does not have a Post home. Please be sure to provide the member ID# for each officer.
 - c. Post Revalidations are due to Department Headquarters no later than July 15.
 - d. Department Headquarters will file a paper and digital copy of your revalidation, and email the digital copy to National for you.
 - e. The Post Revalidation form can be found under the “Forms” section of www.ohamvets.org.
3. Complete the National Quality Post Recognition Form. The information you provide is compiled by the National Pro-grams Development department to determine how the organization can help promote old programs and develop new ones.
4. If the Post has a Post Home, they must furnish the Department Headquarters with a copy of the Post Certificate of Insurance (Acord25) covering the liability for the Post home.
 - a. The Acord25 must name both the AMVETS Department of Ohio and AMVETS National Headquarters as additionally insured.
 - b. Call your insurance agent and they will send an Acord25 to both Department and National Headquarters.
 - c. Post Revalidations are due to Department Headquarters no later than July 15.
 - d. Department Headquarters will file a paper and digital copy of your revalidation, and email the digital copy to National for you.
 - e. The Post Revalidation form can be found under the “Forms” section of www.ohamvets.org.
 - f. If you revalidate online through National’s website (www.amvets.org), you will still need to send a printed and signed copy of that revalidation page (along with an attached list of all Post officers) to Department Headquarters no later than July 15.

Post Revalidation Form

5. If the Post serves any alcoholic beverages, the Post must provide AMVETS Department Headquarters with a Liquor Liability policy for no less than \$500,000.
 - a. AMVETS Department of Ohio must be listed as additionally insured.
 - b. Call your insurance agent and they will send an Acord25 to Department
6. File the Internal Revenue Service Form 990 for the Post fiscal year. You are not required to furnish a copy to the Department Headquarters, but must file to maintain tax exempt status.
7. Be paid up in all accounts with National and Department Headquarters.
8. Maintain a minimum of ten (10) members in good standing.
9. Make sure your Articles of Incorporation are current through the Secretary of State's office.

Department of Ohio Post Revalidation Form

[Reset Form](#)

Page 1: Revalidation

Page 2: Officers Form

Page 3: Quality Post Form

Page 4: Department Form



Revalidation Year: _____

AMVETS Department of Ohio Headquarters
960 Checkrein Avenue Columbus, OH 43229
Phone: (614) 431-6990 Fax: (614) 431-6991
Email: admin@ohamvets.org

Post: _____ District: _____

County: _____

PLEASE TYPE OR PRINT LEGIBLY all applicable information on this form. Fax, email or mail a copy to the Department and National Headquarters. **Completed form must be received** by both Headquarters **before 15 JULY ANNUALLY**.

PRIMARY CONTACT-Post Mailing Address

Primary Contact: _____ Phone: _____

E-mail: _____

Post or Primary Mailing Address: _____

City, State and Zip: _____

RENEWAL CONTACT

Send Renewals to: _____ Phone: _____

Address: _____

City, State, Zip: _____

E-mail Confirmation Contact: _____

POST MEETING INFORMATION

Meeting days and times: _____ ☐ Meeting Address Phone Number: _____

Trustee: _____ Address: _____ City: _____ State: _____ Zip: _____

E-Board: _____ Post Web-site: _____ Post E-mail: _____

General: _____ *****All Posts are required to file with the IRS yearly in order to maintain tax-exempt status*****

990 file date: _____	EIN Number (IRS): _____	Fiscal Year: _____ - _____
* Dues amount <u>must</u> be filled in, *Post Portion of Dues only (INVOICES WILL BE CALCULATED USING POST PORTION+NTL+DEPT)		
* Annual Dues: Portion of Dues retained at Post: _____ (minimum allowed \$0.00) Post Portion: _____		* Life Dues: Portion of Dues retained at Post: _____ (minimum allowed \$62.50) Post Portion: _____

Check one (per National Bylaws, Article VII):

- ☐ No Post home
- ☐ Facility owned or leased for meetings requires \$300,000 Liability Insurance.
- ☐ Facility with clubroom (requires Articles of Incorporation, State Certificate of Corporate Good Standing, \$500,000 liability Insurance and a Liquor liability policy with current Acord25 on file at National & Department Headquarters)
- ☐ **Post Constitution & Bylaws** have been reviewed, but not amended.
- ☐ **Post Constitution & Bylaws** have been amended within the past year and approved by the Department JA

POST REVALIDATION CERTIFICATION

I certify that AMVETS Post # _____ complies with all local, state and federal laws and statutes in the operation of the Post and its facilities, has a minimum of 10 members in good standing, is fully paid up in all Post accounts with National Headquarters and has complied with all revalidation requirements of the National Constitution, Article X.

Date: _____ Signature & Title of Certifying Post Official: _____

Officers Form

Please check up to 4 Post leaders you would like provided with on-line access to the national membership database (*typically they are the Commander, 1st Vice, Adjutant, and Renewal Contact*). Then, immediately After elections, mail, fax or email your revalidation forms to the National and Department headquarters.

Commander: _____ Member Number: _____	Address: _____ Email: _____	<input type="checkbox"/> On-line Access requested (<i>must have email</i>) Phone: _____
1st Vice: _____ Member Number: _____	Address: _____ Email: _____	<input type="checkbox"/> On-line Access requested (<i>must have email</i>) Phone: _____
2nd Vice: _____ Member Number: _____	Address: _____ Email: _____	<input type="checkbox"/> On-line Access requested (<i>must have email</i>) Phone: _____
3rd Vice: _____ Member Number: _____	Address: _____ Email: _____	<input type="checkbox"/> On-line Access requested (<i>must have email</i>) Phone: _____
Adjutant: _____ Member Number: _____	Address: _____ Email: _____	<input type="checkbox"/> On-line Access requested (<i>must have email</i>) Phone: _____
Public Relations Officer: _____ Member Number: _____	Address: _____ Email: _____	<input type="checkbox"/> On-line Access requested (<i>must have email</i>) Phone: _____
Finance Officer: _____ Member Number: _____	Address: _____ Email: _____	<input type="checkbox"/> On-line Access requested (<i>must have email</i>) Phone: _____
SEC Representative: _____ Member Number: _____	Address: _____ Email: _____	<input type="checkbox"/> On-line Access requested (<i>must have email</i>) Phone: _____

Officers Certification

I certify that the officers of _____ have been duly installed and they have read and subscribe to the AMVETS oath of office.

Date: _____ Installing Officer: _____

Notes: As soon as your elections are concluded (May 1 - June 30th), fill out this form and send to Department Headquarters by mail; 961 Checkrein Avenue Columbus, OH 43229, fax to (614) 431-6991, or email to admin@ohamvets.org). Completed forms must be received by July 15. If you revalidate on-line you must also send a filled out copy of this form to Department Headquarters. We will not accept a printed copy of the on-line revalidation alone. We need this signed form for our records.



QUALITY POST & QUALITY DEPARTMENT DISTINCTION AWARD

INSTRUCTIONS TO APPLY

Quality Posts & Departments = Membership Retention

Throughout the year, AMVETS members work diligently to obtain and retain members, provide services to veterans and their communities.

As a result of this effort, AMVETS Programs Department makes available to its Posts and Departments the opportunity to show off their activities, both membership and programs related.

AMVETS National Programs Department has implemented an online process for the Posts and Departments to apply for this distinction.

The process is easy; just answer the questions and receive an autoscore (grading is shown on application), which will help determine whether your post or department is Quality. The AMVETS National Programs Department will verify all information submitted.

Just go to www.amvets.org/qualityposts webpage and click on

APPLY ONLINE

to take you to the application site.

Direct questions to Programs@amvets.org with 'Quality Award' in the subject line.



hio

Department of Ohio Required Revalidation Information and Forms

Post: _____ Post City: _____ **This section required by all posts**

☐

Paper

☐

Building

☐

Canteen

- Board of Trustees Chair: _____

Chair Phone: _____ Chair Email Address: _____

- ☐ Certificate of Continued Existence Expiration Date: _____ *(renews every five years)*
- ☐ Acord25 for General Liability Insurance Policy *(Copy must be on file at Department and National Headquarters with both as additional insured)*
- ☐ Acord25 for Liquor liability Insurance Policy *(Copy must be on file at Department and National Headquarters with both as additional insured)*
- ☐ Copy of Form 990 *(page one only)* Or ☐ Copy of Form 8868 - 6 month extension *(990 must be sent to HQ once filed)*

990's must be filed by the 15th day of the 5th month after post fiscal year end.

☐

Bingo License - Expiration Date: _____

☐

Liquor License - Expiration Date: _____

☐

Registered as Charity with Attorney General Office - Year Filed: _____

Trustee 1: _____ Member Number: _____	Address: _____ _____	Phone: _____ Email: _____
Trustee 2: _____ Member Number: _____	Address: _____ _____	Phone: _____ Email: _____
Trustee 3: _____ Member Number: _____	Address: _____ _____	Phone: _____ Email: _____

All posts are required by the National Constitution and By-Laws to be incorporated, maintain their corporate Good Standing, provide both the National and Department headquarters with an Acord25 showing the proper coverage for their post and proof that their annual 990 has been filed.

Any post not meeting the requirements of the boxes above with the red borders *(Certificate of good standing, Acord25 and 990)* will not be reported to the Attorney General as a post in good standing with the organization.



AMVETS Department of Ohio

District Revalidation Form

District #:

YEAR

District Contact Information

[Reset Form](#)

District Contact: _____ Phone: _____

Email: _____

Address: _____

City: _____ State: _____ Zip: _____

District Meeting Dates

Date: _____	Post: _____	Date: _____	Post: _____	Date: _____	Post: _____
Date: _____	Post: _____	Date: _____	Post: _____	Date: _____	Post: _____

Administrative

Date 990 Filed: _____ EIN Number (IRS): _____

(N/A if not applicable)

(Leave Blank if District uses Department #)

☐ Copy of 990 front page attached. *(This is required if the District has its own EIN#)*

Annual Dues Charged per post _____

Certificate of Continued Existence Expiration Date: _____

(Note: All Districts with an assigned EIN are required to file with the IRS yearly in order to maintain tax-exempt status.)

I certify that AMVETS District # _____ complies with all AMVETS constitutional requirements, as well as all local, state and federal laws and statutes.

Date: _____ Signature of District Officer: _____

Title: _____

The completed Revalidation form must be received by July 15.

District Officers Form

The officers with access to the membership database are Commander, 1st Vice and Adjutant. Once this completed form is received a request for access will be emailed to National Headquarters.

Commander: Member #	Email: 	Phone: Post:
1 st Vice: Member #	Email: 	Phone: Post:
2 nd Vice Member #	Email: 	Phone: Post:
3 rd Vice Member #	Email: 	Phone: Post:
Finance Officer: Member #	Email: 	Phone: Post:
Adjutant: Member #	Email: 	Phone: Post:
Judge Advocate: Member #	Email: 	Phone: Post:
Provost Marshall: Member #	Email: 	Phone: Post:

District Officers Certification

I certify that the officers of District # _____ of the AMVETS Department of Ohio have been duly installed, they have all read and subscribe to the AMVETS oath of Office.

Date: _____ Installing Officer: _____

(Note: As soon as your elections are concluded, fill out this form and send to State Headquarters by mail (Attn: Membership 960 Checkrein Avenue Columbus, OH, 43229), fax (to 614-431-6991), or email (to admin@ohamvets.org).

The background of the entire image is a stylized American flag. It features a dark blue field with white stars on the left side, and horizontal stripes of light blue and white on the right side. The stripes and stars are slightly wavy, giving the impression of a flag blowing in the wind.

Membership

Processing Membership on Paper

Membership Eligibility

- Any person who served or is currently serving in the Armed Forces of the United States of America at any time after September 15, 1940 is eligible for regular membership in AMVETS provided such service, when terminated by discharge or release from active duty, be by honorable discharge, honorable separation or general discharge under honorable conditions.
- Any American citizen, as an American citizen, who served in the Armed Forces of an allied nation of the United States at any time after September 15, 1940 and before May 8, 1975 is eligible for regular membership in AMVETS, provided such service—when terminated by discharge or release from active duty—is by honorable discharge or honorable separation.
- No person who is a member of, or who advocates the principles of any organization believing in, or working for the overthrow of the United States Government by force, and no American citizen or permanent resident alien in the United States, one of its territories, possessions or the District of Columbia, who refuses to uphold and defend the Constitution of the United States shall be privileged to become, or continue to be, a member of this organization.
- All United States Reservists and National Guardsmen who are now serving, or have been honorably discharged since September 15, 1940 are eligible for regular membership in AMVETS, provided such service - when terminated by discharge or release from active duty - is by honorable discharge or honorable separation.

Membership Options

- Member-at-Large: An eligible veteran may join AMVETS as a Member-at-Large of the AMVETS department without affiliating with a local Post. Departments issue the membership cards for Members- at-Large and determine the amount of dues.
- Life Member: An eligible veteran may become a Life Member of AMVETS. As a life member, you would not be asked to pay any membership dues at any time in the future. Dues are transmitted to the Department Headquarters with Life Membership Transmittal Forms, but the life membership cards are produced by National.
- National Charter Member: National Charter members are those who were affiliated with the organization during the years that AMVETS worked for and acquired its National Charter. They were members prior to December 31, 1947, and have maintained continuous membership. If ever dropped from the membership rolls, they lose their National Charter designation. Annual and life member cards are specially marked National Charter Member.
- Current Military Personnel: By becoming an AMVET while still on active duty, the service member will have all the benefits of membership now. To obtain the names of personnel in their area now serving in the Armed Forces, Posts may go to the local or county veteran's agent. Records available there would not contain the current address of the serviceman, but this could be obtained from his/her parent or spouse.

Processing Membership on Paper

Life Memberships

- Life members pay their dues once, and will never be asked to pay dues again.
- The cost of a life membership is on a sliding scale, 55 years and under is \$500, 56-65 years is \$400, and 66 years and older is \$300.
- Life memberships are initiated at the Post level by using a Life Member Transmittal Form. Please fill the form out completely and legibly. Do not list any life member on the Dues & Remittance form.
- Send the Life Member Transmittal Form and a check to AMVETS Department of Ohio to be processed.
- A life member may purchase a gold life card through AMVETS National Headquarters at any time. A special form will need to be submitted for a gold card.

Annual Memberships

Annual members pay their dues for the membership year (Sep 1 - Aug 31).

New: Have the member fill out an application in its entirety. After determining their eligibility and they have been accepted as a member, complete a 4-part temporary membership card. Fill in all the information they have provided, the more accurate a member's data is, the better.

- The card is made in 4-part carbon copy: 1 - Member's card, 2 - National copy (white), 3 - Department copy (yellow), and 4 - Post copy (pink).
- Please write legibly, the information provided on the card will be used for the roster.
- The new member can expect their plastic card to arrive from National in the mail after 30-60 days

Renewal: National Headquarters generates pre-printed membership cards for each annual member that was paid for the previous year.

Submitting: When submitting dues for annual members, a Dues & Remittance Form as well as a Dues Recap Form is re-quired. The Department and National copies of the new member cards must be mailed with the rest of the forms in the membership submission.

Dues and Remittance Form

- Each member, whether they are new or a renewal, is to be listed on this form.
- Member ID#s should be listed with all renewals.
- If a member's information (address, phone number, last name, etc.) has changed, write the updated information beneath their name and member ID# in the space provided.
- Retain Post copies of all forms submitted to Department.

Processing Membership on Paper

Dues Recap Form

- Fill in the appropriate spaces with the number of renewals, new members, and life members your check is intending to pay for.

Dues Amount

- National: \$15
- Department: \$10
- Post: Whatever amount you decided when filling out the Post Revalidation Form. This portion of the dues stays at the Post, so you will only be sending \$25 per member.

Replacement Cards

Annual or Life Members should use a Replacement Card Form and send it to Department along with \$5. Be sure to include a Dues Recap Form.

Transfers

Any member of AMVETS in good standing may change his/her membership from one Post and Department to another with the approval of both Posts and if applicable, both Departments concerned, without repaying current annual dues.

Completely fill out a Transfer Form and mail it to Department Headquarters. Life Members who transfer and wish to replace their membership card with one indicating their new Post number must fill out the Replacement Card Form and remit \$5 for the card.

NOTE: In order to qualify as a Delegate or Alternate Delegate at a National Convention, an AMVETS member must be a member of the Post to which he/she has transferred to, for at least six (6) months prior to the Convention.

Deceased Members

If a member of your Post passes away, please notify Department Headquarters immediately, utilizing the Deceased Member Notification Form. Memorial Certificates for presentation to the deceased member's family can be obtained through National Headquarters. Do not hold deceased members until the end of the year, it is not fair to the family.

All forms can be found on our Department website at www.ohamvets.org under the "Resources" and "Department Forms" tab.

Processing Membership Online

Life Memberships

Life members pay their dues once, and will never be asked to pay dues again.

- Log in to www.amvets.org/member_center
 - Click the “Dept/Post Join” tab on the left
 - Fill out all required fields (name, address, birthday, phone number, email address) and click continue
 - Fill out branch of service, month/year (XX/XXXX) entered and exited service, and click continue
 - Select Life Member from the drop down box labeled “Member Package”, and be sure your Post number is selected
 - Click “Add Membership”
 - Click the “Post/Dept Payment” tab on the left
 - Click “Retrieve open invoices for all members”
 - Find the name of the Life Member you just added, and check the box next to their name
 - Go to the top of the page and click “Recalculate Totals”
 - Enter credit/debit card information and click “Apply Payments”
- Important: only click “Apply Payments” once to avoid duplicate payments

Annual Memberships

Annual members pay their dues for the membership year (Sep 1 - Aug 31).

New:

- Log in to www.amvets.org/member_center
 - Click the “Dept/Post Join” tab on the left
 - Fill out all required fields (name, address, birthday, phone number, email address) and click continue
 - Fill out branch of service, month/year (XX/XXXX) entered and exited service, and click continue
 - Select Annual 1-Year from the drop down box labeled “Member Package”, and make sure your Post no. is selected
 - Click “Add Membership”
 - Click the “Post/Dept Payment” tab on the left
 - Click “Retrieve open invoices for all members”
 - Find the name of the Annual Member you just added, and check the box next to their name
 - Go to the top of the page and click “Recalculate Totals”
 - Enter credit/debit card information and click “Apply Payments”
- Important: only click “Apply Payments” once to avoid duplicate payments

Processing Membership Online

Renewal:

- Log in to www.amvets.org/member_center
 - Click the “Post/Dept Payment” tab on the left
 - Click “Retrieve open invoices for all members”
 - Find the name of the members you would like to pay for, and check the box next to their names
 - Go to the top of the page and click “Recalculate Totals”
 - Enter credit/debit card information and click “Apply Payments”
- Important: only click “Apply Payments” once to avoid duplicate payments

Replacement Cards

- Annual or Life Members should log into www.amvets.org
- Click on the “My Shopping Cart” tab on the left
- Select the membership card that you would like to purchase and add it to your cart

Update Member Information

- Log onto amvets.org
- Click on the blue word “Edit” just above the member’s name
- Edit necessary information and click save

Update Member Information

- Any member of AMVETS in good standing may change his/her membership from one Post and Department to another with the approval of both Posts and if applicable, both Departments concerned, without repaying current annual dues.
- A member can send an email to the Post Commander/Adjutant of the Post they would like to leave, asking permission. If the Commander/Adjutant approves, they should forward the email on to the Post Commander/Adjutant of the Post the member wishes to be a part of. If that Commander/Adjutant approves, they should forward the entire email chain to Department Headquarters, so Department approval (along with the entire email chain showing both Posts’ approval) can be sent to National.
- Life Members who transfer and wish to replace their membership card with one indicating their new Post number must fill out the Replacement Card Form and remit \$5 for the card.

Deceased Members

If a member of your Post passes away, please notify Department Headquarters immediately via email.

****Member benefits can be found at <https://www.amvets.org/member-benefits>***

AMVETS Membership Application

Yes, I want to join AMVETS! I certify that I meet the membership requirements—

I am serving or have honorably served in the U.S. Armed Forces (Active, Guard or Reserve) after September 15, 1940. There are two member types you can become, Annual - \$30.00 or Life - 55 years and under \$500, 56-65 years \$400, 66 years and older \$300

Membership Type: ☐ MAL Annual ☐ Life

Name: _____

Address: _____

City: _____

State: _____ **ZIP Code:** _____

Gender: ☐ Male ☐ Female

E-mail Address: _____

Home Phone: _____

Date of Birth: _____

Branch of Service: _____

Date Entered Service: _____

Date of Discharge: _____

Type of Discharge: _____

Signature: _____

Date: _____

** A national minimum amount that many vary from state to state or from post to post.*

Members must be prepared to provide proof of military service.



DUES REMITTANCE FORM ANNUALS ONLY

SUBMITTED BY		
DEPARTMENT Ohio	POST #	DATE:
NAME:		
Address:		
City, State, ZIP:		
Phone #:		

POST RECAP	
CHECK #:	
AMOUNT	
NEW MEMBER:	
RENEWAL	
TOTAL	

DEPARTMENT REVIEW	
INITIALS	DATE
AMOUNT RECEIVED	
AMOUNT DUE	
+ / -	

**Reminder: The above information is who will receive Membership Card(s)*

MEMBERSHIP PROCESSING INSTRUCTIONS

*For Renewals: Type or legibly Print Name, Member's Number

*New Members: Type or legibly Print Name, Address, Phone #, E-mail
Address, DOB,

Branch of Service, Dates of Service, Spouse and Sponsor in boxes below.

FORWARD DUES IMMEDIATELY TO DEPARTMENT HEADQUARTERS:

ONE CHECK MADE OUT TO AMVETS DEPT. (\$25.00 for each annual or renewal). Send everything to: AMVETS Dept. of Ohio, 960 Checkrein Ave., Columbus Ohio 43229

RENEWAL Member's ID# Members Name: Any address change. Phone #. Email. etc....	RENEWAL Member's ID# Members Name: Any address change. Phone #. Email. etc....
RENEWAL Member's ID# Members Name: Any address change. Phone #. Email. etc....	RENEWAL Member's ID# Members Name: Any address change. Phone #. Email. etc....
RENEWAL Member's ID# Members Name: Any address change. Phone #. Email. etc....	RENEWAL Member's ID# Members Name: Any address change. Phone #. Email. etc....
RENEWAL Member's ID# Members Name: Any address change. Phone #. Email. etc....	RENEWAL Member's ID# Members Name: Any address change. Phone #. Email. etc....



AMVETS Department of Ohio Headquarters
960 Checkrein Avenue
Columbus, OH 43229-1107
(614) 431-69990
LIFE MEMBERSHIP TRANSMITTAL FORM

1. Complete this Life Membership Transmittal Form *(retain copy for your post)*.
2. Submit a check or money order for dues and this completed form to the Department Headquarters
 - * Age 55 years and under is \$500 (National receives \$250, the Department receives \$125, and the Post retains the balance). Remittance amount \$375
 - * Age 56 – 65 is \$400 (National receives \$200, The Department receives \$100, and the Post retains the balance). Remittance amount \$300
 - * Age 66 years and older is \$300 (National receives \$150, the Department receives \$75, and the Post retains the balance). Remittance amount \$225
3. Indicate special mailing instructions in the “Send Card To:” section.

Department/State _____ Date _____
Post Number _____ City _____
Post Name _____

Membership Status: New Member _____
(check one) Current Member Number _____
Date Joined _____

Member Name _____
Address _____
City _____ State _____ Zip _____
Email _____
Phone _____

Sex: Male__ Female__ Date of Birth _____
Branch of Service _____ Character of Discharged _____
Year Entered _____ Year Discharged _____
Name of Spouse _____
Sponsor _____
Send Card To: _____

APPLICATION FOR A GOLD CARD

The AMVETS Gold Standard

Membership Awards

Individual Awards

Each of the following awards should be brought to the attention of your members and an effort should be made to participate in all the awards in which your Post's members are eligible. Deadline for all awards is May 15.

Membership Stars

Each Post gets a star for each new member. A silver star will be awarded to a Post that signs up 4-9 members and a gold star is awarded to a Post who signs up 10+ members. Deadline is June 1.

Special Membership Award

Any member who recruits 25 or more members is eligible to receive the Special Membership Award. This award goes to those who go above and beyond to recruit new members.

Champion Of The Year

The AMVET who recruits the most members (minimum of 50 members) between Sept. 1 and May 15 will receive a free trip for two to the State Convention.

MEMBERSHIP PROGRAMS

See how soon your Post can reach 100% renewal!

Each member of a Post is responsible for achieving this goal. A good way to accomplish this is to hold regular membership drives. Membership awards are given to individuals, Posts and to state departments.

Membership Program Award Rules

No award under this contest may be won by any Post or Post Commander who has not attained 100% of the previous year's membership and a minimum renewal rate of 75% on or before May 15. A Post must have a minimum of 35 members to be eligible for trophy awards.

Deadline for all membership awards is May 15. Any material received after May 15 will not be considered.

In the event of a tie in a membership contest, the Post or District having the in so far as their respective highest percentage of membership will be declared the winner.

Rules For New Posts

In connection with the forming of a new Post, District Commanders should make sure each of the following requirements are met prior to entering that Post into the membership contest.

If the Post is chartered before Jan. 1 of the current year, it must meet all requirements as other established Posts as reported on the District Status Report.

If the Post is chartered after Jan. 1 of the current year, the Department waives all requirements except the Post's bond, District Commander's visit, attendance at one District meeting and the Post's officer list.

If the Post is chartered after May 1 of the current year, the Department waives all requirements except the Post's bond and Post's officer list.

For the purpose of Quota requirements of a new Post, the automatic figure is ten, which is the membership required before a new Post Charter can be issued.

District And Post Commander Awards

For complete information on who is eligible and how to nominate your District or Post Commander for the All-State Commander or for the All-State Post Commanders Team, please see the PROGRAMS section of this Guidebook.

Post Awards

Unless otherwise noted, all membership awards are calculated from membership post-marked or submitted by May 15 of the current membership year.

100% Renewal Award - A plaque will be presented to each Post that obtains 100% renewals - minimum of 35 annual members required to be eligible. Be clear that your renewals are those members that were retained from the previous year.

100% Post Citation - Each Post that has reached 100% of previous year's membership will receive a Member-ship citation.

Quota Citation - Each Post that increases membership 15% over the previous year will receive a State Quota Membership Citation.

Streamer - The streamer to be displayed with your Post's Colors will be awarded to Posts that have attained a 75% renewal by Jan. 31 of the current membership year.

Commander's Award - Awarded annually a new Post formed between May 16 and May 15, having the largest membership.

NEW POSTS: Any person organizing a new Post will be awarded \$100 and will receive a certificate from the State Commander.

James Singler Award II: Awarded to the largest Post in Ohio.

100% of the Previous Year's Membership: Awarded to the first Post within their designated membership class, to reach 100% of the previous year's membership.

Vern Dexter Award: 10-50 membership class

E.R. Sherman Award: 51-125 membership class

Paul C. Welsh Award: 126-200 membership class

Paul E. Kimes Award: 201-400 membership class

Harry Travis Award: 401-650 membership class

Harry Buttelwerth Award: 651+ membership class

Most New Members: Awarded to the Post within their designated membership class, of the previous year's membership totals, with the most new members.

Carl Fruedenberg Award Class AA: 401+ members the previous year

Dale Livingston Award Class A: 251-400 members the previous year

Fred Stanton Award Class B: 101-250 members the previous year

Edgar L. Williams Award Class C: 101-250 members the previous year

Greatest Increase in Membership: Awarded to the Post within their designated membership class, of the previous year's membership totals, with the greatest increase in membership.

OFFICIAL APPLICATION SPECIAL MEMBERSHIP AWARD

Name (Individual recipient)	<u>MUST BE POSTMARKED BY JUNE 1</u>		#Post
Street Address	City	State	Zip
Daytime Telephone	Please indicate <input type="checkbox"/> S <input type="checkbox"/> M <input type="checkbox"/> L <input type="checkbox"/> XL <input type="checkbox"/> 2XL <input type="checkbox"/> 3XL		

New members added, there must be a minimum of 25

1. _____	1. _____	1. _____
2. _____	2. _____	2. _____
3. _____	3. _____	3. _____
4. _____	4. _____	4. _____
5. _____	5. _____	5. _____
6. _____	6. _____	6. _____
7. _____	7. _____	7. _____
8. _____	8. _____	8. _____
9. _____	9. _____	9. _____
10. _____	10. _____	10. _____
11. _____	11. _____	11. _____
12. _____	12. _____	12. _____
13. _____	13. _____	13. _____
14. _____	14. _____	14. _____
15. _____	15. _____	15. _____
16. _____	16. _____	16. _____
17. _____	17. _____	17. _____

Post Commander

Post Adjutant

NOTE: Post Commander and Post Adjutant must approve these entries.

DEADLINE: ***MUST BE POSTMARKED BY JUNE 1***

Submit to: AMVETS Department of Ohio

960 Checkrein
Avenue Columbus,
OH 43229



Membership Recruitment Awards

MEMBERS WHO RECRUIT:

4-9 New Members are eligible for.....**SILVER STAR**
10 or more New Members are eligible for.....**GOLD STAR**
25 or more New Members are eligible for.....**COMMANDER'S AWARD**

Only one star per member. A member may, however, be submitted for a star and Commander's Award.

Please list the member's name and check the award earned for each member.

NAME	Silver Star	Gold Star	Commander's Award

The above members of Post#_____are hereby certified as earning the awards indicated above. Post Commander and Adjutant must sign to verify.

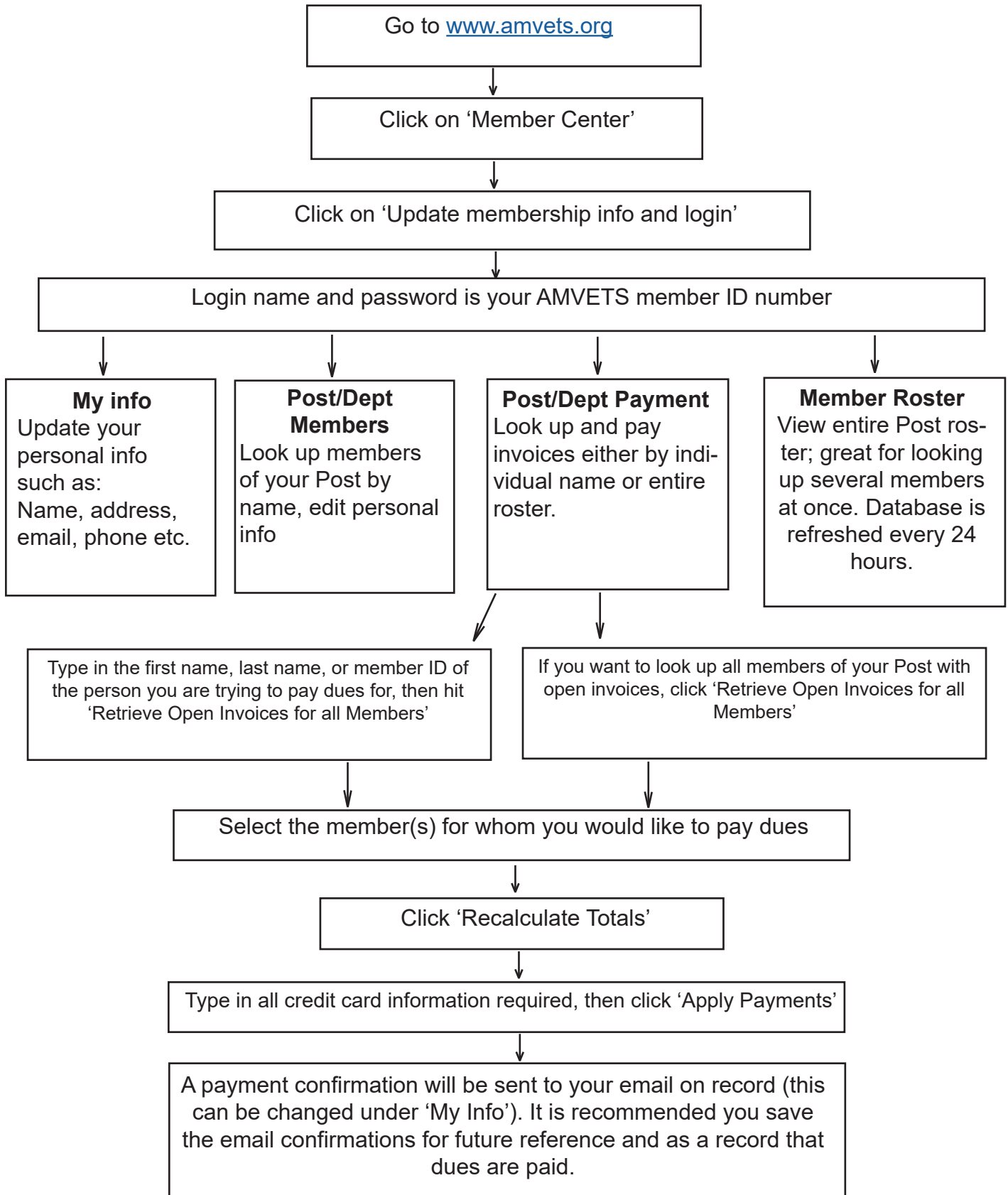
Post Commander Signature

Post Adjutant Signature

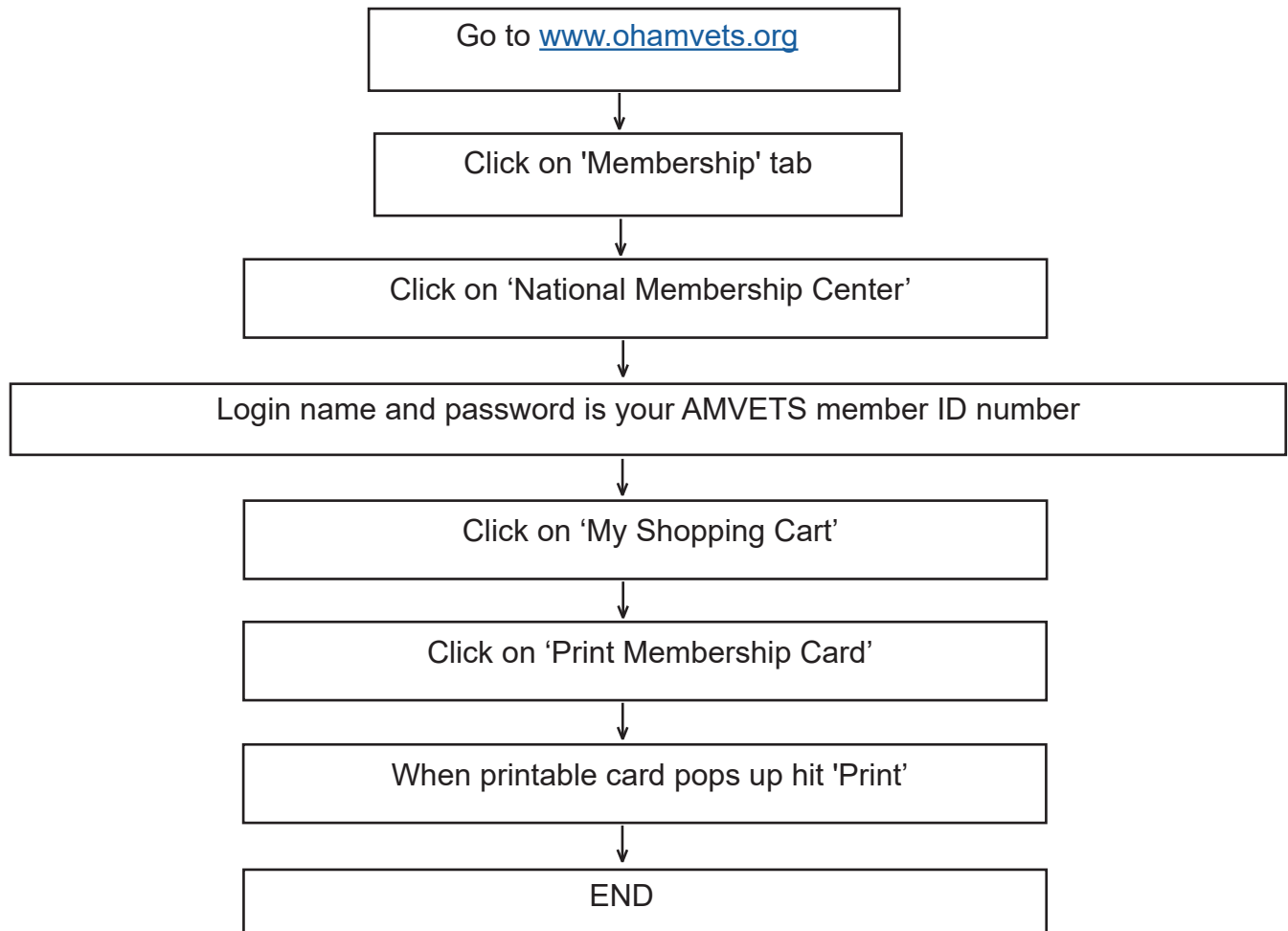
MUST BE POSTMARKED NO LATER THAN JUNE 1

Submit to: AMVETS Department of Ohio
960 Checkrein
Avenue Columbus,
Ohio 43229

AMVETS DEPARTMENT OF OHIO Cheat Sheet for online membership



PRINT ADDITIONAL MEMBERSHIP CARD PROCESS



The background of the slide is a stylized American flag. It features a blue field with white stars on the left side, and horizontal stripes of white and light beige on the right side. The stripes have a wavy, flowing appearance. The text is centered over the white stripes.

VAVS & Veterans Welfare

A vertical graphic on the left side of the page featuring a dark blue background with white stars and stripes, resembling the American flag.

Defining VAVS

The Department of Veterans Affairs Voluntary Service (VAVS) Program offers post members an opportunity to provide direct service to our veterans by volunteering their time and talents to our hospitalized veterans.

According to the AMVETS Constitution

All posts shall conduct at least two veterans service programs and one community service program per fiscal year (July 1-June 30) for the Department of Ohio. Each Post shall report directly to the District Commander the activities of the Post's veterans and community service programs. Failure to comply with the programs or reporting shall be considered cause for suspension, revocation, or placement of trusteeship of the post charter.

The Forgotten Veteran

The AMVETS VAVS Program is vital at the Post, State, and National levels, because today we are the ones able-bodied, but someday we may become the "Forgotten Veteran". Everyday we task ourselves with the job of never letting each other and the world forget what veterans have done for America. It is time for us, as veterans, to do our part by working together to let the public know that we care and we will always remember our fellow veterans.

Each VA Medical Center and Outpatient Clinic has a person in charge of volunteers. The title of this individual is usually Chief of Voluntary Service. You can contact that office through our VAVS Representatives or deputies to help get ideas of what is needed at these facilities.

Nursing homes in your area are a good source for volunteer work for veterans housed in their facility. This gives you a chance to introduce yourself as a representative of your post and AMVETS.

Delivering meals for home-bound veterans is another way posts can be of service to the veterans in your community. For example, Post 21 in Findlay delivered meals to home-bound veterans throughout the lockdown phase of the COVID-19 pandemic from March 2020 to June 2020.

What is VAVS?

Ways to Assist Hospitalized Veterans

- Go in and talk to the veteran and get to know a little about them. Possibly bring a small gift or care kit and use it as a conversation opener. Make sure you set aside enough time for a meaningful visit. An alternative could be to schedule a video or virtual visit until such time in-person visits are permitted. Virtual visits can be done through several different platforms (Zoom, Google, Microsoft Teams, WebEx, Face-time etc.). Check with the individual facility to see what technology they have available.
- If your post has a budget to allow for special items, you should check to see if any veteran has any special needs. A fundraiser can be held at your post to obtain funds for these items. Many veterans in nursing homes not only wish for companionship, but they also need to know they are not forgotten!
- Send cards on birthdays and holidays, or just a “Thinking of You” card or note. Offer to read them a story or book. Moving into a nursing home is not always easy. If you are working with a local home, you could ask them to notify you when a veteran arrives, and in the first few days go to visit this veteran. You could make up a “Care Kit” and include hy-giene items, paper, pens, envelopes, stamps, etc.
- Purchase a packet of greeting cards and stamps so the veteran may stay in touch with their loved ones. You may even offer to address the envelope and put on the stamp, so all they have to do choose the card and mail it.
- Companionship may be all that is needed. Ask for volunteers from your post. Check with nursing home administration to make sure their insurance will cover a veteran that you may take off the premises. This is important – you and your Post do not need to take on the additional liability. Ask the OVH or VA Medical Center for a “Wish List”. Make no promises until you have checked with your post about the money to acquire such items through a possible fundraiser. Be certain to check the cost of the item and the feasibility of raising the money. Also, be sure to communicate with the facility that the need is still there and has not already been taken care of.
- Check with local VA and OVH about craft projects for the residents. Puzzles are usually a good idea, especially for those with limited mobility. They can help keep the mind alert. Provide reading material, as well as refreshments. Contact your AMVETS Service Officers or the CVSC to get information on Veterans Benefits for veterans in private nursing homes.

Annual VAVS Programs

◆ There should be an annual donation of 200 handheld computer games to be divided equally among the five VA Facilities. The Service Foundation should consider this as an item at their annual budget meeting.

◆ The Department of Ohio will initiate a training program for VAVS Representatives and Deputies.

◆ AMVETS has adopted a Thank-A-Vet Program, using 250 veterans from Veterans Hall at the Ohio Veterans Home.

◆ At least once a year, the posts will have a one-on-one visit at a VA Facility or Nursing Home in their community, instead of a party.

If your posts would like to suggest any other VAVS Programs, please fill out the form below and return to Department Headquarters. Thank you!



AMVETS Department of Ohio

VAVS Program Suggestion

Post #

Post Commander

Suggestion for VAVS Program _____

Please return no later than July 1 for consideration

VA VOLUNTEER WORKSHEET

VA Medical Center (552)

MEDICAL WORKSHEET

DO NOT INCLUDE THIS DOCUMENT IN A PATIENT'S MEDICAL RECORD

SPONSORED ACTIVITY DATA

VOLUNTEERS: PLEASE print the required information below. It is imperative that the necessary information be complete so we may accurately recognize your organization's contribution. If you have any questions, please feel free to contact the secretary Monday through Friday, 9:00 a.m. - 5:30 p.m.

ACTIVITY DATE: _____ ORGANIZATION: _____

YOUR NAME: _____ DAYTIME PHONE: _____

YOUR ADDRESS: _____
STREET CITY STATE ZIP

SPONSORED ACTIVITY AND AREA: _____

PLEASE ENTER THE - TOTAL - ESTIMATED DOLLAR AMOUNT FOR EACH RELEVANT CATEGORY. (IF ANY CATEGORY BELOW DOES NOT PERTAIN TO YOUR ACTIVITY, PLEASE LEAVE BLANK).

PRIZES: \$ _____ REFRESHMENTS: \$ _____ COMMUNITY FEES: \$ _____

By signing below, these Occasional Volunteers agree, for an indefinite period, with the following statement: I hereby waive all claims to monetary benefits for services rendered as a volunteer worker on a "without compensation basis." I understand that this waiver applies only to compensation for other services and benefits of which I may be entitled. (NOTE: VA has been entered into this agreement by the authority of 38 USC. Section 513. This agreement may be cancelled by either party upon notification.)

PRINT NAME	SIGNATURE	# OF HOURS

(AMIS _____ TYL _____) Therapist _____ EXT: _____

Mission Statement

Working together with AMVETS Posts throughout Ohio to create community awareness of the opportunities for veterans by being a member of AMVETS, Sons of AMVETS, Ladies Auxiliary or Junior AMVETS with a strong emphasis on veterans benefits and the financial support that is needed by the veterans hospitals and veterans homes in order to better serve our veterans.

What is Thank A Vet?

The Thank A Vet program was founded in July 1996 at Post 95 in Mt. Vernon, as a means of raising funds for the local Veterans' Benefit Fund and to assist members of Post 95 and all veterans of Knox County when in need. It is a not-for-profit foundation with 100 percent of all funds going to benefits for veterans in Ohio.

How We Do It

The Thank A Vet program raises funds through the AMVETS Posts throughout Ohio in a number of different ways. There are raffles, fish fries, breakfasts and auctions to raise funds. Funds are also raised by selling shirts, caps, belt buckles, and lighters using the Thank A Vet logo. Money is also raised from individuals and organizations making donations to the fund. The community response and acceptance has been overwhelming.

The AMVETS Goals & Objectives With The Help of All AMVETS Posts in Ohio

The goal is to build total funds in excess of \$200,000, to have these funds invested, and to use only the income from these funds to purchase what is needed to support our Veterans' hospitals and Veterans' homes in Ohio.

This can only be successful with the participation of all AMVETS Posts in Ohio. If every AMVETS and subordinate organizations' members in the State of Ohio will participate, we can accomplish our goals and while doing this, we will be creating community awareness, boosting membership and providing the assistance needed and deserved by all Veterans.

AMVETS Department of Ohio

Yes, I would like to donate to the Thank-A-Vet Program

Name	Email	Address
------	-------	---------

City	State	Zip
------	-------	-----

Phone (with area code)

Please find enclosed my donation of \$	check #
--	---------

AMVETS Department of Ohio

VAVS Award Entry Form

VAVS projects at the various VA facilities are a very important part of our organization. AMVETS Department of Ohio would like to award those posts whose members have volunteered many hours of their time to projects at VA facilities. If your post has worked on VA projects, please use this form to nominate your post for the VAVS Award.

Nominee information

District, Post and Post Commander's Name _____

Please list the project information below:

PROJECT	VA FACILITY	VOLUNTEER HOURS	TOTAL COST

Nominator information

Nominator's Name _____

Phone Number _____ Date of Entry _____

THIS ENTRY IS TO BE SENT TO YOUR DISTRICT COMMANDER BY MAY 1

District Commanders must then forward entries to Department Headquarters no later than May 15.

County Veterans Services Offices

Adams County

215 N. Cross St., Room 112
West Union, OH 45693
(937) 544-7857
Fax: (937) 544-7858

Allen County

301 N. Main St., Room 113
Lima, OH 45801
(419) 223-8522 or
(419) 228-3700 x 8819
Fax: (419) 223-8535

Ashland County

110 Cottage St.
Ashland, OH 44805
(419) 282-4225, 4200
Fax: (419) 281-5747

Ashtabula County

1212 Lake Ave.
Ashtabula, OH 44004
(440) 964-8324
Fax: (440) 964-3582

Athens County

88 N. Plains Rd., Ste. 102
The Plains, OH 45780
(740) 592-3216
Fax: (740) 592-3217

Auglaize County

209 S. Blackhoof St.,
Room 202
Wapakoneta, OH 45895
(419) 739-6750
Fax: (419) 739-6751

Belmont County

400 Imperial Plaza
Bellaire, OH 43906
(740) 325-1042
Fax: (740) 325-1246

Brown County

474 Homes St., Ste. D
Georgetown, OH 45121
(937) 378-3155
Fax: (937) 378-1535

Butler County

Butler County Gov. Service
Ctr.
315 High St., 1st Floor
Hamilton, OH 45011
(513) 887-3600
Fax: (513) 887-3519

Carroll County

160 Second St. SW
P.O. Box 303
Carrollton, OH 44615
(330) 627-2590
Fax: (330) 627-0118

Champaign County

220 E. Court St.
Urbana, OH 43078
(937) 653-4554
Fax: (937) 484-4084

Clark County

117 S. Fountain Ave.
Springfield, OH 45502
(937) 521-2030
Fax: (937) 328-2457

Clermont County

76 S. Riverside Dr.
Heritage Building, 3rd
Floor
Batavia, OH 45103
(513) 732-7363
Fax: (513) 732-7639

Clinton County

43 S. Walnut St., Box 2
Wilmington, OH 45177
(937) 382-3233
Fax: (937) 655-8834

Columbiana County

7989 Dickey Dr., Ste. 1
Lisbon, OH 44432
(330) 424-7214
Fax: (330) 424-9692

Coshocton County

Courthouse
318 Main St.
Coshocton, OH 43812
(740) 622-2313
Fax: (740) 623-6507

Crawford County

112 E. Mansfield St., Ste. 95
CH Lower Level, Admin.
Bldg.
Bucyrus, OH 44820
(419) 562-7761
Fax: (419) 562-0662

Cuyahoga County

1849 Prospect Ave., Ste. 150
Cleveland, OH 44115
(216) 698-2600
Fax: (216) 698-2650

Darke County

611 Wagner Ave.
Greenville, OH 45331
(937) 548-5305
Fax: (937) 548-0579

Defiance County

1300 E. Second St., Ste. 102
Defiance, OH 43512
(419) 782-6861
Fax: (419) 782-6713

Delaware County

91 N. Sandusky St.
Delaware, OH 43015
(740) 833-2010
Fax: (740) 833-2019

Erie County

2900 Columbus Ave., 2nd
Floor
Sandusky, OH 44870
(419) 627-7650 or 7651 or
7579
Fax: (419) 627-6660

County Veterans Services Offices

Fairfield County

3044 Columbus-Lancaster
Rd. NW
Lancaster, OH 43130
(740) 652-7920
Fax: (740) 689-6203

Fayette County

133 S. Main St., Ste. L11
Washington C.H., OH 43160
(740) 335-1610
Fax: (740) 333-3587

Franklin County

280 E. Broad St., 1st Floor
Columbus, OH 43215
(614) 525-2500
Fax: (614) 525-2505

Fulton County

604 S. Shoop Ave., Suite
270
Wauseon, OH 43567-1732
(419) 337-9266
Fax: (419) 337-9296

Gallia County

323 Upper River Road
Suite B
Gallipolis, OH 45631
(740) 446-2005
Fax: (740) 446-3915

Geauga County

12611 Ravenwood Dr., Suite
260
Chardon, OH 44024
(440) 279-1860
Fax: (440) 285-4489 Fax:
(937) 378-1535

Greene County

571 Ledbetter Rd.
Xenia, OH 45385
(937) 562-6020
Fax: (937) 562-6021

Guernsey County

627 Wheeling Ave., Suite
102
Cambridge, OH 43725
(740) 432-9295 or 9294
Fax: (740) 432-6086

Hamilton County

230 E. Ninth St.
1st Floor, Room 1100
Cincinnati, OH 45202
(513) 946-3300
Fax: (513) 946-3320

Hancock County

1100 E. Main Cross St., Ste.
123
Findlay, OH 45840
(419) 424-7036
Fax: (567) 250-9389

Hardin County

1 Court House Square, Ste.
120
Kenton, OH 43326
(419) 674-2219
Fax: (419) 673-8406

Harrison County

Courthouse
100 W. Market St.
Cadiz, OH 43907-1118
(740) 942-8441
Fax: (740) 942-8415

Henry County

1855 Oakwood Ave.
Napoleon, OH 43545
(419) 592-0956
Fax: (419) 592-4016

Highland County

1575 N. High St., Ste. 400
Hillsboro, OH 45133
(937) 393-8686
Fax: (937) 393-8738

Hocking County

30657 Redrock Court
Logan, OH 43138-1207
(740) 385-7507
Fax: (740) 380-2351

Holmes County

75 E. Clinton St., Ste. 104
Millersburg, OH 44654-
2001
(330) 674-4806
Fax: (330) 674-5459

Huron County

185 Shady Lane Dr.
Suite C
Norwalk, OH 44857
(419) 668-4150
Fax: (419) 663-6215

Jackson County

157 Broadway St.
Jackson, OH 45640
(740) 286-3004
Fax: (740) 288-0105

Jefferson County

500 Market St., Ste. 310
Steubenville, OH 43952
(740) 283-8571
Fax: (740) 283-8668

Knox County

105 E. Chestnut St.
Mt. Vernon, OH 43050
(740) 393-6742
Fax: (740) 393-6741

Lake County

Lake County Admin. Bldg.
105 Main St., Box 490
Painesville, OH 44077
(800) 899-5253 or
(440) 350-2567 x 2568
Fax: (440) 350-5980

County Veterans Services Offices

Licking County

935 Buckeye Ave.
Newark, OH 43055
(740) 670-5430
Fax: (740) 670-5434

Logan County

121 S. Opera St.
Memorial Hall
Bellefontaine, OH 43311
(937) 599-4221
Fax: (937) 592-1998

Lorain County

1230 N. Abbe Rd.
Elyria, OH 44035
(440) 284-4625 or 4623
Fax: (440) 284-4696

Lucas County

2595 Arlington Blvd., 2nd
Floor
Toledo, OH 43614
(419) 213-6090
Fax: (419) 213-6099

Madison County

1 N. Main St., Room 011
London, OH 43140
(740) 852-0676
Fax: (740) 852-5597

Mahoning County

345 Oakhill Ave., Ste. 100
Youngstown, OH 44502
(330) 740-2451
Fax: (330) 788-3501

Marion County

Vets. Memorial Coliseum
220 E. Fairground St., Ste.
101
Marion, OH 43302
(740) 387-0100
Fax: (740) 387-1670

Medina County

210 Northland Dr.
Medina, OH 44256
(330) 722-9368
Fax: (330) 722-9378

Meigs County

97 N. 2nd Ave.
Middleport, OH 45760
(740) 992-2820
Fax: (740) 992-1398

Mercer County

220 West Livingston, B270
Celina, OH 45822
(419) 586-3542
Fax: (419) 586-7702

Miami County

510 W. Water St., Ste. 140
Troy, OH 45373-2986
(937) 440-8126
Fax: (937) 440-8128

Monroe County

118 Home Ave., Box 542
Woodsfield, OH 43793
(740) 472-0743
Fax: (740) 472-2534

Montgomery County

627 Edwin C. Moses Blvd.
4th Floor, E. Medical Plaza
Dayton, OH 45417
(937) 225-4801
Fax: (937) 225-4854

Morgan County

135 S. Kennebec Ave.
McConnelsville, OH 43756
(740) 962-4181
Fax: (740) 962-4361

Morrow County

143 South Main St.
Mt. Gilead, OH 43338
(419) 946-1914
Fax: (419) 946-1175

Muskingum County

225 Underwood St., Ste.
500
Zanesville, OH 43701
(740) 455-7149
Fax: (740) 455-7106

Noble County

190 Court House, Room 1A
Caldwell, OH 43724
(740) 732-5567
Fax: (740) 732-4748

Ottawa County

8444 W. State Route 163,
Ste. 102
Oak Harbor, OH 43449
(800) 610-8872 (within
county) or
(419) 898-2089
Fax: (419) 898-3067

Paulding County

810 E. Perry St., P.O. Box 215
Paulding, OH 45879
(419) 399-8285
Fax: (419) 399-5571

Perry County

128 South Main St.
New Lexington, OH 43764
(740) 342-2536
Fax: (740) 342-3984

Pickaway County

141 W. Main St., Ste. 300
Circleville, OH 43113
(888) 330-3522 or
(740) 474-3650
Fax: (740) 474-4646

Pike County

120 S. Market St.
Waverly, OH 45690
(740) 947-2766
Fax: (740) 947-9561

County Veterans Services Offices

Portage County

Portage County Admin.
Bldg.
449 S. Meridian St.
Ravenna, OH 44266
(330) 297-3545
Fax: (330) 297-3544

Preble County

1322 N. Barron St.
Eaton, OH 45320
(937) 456-6111
Fax: (937) 456-1019

Putnam County

336 E. Main St., Ste. A
Ottawa, OH 45875
(419) 523-4478
Fax: (419) 523-4805

Richland County

597 Park Ave. E.
Mansfield, OH 44905
(419) 774-5822
Fax: (419) 774-5831

Ross County

The Ross County Service
Ctr.
475 Western Ave., Ste. #C
Chillicothe, OH 45601-2291
(740) 772-1600
Fax: (740) 772-1614

Sandusky County

2511 Countryside Dr., Ste. B
Fremont, OH 43420
(419) 334-4421
Fax: (419) 334-3434

Scioto County

612 6th St., Ste. A
Portsmouth, OH 45662-
3962
(740) 353-1477
Fax: (740) 354-4946

Seneca County

920 E. County Rd. 20
Tiffin, OH 44883
(800) 820-0189 or
(419) 447-2885
Fax: (419) 448-5104

Shelby County

133 S. Ohio Ave.
Sidney, OH 45365-2716
(937) 498-7282
Fax: (937) 498-7483

Stark County

2955 Wise Ave. NW
Canton, OH 44708
(330) 451-7457
Fax: (330) 451-7469

Summit County

1060 E. Waterloo Rd.
Akron, OH 44306-1990
(330) 643-2830
Fax: (330) 643-8779

Trumbull County

253 E. Market St.
Warren, OH 44481
(330) 675-2585
Fax: (330) 675-2484

Tuscarawas County

393 16th St. SW, P.O. Box
807
New Philadelphia, OH
44663
(330) 339-1163
Fax: (330) 339-1855

Union County

835 E. Fifth St., Ste. B
Marysville, OH 43040-1531
(800) 686-2308 or
(937) 642-7956
Fax: (937) 642-9282

Van Wert County

121 E. Main St., Room 101
Van Wert, OH 45891
(419) 238-9592
Fax: (419) 238-2819

Vinton County

Courthouse, P.O. Box 63
McArthur, OH 45651
(740) 596-4571 x 224
Fax: (740) 596-4879

Warren County

320 E. Silver St.
Lebanon, OH 45036
(513) 695-2717
Fax: (513) 695-2975

Washington County

706 Pike St., Ste. 1
Marietta, OH 45750
(740) 568-9009
Fax: (740) 568-9019

Wayne County

356 W. North St., Lower
Level
Wooster, OH 44691
(800) 335-6638 or
(330) 345-6638
Fax: (330) 345-6945

Williams County

1425 E. High St.
Bryan, OH 43506
(419) 636-8812
Fax: (419) 636-7429

Wood County

1616 E. Wooster St.
Unit 22
Bowling Green, OH 43402
(419) 354-9147
Fax: (419) 354-9148

Wyandot County

250 Highland Parkway, Ste.
B
Upper Sandusky, OH 43351
(419) 294-2045
Fax: (419) 294-6416

The background of the entire image is a stylized American flag. It features horizontal stripes in light blue and white, and a field of white stars on a dark blue background. The flag appears to be waving, with soft, wavy lines across the stripes.

AMVETS Programs and Events

Community Service Programs

Almost anything that the Post and/or their members do which either aids the residents or assists in the betterment of the community can be considered community service.

The following list provides examples of ways to serve your community:

- AMVETS Americanism Program
- AMVETS Switch For Freedom smoking cessation program
- Campaign for public display of the Flag
- Host an event with 1 is Too Many (www.1istoomany.com)
- Presentation of Flags to schools, churches, etc.
- Furnish Americanism literature to schools
- Sponsor school essays and Americanism poster contests
- Sponsor programs in recognition of all patriotic days
- Speak up for Democracy
- Assist in city or village government
- Blood Donor Program
- Vial of Life Program
- J.R.O.T.C./R.O.T.C. Awards Program
- Judge J.R.O.T.C. drill meets or provide financial support
- Assist in PTO Programs
- Help on local fund drives
- Armed Forces Day Program
- White Clover Day
- Hospital Visitations
- Assist in natural disaster work
- Burn Prevention
- Special Olympics Programs
- Sponsor athletic events (fun runs, 5Ks etc.,)
- Host mental health programs (meditation, yoga classes, Tai Chi etc)
- Sponsor parties for senior citizens
- Sponsor scouting units
- Sponsor parties for local children's home
- Memorial Day Program and Parade - Decorate Veterans graves
- Provide hospital equipment free of charge for residents of the community
- Sponsor Jr. AMVETS or any other type of youth activity.
- Get-Out-The-Vote-Program - transportation of voters, providing polling places, volunteer as an election worker.

Program Schedule

EVENT	DETAILS
AMVETS Day at Ohio Veterans Home in Sandusky	The annual picnic at the Sandusky OVH is September 16, 2023 and volunteers are asked to be there by 9:30-10:00 am (this event has been cancelled due to COVID)
AMVETS Day at Ohio Veterans Home in Georgetown	AMVETS hosts a veterans appreciation day and picnic the first Saturday in September after Labor Day. Due to the ongoing threat of Covid-19, this year's event may be cancelled, updates to come on www.ohamvets.org
Gene Meyer Memorial Special Olympics Ohio State Bowling Tournament	Ohio Special Olympics State Bowling Tournament Annually in Columbus during June Summer Games.

Event Schedule

EVENT	DETAILS
Lenny Milsap Pool Tournament	2024 Post 1985 Date TBD
Tommy Lipps Memorial Bowling Tournament	Bowling tournament will be held in 2024 in Delaware, OH with Post 102 hosting during the weekends of March 16/17 and March 23/24.
Abby McCory Memorial Golf Tournament	Host Post 148 (Medway) 2024 Taking bids for 2025
Lowell Harshbarger Memorial Horseshoe Tournament	Horseshoe Tournament will be September 9, 2023 @ Amvets Post#66 Covington.
Delmer Click Turkey Shoot	The Delmar Click State Turkey Shoot will be held in Elyria at Post 32 on October 7, 2023
AMVETS Family Picnic	Date not set yet for 2024
AMVETS Corn Hole Tournament	Defiance 1991, September 14, 2024. Information to follow.

State Programs

The Post Commander occupies a very important position and will need to exercise careful judgment when selecting chairs and committee members to develop specific post community activities.

A well organized AMVETS Post must have active committees appointed by the Post Commander to develop specific programs to the maximum. Soon after election to office, the Post Commander should determine what committees are necessary to most effectively carry on the post's activities. Appoint a chair to head up these committees. Assist the chairman in selecting other members to serve with them. Careful attention should be given to the selection of committee chair and to fitting the right person to the job.

Every willing member in the post should be offered an opportunity to serve on a committee. A good plan is to notify each member of the various committees to be appointed and inviting them to express a preference as to the committee on which they would like to serve. You will be surprised to find that you may hear from members who have previously been inactive, but who are appreciative of an opportunity to take an active part in your AMVETS Post affairs.

Have your committee chairmen give a brief report at each post meeting so all will know of the progress being made. It is especially important that the chairman of your post membership committee report at each meeting and that some time be devoted to membership discussion. Throughout the year, AMVETS Department of Ohio, in conjunction with support from districts and posts, sponsor's statewide programs and events for enjoyment and friendly competition. Here are just a few:

- Pool Tournament – February
- Bowling Tournament – March
- Fishing Tournament – August, September or October
- State Camp Out – August
- Horseshoe Tournament – September
- Golf Tournament – August
- Special Olympics State Team Bowling - June
- Turkey Shoot – October/November
- Ohio Veterans Homes annual picnics - August/September
- Concealed Carry Pistol Tournament - April or November

Program Bid Form and Report

The bid form on the following page shall be utilized for all the State Programs that move from post to post within the state of Ohio. This form is to be filled out completely and forwarded to Department Headquarters. Completed bid forms shall be submitted to the Department Vice Commander – Programs. Bids for programs shall be for two years in advance and shall be received at Department Headquarters no later than 10 calendar days prior to the beginning of the event at which it shall be considered. Selection of all program sites will be made two years in advance at each event and ratified at the next State meeting. Lacking bids two years in advance, selections will be made at the earliest State meeting where a bid(s), is available. A report on the Program must be submitted to Department Headquarters within 30 days after the program completion.

AMVETS DEPARTMENT OF OHIO
960 Checkrein Avenue
Columbus, OH 43229

OFFICIAL PROGRAM BID FORM

PROGRAM INFORMATION

Please indicate which program this bid is being submitted for

Proposed date of the bid program

Location of program (city)

CONTACT PERSON:

Name

Email

Phone

Address

State

City

Zip

HOTEL INFORMATION:

HOTEL	ROOM RATE	PHONE NUMBER
	\$	
	\$	
	\$	

POST INFORMATION

Name of Post submitting bid

Post #

Address

State

City

Zip

POST COMMANDER:

Name

Phone

Please indicate the date of the Post meeting in which the bid was approved

Signature of Adjutant

Date

OFFICE USE ONLY

BID ACTION:

☐

Approved

☐

Rejected

☐

Returned

☐

Other

Comments:

AMVETS DEPARTMENT OF OHIO

960 CHECKREIN AVENUE - COLUMBUS, OHIO 43229

STATE PROGRAMS REPORT

TYPE OR PRINT CLEARLY

DATE: _____

Name of program _____

Date of program _____

Location _____

Number of participants _____

Net profit or loss _____

Post # _____ Entry Fee _____

Use figures from itemized list

WINNERS LIST (IF MORE SPACE IS REQUIRED, ATTACH ADDITIONAL SHEET)

NAME	ADDRESS	POST#	PRIZE

Comments or suggestions:

Committee Chairman Information:

Name _____ Email _____ Address _____

City _____ State _____ Zip _____

Daytime phone (with area code) _____ Signature _____

This form must be filled out completely and submitted within THIRTY (30) days after each Program to: AMVETS Department of Ohio 960 Checkrein Avenue, Columbus, Ohio 43229

AMVETS Department of Ohio Program Financial Report

[illegible]

ONLINE PROGRAMS REPORTING

Deadlines:

Posts are required to report their programs at least twice each year. The deadlines are December 30 and June 30. You may also go online at www.amvets.org to submit your programs reporting electronically. If you have any questions, contact your State 3rd Vice Commander via phone or email.

Important note to the preparer:

Sharing program information is vital to the continued success and future development of AMVETS Programs. The information you provide will help us to set priorities and identify areas of need within our various programs, and fulfills an IRS account-ability requirement as a tax-exempt organization.

Reporting your programs online offers an easy, no-hassle way to get this semi-annual task out of the way.

1. Go to www.ohamvets.org and click on *Programs Reporting* under the Programs tab
2. Click the Programs Reporting image under *Submit Form* to pull up the reporting form (or you may select to *submit online form* to submit through the reporting portal)
3. If using the form, enter your Department and state, Post #, telephone number, and email address, ensure that these are updated and correct on the form
4. Select the appropriate month and year
5. Enter the date, choose a category using the drop down feature under the date section, add description, number of volunteers, total of hours, miles, activity cost, and cash donations. These numbers will tally up and provide you with a Total Cost of Programs.
6. Do not report any meetings
7. Posts should submit monthly report to the Ohio Department Headquarters via email, fax, or mail.

Phone Number _____

IMPORTANT: Please do not indicate more than one month per form

JAN ☐ FEB ☐ MAR ☐ APR ☐ MAY ☐ JUN ☐ JUL ☐ AUG ☐ SEP ☐ OCT ☐ NOV ☐ DEC ☐ YEAR: _____

[illegible]

- Meetings of any kind (State, Post, District) are not to be included - this form is only for Post programs
- Please do not send duplicate copies of forms, only one is necessary

POW/MIA

THEY WENT INTO BATTLE FOR THEIR COUNTRY
AS PROUD AMERICANS.

SOME LEFT THEIR WIFE AND CHILDREN,
THEIR HOME AND LOVED ONES.
AS IN THE PAST,
AMERICA'S FINEST SERVED THEIR COUNTRY.

IN THE WAKE OF TIME, MANY HAVE FORGOTTEN
VIETNAM. SOME CAN'T FORGET,
BECAUSE THEY ARE STILL IN VIETNAM
STILL FIGHTING FOR THEIR COUNTRY,
AS WE HERE IN THE "WORLD" GO ABOUT OUR
NORMAL EVERYDAY TASKS.

CERTAIN FEW CAN'T FORGET
BECAUSE A PART OF THEM IS MISSING.

THESE PEOPLE,
THE MOTHERS, FATHERS, WIVES AND CHILDREN
OF OUR POW'S AND MIA'S
BONDED TOGETHER
TO FORM A LEAGUE OF FAMILIES
BY PARTICIPATING IN THE POW/MIA PROGRAM.

DON'T PUT THIS OFF.
GET IN CONTACT WITH THE CHAIRMAN OF THIS
PROGRAM AND DO YOUR PART!



Americanism

Americanism is the common expression of love and loyal support of us Americans for our country. It is our attachment to this coun-try's land and people, admiration for its customs and traditions, and devotion to its welfare. It fosters an attitude of oneness and belonging within our nation. Every year the Americanism competition has a different theme (to exclude Kindergarten and 1st Grade). Contact the Americanism Chairman (*can be found on the appointment list*) for the current year's theme.

The entry deadline for all students to turn in their submission to their Post is Feb. 15.

Kindergarten & 1st Grade

- U.S. Flag drawing contest (theme does not change).

2nd - 5th Grade

- Theme changes yearly, see above for this years theme.
- Free-hand drawing addressing the theme of the year
- Accompanied essay must address the theme, may be in ink and in the student's own handwriting, typed, or computer generated using the student's own words (no photocopies).

6th - 12th Grade

- Theme changes yearly, see above for this years theme.
- Students must write an essay addressing the theme of the year.
- 6th Grade < 200 words
- 7th - 8th Grade < 300words
- 9th - 10th Grade < 400 words
- 11th - 12th Grade <500 words
- Please include the word count at the bottom of your essay

Judging will be based on the following criteria:

- Adherence to theme
- Originality
- Literary Composition
- Neatness (written in ink and in the students own handwriting, typed, or computer generated, no photocopies). It must be legible; neat and clear

All local Post contests must be completed, judged, and submitted to the District by April 1.

Only the 1st Place Winners advance to the next level of competition.

District judging should be completed and submitted to State Headquarters by May 1. State judging will be held in May.

All material received will become the property of the AMVETS Department of Ohio for possible use in Department publications for the advancement of Americanism.



AMVETS

National Americanism

Contests

Co-sponsored by the membership of
AMVETS & AMVETS Ladies Auxiliary

Flag Coloring

(Grades K & 1)

Poster

(Grades 2, 3, 4 & 5)

Essay

(Grades 6, 7, 8, 9*, 10*, 11 & 12)



For more information contact your local
AMVETS or AMVETS Ladies Auxiliary
Post at:

(Post Contact Information)

Or

AMVETS National Programs Department
at

301-683-4031 or email
programs@amvets.org



AMVETS National Americanism Flag Coloring Contest Rules



Who can participate?

All children in kindergarten or 1st grade who attend public, private, parochial schools, or homeschooled are eligible to enter. You may also enlist members of any youth organizations, such as Boy Scouts, Girl Scouts, Boys and Girls Clubs, and others to participate.

Theme:

Color the American Flag template.

Contest rules:

- Flag template may be colored using any art medium.
- Must answer questions thoroughly.
- Entries must include the template or a copy of the template, and the entry form.
- Place your name, state, and grade on the back of the entry.
- All entries must be sent to the National Programs Department and postmarked no later than July 1st. (Post and Department deadlines may vary.)
- Entries without a complete contest form, to include the proper signatures and a legible address for the Department will not be considered for judging

Criteria for judging Posters:

* Use template provided * Neatness * Answered questions completely



First Place Winners will receive a plaque and gift card

Second Place Winners will receive a certificate and gift card

Amounts will be predetermined during National Convention Annual for the following year.



AMVETS National Americanism Flag Coloring Contest Entry Form



Co-Sponsored by AMVETS and AMVETS Ladies Auxiliary

Please print legibly or type.

Completed Entry Form and Colored Flags **must be** returned to
your local AMVETS Post or State Department.

STUDENT SECTION

(Name and grade printed on the back of project for fair judging)

Check appropriated grade category: Kindergarten ☐ First Grade ☐

Student Name: _____ Birth Date: ____/____/____

Student Address: _____

Student City, State, Zip: _____

Name of Parent/Guardian*: _____

Parent Email: _____ Parent's Phone #*: (____) ____ - ____

Name of School/Organization: _____

School Address: _____

School City, State, Zip: _____

Teacher's Name: _____ Email: _____

Teacher's School Phone number: _____

FOR AMVETS DEPARTMENT USE ONLY

Complete this section and submit to AMVETS National Programs Department by **JULY 1st!**

NOTE: This section **must be** completed and signed by the Department Americanism Officer, Commander, or Executive Director/Adjutant. Flag Coloring entries must be submitted to the designated Department official. **Only 1st place** Department entries can be submitted to National Programs Department.

The attached 1st Place Flag Coloring entry is submitted by AMVETS ☐ or Ladies Auxiliary ☐

Department & Post # _____ Date _____

Address: _____

City, State, Zip: _____

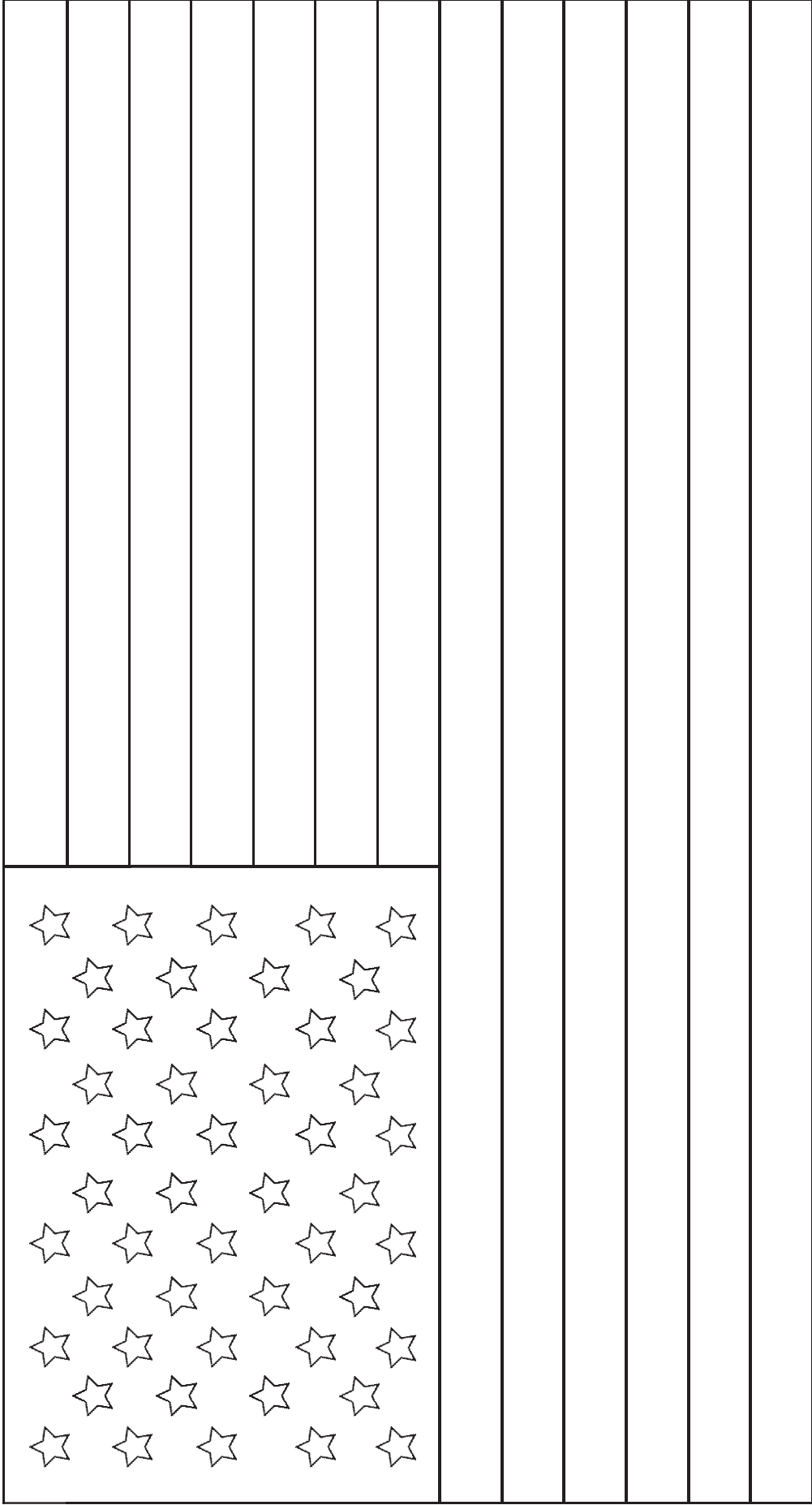
Phone number: _____ Email: _____

Print Name and Title

Signature of AMVETS/Auxiliary Americanism Chair

All awards will be sent to the Department, otherwise contact National Programs Department.

Revised 9.6.2022



Revised 9.6.2022

United States of America

- How many stars are on the flag? _____
- How many Red stripes are on the flag? _____
- How many White stripes are on the flag? _____
- What did the thirteen stripes represent? _____



AMVETS National Americanism

Poster Contest Rules



Who can participate?

All students in the 2nd, 3rd, 4th, and 5th grades who attend public, private, parochial schools, or homeschooled are eligible to enter. You may also enlist members of any youth organizations, such as Boy Scouts, Girl Scouts, Boys and Girls Clubs, and others to participate.

Annual Themes (based on school year):

2023-2024 “Why is it Important to Vote?”

2024-2025 “What does Flag protection mean to me?”

Contest rules:

- All students' entries must address the theme.
- Entries must be 9" x 12" inches using construction paper or poster board.
- All entries must be free-hand drawings, using any art medium. A straight edge may be used as an aid in drawing a straight line.
- Place your name, state, and grade on the back of the entry.
- Gluing pictures or other materials to the surface of the drawing is not permitted.
- The student's description of the poster must be written on the back of the poster in 50 words or less. Stories that are firmly attached to the back of the poster will also be accepted, along with your name, state, and grade.
- All entries must be sent to the National Programs Department and postmarked no later than July 1st. (Post and Department deadlines may vary.)
- Entries without a complete contest form, to include the proper signatures and a legible address for the Department will not be considered for judging.

Criteria for judging Posters:

* Artistic * Neatness * Adherence to Theme * Creativity *



First Place Winners will receive a plaque and gift card

Second Place Winners will receive a certificate and gift card

Amounts will be predetermined during National Convention Annual for the following year.



AMVETS National Americanism Poster Contest Entry Form



Co-Sponsored by AMVETS and AMVETS Ladies Auxiliary

Please print legibly or type.

Completed Entry Form and poster **must be** returned to your local AMVETS Post or State Department.

STUDENT SECTION

(Name and grade printed on the back of project for fair judging)

INDICATE THE GRADE: _____

Student Name: _____

Birth Date: ____/____/____

Student Address: _____

Student City, State, Zip: _____

Name of Parent/Guardian*: _____

Parent Email: _____ Phone number *(____) ____-____-____

Name of School/Organization: _____

School Address: _____

City, State, Zip: _____

Teacher's Name: _____ Email: _____

Teacher's School Phone number: _____

FOR AMVETS DEPARTMENT USE ONLY

Complete this section and submit to AMVETS National Programs Department by JULY 1st!

NOTE: This section **must be** completed and signed by the Department Americanism Officer, Commander, or Executive Director/Adjutant. Flag Coloring entries must be submitted to the designated Department official. **Only 1st place** Department entries can be submitted to National Programs Department.

The attached 1st Place Poster entry is submitted by ☐ **AMVETS** ☐ **Ladies Auxiliary**

Department & Post # _____ **Date** _____

Address: _____

City, State, Zip: _____

Phone number: _____ **Email:** _____

Print Name and Title

Signature of AMVETS/Auxiliary Americanism Chair

All awards will be sent to the Department, otherwise contact National Programs Department.



AMVETS National Americanism Essay Contest Rules



Who can participate?

All students in 6th, 7th, 8th, *9th, *10th, 11th, and 12th grades who attend public, private, parochial schools, or homeschooled are eligible to enter. You may also enlist members of any youth organizations, such as Boy Scouts, Girl Scouts, Boys and Girls Clubs, and others to participate.

Annual Themes (based on school year):

2023-2024 "Why is it Important to Vote?"
2024-2025 "What does Flag protection mean to me?"

Contest rules:

- All students' entries must address the current theme.
- Essays must be typed in 12 Font, Times New Roman, and doubled spaced
- Place your name, state, and grade on the back of the entry.
- 6th Grade essays: 200 words or less.
- 7th and 8th Grade: essays 300 words or less.
- 9th and 10th Grade: essays 400 words or less.
- 11th and 12th Grade essays 500 words or less.
- All entries must be sent to the National Programs Department and postmarked no later than July 1st. (Post and Department deadlines may vary.)
- Entries without a complete contest form, to include the proper signatures and a legible address for the Department will not be considered for judging

Criteria for judging Posters:

* Originality * Literary Composition * Creativity * Adherence to Theme *

First Place Winners will receive a plaque and gift card
Second Place Winners will receive a certificate and gift card

Amounts will be predetermined during National Convention Annual for the following year.

*** The AMVETS National Service Foundation will sponsor the First-Place 9th or 10th Grade Department winner** for an all-expense-paid trip to Freedoms Foundation at Valley Forge, Pennsylvania (www.ffvf.org). The four-day weekend will have lots of fun, educational, youth-oriented activities with dynamic speakers and sightseeing are the highlights of a trip that is sure to be long remembered. Departments are welcome to sponsor other deserving 9th or 10th grade students to join in this adventure. Students must meet the requirements for airline travel, and Freedoms Foundation in order to participate. Please contact National Programs regarding additional students.

****Department Commanders:** Indicate on the nomination form if the 9th or 10th grader is nominated to go to Freedoms Foundation. **AMVETS sponsors only one student per Department.** Registration packets from AMVETS and Freedoms Foundation will be available online in August.



AMVETS National Americanism Essay Contest Entry Form

Co-Sponsored by AMVETS and AMVETS Ladies Auxiliary



Please print legibly or type.

Completed Entry Form and essay **must be** returned to your local AMVETS Post or State Department.

STUDENT SECTION

(Name and grade printed on the back of project for fair judging)

INDICATE THE GRADE: _____

Student Name: _____

Birth Date: ____/____/____

Student Address: _____

Student City, State, Zip: _____

Name of Parent/Guardian*: _____

Parent Email: _____ Phone number *(____) ____-____

Name of School/Organization: _____

School Address: _____

City, State, Zip: _____

Teacher's Name: _____ Email: _____

Teacher's School Phone number: _____

FOR AMVETS DEPARTMENT USE ONLY

Complete this section and submit to AMVETS National Programs Department by **JULY 1st**!

NOTE: This section **must be** completed and signed by the Department Americanism Officer, Commander, or Executive Director/Adjutant. Flag Coloring entries must be submitted to the designated Department official. **Only 1st place** Department entries can be submitted to National Programs Department.

The attached 1st Place Essay entry is submitted by ☐ AMVETS ☐ Ladies Auxiliary

Department & Post # _____ Date _____

Address: _____

City, State, Zip: _____

Phone number: _____ Email: _____

Print Name and Title _____ Signature of AMVETS/Auxiliary Americanism Chair _____

All awards will be sent to the Department, otherwise contact National Programs Department.

☐ ****Yes**, this student is nominated to go to the Freedoms Foundation Conference to be sponsored by NSF.

**** The Department must contact the National Programs Department for nomination forms for additional student(s).**

Approved by Department Commander: _____ Date: _____

Honors and Awards

Each of the following programs should be brought to the attention of your members and an effort should be made to participate in all that your Post is eligible. Now is the time to begin compiling your information and working toward the goal of achieving one or more of the awards. Entries are to be submitted to Department Headquarters and must be received by **MAY 15**. **Please Note:** Winners will be selected prior to the State Convention. Deadline for receipt of all materials is May 15.

JOHN L. SMITH AWARD - Outstanding AMVET of the Year

1. Each Post may submit the name of a member in their Post who has been outstanding in his "efforts in preserving the ideals and principles of the American way of life, in the Community, State and Nation."
2. All candidates' achievements must be limited to the activities in the year immediately preceding the granting of this award.
3. No individual's name will be considered as a potential award winner on the basis of a personal recommendation.
4. Each candidate will be judged and scored by the Awards Committee as follows: 25 percent for Local Post Activity; 25 percent for State and National Activities; and 50 percent for services awarded to the community on a gratuitous basis.
5. All applications on the John L. Smith Award shall be certified by the local Post Commander and/or Adjutant.

RICK PISCIONE AWARD - Post Special Olympics

The Post should attempt to sponsor Special Olympics events in their communities by contacting area Special Olympics. By sponsoring these programs, the Post is eligible for the Post Special Olympics Award. Judging is conducted through scrapbook entries. The Honors and Awards Committee decides the winner by the pictures of the event, the size of the event, the number of participants, the scope of the event, and the frequency of Special Olympics events put on by the post. Scrapbooks should include pictures of participants, contestants, and award ceremonies, and any documentation of the Special Olympics events.

THOMAS A. SMITH, SR. AWARD - Post Americanism

Post must have an Americanism Chairman. Chairman's name must be received by Department Headquarters no later than Nov. 1. New Posts must appoint their Americanism Chairman and name must be received by Department Headquarters within 30 days after the Charter is granted.

Judging

Each Post will be judged and scored by the Awards Committee as follows:

10 Points: For each Post presenting Colors at State Mid-Winter Conference and State Convention.

15 Points: For the "Get Out the Vote" Program

1 Point: For each AMVETS member participating in Memorial Day or any other patriotic day program.

25 Points: For Americanism Awards presented to school or students.

20 Points: For patriotic speeches given by a Post member to schools, veterans' organizations or any other civic group.

15 Points: For Post members promoting AMVETS Americanism Program in local schools.

10 Points: For presentation of U.S. Flags to any organization or person.

JIM GRAHAM AWARD - Post Community Service

1. All Posts must have 50 members or more, according to membership records on file at Department Headquarters, to be eligible for this award.
2. All Post achievements must be limited to the activities in the year immediately preceding the granting of this award.
3. Posts will be judged by the Honors and Awards Committee on: Programs service to the Community, State, Nation and the AMVETS organization.
4. Each Post will send pictures, newspaper clippings and other information that will be helpful to the committee with submitting its application.
5. All Post applications for the Ralph Fisher Award shall be certified by the Post Commander and/or Adjutant.

SANDY VORHIES AWARD - Individual Community Service

1. All AMVET members are eligible for this award and all achievements must be limited to activities in the year immediately preceding the entry.
2. Each individual will be judged on programs service to the Community, State, Nation and the AMVET organization.
3. When submitting application for this award, include photos, newspaper clippings and all other information that will be helpful to the Committee.
4. Each application shall be certified by the local Post Commander and/or Adjutant.

JOHN PAUL BROWN III AWARD - Hospital Service

Trophy will be presented each year at the State convention to the Post compiling the most points in hospital service based on the following system:

10 Points: For each separate and distinct veterans hospital program put on by a Post. This will include Ohio Veterans Home at Sandusky and Georgetown.

10 Points: If Post participates in a District program put on at a veterans hospital, or Ohio Veterans Home in Sandusky or Georgetown.

5 Points: For each \$25 or portion thereof, that each Post spends on hospital work during the year.

1 Point: For each Post and/or Auxiliary member who attends a Post or District Hospital program.

1. These must be special programs, not just a visitation. Post must participate. If the Auxiliary puts on entire program, no points will be awarded. Post participation in District program is subject to verification by District Commander.
2. The money spent on hospital work must be money from the Post's own treasury. Funds provided by State Service Foundation and/or State VAVS program will not count. Posts must be able to document their expenditures.
3. Each Post competing for this award must submit a detailed report on their programs, number of members and Auxiliary members participating and amount of money spent, to State Headquarters by *MAY 15*, so that points can be totaled. Period of time for this award is from May 1 of previous year to April 30 of current year.
4. Points cannot be awarded for visitation or volunteer hours - only participation in a special planned program.
5. Each Post must tabulate the total points to which they are entitled and submit this information with their entry.

SAM PIERCE AWARD - Post Color Guard Achievement

A trophy will be presented to the Post or District Color Guard who participates in the following programs: Parades, Flag presentations, dedications, Memorial Services or any other requested programs. Entries for this trophy are to be substantiated by newspaper clippings, social media posts, pictures and any other information that would be helpful to the committee - and presented in scrapbook form for consideration.

DAVID WORKMAN AWARD - Color Guard Competition

A competition of Color Guard units that is held each year at the Annual Convention in June. The Color Guard unit that is determined the winner, is named the AMVETS Department of Ohio Color Guard for the ensuing year. In addition to the official posting of Colors at each Executive Committee Meeting and at special Banquets, the Department Color Guard may be called upon to represent the AMVETS Department of Ohio at functions around the State throughout the year. For details, contact the Color Guard Competition Committee.

ROBERT L. WILBRAHAM AWARD - Public Relations (Post) WILLIAM NOLTNER, JR. (District)

A trophy will be presented annually at the State Convention to a Post PRO and a District PRO who conducts the best Public Relations program. The name of the Post PRO and the District PRO must be received by Department Headquarters no later than Sept. 1.

1. All Post and District PRO's are eligible for this award.
2. Public Relations activities are limited to the year immediately preceding the entry.
3. Each PRO will be judged on Public Relations initiatives and published articles.
4. When submitting application for this award, include News Releases, published articles, photos and other information that will be helpful in selecting a winner.
5. Each PRO shall be certified by the Post or District Commander and/or Adjutant.
6. The recipients will be selected by the Honors and Awards Committee.

MERLE PRATT AWARD - County Veterans Service Officer

This is awarded annually to a County Veterans Service Officer who had done an outstanding job and has networked with veterans organizations. The nomination is submitted in narrative form, and the person being nominated must be a veteran, and should be an AMVETS member. The awardee is announced at the State Convention, but the award is presented among peers at the next County Veterans Service Officers' meeting following the State Convention.

BILLY JUSTICE AWARD— Post VAVS

Trophy will be presented each year at the State Convention to the Post who volunteers their time the most in:

1. The program must be in the area of Hospital Service, volunteering at Veterans' Homes/Nursing Homes, Community Service, or any Program pertaining to Veterans Administration Voluntary Services (VAVS).
2. These must be special programs, not just a visitation. Post must participate. Must be an AMVETS program (no subsidiaries). Post participation in District program is subject to verification by District Commander.
3. Each Post competing for this award must submit a detailed report on their programs, number of members participating and amount of money spent, to State Headquarters by May 15. Period of time for this award is from May 1 of previous year to April 30 of current year.

POST AND DISTRICT APPRECIATION AWARDS

These certificates can be obtained from AMVETS State Headquarters for as many of your members that you deem are deserving of special recognition. It is only necessary to submit the names of the persons to the Post and/or District program committee chairman.

NOTE: You may also want to check to see what certificates AMVETS National Headquarters have available.

BLOOD DONOR PROGRAM

Every year nearly eight million pints of blood are needed to treat the sick and injured. The only way to obtain this blood is through successful blood collection efforts. AMVETS Posts can insure blood supplies for post members, their families and community residents by establishing local blood banks. Blood donor pins are available through AMVETS National Headquarters. Each recipient will receive a permanent award in recognition of this accomplishment.

CARILLON

The Ohio Department of AMVETS with the support of their members, the Auxiliary, Jr. AMVETS and Sad Sacks installed a Carillon at the Ohio Veterans Home, Sandusky, and it was dedicated on June 4, 1978. This is a project in which each of us can be justly proud and one that will be enjoyed by the residents of the Home and those that care to visit. We plan to maintain this installation so that it may be enjoyed by future generations. With plans by the Veterans Administration well underway for a National Cemetery in Northern Ohio near Cleveland, Ohio AMVETS should be prepared to place a carillon on the grounds of the new cemetery at its dedication. Contributions to the maintenance fund should be made payable to AMVETS Carillon Fund and forwarded to State Headquarters.

WHITE CLOVER

A White Clover sale involves organization and work. Neither is anything to be afraid of; neither is an excuse for inaction. Whether it be for charity, hospital visitation or community service, every member of AMVETS should be proud to stand on a street corner or ring doorbells to sell White Clovers - not only because unselfish service to others is the highest form of distinction, but also because unselfish service takes it's most admired form when we walk with the crowd in the road.

Therefore, remind those members of our Posts who are reluctant to devote the time or who fear being embarrassed because they engage in the somewhat humble act of selling White Clovers, that everyone in a community admires the man or woman who will undertake an activity worthy of the best in human nature.

Community service is so deeply rooted in the whole reason for AMVETS that the greatest concern of a Post Commander should be the fear that he might leave undone those things that ought to be done. A full fledged White Clover sale program, proudly conducted annually and with every available ounce of individual effort expended by all members of the Post, is one of the things AMVETS do best.

A trophy will be awarded each year at the State Convention to the Post who collected the most money in their White Clover Drive the previous year. A winner will be selected based on the Post's report to Department Headquarters. Almost as much work is required for an AMVETS member to collect a quarter from a fellow citizen for a White Clover, as is required for an AMVET member to put that quarter to work in a program that benefits the community in which they both live.

But we believe this effort is worthwhile, so that our fellow citizens can willingly contribute in small measure for AMVETS to undertake organized activities for the common good in large measure. White Clovers should be ordered six weeks prior to your scheduled sale from AMVETS Department Headquarters.

AMVETS DEPARTMENT OF OHIO

PROGRAMS AWARDS ENTRY FORM

TO: AMVETS DEPARTMENT OF
OHIO 960 CHECKREIN AVENUE
COLUMBUS, OHIO 43229

FROM: _____
Post Number

Date

Street Address

City State Zip

Contact person Telephone

Dear Honors and Awards Committee:

*Enclosed you will find material to support our entry for the award(s) in the program(s) as indicated below
(please indicate by checking (4) the appropriate box):*

- | | |
|---|---|
| <input type="checkbox"/> JOHN L. SMITH (AMVET Of The Year) | <input type="checkbox"/> SAM PIERCE (Post Color Guard) |
| <input type="checkbox"/> THOMAS A. SMITH (Post Americanism) | <input type="checkbox"/> RICK PISCIONE (Special Olympics) MERLE |
| <input type="checkbox"/> JIM GRAHAM (Post Community Service) | <input type="checkbox"/> PRATT (CVSO) |
| <input type="checkbox"/> SANDY VORHIES (Individual Community) | <input type="checkbox"/> WHITE CLOVER |
| <input type="checkbox"/> JOHN PAUL BROWN III (Hospital Service) | <input type="checkbox"/> BILLY JUSTICE (Post VAVS) LARRY UEBBING, |
| <input type="checkbox"/> ROBERT WILBRAHAM (Public Relations) | <input type="checkbox"/> JR. (District VAVS) |

SCRAPBOOKS ARE REQUIRED FOR EACH AWARD

PLEASE ATTACH THIS FORM TO YOUR SUPPORTING INFORMATION IN ORDER TO HAVE
YOUR NOMINEES PROPERLY JUDGED FOR AWARDS

This Entry Certified by:

Commander Signature

Post Adjutant Signature

Post # Contact Person

Phone Number

REVISED JULY 2017



National Headquarter:
4647 Forbes Blvd.
Lantham, MD
20706-4380

(301) 459-9600



AMVETS Blood Donor Program

- When individuals donate blood, they give a precious gift, the 'Gift of Life' which is needed to treat the injured or sick in your area. An adequate supply of blood is always in need and our members can help meet the demand with a regularly scheduled Blood Donor Program. Contact your local Red Cross, hospital or Blood Service Center to establish or renew your program.
- In appreciation and recognition of AMVET members who regularly and unselfishly give blood, you can award an AMVET Blood Donor Pin. Simply complete the information requested below and forward it to our attention. In turn, we will provide you with an AMVETS Blood Donor Pin and a National Donor Pin and a National Donor Certificate to present at an appropriate ceremony.
- The AMVETS Blood Donor Pin is a small, red plastic droplet with an inset of the AMVETS logo. This pin signifies that a member has donated one gallon (8 pints) or more to an AMVETS sponsored program. Any recipient would be proud to add this pin to their collection.

Return To: National Programs Director
AMVETS National Headquarters
4647 Forbes Blvd.
Lantham, MD 20706-4380

The AMVETS Member listed below has donated one gallon (8 pints) of blood (or more) in an AMVETS program. Please forward the Donor's Pin and Certificate to me for presentation.

Name of Blood Donor _____

AMVETS Post Number _____ Units of Blood Donated _____

Send Pin To

Street Address _____

City _____ State _____ Zip _____

Commander's Signature _____ Date _____

AMVETS DEPARTMENT OF OHIO LEGISLATIVE AWARD

1. Judging of awards shall be by the Honors and Awards Committee at the Fall State Executive Committee Meeting. To nominate an individual legislator, the Legislative Nomination Form (next page) must be filled out and submitted to the State Department.

2. Not more than three awards shall be presented at the annual Legislative Awards Breakfast on the Saturday of the Mid-Winter Meeting in February of each year.

3. The criteria for consideration to receive an AMVETS Legislative Award shall be as follows:

- ♦ Voting record of elected official
- ♦ Support given to local AMVETS Post or District
- ♦ Support given to related veterans organization
- ♦ Availability of the elected official for speaking engagements for AMVETS
- ♦ Promotion of veterans issues
- ♦ Whether the official is a veteran and a member of AMVETS

All applicants should have all the information compiled in a report to the State Department by Sep. 30 of each year. The report should contain information to support your candidate for consideration for the award.

4. Tickets to the breakfast will be included in your registration for the Mid-Winter Meeting. The cost of the trophies/plaques and complimentary guest tickets shall be borne through the Department through the Programs Budget Committee.

LEGISLATIVE NOMINATION FORM

CRITERIA

- Voting Record of Elected Official
- Support given to local AMVETS
- Support given to veterans related legislation
- Availability of the Elected Official for speaking engagements for AMVETS
- Promotion



Date of Entry

Name of Nominee

Is the Official a member of AMVETS? ☐ YES ☐ NO

Is the Official available for speaking engagements? ☐ YES ☐ NO

- Attach sheet verifying engagements Nominee was present to participate in
- Attach the various items which justify the nomination of this candidate for the AMVETS Legislative Award

NOMINATOR INFORMATION

Post #

Contact Person

Phone Number

Post Commander Signature

Adjutant Signature



Department of Ohio

OFFICIAL ENTRY FORM

All State Post Commander Award
Commander Award*

*All State District

DEADLINE FOR ENTRY MAY 15

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If your Post Commander has done an outstanding job representing your Post, and your Post would like to acknowledge him for his efforts, than submit him for the ALL STATE POST COMMANDER'S AWARD.

Likewise, If your District Commander has given you a lot of assistance throughout the year and has gone over and above to make your District an outstanding AMVET District, recognize his efforts by nominating him as the STATE DISTRICT COMMANDER OF THE YEAR.



AMVETS DEPT. OF OHIO POST/ DISTRICT COMMANDER AWARDS

CATEGORY: ☐ ALL STATE POST COMMANDER
(Please check one)

☐ ALL STATE DISTRICT COMMANDER

Please check the following areas that apply:

- ☐ Membership Recruitment _____
- ☐ Americanism _____
- ☐ Hospital _____
- ☐ Public Relations _____
- ☐ Parades & Memorial Services _____
- ☐ Community Service _____
- ☐ Veterans Employment _____
- ☐ Legislative _____
- ☐ Drug Abuse _____
- ☐ Child Welfare _____
- ☐ Veteran Services _____
- ☐ ROTC _____
- ☐ Miscellaneous Information _____
- ☐ Reporting Forms* _____

**This is mandatory to be considered for this award*

Be sure to include any information you feel will substantiate your entry and double check to see if you have completed all the necessary information. **BE SURE TO HAVE YOUR ENTRY POST-MARKED NO LATER THAN MAY 15.**

Nominee's Name _____

Post # _____

District # _____

Hat Size _____

Date of Entry _____

Commander Signature _____

Post Adjutant Signature _____

If Post Commander Nomination, did your Post reach 100% of previous year's membership? ☐ **YES** ☐ **NO**

If District Commander Nomination, did your District reach 100% of previous year's membership? ☐ **YES** ☐ **NO**

AMVETS DEPARTMENT OF OHIO EMPLOYER OF THE YEAR AWARD

In light of the high rate of unemployment among veterans, recognition of those employers who, as a standard practice, go out of their way to hire the veteran becomes even more important. The AMVETS Department of Ohio Employer of the Year procedures are as follows:

1. The employer (s) selected to receive the awards will be selected from the nominations submitted by an AMVETS Post, employment committees and government agencies. Posts or individuals may make recommendations to their respective employment committees and employers may also nominate themselves.
2. Posts/individuals may submit nominees to the Department for judging. The winners on the Department level in each of the three categories shall be submitted to the National contest.
3. A detailed statement shall be submitted substantiating the nominee's accomplishments. The statement should reflect the pertinent facts as well as the employer's demographic information. A contact person should also be specified for each employer nominated.
4. Each nomination may be supported by newspaper clippings, magazine articles or letters of recommendation. This is not mandatory but will assist in determining the suitability of a nominee for an award.
5. Nominees may be companies, firms, associations, local, state or federal agencies or individuals.
6. On the State level, the nominees will be judged by the Honors and Awards Committee. The winners will be announced at the State Convention. These winners will be submitted to National and prior to the National Convention, state entries will be judged by a panel selected by the National Department based on their knowledge and expertise in the realm of veterans employment.
7. The deadline for State nominations is **May 15**. The deadline for state departments to submit their winners to National is **July 15. (Nominations submitted after the deadline will not be considered for an award).**
8. The National Commander will announce the nationwide winners at the National Convention.
9. In an effort to generate maximum public awareness of this program and to ensure that the employer receives as much local media coverage as possible. The National awards will be presented in their respective states by the incoming National Commander or his/her selected representative. The presentation will be coordinated with the posts/individuals involved. The exact dates and times will be announced well in advance.
10. The State awards will be presented at the Honors and Awards Banquet at the State Convention each June.



AMVETS DEPT. OF OHIO EMPLOYER OF THE YEAR NOMINATION FORM



Name of Employer

Address

Contact

Phone

Type of Business

Submitted by

Phone

Address

DEADLINE FOR NOMINATION IS MAY 15

AMVETS State and National Employer of the Year will be announced in three categories at the State and National levels at their respective annual conventions. Judging will take place prior to the start of their respective annual conventions. Any member of AMVETS or AMVETS Post may nominate an employer for the award. Local, state and federal governments entities may also be considered for this award.

CONSIDERATION BASIS

Type of Organization

☐ Company/Firm/Organization

☐ Federal/State/Local Government

Employment Category

☐ A...25-100 employees

☐ B...101-300 employees

☐ C...301 and up employees

	<u>TOTAL</u>	<u>PERCENTAGE</u>
A. Total Number of employees in firm.	_____	_____
B. Total number of new hires for period Jan 1-Dec. 31.	_____	_____
C. Total number of veterans hired.	_____	_____
D. Total number of disabled veterans hired.	_____	_____
E. Total number of Vietnam Era veterans hired.F	_____	_____
F. Total number of women veterans hired.	_____	_____

To determine the percentage, use the number of new hires as 100%. Divide (C) (D) (E) (F) to obtain percentage of veterans hired.

The background of the entire image is a stylized American flag. It features a blue field with white stars on the left side and horizontal stripes of white and light beige on the right side. The flag appears to be waving, with soft, wavy lines separating the sections.

Post Directory

POSTS BY AMVETS DISTRICT

District 1

Post 9 DAYTON
Post 24 DAYTON
Post 25 SPRINGFIELD
 Post 37 SPRINGFIELD
Post 66 COVINGTON
Post 71 FAIRFIELD
Post 88 TROY
Post 99 VANDALIA
 Post 111 WOODLAWN
Post 120 FRANKLIN
Post 121 URBANA
Post 148 MEDWAY
Post 444 FAIRBORN
Post 464 HUBER HEIGHTS
Post 726 ELDORADO
Post 1789 BROOKVILLE
 Post 1963 CINCINNATI
Post 1983 HAMILTON
Post 1988 CINCINNATI
Post 2003 KETTERING
TOTAL POSTS: 20

District 7

Post 4 CHILLICOTHE
Post 61 HILLSBORO
Post 84 JACKSON
 Post 141 WILLOW WOOD
Post 327 WELLSTON
Post 1985 LANCASTER
Post 2256 CIRCLEVILLE
 Post 2352 PORTSMOUTH
 Post 3571 WASHINGTON CH
TOTAL POSTS: 9

District 9

Post 1 LIMA
Post 21 FINDLAY
Post 39 LAKEVIEW
Post 54 BRYAN
 Post 57 LEIPSIC
Post 69 FOSTORIA
Post 222 TOLEDO
Post 333 WAPAKONETA
 Post 599 NEW BAVARIA
Post 698 MIDDLE POINT

Post 711 BOWLING GREEN
Post 777 UPPER SANDUSKY
Post 1991 DEFIANCE
Post 1994 KENTON
 Post 2013 OTTAWA
 Post 7574 LYONS
TOTAL POSTS: 16

District 12

Post 5 COLUMBUS/VIRTUAL
 Post 19 LONDON
Post 26 MANSFIELD
Post 27 BUCYRUS
 Post 28 MARYSVILLE
Post 31 ONTARIO
 Post 42 MARION
Post 43 BELLVILLE
Post 51 THORNVILLE
Post 59 CENTERBURG
Post 87 MT GILEAD
Post 89 COLUMBUS
Post 95 MT VERNON
Post 102 DELAWARE
Post 104 DELAWARE
Post 138 MARION
 Post 419 PATASKALA
Post 1312 COLUMBUS
Post 1928 COLUMBUS
 Post 1941 HARRISBURG
Post 1979 GALION
Post 2000 COLUMBUS
TOTAL POSTS: 22

District 13

Post 17 SANDUSKY
Post 22 VERMILION
Post 32 ELYRIA
Post 47 LORAIN
Post 48 TIFFIN
 Post 49 HURON
Post 55 SHEFFIELD LAKE
 Post 67 CLYDE
Post 96 ASHLAND
Post 149 POLK
 Post 162 HUNTINGTON
 Post 1965 NORWALK
Post 1969 HAYESVILLE
TOTAL POSTS: 13

District 19

Post 12 MASSILLON
Post 44 YOUNGSTOWN
Post 45 SALEM
Post 112 NEWTON FALLS
Post 124 CANTON
 Post 250 WOOSTER
 Post 275 STEUBENVILLE
Post 290 VIENNA
Post 555 CANTON
TOTAL POSTS: 9

District 20

Post 40 MENTOR
 Post 77 ASHTABULA
 Post 80 MAPLE HEIGHTS
Post 109 MENTOR-ON-THE-LAKE
Post 176 RICHFIELD
 Post 1968 MONTVILLE
Post 1971 PERRY
 Post 1990 MEDINA
 Post 7604 MADISON
TOTAL POSTS:

District 21

Post 23 GALLIPOLIS
Post 36 COSHOCTON
 Post 70 CAMBRIDGE
Post 76 ATHENS
Post 93 ALBANY
Post 1776 LOGAN
 Post 1788 MARIETTA
TOTAL POSTS: 7

Bold indicates a brick and mortar post.

Post

1

Information from 2022, Post did not revalidate by print date

District
9

County
Allen

Primary Contact/Post Mailing Address

Coleman Clark Jr.
1302 Oakland Pkwy
Lima, OH 45805
419-225-5741
mortjcfh@aol.com

Renewal Contact

Coleman Clark Jr.
419-225-5741
mortjcfh@aol.com

Post Information

Meeting Date, Time & Address

2nd Tuesday of the month @ 1900
VFW #1275
124 E Elm St.
Lima, OH 45801

Adjutant

Gurrer Rapp
419-229-7548

Facebook - <https://www.facebook.com/profile.php?id=100054540725469>

Commander

Coleman Clark Jr.
419-225-5741
mortjcfh@aol.com

Post

4

District
7

County
Ross

Primary Contact/Post Mailing Address

Chillicothe AMVETS Post #4
Evan M. Steele
PO BOX 136
Chillicothe, OH 45601
740-774-3833
amvetspost4@midohio.twcbc.com

Renewal Contact

Starla (Peck) Easterday
PO BOX 136
Chillicothe, OH 45601
740-774-3833
amvetspost4@midohio.twcbc.com

Post Information Meeting Date, Time & Address

1st Wednesday of the month @ 7:00 pm
317 East Main St
Chillicothe, OH 45601

Adjutant

Dwight D. Fowler
740-772-2445
amvetspost4@midohio.twcbc.com

Facebook - <https://www.facebook.com/profile.php?id=100054540725469>

Commander

Evan M. Steele
740-446-2300
amvetspost4@midohio.twcbc.com

Post

5

District
12

County
Franklin

Primary Contact/Post Mailing Address

Don McCauley
960 Checkrein Ave.
Columbus, OH 43229
614-431-6990
dmccauley@ohamvets.org

Renewal Contact

Don McCauley
960 Checkrein Ave.
Columbus, OH 43229
614-431-6990
dmccauley@ohamvets.org

Post Information Meeting Date, Time & Address

1st Wednesday of the month @ 6:00 pm
75 W Johnstown Road
Gahanna, OH 43230
614-402-7846
post5@ohamvets.org

Adjutant

Amy C. Myer
rmechik1987@yahoo.com
614-774-4511

Virtual Meeting: ohamvets5.org

Commander

Don McCauley
614-431-6990
dmccauley@ohamvets.org

Post

9

Information from 2022, Post did not revalidate by print date

District
1

County
Montgomery

Primary Contact/Post Mailing Address

Gerry Girdley
PO Box 2914
Dayton, OH 45401
937-235-2930
hazelnut_01@att.net

Renewal Contact

Gerry Girdley
PO Box 2914
Dayton, OH 45401
937-235-2930
hazelnut_01@att.net

Post Information Meeting Date, Time & Address

2nd Wednesday of the month @ 1900
Home Of Gerald Girdley
2408 Rondowa Ave
Riverside, OH 45404
937-235-2930

Adjutant

Gerry Girdley
937-235-2930
hazelnut_01@att.net

Commander

Gregory Grewe
937-898-5808

Post	Primary Contact/Post Mailing Address Donald Murphy 653 Earl Rd. NW Massillon, OH 44646 330-880-0711 eeboyz2@yahoo.com	Renewal Contact Donald Murphy eeboyz2@yahoo.com	Post Information Meeting Date, Time & Address 1st Sunday of the month @ 6:00 pm 653 Earl Rd. NW Massillon, OH 44646
12			
District 19	Commander Michael Wentzel	Adjutant John Boyd 216-832-8193	
County Stark			

Post	Primary Contact/Post Mailing Address Eric Scherer 419-366-3856 paintitred@aol.com 307 Putnam St Sandusky, OH 44870	Renewal Contact Eric Scherer 419-366-3856 paintitred@aol.com 213 Lester St PO Box 55 Castalia, OH 44824	Post Information Meeting Date, Time & Address 4th Monday of the month @ 4 pm 307 Putnam St, Sandusky 419-626-6974 amvets017@sbcglobal.net
17			
District 13	Commander Eric Scherer 419-366-3856 paintitred@aol.com	Adjutant Gerald Weahter 419-656-1693	http://www.myamvetspost17.com/
County Erie			

Post	Primary Contact/Post Mailing Address Carl Seldon 183 W Lincoln Ave. London, OH 43140 740-852-6311	Renewal Contact Carl Seldon 183 W Lincoln Ave. London, OH 43140 740-852-6311	Post Information Meeting Date, Time & Address 2nd Sunday of the month @ 12:00 pm 4454 Lake Rd Madison Lake London, OH 43140
19			
District 12	Commander Carl Seldon 740-852-6311	Adjutant Keith Richendoffan	740-852-6311
County Madison			

Post	Primary Contact/Post Mailing Address Scott Sterling 423 Trenton Ave Findlay, OH 45840 567-525-1612 ssterling954@gmail.com	Renewal Contact Scott Sterling 423 Trenton Ave Findlay, OH 45840 419-422-2190 ssterling954@gmail.com	Post Information Meeting Date, Time & Address Last Wednesday of the month @ 7:00 pm 423 Trenton Ave Findlay, OH 45840 ssterling954@gmail.com
21			
District 9	Commander Scott Sterling 567-525-1612 ssterling954@gmail.com	Adjutant Kim Williams 419-422-2190	
County Hancock			

Post	Primary Contact/Post Mailing Address Rance Snyder 1517 State Rd Vermilion, OH 44089 419-625-7810 nonbowlingb@aol.com	Renewal Contact Charles Grisel 1517 State Rd Vermilion, OH 44089 clgrisel@centurylink.net	Post Information Meeting Date, Time & Address 3rd Sunday of the month @ 1:00 pm 1517 State Rd Vermilion, OH 44089
22			
District 13	Commander Rance Snyder 419-625-7810 nonbowlingb@aol.com	Adjutant Charles Reynolds 440-967-0392 wa8wuu@msn.com	
County Erie			

Post	Primary Contact/Post Mailing Address David S. Mccoy PO Box 952 Gallipolis, OH 45631 740-446-4923 suemccoy@yahoo.com	Renewal Contact David S. Mccoy PO Box 952 Gallipolis, OH 45631 740-446-4927 suemccoy@yahoo.com	Post Information Meeting Date, Time & Address 2nd Monday of the month @ 6:00 PM 108 Liberty Avenue Gallipolis, OH 45631 suemccoy@yahoo.com
23			
District 21	Commander Ralph Keith Jeffers 740-645-2108 jeffersvfw@gmail.com	Adjutant Gary Fenderbosch 740-446-8657 bosch.jr@sbcglobal.net	
County Gallia			

Post	Primary Contact/Post Mailing Address Danny Gordon 1016 Leo St. Dayton, OH 45404 937-287-5077 post24dayton@gmail.com	Renewal Contact Bill Jenks 1016 Leo St. Dayton, OH 45404 post24dayton@gmail.com	Post Information Meeting Date, Time & Address 2nd Tuesday of the month @ 7:30 pm 1016 Leo St. Dayton, OH 45404
24			
District 1	Commander Danny Gordon 937-287-5077 post24dayton@gmail.com	Adjutant Jaice Taylor 937-516-1164 jacetaylorA611@gmail.com	937-222-0071 post24dayton@gmail.com
County Montgomery			

Post	Primary Contact/Post Mailing Address Claressa Davis 1954 Kenton St Springfield, OH 45505 614-286-0781 25amvetspost@gmail.com	Renewal Contact Claressa Davis 1954 Kenton St Springfield, OH 45505 614-286-0781 25amvetspost@gmail.com	Post Information Meeting Date, Time & Address 3rd Wednesday of the month @ 7:00 pm 1954 Kenton St Springfield, OH 45505 937-323-6602
25			
District 1	Commander Claressa Davis 614-286-0781 lookn2my3y3s@yahoo.com	Adjutant Bill Sharpe	
County Clark			

Post 26	Primary Contact/Post Mailing Address Mark Scheid 1100 West Fourth St. Mansfield, OH 44903 567-224-0756 mark.scheid0756@gmail.com	Renewal Contact Dan Cruse 1100 West Fourth St. Mansfield, OH 44903 419-961-7401 lateforthe date@yahoo.com	Post Information Meeting Date, Time & Address 1st Monday Of The Month @ 7 pm 1100 West Fourth St. Mansfield, OH 44903
District 12	Commander Dan Cruse 419-961-7401 lateforthe date@yahoo.com	Adjutant Mark Scheid 567-224-0756 mark.scheid0756@gmail.com	419-529-6026 lateforthe date074@yahoo.com
County Richland			www.amvetspost26.org

Post 27	Primary Contact/Post Mailing Address Wanda Hurst 235 E Galen St Bucyrus, OH 44820 419-561-3814 Wanda102162@yahoo.com	Renewal Contact David Clamp 235 E Galen St Bucyrus, OH 44820 419-562-4571 Ohioamvets27@gmail.com	Post Information Meeting Date, Time & Address 3rd Monday Of The Month @ 7:00 pm 235 E Galen St Bucyrus, OH 44820
District 12	Commander Wanda Hurst 419-561-3814 Wanda102162@yahoo.com	Adjutant Doug Bowen 419-834-0610 Ohiosadass@yahoo.com	419-562-4571 ohioamvets27@gmail.com
County Crawford			https://www.facebook.com/bucyruso/

Post 28	Primary Contact/Post Mailing Address David Cook P.O. Box 255 Marysville, OH 43040 cookong@hotmail.com 937-243-2749	Renewal Contact David Cook P.O. Box 255 Marysville, OH 43040 cookong@hotmail.com 937-243-2749	Post Information Meeting Date, Time & Address 1st Monday Of The Month @ 6:00 pm 500 Park Ave. Marysville, OH 43040
District 12	Commander John Gamble chrishgamble007@hotmail.com 937-508-0181	Adjutant David Cook cookong@hotmail.com 937-243-2749	419-562-4571 ohioamvets27@gmail.com
County Richland			http://www.amvetspost26.org/

Post 31	Commander Tammy Whirl 2943 Park Ave. W Ontario, OH 44906 419-631-1447 pwhirl0620@gmail.com	Renewal Contact AMVETS Post 31 2943 Park Ave. W Ontario, OH 44906 419-529-5571 pwhirl0620@gmail.com	Post Information Meeting Date, Time & Address 1st Monday of the month @ 5:30 pm 2943 Park Ave. W Ontario OH 44906
District 12	Primary Contact/Post Mailing Address Steve Cope 615-973-9749	Adjutant Kurt Dahlby kurt Dahlby@yahoo.com 419-982-7442	https://www.facebook.com/profile.php?id=100057593823945
County Richland			

Post <div style="font-size: 48pt; font-weight: bold;">32</div>	Primary Contact/Post Mailing Address Jeff Everson 11087 Middle Ave Elyria, OH 44035 jbl_44035@yahoo.com 440-371-6849	Renewal Contact Jeff Everson 11087 Middle Ave Elyria, OH 44035 jbl_44035@yahoo.com 440-371-6849	Post Information Meeting Date, Time & Address 3rd Monday of the month @ 7:00 pm 11087 Middle Ave Elyria, OH 44035 440-458-8544
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District 13 County Lorain	Commander Jeff Everson jbl_44035@yahoo.com 440-371-6849	Adjutant Heidi Miller heidimiller7505@gmail.com 330-714-0834
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Post <div style="font-size: 48pt; font-weight: bold;">36</div>	Primary Contact/Post Mailing Address Donald Vickers 986 Otsego Ave. Coshocton, OH 43812 vickersjulie@yahoo.com 740-623-0538	Renewal Contact Virgil Stark 2592 S. 7th St. Coshocton, OH 43812 330-473-5737 vstark1@roadrunner.com	Post Information Meeting Date, Time & Address 986 Otsego Ave. Coshocton, OH 43812 740-623-0538 loishaight@yahoo.com
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District 21 County Coshocton	Commander Donald Vickers vickersjulie@yahoo.com 740-502-6629	Adjutant Virgil Stark 330-473-5737 vstark1@roadrunner.com	https://www.facebook.com/Amvets032/
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Post <div style="font-size: 48pt; font-weight: bold;">37</div>	Primary Contact/Post Mailing Address James Adams Po Box 186 Enon, OH 45323 937-284-2276 jadams1584@hotmail.com	Renewal Contact James Adams Po Box 186 Enon, OH 45323 937-284-2276 jadams1584@hotmail.com	Post Information Meeting Date, Time & Address 3rd Wednesday of the month 5075 Enon Xenia Rd Fairborn, OH 45324
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District 1 County Clark	Commander James Adams 937-284-2276 jadams1584@hotmail.com	Adjutant Robert Wilken bobwilken630@gmail.com 937-241-8557
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Post <div style="font-size: 48pt; font-weight: bold;">39</div>	Primary Contact/Post Mailing Address Timothy Pierce 110 W Harrison St. Lakeview, OH 43331 botkinsauto@yahoo.com 937-592-6518	Renewal Contact Mitchell Laws 1stvice39@gmail.com	Post Information Meeting Date, Time & Address 2nd Monday of the month @ 7:00 pm 110 W Harrison St Lakeview, OH 43331 937-935-3866 amvets39lakeview@gmail.com
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District 9 County Logan	Commander Timothy Pierce botkinsauto@yahoo.com 937-592-6518	Adjutant Mitchell Laws 1stvice39@gmail.com	https://www.facebook.com/pro-file.php?id=100037804282587
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Post

40

Primary Contact/Post Mailing Address
Jeff Jukiewicz
9141 Jordan Dr
Mentor, OH 44060
440-478-9993
sgtj2j@gmail.com

Renewal Contact
Jeff Jukiewicz
9141 Jordan Dr
Mentor, OH 44060
440-478-9993
sgtj2j@gmail.com

Post Information Meeting Date, Time & Address
1st Sunday of the month @ 12:00 pm
9141 Jordan Dr
Mentor, OH 44060
440-257-5825

District
20

County
Lake

Commander
Jeff Jukiewicz
440-478-9993
sgtj2j@gmail.com

Adjutant
Robert Horvath
440-290-7189
bghorvath@yahoo.com

<https://www.facebook.com/pages/Am-vets-Post-40/111521098888651>

Post

42

Primary Contact/Post Mailing Address
Rebecca Bauer
940 Marion-Williamsport Rd
Marion, OH 43302
740-255-5241
Rebecca.bauer@odrc.state.oh.us

Renewal Contact
Rebecca Bauer
940 Marion-Williamsport Rd
Marion, OH 43302
740-255-5241
Rebecca.bauer@odrc.state.oh.us

Post Information Meeting Date, Time & Address
2nd Saturday Of the month @ 1:00 pm
Marion Correctional Inst
940 Marion-Williamsport Rd
Marion, OH 43301

District
12

County
Marion

Commander
Wesley G. Moore
post42@ohamvets.org

Adjutant
Jean Paul Kruse
post42@ohamvets.org

post42@ohamvets.org
<https://www.ohamvets.org/post-42>

Post

43

Primary Contact/Post Mailing Address
Dave Heichel
76 Main St.
Bellville OH, 44813
419-866-2658

Renewal Contact
Ronald Ellison
76 Main St.
Bellville OH, 44813
rellison915@gmail.com

Post Information Meeting Date, Time & Address
3rd Monday of the month @ 6:00 pm
76 Main St.
Bellville OH, 44813
419-866-2658
bellvilleamvets43@yahoo.com

District
12

County
Richland

Commander
Dave Heichel
419-866-2658

Adjutant
Ronald Ellison
rellison915@gmail.com

<https://www.facebook.com/Amvets43/>

Post

44

Primary Contact/Post Mailing Address
Jan Brown
305 Elm St.
Struthers, OH 44471
330-518-5532
janbrown54@sbcglobal.net

Renewal Contact
Jan Brown
305 Elm St.
Struthers, OH 44471
330-518-5532
janbrown54@sbcglobal.net

Post Information Meeting Date, Time & Address
2nd Thursday of the month @ 6:30 pm
305 Elm St.
Struthers, OH 44471
amvets44@sbcglobal.net

District
19

County
Mahoning

Commander
Jan Brown
330-518-5532
janbrown54@sbcglobal.net

Adjutant
Ted Kester
tjkester@gmail.com

<https://www.facebook.com/profile.php?id=100064564005073>

Post 45	Primary Contact/Post Mailing Address Rodney Hughes 750 S Broadway Ave Salem, OH 44460 330-692-2613 fireship63@yahoo.com	Renewal Contact Kevin Seguin 750 S Broadway Ave Salem, OH 44460 330-261-4562 acc45@sbcglobal.net	Post Information Meeting Date, Time & Address Last Sunday of the month @ 12:00 pm 750 S Broadway Ave Salem, OH 44460
District 19	Commander Rodney Hughes 330-692-2613 fireship63@yahoo.com	Adjutant Susan Prichard 330-550-5752 susanpritchard67@yahoo.com	
County Columbiana			

Post 47	Primary Contact/Post Mailing Address Michael Kachure 3009 Broadway Ave Lorain, OH 44055 440-282-6476 mkachure@roadrunner.com	Renewal Contact Jessica Potter 3009 Broadway Ave Lorain, OH 44055 440-787-4960 jpottter6621@gmail.com	Post Information Meeting Date, Time & Address 3rd Sunday of the month @ 11:00 am 3009 Broadway Ave Lorain, OH 44055 lorainamvetspost47@gmail.com https://www.amvets47.org/
District 13	Commander Michael Kachure 440-282-6476 mkachure@roadrunner.com	Adjutant Jessica Potter 440-787-4960 jpottter6621@gmail.com	
County Lorain			

Post 48	Primary Contact/Post Mailing Address John Ricker 1909 S State Route 100 Tiffin, OH 44883 419-934-3162 amvetssec@yahoo.com	Renewal Contact John Ricker 427 N Sandusky St. Tiffin, OH 44883 419-934-3162 amvetssec@yahoo.com	Post Information Meeting Date, Time & Address 1st Tuesday of the month @ 6:30 pm 1909 S State Route 100 Tiffin, OH 44883
District 13	Commander Kevin Koch 567-230-0402 ashley.koch@gmail.com	Adjutant John Ricker 419-934-3162 amvetssec@yahoo.com	
County Seneca			

Post 49	Primary Contact/Post Mailing Address Huron Amvets Post #49 David Washburn 415 Adams Ave Huron, OH 44839 419-433-2235 junndav@msn.com	Renewal Contact David Washburn 419-433-2235 junndav@msn.com	Post Information Meeting Date, Time & Address 2nd Tuesday of the month @ 1930 Huron Township Bldg 1820 Bogart Rd Huron, OH 44839
District 13	Commander Richard Schenk 419-433-6570	Adjutant David Washburn 419-433-2235 junndav@msn.com	
County Huron			

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Post

51

District
12

County
Perry

Primary Contact/Post Mailing Address

Jeff Zemolong
9293 Thorn Twp Rd 79 Nw
Thornville, OH 43076
740-641-4035
jczlong@gmail.com

Commander

Jeff Zemolong
740-641-4035
jczlong@gmail.com

Renewal Contact

Tom Laird
9293 Thorn Twp Rd 79 Nw
Thornville, OH 43076
740-403-7176
tlaird001@gmail.com

Adjutant

Richard Johnson
740-334-8119
skippyjoe47@yahoo.com

Post Information Meeting Date, Time & Address

2nd Thursday of the month @
7:00 pm
9293 Thorn Twp Rd 79 Nw
Thornville, OH 43076
740-403-7176
amvetspost51@rr.ohio.com

<https://amvets51.com/>

Post

54

District
9

County
Williams

Primary Contact/Post Mailing Address

Russell Kosier
222 Paige St
Bryan, OH 43506
419-667-7743
rkosier@ohamvets.org

Commander

Russell Kosier
419-667-7743
rkosier@ohamvets.org

Renewal Contact

Russell Kosier
222 Paige St
Bryan, OH 43506
419-636-4852
bryanamvets@gmail.com

Adjutant

Phillip Stotz
419-799-2097
ohvino@hotmail.com

Post Information Meeting Date, Time & Address

1st Wednesday of the month
222 Paige St
Bryan, OH 43506
419-636-4852
bryanamvets54@gmail.com

Post

55

District
13

County
Lorain

Primary Contact/Post Mailing Address

Sheffield Lake Amvets Post #55
530 Abbe Rd
Sheffield Lake, OH 44054
440-949-6769
amvets55@aol.com

Commander

Daniel Anthony
440-949-6769
amvets55@aol.com

Renewal Contact

Ernie Hernandez
440-949-6769
amvets55@aol.com

Adjutant

Robert Rosso
440-949-2323

Post Information Meeting Date, Time & Address

1st & 3rd Monday of the month
530 Abbe Rd
Sheffield Lake, OH 44054
440-949-6769
amvets55@aol.com

<https://www.facebook.com/profile.php?id=100064529149237>

Post

57

District
9

Putnam

Primary Contact/Post Mailing Address

Ronald Hermiller
610 Enterprize St.
Leipsic, OH 45856
419-889-2005
ronaldhermiller2005@gmail.com

Commander

Ronald Hermiller
419-889-2005
ronhermiller2005@gmail.com

Renewal Contact

Darl Shoemaker
213 Center St.
Leipsic, OH 45856
419-890-3273

Adjutant

Brad Peck
419-615-0803

Post Information Meeting Date, Time & Address

815 E. Mathias St.
Leipsic, OH 45856
kdunstan@fairpoint.net

Post	Primary Contact/Post Mailing Address Larry Cooperrider P.O. Box 389 Centerburg, OH 43011 614-419-4868 coopfarms@yahoo.com	Renewal Contact Rick Chapman 740-398-1668 rchap1952@yahoo.com	Post Information Meeting Date, Time & Address 2nd Wednesday of the month @ 6:00 pm 3894 Columbus Rd Centerburg, OH 43011 amvets_post59@yahoo.com
District 12	Commander Larry Cooperrider 614-419-4868 coopfarms@yahoo.com	Adjutant Rick Chapman 740-398-1668 rchap1952@yahoo.com	
County Knox			

Post	Primary Contact/Post Mailing Address Rich Lawson 11541 North Shore Dr Hillsboro, OH 45133 937-393-2900 post61amvets@yahoo.com	Renewal Contact Paul Siders 11541 North Shore Dr Hillsboro, OH 45133 937-393-2900 psidersamvets61@gmail.com	Post Information Meeting Date, Time & Address 1st Wednesday of the month 11541 North Shore Dr Hillsboro, OH 45133 post61amvets@yahoo.com
District 7	Commander Rich Lawson 937-393-2900 post61amvets@yahoo.com	Adjutant Paul Siders 937-393-2900 psidersamvets61@gmail.com	https://www.facebook.com/hill-sboroamvetspost61/
County Highland			

Post	Primary Contact/Post Mailing Address Robert Simon 10010 W State Route 185 Covington, OH 45318 937-638-4530 robertsimon87@gmail.com	Renewal Contact Darrell Whalen 500 Wood St. Piqua, OH 45356	Post Information Meeting Date, Time & Address 3rd Tuesday of the month @ 6:30 10010 W State Route 185 Covington, OH 45318 937-473-3197 amvetspost66@gmail.com
District 1	Commander Robert Simon 937-638-4530 robertsimon87@gmail.com	Adjutant Mike Pitman 937-308-6602 mike.pitman.57@gmail.com	
County Miami			

Post	Primary Contact/Post Mailing Address Edward Eberly 1128 Oak Drive Fremont, OH 43420 419-332-2449 ebbtide17@juno.com	Renewal Contact Larry Mooney 419-332-8755 moonldm@aol.com	Post Information Meeting Date, Time & Address 1st Thursday of the month @ 1900 VFW #3343 847 W Maple St Clyde, OH 43410 567-855-5301 vfwpost3343@aol.com
District 13	Commander Edward Eberly 419-332-2449 ebbtide17@juno.com	Adjutant Larry Mooney 419-332-8755 moonldm@aol.com	
County Sandusky			

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Post	Primary Contact/Post Mailing Address James Rimar 155 E Tiffin St Fostoria, OH 44830 jimrimar1@gmail.com	Renewal Contact Bruce Nolan 419-288-3187 amvets69members@outlook.com	Post Information Meeting Date, Time & Address 4th Thursday of the month @ 6:00 pm 155 E Tiffin St Fostoria, OH 44830 amvetspost69@outlook.com
69			
District 13	Commander James Rimar 419-957-8416 jimrimar1@gmail.com	Adjutant Ralph Koerper 419-435-5009	
County			
9			

Post	Primary Contact/Post Mailing Address Michael L. St. Clair 1301 N 14th Street Cambridge, OH 43725 614-638-7349 mstc@firewireinternet.com	Renewal Contact Michael L. St. Clair 1301 N 14th Street Cambridge, OH 43725 614-638-7349 mstc@firewireinternet.com	Post Information Meeting Date, Time & Address 3rd Wednesday of the month @ 7:00 pm 1427 E Wheeling Ave Cambridge, OH 43725 mstc@firewireinternet.com
70			
District 21	Commander James Blancett 740-584-4185	Adjutant Michael L. St. Clair 614-638-7349 mstc@firewireinternet.com	
County			
Guernsey			

Post	Primary Contact/Post Mailing Address Aaron Cunningham II 4829 Industry Dr Fairfield, OH 45014 513-593-3910 arcii7348@gmail.com	Renewal Contact Aaron Cunningham II 4829 Industry Dr Fairfield, OH 45014 513-593-3910 arcii7348@gmail.com	Post Information Meeting Date, Time & Address 2nd Tuesday of the month 4829 Industry Dr Fairfield, OH 45014 513-858-3079 amvets71@outlook.com
71			
District 1	Commander Marion Compston 513-251-7182 marion.compston@vslco.com	Adjutant Chris Colegate 513-464-6048 colgate71@gmail.com	
County			
Butler			

Post	Primary Contact/Post Mailing Address John Giardino PO Box 5763 Athens, OH 45701 740-856-9102 john.giardino46@gmail.com	Renewal Contact John Giardino PO Box 5763 Athens, OH 45701 740-856-9102	Post Information Meeting Date, Time & Address 3rd Wednesday of the month @ 7:00 pm 20 Campbell St Athens, OH 45701 athensamvets76@yahoo.com
76			
District 21	Commander James Secoy 740-590-6825	Adjutant John Giardino 740-856-9102	https://www.facebook.com/Amvetspost76athens/
County			
Athens			

Post

77

District
20

County
Ashtabula

Primary Contact/Post Mailing Address
Shawn Shannon
3189 St. Rt. 307
Austinburg, OH 44010
440-645-9037
sjsminimart@hotmail.com

Commander
Shawn Shannon
440-645-9037
sjsminimart@hotmail.com

Renewal Contact
Shawn Shannon
3189 St. Rt. 307
Austinburg, OH 44010
440-645-9037
sjsminimart@hotmail.com

Adjutant
Daniel E. Whitmire
440-275-3070

Post Information Meeting Date, Time & Address

Post

80

District
20

County
Cuyahoga

Primary Contact/Post Mailing Address
Charles Keshock
13615 Thraves Ave.
Garfield Heights, OH 44125
216-355-2415
Chazman58@icloud.com

Commander
Charles Keshock
216-355-2415
Chazman58@icloud.com

Renewal Contact
Richard Movens
14589 Rochelle Dr.
Maple Heights, OH 44137
216-374-1655
richard.movens@gmail.com

Adjutant
Richard Movens
216-374-1655
richard.movens@gmail.com

Post Information Meeting Date, Time & Address
Walton Hills, OH 44146
Meets at various locations. Call Commander for meeting location.

Post

84

District
21

County
Jackson

Primary Contact/Post Mailing Address
David Brown
208 Broadway St
Jackson, OH 45640
740-688-9672
gambilman@yahoo.com

Commander
David Brown
740-688-9672
gambilman@yahoo.com

Renewal Contact
James Toland
740-577-7339
amvetspost84@yahoo.com

Adjutant
William Tripp
740-286-3004
watripp@yahoo.com

Post Information Meeting Date, Time & Address
3rd Wednesday of the month @ 6:30 pm
208 Broadway St
Jackson, OH 45640
740-688-9672
amvetspost84@yahoo.com
<https://www.facebook.com/profile.php?id=100064667982850>

Post

87

District
12

County
Morrow

Primary Contact/Post Mailing Address
Brandon Altstadt
7825 State Route 61
Galion, OH 44833
567-327-7311
ihra363@yahoo.com

Commander
James Bruns
937-638-1246
sadiesdog@columbus.rr.com

Renewal Contact
Dustin Stark
7825 State Route 61
Galion, OH 44833
740-341-7669
dstark78@yahoo.com

Adjutant
Teresa Givens
740-244-1467
tgfred58@gmail.com

Post Information Meeting Date, Time & Address
1st Thursday of the month @ 7:30 pm
7825 State Route 61
Galion, OH 44833
419-947-8326
amvets87@yahoo.com

Post	Primary Contact/Post Mailing Address J. Keagan Miller 3449 Lefever Rd Troy, OH 45373 937-418-8921 jmiller@mccvets.org	Renewal Contact Jerry Browning 3449 Lefever Rd Troy, OH 45373 937-684-6996 amvets88@gmail.com	Post Information Meeting Date, Time & Address 3rd Wednesday of the month @ 7:00 pm 3449 Lefever Rd Troy, OH 45373 937-339-0700 amvets88@gmail.com https://www.facebook.com/TroyAmvets88/
District 1	Commander J. Keagan Miller 937-418-8921 keagan.miller@gmail.com	Adjutant Chris Hufford 937-203-6745 hufford.christopher@gmail.com	
County Miami			

Post	Primary Contact/Post Mailing Address Lawrence Badzinski 1377 Community Pk Dr. Columbus, OH 43229 614-323-8093 militaryvetspost89@gmail.com	Renewal Contact John Milke 1377 Community Pk Dr. Columbus, OH 43229 614-776-4552 milkman1952@gmail.com	Post Information Meeting Date, Time & Address 2nd Thursday of the month @ 7:00 pm 1377 Community Pk Dr. Columbus, OH 43229 614-772-4552 militaryvetspost89@gmail.com https://www.facebook.com/am-vetsohiopost89/
District 12	Commander Lawrence Badzinski 614-323-8093 militaryvetspost89@gmail.com	Adjutant Scott Wong 724-831-8921	
County Franklin			

Post	Primary Contact/Post Mailing Address George Hess 1055 Setty Rd Albany, OH 45710 740-331-2364 oil_mess@msn.com	Renewal Contact George Hess 41457 School Lot Rd Albany, OH 45710 740-331-2364 oil_mess@msn.com	Post Information Meeting Date, Time & Address 3rd Monday of the month @ 6:30 pm 1055 Setty Rd Albany, OH 45710 740-698-7212 albanyamvets@outlook.com
District 21	Commander George Hess 740-331-2364 oil_mess@msn.com	Adjutant Earl Gibson 740-508-1252	
County Athens			

Post	Primary Contact/Post Mailing Address Charles L. Edmister 311 S. Mechanic St. Mt. Vernon, OH 43050 740-397-2119 amvets95@yahoo.com	Renewal Contact Charles L. Edmister 311 S. Mechanic St. Mt. Vernon, OH 43050 740-397-2119 amvets95@yahoo.com	Post Information Meeting Date, Time & Address 1st Saturday of the month @ 0900 311 S Mechanic St Mount Vernon, OH 43050 740-397-2119 amvets95@yahoo.com Facebook: https://www.facebook.com/pages/Amvets-Memorial-Post/161985063830945
District 12	Commander Charles L. Edmister 740-358-8888 mredmr@yahoo.com	Adjutant Dan Worth 740-503-6169 amvets95@yahoo.com	
County Knox			

Post	Primary Contact/Post Mailing Address Mikel Greshner 233 Union St Ashland, OH 44805 419-606-6196 amvetspost96commander@yahoo.com	Renewal Contact Mikel Greshner 233 Union St Ashland, OH 44805 419-606-6196 amvetspost96commander@yahoo.com	Post Information Meeting Date, Time & Address 2nd Monday of the month @ 6:30 pm 233 Union St Ashland, OH 44805 amvets96@zoominternet.net
District 13	Commander Mikel Greshner 419-606-6196 amvetspost96commander@yahoo.com	Adjutant Alvin Thomas 419-685-8780 ateel965@frontier.com	
County Ashland			

Post	Primary Contact/Post Mailing Address Larry Ryan 1123 S. Brown School Rd Vandalia, OH 45377 937-216-0691 lryan4@woh.rr.com	Renewal Contact Larry Ryan 1123 S. Brown School Rd Vandalia, OH 45377 937-216-0691 lryan4@woh.rr.com	Post Information Meeting Date, Time & Address 2nd Tuesday of the month @ 7:30 pm 1123 S Brown School Rd Vandalia, OH 45377 937-890-6161 https://www.facebook.com/profile.php?id=100064604775537
District 1	Commander Larry Ryan 937-216-0691 lryan4@woh.rr.com	Adjutant Karla Smith 937-415-0546 ksmith93@woh.rr.com	
County Montgomery			

Post	Primary Contact/Post Mailing Address Kelsey Lenhart 485 Park Ave. Delaware, OH 43015 740-971-7656 kelsey_may@yahoo.com	Renewal Contact Harry Metzger 362 Park Ave. Delaware, OH 43015 740-815-8622 pbsc2013@outlook.com	Post Information Meeting Date, Time & Address 2nd Tuesday of the month @ 6:30 pm 485 Park Ave Delaware, OH 43015 740-363-8316 Commander102@outlook.com
District 12	Commander Kelsey Lenhart 740-971-7656 kelsey_may@yahoo.com	Adjutant Harry Metzger 740-815-8622 pbsc2013@outlook.com	
County Delaware			

Post	Primary Contact/Post Mailing Address Robert Rhodes 419 London Rd Delaware, OH 43015 614-499-8673 halfasthippie@gmail.com	Renewal Contact Terry Schindewolf 740-369-7912	Post Information Meeting Date, Time & Address 3rd Sunday of the month @ 9:30 am 419 London Rd Delaware, OH 43015 740-369-7912
District 12	Commander Larry Freeman 740-404-1621	Adjutant Robert Rhodes 740-404-1621	
County Delaware			

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Post

109

Primary Contact/Post Mailing Address
Theodore Makse
7847 Lakeshore Blvd.
Mentor On The Lake, OH
44060
440-257-9217
amvetspost109@hotmail.com

Renewal Contact
Amvets Post 109
440-257-9217
amvetspost109@hotmail.com

Post Information Meeting Date, Time & Address
1st Wednesday of the month @
7:00 pm
7847 Lakeshore Blvd.
Mentor On The Lake, OH
44060

District
20

Commander
Theodore Makse
440-339-9589
uncleted3842@gmail.com

Adjutant
Becky Kendera
440-520-5063
amvetspost109@hotmail.com

County
Lake

Post

111

*Information from 2022, Post did
not revalidate by print date*

District
1

County
Clermont

Primary Contact/Post Mailing Address
Joseph Dolwig
1502 U.S. Hwy 52
New Richmond, OH 45157
513-553-6302
Jdolwig132@Gmail.com

Commander
Fred Reisenberg
513-791-5942

Renewal Contact
Joseph Dolwig
513-553-6302
jdolwig132@gmail.com

Adjutant
Not listed

Post Information Meeting Date, Time & Address
1st Wednesday of the month @
7:00 pm
37 West Broad St
Newton Falls, OH 44444
330-872-4019
amvets112@gmail.com

Post

112

District
19

County
Trumbull

Primary Contact/Post Mailing Address
Arthur Keffer
37 West Broad St
Newton Falls, OH 44444
234-223-3186
Kefferarthur@yahoo.com

Commander
Arthur Keffer
234-223-3186
Kefferarthur@yahoo.com

Renewal Contact
Jim Murry
37 West Broad St
Newton Falls, OH 44444
330-872-4019
neutronj2@yahoo.com

Adjutant
Jane Stone
575-491-7083

Post Information Meeting Date, Time & Address
1st Wednesday of the month @
7:00 pm
37 West Broad St
Newton Falls, OH 44444
330-872-4019

<https://www.facebook.com/profile.php?id=100057412660716>

Post

120

District
1

County
Warren

Primary Contact/Post Mailing Address
Shane Whitten
605 S Main St
Franklin, OH 45005
984-215-8404
amvetsadjutantpost120@gmail.com

Commander
Scott Wallace
937-422-7738
amvetscommanderpost120@gmail.com

Renewal Contact
Shane Whitten
605 S Main St
Franklin, OH 45005
984-215-8404
amvetsadjutantpost120@gmail.com

Adjutant
Shane Whitten
984-215-8404
amvetsadjutantpost120@gmail.com

Post Information Meeting Date, Time & Address
2nd Wednesday of the month @
7:00 pm
605 S Main St
Franklin, OH 45005

<https://www.facebook.com/profile.php?id=100064338413575>

Post	Primary Contact/Post Mailing Address Julie A. Johnson 220 N. Locust Street Urbana, OH 43078 937-508-8756	Renewal Contact Zulma Schrupp 220 N. Locust Street Urbana, OH 43078 937-508-4572	Post Information Meeting Date, Time & Address 1st Tuesday of the month @ 6:00 pm 220 N Locust St (Rear) Urbana, OH 43078 937-508-4572
121			
District 1	Commander Jevon Rhodes 937-508-4572	Adjutant Zulma Schrupp 614-353-0094	
County Champaign			

Post	Primary Contact/Post Mailing Address Larry W. Baker 1822 Sherrick Rd. SE Canton, OH 44706 330-232-4733 lwb137@sbcglobal.net	Renewal Contact Larry W. Baker 1822 Sherrick Rd. SE Canton, OH 44706 330-232-4733 lwb137@sbcglobal.net	Post Information Meeting Date, Time & Address 1st Monday Of The Month 1822 Sherrick Rd. SE Canton, OH 44706 330-453-8882
124			
District 19	Commander Larry W. Baker 330-232-4733 amvets124@yahoo.com	Adjutant Michael Davis amvets124@yahoo.com	https://www.facebook.com/AMVETS124/
County Stark			

Post	Primary Contact/Post Mailing Address Daniel Gamble 403 Silver St Marion, OH 43302 740-382-9489 bikerchickhttp@hotmail.com	Renewal Contact Terry Foos 403 Silver St Marion, OH 43302 740-361-1391 bikerchickhttp@hotmail.com	Post Information Meeting Date, Time & Address 3rd Wednesday of the month @ 5:00 pm 403 Silver St Marion, OH 43302 740-382-9489 bikerchickhttp@hotmail.com
138			
District 12	Commander Scott Wolf 740-382-9489 bikerchickhttp@hotmail.com	Adjutant Terry Foos 740-361-1391 bikerchickhttp@hotmail.com	https://www.facebook.com/amvets138/
County Marion			

Post	Primary Contact/Post Mailing Address Chillicothe AMVETS Post #4 Evan M. Steele PO BOX 136 Chillicothe, OH 45601 740-774-3833 amvetspost4@midohio.twcbc.com	Renewal Contact Starla (Peck) Easterday PO BOX 136 Chillicothe, OH 45601 740-774-3833 amvetspost4@midohio.twcbc.com	Post Information Meeting Date, Time & Address 1st Wednesday of the month @ 7:00 pm 317 East Main St Chillicothe, OH 45601
141			
District 9	Commander Evan M. Steele 740-446-2300 amvetspost4@midohio.twcbc.com	Adjutant Dwight D. Fowler 740-772-2445 amvetspost4@midohio.twcbc.com	Facebook - https://www.facebook.com/profile.php?id=100054540725469
County			

Post	Primary Contact/Post Mailing Address Tracie Pitstick 11495 Lower Valley Pike Medway, OH 45341 937-849-1198 amvetspost148@yahoo.com	Renewal Contact Catherine Redmond 11495 Lower Valley Pike Medway, OH 45341 937-849-1198 amvetspost148@yahoo.com	Post Information Meeting Date, Time & Address 1st Monday of the month @ 7:30 pm 11495 Lower Valley Pike Medway, OH 45341 937-849-1198 amvetspost148@yahoo.com
148			
District 1	Commander Tracie Pitstick 937-250-9857 amvetspost148@yahoo.com	Adjutant Ben Heath 803-720-6567 amvetspost148@yahoo.com	
County Clark			

Post	Primary Contact/Post Mailing Address Donald Earlenbaugh 414 Township Road 1150 Polk, OH 44866 419-651-3027 redline1005@yahoo.com	Renewal Contact Donald Earlenbaugh 726 Edgehill Avenue Ashland, OH 44805 419-651-3027 redline1005@yahoo.com	Post Information Meeting Date, Time & Address 1st Wednesday of the month @ 7:00 pm 414 Township Road 1150 Polk, OH 44866 amvetspost149@aol.com
149			
District 13	Commander Donald Earlenbaugh 419-651-3027 redline1005@yahoo.com	Adjutant Andrew Leidigh 419-606-1764 ableidigh@yahoo.com	
County Ashland			

Post	Primary Contact/Post Mailing Address Tom Wladyka P.O. Box 162 Wellington, OH 44090 419-606-6839 catman3500@gmail.com	Renewal Contact Gary Thompson P.O. Box 162 Wellington, OH 44090 440-315-7408 amvetspost162@zoominternet.net	Post Information Meeting Date, Time & Address 1st Tuesday of the month @ 7:00 pm 26971 State Route 162 Wellington, OH 44090 440-647-2949 amvetspost162@zoominternet.net https://www.facebook.com/pages/Amvets-Post-162/158209277544901
162			
District 13	Commander Tom Wladyka 419-606-6839 catman3500@gmail.com	Adjutant Kirk Rickman 440-647-0551 amvetspost162@zoominternet.net	
County Lorain			

Post	Primary Contact/Post Mailing Address David Mruk 3944 Wheatley Road Richfield, OH 44286 330-573-4438 richfield.amvets.post176@gmail.com	Renewal Contact David Mruk 3944 Wheatley Road Richfield, OH 44286 330-573-4438 richfield.amvets.post176@gmail.com	Post Information Meeting Date, Time & Address 3944 Wheatley Road Richfield, OH 44286 330-659-3924 https://www.facebook.com/AM-VETSOH176/
176			
District 20	Commander David Mruk 330-573-4438 richfield.amvets.post176@gmail.com	Adjutant Michael Golden mnedlog@yahoo.com	
County Allen			

Post	Primary Contact/Post Mailing Address Martin Stevens 4133 North Summit Street Toledo, OH 43611 419-392-4220 martster@sbcglobal.net	Renewal Contact Martin Stevens 4133 North Summit Street Toledo, OH 43611 419-392-4220 martster@sbcglobal.net	Post Information Meeting Date, Time & Address 1st Wednesday of the month @ 7:00 PM 4133 North Summit Street Toledo, OH 43611 419-726-0724
222			
District 9	Commander Ross Cooper 419-349-5252	Adjutant Jason Yates	https://www.facebook.com/Amvet-s222toledo/
County Lucas			

Post	Primary Contact/Post Mailing Address Michelle Rose Po Box 1535 Wooster, OH 44691 330-345-5561 patriotmichelle@gmail.com	Renewal Contact Lori Thomas Po Box 1535 Wooster, OH 44691 330-317-8133 gltcande@yahoo.com	Post Information Meeting Date, Time & Address 3rd Monday every other month @ 7:00 pm 110 Oldman Rd Wooster, OH 44691 amvetpost250@gmail.com
250			
District 19	Commander Michelle Rose 330-345-5561 patriotmichelle@gmail.com	Adjutant Lori Thomas 330-317-8133 gltcande@yahoo.com	
County Stark			

Post	Primary Contact/Post Mailing Address Dan Wilson 393 Forestview Dr. Wintersville, OH 740-317-8646 ovveterans@gmail.com	Renewal Contact Dan Wilson 393 Forestview Dr. Wintersville, OH 740-317-8646 ovveterans@gmail.com	Post Information Meeting Date, Time & Address 2nd Saturday of the month @ 11:00 am 393 Forestview Drive Wintersville, OH 43953 ovveterans@gmail.com
275			
District 19	Commander Dan Wilson 393 Forestview Dr. Wintersville, OH 740-317-8646 ovveterans@gmail.com	Adjutant Not Listed	
County Jefferson			

Post	Primary Contact/Post Mailing Address Terry Sayers 290 Youngstown Kingsville Rd Vienna, OH 44473 330-856-3247 Amvetpost290@gmail.com	Renewal Contact Tom Neuroh 290 Youngstown Kingsville Rd Vienna, OH 44473 330-856-3247 Amvetpost290@gmail.com	Post Information Meeting Date, Time & Address Last Wednesday of the month @ 7:00 pm 290 Youngstown Kingsville Road Vienna, OH 44473 Amvetpost290@gmail.com
290			
District 19	Commander Terry Sayers 330-856-3247 Amvetpost290@gmail.com	Adjutant Shawn Gilligan 330-856-3247 Amvetpost290@gmail.com	
County Trumbull			

Post

333

District
9

County
Auglaize

Primary Contact/Post Mailing Address

Al Nance
509 N Dixie Hwy
Wapakoneta, OH 45895
757-846-3422
wapakamvets@yahoo.com

Renewal Contact

Michael Bryan
509 N Dixie Hwy
Wapakoneta, OH 45895
719-236-3180
wapakamvets@yahoo.com

Post Information Meeting Date, Time & Address

1st and 3rd Tuesday of the month @ 7:00 pm
509 N Dixie Hwy
Wapakoneta, OH 45895
419-738-2994
wapakamvets@yahoo.com

<https://www.facebook.com/profile.php?id=100042985424979>

Commander

Al Nance
757-846-3422
wapakamvets@yahoo.com

Adjutant

Michael Bryan
419-236-3180
wapakamvets@yahoo.com

Post

419

District
12

County
Licking

Primary Contact/Post Mailing Address

Robert M. Streets
P.O. Box 46
Pataskala, OH 43062
614-348-6938
rmstreets@hotmail.com

Renewal Contact

Robert M. Streets
P.O. Box 46
Pataskala, OH 43062
614-348-6938
rmstreets@hotmail.com

Post Information Meeting Date, Time & Address

2nd Monday of the month @ 7:00 pm
428 Jefferson Street
Pataskala, OH 43062
614-348-6938
rmstreets@hotmail.com

Commander

Robert M. Streets
614-348-6938
rmstreets@hotmail.com

Adjutant

Brandon Daubenmire
740-403-7896

Post

444

District
1

County
Clark

Primary Contact/Post Mailing Address

Lawrence Taylor
428 Black Lane
Fairborn, OH 45324
937-626-6958
lawrencetaylor1@gmail.com

Renewal Contact

David Stidham
428 Black Lane
Fairborn, OH 45324
937-754-0444
davidstidham01@gmail.com

Post Information Meeting Date, Time & Address

1st Thursday of the month @ 7:00 pm
428 Black Lane
Fairborn, OH 45324
937-745-0444
medwaydave@gmail.com
debra2569@yahoo.com

Commander

Lawrence Taylor
937-626-6958
lawrencetaylor1@gmail.com

Adjutant

John Williams
937-321-5632
williamsjh56@gmail.com

Post

464

District
1

County
Montgomery

Primary Contact/Post Mailing Address

Terry Christopher
5420 Brandt Pike
Huber Heights, OH 45424
937-901-1538
amvetspost464@outlook.com

Renewal Contact

Terry Christopher
5420 Brandt Pike
Huber Heights, OH 45424
937-235-2838
amvetspost464@outlook.com

Post Information Meeting Date, Time & Address

Call post for meeting details
5420 Brandt Pike
Huber Heights, OH 45424
937-235-2838
amvetspost64@outlook.com

Commander

Terry Christopher
tchristopher464@yahoo.com

Adjutant

William Beckwith
937-235-2838

Post

555

District
19
County
Stark

Primary Contact/Post Mailing Address
Sylvester Premier II
216 4th St NW
Canton, OH 44702
330-452-8202
amvets555@yahoo.com

Commander
Sylvester Premier II
330-452-8202
amvets555@yahoo.com

Renewal Contact
AMVETS Post 555
216 4th St NW
Canton, OH 44702
330-452-8202
amvets555@yahoo.com

Adjutant
Don Smith

Post Information Meeting Date, Time & Address
1st Sunday of the month @ 10:00 am
216 4th St NW
Canton, OH 44702
330-452-8202
amvets555@yahoo.com

Post

599

District
9

County
Henry

Primary Contact/Post Mailing Address
Alex Hastings
C 267 County Rd 16a
New Bavaria, OH 43548
716-867-1642
alexanderhastings@rocket-mail.com

Commander
Alex Hastings
716-867-1642
alexanderhastings@rocket-mail.com

Renewal Contact
Alex Hastings
C 267 County Rd 16a
New Bavaria, OH 43548
716-867-1642
alexanderhastings@rocket-mail.com

Adjutant
Eric Sander
716-984-1276
eric_sander@yahoo.com

Post Information Meeting Date, Time & Address
3rd Tuesday of the month @ 7:00 pm
VFW Post 8847
922 Walnut St
New Bavaria, OH 43548
419-653-4186

Post

698

District
9

County
Van Wert

Primary Contact/Post Mailing Address
Joe Hauter
105 S. Adams St.
Middle Point, OH 45863
419-968-2449
AVOH698@gmail.com

Commander
Logan Welker
419-203-8539
loganwelker@Hotmail.com

Renewal Contact
Logan Welker
105 S. Adams St.
Middle Point, OH 45863
419-203-8539
loganwelker@Hotmail.com

Adjutant
Joe Hauter
419-968-2785

Post Information Meeting Date, Time & Address

Post

711

District
9

County
Wood

Primary Contact/Post Mailing Address
Steven Schooner
1045 N Main St Suite 5a
Bowling Green, OH 43402
567-413-5005
steveschooner@yahoo.com

Commander
Steven Schooner
567-413-5005
steveschooner@yahoo.com

Renewal Contact
Steven Schooner
1045 N Main St Suite 5a
Bowling Green, OH 43402
567-413-5005
steveschooner@yahoo.com

Adjutant
Todd Szymanski
419-626-5012
amvets711@gmail.com

Post Information Meeting Date, Time & Address
Meets the 2nd Sunday of the month @ 12:30 pm
1045 N Main St Suite 5a
Bowling Green, OH 43402
amvets711@gmail.com

Post

726

District
1

County
Preble

Primary Contact/Post Mailing Address

AMVETS Post 726
P.O. Box 120
340 W Mill St
Eldorado, OH 45321
937-273-8081
amvets57@yahoo.com

Commander

John Overholser
937-248-9484
johnover50@yahoo.com

Renewal Contact

John Overholser
PO Box 293
Eldorado, OH 45321
937-248-9484
johnover50@yahoo.com

Adjutant

Eric Odell
937-459-3342

Post Information Meeting Date, Time & Address

1st Sunday of the month @
12:00 pm
340 W Mill St
Eldorado, OH 45321
937-273-8081
amvets57@yahoo.com

<https://www.facebook.com/pages/Amvets-Post-726/162928920392469>

Post

777

District
9

County
Wyandot

Primary Contact/Post Mailing Address

William Fernatt
108 E Walker St
Upper Sandusky, OH 43351
419-563-5543
ghostman1973@yahoo.com

Commander

William Fernatt
419-563-5543
ghostman1973@yahoo.com

Renewal Contact

William Fernatt
108 E Walker St
Upper Sandusky, OH 43351
419-563-5543
ghostman1973@yahoo.com

Adjutant

Marion Searls
419-731-4015
mesearls@gmail.com

Post Information Meeting Date, Time & Address

2nd Tuesday of the month @
7:00 pm
108 E Walker St
Upper Sandusky, OH 43351
amvetspost777@outlook.com

Post

1312

District
12

County
Franklin

Primary Contact/Post Mailing Address

Claudia Krist
3599 Lockbourne Rd
Columbus, OH 43207
614-409-1950
amvets_1312@yahoo.com

Commander

Claudia Krist
614-307-5138
Krist.claudia@yahoo.com

Renewal Contact

Joe Hughey
3599 Lockbourne Rd
Columbus, OH 43207
614-499-9726
amvets_1312@yahoo.com

Adjutant

Joe Hughey
614-499-9726
joehughey@att.net

Post Information Meeting Date, Time & Address

2nd Sunday of the month @
1:00 pm (except
in May, 3rd Sunday)
3599 Lockbourne Rd
Columbus, OH 43207
614-409-1950
amvets_1312@yahoo.com

Post

1776

District
21

County
Hocking

Primary Contact/Post Mailing Address

Vicki Davis
649 Radio Lane
Logan, OH 43138
740-385-7100
vicki.davis@lehigh.com

Commander

Vicki Davis
706-714-4937
vicki.davis@lehigh.com

Renewal Contact

Jeffery (Drue) Schultz
894 Hobart Ave
Logan, OH 43138
740-603-1336
jdrue110@gmail.com

Adjutant

John Bryant
740-380-0857

Post Information Meeting Date, Time & Address

2nd Wednesday of the month
@ 7:00 PM
649 Radio Lane
Logan, OH 43138
740-385-7100
jdrue110@gmail.com

Post

1788

District
21

County
Washington

Primary Contact/Post Mailing Address
Alfred Venham
595 Moss Run Rd
Marietta, OH 45750
740-473-1315
alfredvenham@yahoo.com

Renewal Contact
Alfred Venham
595 Moss Run Rd
Marietta, OH 45750
alfredvenham@yahoo.com

Post Information Meeting Date, Time & Address
2nd Tuesday of the month
414 Colegate Dr
Marietta, OH 45750
740-373-2192
alfredvenham@yahoo.com

Commander
Alfred Venham
740-473-1315
alfredvenham@yahoo.com

Adjutant
Jason Malec
210-602-5934
jmalec43@gmail.com

Post

1789

District
1

County
Montgomery

Primary Contact/Post Mailing Address
Jeff Bang
715 Market St
Brookville, OH 45309
937-833-4155
amvetspost1789@gmail.com

Renewal Contact
Post 1789
715 Market St
Brookville, OH 45309
937-833-4155
amvetspost1789@gmail.com

Post Information Meeting Date, Time & Address
1st Monday of the month @
7:30 pm
715 Market St
Brookville, OH 45309
937-833-4155
amvetspost1789@gmail.com
<https://www.facebook.com/AM-VETS1789/>

Commander
Jeff Bang
937-409-6775
jbang42@aol.com

Adjutant
Jacob Adams
937-580-9978
nitroadams67@gmail.com

Post

1928

District
12

County
Franklin

Primary Contact/Post Mailing Address
Terry Troesch
AMVETS Post 1928
Lewis B. Hall
3780 W Broad St.
Columbus, OH 43228
216-337-3117
troeschman@yahoo.com

Renewal Contact
Bryan Brumfield
AMVETS Post 128
Lewis B. Hall
3780 W Broad St.
Columbus, OH 43228
937-408-1857
oh1928membership@yahoo.com

Post Information Meeting Date, Time & Address
2nd Tuesday of the month @
7:30 pm
3780 W Broad St
Columbus, OH 43228
614-274-8961

Commander
Terry Troesch
216-337-3117
troeschman@yahoo.com

Adjutant
Sandy Vorhies
614-537-9287
sandyvorhies@gmail.com

<https://amvetspost1928.com/>

Post

1941

District
12

County
Pickaway

Primary Contact/Post Mailing Address
Clifford Sprague
1010 High St
Harrisburg, OH 43126
katherinesprague@gmail.com

Renewal Contact
Clifford Sprague
1010 High St
Harrisburg, OH 43126
katherinesprague@gmail.com

Post Information Meeting Date, Time & Address
3rd Saturday of the month @
9:00 am
1010 High St
Harrisburg, OH 43126

Commander
Clifford Sprague
katherinesprague@gmail.com

Adjutant
Stan Baldwin
614-877-1063

Post	Primary Contact/Post Mailing Address Stephen Oblender 254 West Main Street Norwalk, OH 44857 419-663-2368 technician401@gmail.com	Renewal Contact Stephen Oblender 254 West Main Street Norwalk, OH 44857 419-663-2368 technician401@gmail.com	Post Information Meeting Date, Time & Address 2nd Tuesday of the month @ 1900 254 West Main Street Norwalk, OH 44857
1965			
District 13	Commander Stephen Oblender 419-663-2368 technician401@gmail.com	Adjutant Bob Ferrell 419-577-4495	
County Huron			

Post	Primary Contact/Post Mailing Address Dennis Battles 15937 Thompson Rd. Thompson, OH 44086 440-344-6677 dbattles@windstream.net	Renewal Contact Dennis Battles 15937 Thompson Rd. Thompson, OH 44086 440-344-6677 dbattles@windstream.net	Post Information Meeting Date, Time & Address 2nd Wednesday of the month @ 1900 Montville Community Center 9755 Madison Rd Montville, OH 44062 dbattles@windstream.net 440-344-6677
1968			
District 20	Commander John Riha 440-479-6233	Adjutant Jerome Flick 440-221-3476	
County Geauga			

Post	Primary Contact/Post Mailing Address Josh Barr PO Box 211 W Main St Hayesville, OH 44838 419-651-1225 jtbarr69@gmail.com	Renewal Contact Josh Barr PO Box 211 W Main St Hayesville, OH 44838 419-368-3163 amvetspost1969gmail.com	Post Information Meeting Date, Time & Address 3rd Thursday of the month @ 7:30 pm 1 W Main St Hayesville, OH 44838 amvetspost1969@gmail.com 419-368-3163
1969			
District 13	Commander Josh Barr 419-651-1225	Adjutant Dan Brockway	
County Ashland			

Post	Primary Contact/Post Mailing Address Jerry Juncker 4128 Main St Perry, OH 44081 440-415-4851 jerry14juncker@yahoo.com	Renewal Contact Tim Akey 2606 Norway Dr. Painesville, OH 44077 440-983-9222 takey1@live.com	Post Information Meeting Date, Time & Address 3rd Thursday of the month @ 7:00 pm 4128 Main St Perry, OH 44081 440-259-5131 perryamvets@yahoo.com https://www.facebook.com/profile.php?id=100064332533997
1971			
District 20	Commander Jerry Juncker 440-415-4851 jerry14juncker@yahoo.com	Adjutant Tim Akey 440-983-9222 takey1@live.com	
County Lake			

Post	Primary Contact/Post Mailing Address Dusty Hall 420 Harding Way E Galion, OH 44833 419-468-9095 ohioamvetspost1979@gmail.com	Renewal Contact Dusty Hall 420 Harding Way E Galion, OH 44833 419-561-1116 ohioamvetspost1979@gmail.com	Post Information Meeting Date, Time & Address 2nd Tuesday of the month @ 7:00 pm 420 Harding Way E Galion, OH 44833 419-468-9095 ohioamvetspost1979@gmail.com
District 12	Commander Alan Gray 567-303-5310 ohioamvetspost1979@gmail.com	Adjutant Mike Pigg 785-220-6844 pigg23@hotmail.com	
County Crawford			

Post	Primary Contact/Post Mailing Address Dennis Paul 914 Ross Ave Hamilton, OH 45013 513-659-0376 ddpaul50@aol.com	Renewal Contact Post 1983 914 Ross Ave Hamilton, OH 45013 513-863-4888	Post Information Meeting Date, Time & Address 2nd Tuesday of the Month 914 Ross Ave Hamilton, Oh 45013 513-863-4888
District 1	Commander Dennis Paul 513-844-6902 ddpaul50@aol.com	Adjutant Brandon Thompson 513-773-6735 bman7337@yahoo.com	
County Butler			

Post	Primary Contact/Post Mailing Address Catherine Argyle 700 S Maple St Lancaster, OH 43130 740-438-5794 westcat53@gmail.com	Renewal Contact Catherine Argyle 700 S Maple St Lancaster, OH 43130 740-438-5794 westcat53@gmail.com	Post Information Meeting Date, Time & Address 2nd Thursday of the month @ 1930 700 S Maple St Lancaster, OH 43130
District 7	Commander Cheryl Finney cdfinney5@yahoo.com 740-870-7564	Adjutant Catherine Argyle 740-438-5794 westcat53@gmail.com	
County Fairfield			

Post	Primary Contact/Post Mailing Address Robert Schinaman Po Box 11193 Cincinnati, OH 45211 513-257-5703 bobschinaman@gmail.com	Renewal Contact Robert Schinaman 5503 Cheviot Rd Cincinnati, OH 45211 513-257-5703 bobschinaman@gmail.com	Post Information Meeting Date, Time & Address 1st Monday of the month @ 7:00 pm 5503 Cheviot Rd Cincinnati, Oh 45247 513-662-1988
District 1	Commander Robert Weitzel 513-379-4326 xchiefweitzel@fuse.net	Adjutant Dennis Esterkamp 513-508-8613 djegolfnut@hotmail.com	
County Hamilton			

Post	Primary Contact/Post Mailing Address Rick Pethtel 620 N Broadway St Medina, OH 44256 330-421-7917 par6@zoominternet.net	Renewal Contact Rick Pethtel 620 N Broadway St Medina, OH 44256 330-421-7917 par6@zoominternet.net	Post Information Meeting Date, Time & Address 1st Monday of the month 620 N Broadway St Medina, OH 44256
1990			
District 20	Commander Rick Pethtel 330-421-7917 par6@zoominternet.net	Adjutant Linda Kerr 330-421-6330 kerrli@hotmail.com	
County Medina			

Post	Primary Contact/Post Mailing Address Peter Urton 1795 Spruce St Defiance, OH 43512 419-296-0570 pete.urton10@gmail.com	Renewal Contact Matt Blosser 1795 Spruce St Defiance, OH 43512 419-785-6462 amvetspostghl@yahoo.com	Post Information Meeting Date, Time & Address 3rd Tuesday of the month @ 7 pm 1795 Spruce St Defiance, OH 43512 419-784-2356 amvetspostghl@yahoo.com
1991			
District 9	Commander Peter Urton 419-296-0570 pete.urton10@gmail.com	Adjutant Don Hall 419-980-5781 dhcomm1991@gmail.com	
County Defiance			

Post	Primary Contact/Post Mailing Address Jessica Osborn 417 W Espy St Kenton, OH 43326 slopjar57@yahoo.com 937-935-1036	Renewal Contact Jessica Osborn 417 W Espy St Kenton, OH 43326 slopjar57@yahoo.com 937-935-1036	Post Information Meeting Date, Time & Address 2nd Tuesday of the month @ 7:00 pm 417 W Espy St Kenton, OH 43326 419-673-1990 amvetspost1994@yahoo.com
1994			
District 9	Commander Jessica Osborn slopjar57@yahoo.com 937-935-1036	Adjutant Katherine Kelley kek_hd07@yahoo.com 937-539-6338	
County Hardin			

Post	Primary Contact/Post Mailing Address Vicki White-Callender 6115 Livingston Ave. Columbus, OH 43232 amvets2k@gmail.com 614-286-0592	Renewal Contact Michael Callender 6115 Livingston Ave. Columbus, OH 43232 callenderohamvets@gmail.com 614-868-3408	Post Information Meeting Date, Time & Address 1st Sunday of the month @ 12:00 pm 6115 Livingston Ave. Columbus, OH 43232 614-868-3408
2000			
District 12	Commander Vicki White-Callender amvets2k@gmail.com 614-286-0592	Adjutant Michelle Armstead michellearmstead@gmail.com 614-530-0464	
County Franklin			

Post	Primary Contact/Post Mailing Address Mike Hook 2250 Patterson Rd Kettering, OH 45420 937-414-9038 mikehook66@outlook.com	Renewal Contact Mike Hook 2250 Patterson Rd Kettering, OH 45420 937-414-9038 mikehook66@outlook.com	Post Information Meeting Date, Time & Address 1st Thursday of the month @ 7:00 PM 2250 Patterson Rd Kettering, OH 45420
2003			
District 1	Commander Mike Hook 937-414-9038 mikehook66@outlook.com	Adjutant Jeffery Carroll 937-299-0217	
County Montgomery			

Post	Primary Contact/Post Mailing Address Don Dorman 212 W 2nd St Ottawa, OH 45875 419-420-2375 don.amvets@gmail.com	Renewal Contact AMVETS Post 2013 212 W 2nd St Ottawa, OH 45875	Post Information Meeting Date, Time & Address 1st Thursday of the month @ 7:00 PM Ottawa Vfw Post 9142 212 W 2nd St Ottawa, OH 45875
2013			
District 9	Commander Don Dorman 419-420-2375 don.amvets@gmail.com	Adjutant Earl Schnipke 419-890-9704	https://www.facebook.com/POST2013/
County Ottawa			

Post	Primary Contact/Post Mailing Address William Dinkins 818 Tarlton Rd Circleville, OH 43113 740-207-9563 dinks01@outlook.com	Renewal Contact Dave Hickey 21770 Ringgold Southern Rd Circleville, OH 43113 808-259-1746 hickeyd65@yahoo.com	Post Information Meeting Date, Time & Address 1st Tuesday of the month @ 8:00 pm 818 Tarlton Rd Circleville, OH 43113 740-474-3787 amvets2256oh@aol.com
2256			
District 7	Commander William Dinkins 740-207-9563 dinks01@outlook.com	Adjutant Lauren Myers 740-248-9524 lmyers_2010@yahoo.com	https://www.facebook.com/POST2013/
County Pickaway			

Post	Primary Contact/Post Mailing Address Ron Moniger 1712 11th St Box 180 Portsmouth, OH 45662 740-821-7140 amvets2352@juno.com	Renewal Contact Ron Moniger 1712 11th St Box 180 Portsmouth, OH 45662 740-821-7140 amvets2352@juno.com	Post Information Meeting Date, Time & Address 3rd Sunday Of The Month @ 6:00 pm 705 Court Street Portsmouth, OH 45662 amvets2352@juno.com
2352			
District 7	Commander Charles Walker 740-464-3596 cwalker44@roadrunner.com	Adjutant Clare Rubadue 740-352-7225 clarerubadue@aol.com	https://amvetspost2352.webs.com/
County Scioto			

Post	Primary Contact/Post Mailing Address Elaine Stalsworth 838 Glenn Ave Washington C.H., OH 43160 740-406-8072 amvets_post3571@yahoo.com	Renewal Contact Patty Dewees 707 Clinton Ave Washington C.H., OH 43160 740-606-2908 amvets_post3571@yahoo.com	Post Information Meeting Date, Time & Address 2nd Tuesday of the month @ 7:00 PM 335 Veterans Way Washington C.H., OH 43160 740-333-7089 amvets_post3571@yahoo.com
3571			
District 7	Commander Elaine Stalsworth 740-406-8072 amvets_post3571@yahoo.com	Adjutant Patty Dewees 740-606-2908 amvets_post3571@yahoo.com	
County Fayette			

Post	Primary Contact/Post Mailing Address Gary Loar 16326 State Route 64 Metamora, OH 43540 419-367-1953 glloar@gmail.com	Renewal Contact Gary Loar 16326 State Route 64 Metamora, OH 43540 419-367-1953 glloar@gmail.com	Post Information Meeting Date, Time & Address 1st Tuesday of the month @ 7:00 pm 14124 State Route 64 Metamora, OH 43540
7574			
District 9	Commander Gary Loar 419-367-1953 glloar@gmail.com	Adjutant Nicholas Rubel 419-690-6242 nickrubel@wecandigit.com	
County Fulton			

Post	Primary Contact/Post Mailing Address Fred Hardesty 7604 Lake Road Madison, OH 44057 440-477-7488 fandihardesty4@yahoo.com	Renewal Contact Ray Pike 7604 Lake Road Madison, OH 44057 440-361-0730	Post Information Meeting Date, Time & Address 2nd Wednesday of the month @ 7:00 pm 7604 Lake Road East Madison, OH 44057 440-428-3050
7604			
District 20	Commander Fred Hardesty 440-477-7488 fandihardesty4@yahoo.com	Adjutant Don McDowell 440-466-3511 mcdowellhickman@yahoo.com	
County Lake			

The background of the slide is a stylized American flag. It features a blue field with white stars on the left side and horizontal stripes of white and light blue on the right side. The flag appears to be waving, with soft, wavy lines separating the sections.

Subordinate Organizations

Subordinate Organizations

AMVETS Ladies Auxiliary

Eligibility for membership in the AMVETS Ladies Auxiliary is available to mothers, wives, daughters, and sisters of regular members of AMVETS, and deceased veterans who were AMVETS, or would have been eligible for membership in the AMVETS, and is at least 18 years old. Auxiliaries are organized with the approval and cooperation of individual Posts. Auxiliaries assist in Post programs and initiate service and welfare programs of their own. The Auxiliary is organized with a State Department and National structure like that of AMVETS.

Sons of AMVETS

Eligibility for membership in the Sons of AMVETS is limited to all male descendants, grandsons, adopted sons, stepsons, fathers, husbands, widowers, and brothers of AMVETS members, deceased AMVETS members, or deceased service per-sonnel who would have been eligible for membership in the parent organization, and is at least 18 years old. This is not to include in-laws of any type. All Charters for the Sons of AMVETS shall be issued by Sons of AMVETS National Head-quarters, at the direction of the National Commander, Sons of AMVETS.

Junior AMVETS

Eligibility for membership in the Junior AMVETS is limited to the sons, daughters, brothers and sisters, and grandchildren of AMVETS, deceased members of AMVETS, and members of the Auxiliary and servicemen who died and who would have been eligible for membership in the AMVETS, including all children that they may be legal guardian of, from the ages of 7 to, and including 17 years. A local organization may be formed by 10 eligible individuals, approved by both the local AMVETS Post and the State Department of AMVETS, and if one exists, the State Department of Junior AMVETS. Charters will be issued by the National Department, Junior AMVETS.

Sad Sacks

AMVETS recognizes a subordinate organization known as AMVETS Sad Sacks of American Veterans. Governed by their own Constitution and By-Laws, the Sad Sacks membership is limited to members in good standing of the AMVETS, AMVETS Ladies Auxiliary, and Sons of AMVETS. The Sad Sacks are the official Fun and Honor group of the AMVETS.

AMVETS Riders

Membership in the Post Chapter shall be limited to members in good standing of AMVETS, AMVETS Ladies Auxiliary, Sons of AMVETS, and Junior AMVETS of the age of 16 with a signed, notarized consent form from the Parent or Guardian. Riding members must own a motorcycle. Members must show a current, valid AMVETS, AMVETS Ladies Auxiliary, Sons of AMVETS, or Junior AMVES membership card, a valid state drivers license with a motorcycle endorsement, a valid state motorcycle registration, and proof of insurance. The member's name must appear on the registration to be considered an AMVETS Rider.

AMVETS Department of Ohio Service Foundation

Ohio Department of AMVETS Service Foundation, Inc. is a 501(c)19 veteran organization that was founded in 1957 to help support and fund the programs of the AMVETS Department of Ohio and continues to do that to this day through the Clothing Donation Program and the management of Ohio AMVETS Charities (OAC).

Ohio AMVETS Charities

Ohio AMVETS Charities is a 501c3 organization and has been in existence since 2016. It is the charitable arm of the AMVETS Department of Ohio.





Ladies Auxiliary 2023-2024 Officers



President	Jenny Miracle-Turner	567-525-0432	jmiracleturner@Yahoo.com
1st Vice	Katrina "Kat" Phillips	419-344-0551	kitkatkinky3@yahoo.com
2nd Vice	Joy Brown	419-674-3724	jlbrown419@windstream.net
3rd Vice	Debbie Pittock	740-975-8907	dpittockaux51@gmail.com
Treasurer	Tresa Steiner	740-403-2519	rubysyellowroses@yahoo.com
Americanism	Marcia Bright	440-823-6845	marcele1660@gmail.com
Chaplain/Scholarship	Stacy Leggett	937-301-7536	stacydleggett@yahoo.com
Hospital Officer	PDP Fran Ganda	216-401-7379	sassie271@aol.com
Pro/Historian	Vacant		
Sergeant at Arms	Ethel Phillips	937-245-4642	ethelsamvets1221@gmail.com
Legislative Liaison	Vacant		
N.E.C. Woman	Lynn McCauley	614-571-2544	secretary@amvetsohioauxiliary.com
Parliamentarian	Danielle Smathers	740-973-4241	dsmathersamv@yahoo.com
Junior AMVETS Advisor	Denise Speigle	234-564-9797	queenbee.speigle@gmail.com
Trainer	PDP Susan Weyrick	614-208-2037	suzwardo@aol.com
Executive Secretary	Lynn McCauley	614-854-6220	secretary@amvetsohioauxiliary.com



Sons 2023-2024 Officers



President	Robert White	419-610-1305	Robertwh4rd@yahoo.com
1st Vice	Mike Taylor	937-580-9273	Taylorbmx911@yahoo.com
2nd Vice	Jamey Allen	937-926-4528	Jpallen1957@yahoo.com
Finance Officer	Ed Moore	740-607-7942	penguintrek@hotmail.com
Inspector General	Dave Strittmather	440-653-3059	dts@softlogicinc.us
Provost Marshall	Scott Emery	440-610-9157	Helper1964@hotmail.com
Pro Historian	Ed Moore	740-607-7942	penguintrek@hotmail.com
Web Master	Bobby Bryant	937-554-3168	Bobrox123@yahoo.com
VAVS Rep.	Joe Kirkpatrick	440-728-4635	Bigjoek5150@gmail.com
Judge Advocate	Steve Bryant	937-830-4396	Weave582004@yahoo.com
N.E.C. Man	Bill Lutz	440-668-6744	blutfam@gmail.com
Jr. AMVETS Advisor	Paul Speigle	330-853-0519	Speigs3@yahoo.com
Legislative Director	Bill Lutz	440-668-6744	blutfam@gmail.com



Riders

2023-2024 Officers



President	Barb Cruse	419-651-5466	bc2007@neo.rr.com
1st Vice	Terry Baringer	740-868-0376	foterrie@yahoo.com
2nd Vice	Mikey Kincaid		
Treasurer	Don McCauley	614-402-7846	don.mccauley@att.net
Judge Advocate	Randy Keeran		
Sergeant at Arms	Dan Stellmar		
Immediate Past President	John Dotson	740-590-1577	
Secretary	Janice Miller		
Chaplain	Dan Cruse		
Communications	Lisa Keeran		
Activities Coordinator	Randy Keeran		
Hospitality Coordinator	Kelley Dotson		



Juniors

2023-2024 Officers



President	Kelsey Shipley	Post 45	Salem
Sr. Vice President	Nilani Emery	Post 32	Elyria
Jr. Vice President	Peyton Jackson	Post 45	Salem
Treasurer	Emmalynn Mills	Post 45	Salem
Secretary	Addysen Mills	Post 45	Salem
Chaplain	Colton Mills	Post 45	Salem
Sergeant at Arms	Tanner Mills	Post 45	Salem
Pro/Public Relations Officer	Charlotte Shipley	Post 45	Salem
Parliamentarian	Alyssa McKinney	Post 32	Elyria
Coordinators			
AMVETS Jr Coordinator	Teddy Kester	330-519-4462	Tjkester23@gmail.com
Auxiliary Jr Coordinator	Denise Speigle	234-564-9797	queenbee.speigle@gmail.com
Sons Jr Coordinator	Paul Speigle	330-853-0519	speigs3@yahoo.com



Sad Sacks

2023-2024 Officers



Saddest	Sam Pierce	937-605-2984	sammymeboy@live.com
Almost	Kim Ardrey	740-605-9417	kwardrey@gmail.com
Almost Not Quite	Kevin Seguin	330-261-4562	kseguin271@gmail.com
Feathers	Cathy Argyle	740-438-5794	westcat53@gmail.com
Money Bags	Steve Albery	614-582-1466	zeus43054@yahoo.com
Squire	Art Majors	419-544-9523	
Hoosegow	Cecile Ardrey	740-215-7699	ciardrey@yahoo.com
Worm	Ed Moore	740-607-7942	penguintrek@hotmail.com

AMVETS Department of Ohio Service Foundation Board

President	Eric Scherer	419-366-3856	president@amvetsohsf.org
Vice President	Sam Pierce	937-605-2984	sammymeboy@live.com
Treasurer	Don Lowers	440-258-4373	dlowers@ohamvets.org
Secretary	Mike Pitman	937-308-6602	mike.pitman.57@gmail.com
Advisory Member	Merle Pratt	614-746-7771	mpratt48@att.net
Board Member	Larry Badzinski	614-323-8093	militaryvetpost89@gmail.com

Vist the Service Foundation website at <https://www.amvetsohsf.org/>

AMVETS Department of Ohio Charities Board

President	Cindy Rice	440-967-9466	president@amvetsoac.org
Vice President	Danny Gordon	937-287-5077	dannygordon0731@gmail.com
Treasurer	Cathy Redmond	719-641-6507	Redmondcat@msn.com
Secretary	Vern Davenport	614-783-0547	
Advisory Member	Merle Pratt	937-308-6602	mike.pitman.57@gmail.com
Auxiliary Representative	PDP Susan Weyrick	614-208-2037	suzwardo@aol.com
AMVETS Representative	PDC Steve Bryant	937-830-4396	Weave5872@yahoo.com
Riders Representative	Al Manley	740-603-8527	Boardmember1@amvetsoac.org
Service Foundation Representative	Eric Scherer	419-366-3856	
Board Member	Merle Pratt	614-746-7771	mpratt48@att.net

Vist the OAC website at <https://www.amvetsoac.org/>

The background of the slide is a stylized American flag. It features a dark blue field with white stars on the left side, and horizontal stripes of light blue and white on the right side. The text is centered over a white rectangular area.

Service Foundation and Charities Forms

PROJECT MATCHING FUNDS

Rules and Regulations

NOTE: Rules which govern the Auxiliary distribution of Service Foundation funds will be separate, but approved by the AMVETS State Service Foundation. Rules to be attached to the AMVETS Rules and Regulations and made a permanent part of these records.

1. Only three requests per post will be granted annually for new projects.
2. Only three requests per post will be granted annually for continuing projects.
3. The Service Foundation's participation in Projects and Grants shall not exceed \$300.00 for each project.
4. Request for Grants must be submitted on forms provided, 30 days prior to a regularly scheduled meeting of the State Service Foundation. The Service Foundation will not approve and make grants until such time as proof of the commencement of the Project is shown.
5. Request from any subsidiary of a post, except the Auxiliary must be directed to the respective post for action prior to being submitted to the Service Foundation.
6. Funds are to be distributed as per limitation of the budget on a first come, first served basis.
7. These project funds shall be community service programs only and are not to be used for projects which may already be subsidized by the Service Foundation.
8. The Project Fund Request Form is included in this Guidebook, and may also be obtained from State Headquarters. The above rules must be complied with. Any organization not complying with the above Rules cannot be considered for any additional Service Foundation Grants.
9. As soon as the project is completed, any organization receiving Grants shall send any pictures and publicity to the President of the Service Foundation to be used in the Annual Report.
10. Provided the Service Foundation has the funds available, the post will receive half of the total cost of the project, up to \$500.

Rules were adopted by the AMVETS State Service Foundation at its meeting June 18, 1976, amended April 23, 1977, amended July 20, 1985 and amended February 24, 1990.

APPLICATION FOR PROJECT MATCHING FUNDS

AMVETS DEPARTMENT OF OHIO SERVICE FOUNDATION, INC.

Date _____

Post # _____ Commander's Name _____

Address _____

City _____

State _____

Zip _____

Telephone _____

of Life Members _____

of Members Participating _____

☐ New Program

☐ Continuing Program How many years? _____

Check the category your request falls under:

____ Welfare ____ Education ____ Health ____ Recreation ____ Other

Project being submitted for consideration: _____

Specify exact nature of project and how Post plans to implement same: _____

Date Program is to be held: _____ Approximate # of persons to benefit: _____

Financial Disclosure

Food \$ _____ Rentals \$ _____ Gifts \$ _____ Entertainment \$ _____ Misc. \$ _____

Itemized for Misc. _____

Cancelled checks and receipts must be attached!

PROJECT MATCHING FUNDS

Additional information that will be helpful when considering your request:

Are media releases and pictures enclosed? _____ Yes _____ No

Other than financially, how can the Service Foundation assist?

Signature of Post Commander

Signature of Post Adjutant

Note: In accordance with the rules, a Post can only submit one application for Post Project Funds in each area (New and Continuing). Please submit only one Project Form for each category.

Each Post to submit for Project Matching Funds will receive half of the total cost of the project, up to \$500.00, provided the Service Foundation has the funds available.

APPLICATION FOR PROJECT MATCHING FUNDS

Date _____

Post # _____ Commander's Name _____

Address _____

City _____

State _____

Zip _____

Post Telephone _____

Contact Person _____

Contact Person's Telephone _____

List organizations that contributed or participated in your Special Olympics Event in any way (please print):

Date of Event _____

Total # of Athletes _____

Type of Event _____

Area/Section _____

Area Coordinator _____

<u>Income</u>		<u>Expense</u>	
Item	Amount	Item	Amount
Total Income		Total Expense	
Total income minus total expense:		Net	

Signature of Post Commander

Date

Signature of Special Olympics Area Coordinator

Date

REVISED: 07/29/2021

[Reset Form](#)



Ohio Department of AMVETS Service Foundation

Scholarship Application

DEADLINE April 1st

Year

Instructions

The Ohio Department of AMVETS Service Foundation, Inc. Scholarship program provides opportunities for advanced education for veterans or dependents of veterans who desire to attend an institution of higher learning. Ohio Department of AMVETS Service Foundation, Inc. Scholarship Award is based upon the applicant's scholastic aptitude and demonstration of financial need. Therefore, no application will be accepted by students who have less than a 2.5 grade point average on a 4.0 scale, or the equivalent.

The Ohio Department of AMVETS Service Foundation's Scholarship is available to **VETERANS, CHILDREN** of veterans, **SPOUSES** of veterans, and **GRANDCHILDREN** of veterans. **The applicant for the scholarship or the veteran must live in Ohio.** The scholarship program is for graduating high school students and/or adults who are entering or already enrolled in a course of study at an accredited college or university. The scholarship is awarded in the total amount of \$1000 payable in full and only applied toward the student's tuition. AMVETS does not discriminate against persons because of age, race, color, creed, religion, disability, gender, ethnic background or native origin.

Scholarships will only be awarded for attendance at an accredited college or university. A minimum of ten scholarships will be awarded each year. This is a one-year scholarship, all applicants must apply or reapply annually.

ALL APPLICANTS:

The following items must be received with your signed application to be considered by the Scholarship Committee:

1. A copy of the qualifying veteran's DD214 or discharge certificate indicating 'honorable' separation.
2. A brief autobiographical statement outlining why you desire the AMVETS scholarship and what your projected goals are in life.
3. High school (1st year applicants only) or current college transcript.

FAILURE TO SUBMIT ANY OF THE AFOREMENTIONED ITEMS WILL BE CAUSE FOR DISQUALIFICATION OF YOUR APPLICATION.

TYPE OR PRINT ALL INFORMATION

STUDENT INFORMATION

☐ Mr.

☐ Mrs.

☐ Miss

Indicate one

Last Name

First Name

Middle Initial

Address

City

State

Zip Code

Phone with (area code)

Marital status

SCHOLARSHIP APPLICATION

STUDENT EDUCATIONAL INFORMATION

High School	Phone with (area code)	
Address		
City	State	Zip Code
Graduation date	Grade Point average	
Class rank	Number in class	
List honors and distinctions:		
1. _____	2. _____	
3. _____	4. _____	
5. _____	6. _____	
7. _____	8. _____	

COLLEGE / UNIVERSITY

College you attend or plan on attending	Phone with (area code)									
Address										
City	State	Zip Code								
Grade Point average – most recent transcript	This is my <table><tr><td>1</td><td>2</td><td>3</td><td>4</td></tr><tr><td><input type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td></tr></table> year of college		1	2	3	4	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
1	2	3	4							
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>							

VETERAN INFORMATION

I am eligible for the OHIO DEPARTMENT OF AMVETS SERVICE FOUNDATION SCHOLARSHIP due to honorable service in the Armed Forces of the UNITED STATES OF AMERICA by the following family member(s):

(check all applicable)

Myself ☐

Parent ☐

Grandparent ☐

Spouse ☐

☐ Veteran Deceased

Veteran Name		
Veteran Address		
Veteran City	Veteran State	Zip Code
Veteran Phone with (area code)		

STUDENT FINANCIAL STATEMENT

List any grants or scholarships you will receive and their value:

1. _____ 2. _____
3. _____ 4. _____

1. Total monetary value of all scholarships and grants 1. \$ _____
2. Amount of financial aid you will receive from your family 2. \$ _____
3. Amount you have saved for your education 3. \$ _____
4. Total of any other financial support you will receive 4. \$ _____
5. Total FINANCIAL SUPPORT available (add lines 1 thru 4) 5. \$ _____ 0.00
6. Are you, as a student, listed as a dependent on your parents' income tax return? 6. YES ☐ NO ☐
7. List the name of your or your spouse's employer 7. _____
8. List your adjusted gross income from your most recent federal income tax return 8. \$ _____
8a. If married and filing separately, list your spouse's adjusted gross income 8a. \$ _____

If you answered **yes** to line 6 above or if line 2 above was greater than \$0, this section must be completed.

PARENTAL FINANCIAL STATEMENT

Father's name _____ Marital status _____ Phone with (area code) _____

Address _____

City _____ State _____ Zip Code _____

Mother's name _____ Marital status _____ Phone with (area code) _____

Address (put same if parents live in same household) _____

City _____ State _____ Zip Code _____

List your parents' adjusted income from their most recent federal income tax return \$ _____

List adjusted gross incomes, if parents file separately \$ _____ \$ _____

1. Is anyone in your immediate family, other than the applicant, attending an accredited college or university? YES ☐ NO ☐
2. If you answered **yes** to the above question, please continue with the following questions, which pertain to those students in your immediate family other than the applicant:
 - A. How many individuals in your immediate family are currently attending an accredited college or university? _____
 - B. Is (are) the student(s) in your immediate family receiving an AMVETS scholarship? YES ☐ NO ☐
 - C. Is (are) the student(s) receiving any financial aid? YES ☐ NO ☐
 - D. What is the total amount of financial aid? \$ _____

SELECTIVE SERVICE: (Male only)

All 18 year old males are mandated by law to register with the Selective Service System.

I _____ complied with the law and registered on _____.

I am not 18 yet however, I will register on _____.

PUBLICITY RELEASE

For publicity reasons, and only after the selection of the recipients is made, I hereby authorize the AMVETS Department of Ohio, its agents and representatives to use my name and picture in regard to publications relative to the Service Foundation Scholarship.

Date

Applicant's signature

COMPLETE ALL QUESTIONS AND RETURN TO AMVETS DEPARTMENT OF OHIO. DON'T FORGET TO ENCLOSE:

- ★ qualified veteran's DD214 or discharge certificate
- ★ grade transcript(s)
- ★ autobiographical statement

PLEASE MAIL, FAX OR EMAIL TO THE FOLLOWING:

SUBMIT TO: EMAIL: admin@ohamvets.org
FAX: 614-431-6991
MAIL: AMVETS Department of Ohio
 960 Checkrein Ave.
 Columbus, OH 43229



Policy and Procedure for requesting a Grant from the Ohio AMVETS Charities

- All applications for a grant request must be received to the Department by 1 January prior to Mid-Winter Conference, 1 May prior to June Convention and 1 September prior to Fall Conference to be considered. Emergency applications may be considered.
- Limit to three grant requests per Post per year.
- No subsidiaries can apply, only Posts.
- Have a representative from the Post attend the Ohio AMVETS Charities meeting to explain the request.

Grant Requests must include:

- First page of 990.
- Current bank statements for all accounts.
- Two quotes for the requested grant (e.g.: beer cooler, roof repair, etc.).
- Proof of purchase or completion of project must be sent to the Ohio AMVETS Charities (receipts and pictures).



Ohio AMVETS Charities
(OAC) 960 Checkrein
Avenue Columbus, OH
43229



Grant Request Form

Requesting Organization Information:

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact: _____ EIN: _____

Phone: _____ Email: _____

Grant Detail:

Project Title: _____

Grant Date: _____ Amount Requested: _____

Statement of Need:

Please specify in detail why you are applying for this grant and what this grant will be used for. If it is going to be used for a program, please include the time period this grant will cover. For example, "Post 25 will be using funds provided by this grant to feed homeless veterans once a week at the Post for the next 12 months."

Documentation of Financial Need

Documentation of Financial Need is a budgetary analysis that grant requestors write to justify financial need for a grant through Ohio AMVETS Charities.

Current IRS Form 990 (front page): _____

Current bank balance and bank statements (as of the date of the request): _____

Total annual income (from most recent fiscal year): _____

Total annual expenses (from most recent fiscal year): _____

Monthly Budget

DATE	ITEM	INCOME	EXPENSE	BALANCE
TOTALS				

Printed Name of Grant Requestor, Organization Name and Title	Phone number
--	--------------

Phone number

Signature of Grant Requestor
Date

Date _____

For Office Use Only

Grant Action: Approved ☐ Rejected ☐ Returned ☐ Other ☐

Comments: _____

The background of the slide is a stylized American flag. It features a blue field with white stars on the left side, and horizontal stripes of white and light blue on the right side. The stripes are slightly wavy, giving it a sense of movement.

Constitution and By-Laws

AMVETS DEPARTMENT OF OHIO CONSTITUTION AND BY-LAWS

In accordance with Article IX, Section 10 of the National Constitution, AMVETS Department of Ohio Abides by the Uniform Department Constitution and By-Laws (*Appendix E of the National Constitution*)



Preamble

We, the American Veterans, who have served or are serving in the Armed Forces of the United States during and since World War II, fully realizing our responsibility to our community, to our State, and to our Nation, associate ourselves for the following purposes: To uphold and defend the Constitution of the United States; to safeguard the principles of freedom, liberty, and justice for all; to promote the cause of peace and goodwill among nations; to maintain inviolate the freedom of our Country; to preserve the fundamentals of democracy; to perpetuate the friendship and association of these veterans; and to dedicate ourselves to the cause of mutual assistance, this by the Grace of God.

- Section 1** Departments shall be organized with a Headquarters located as authorized by the Department Convention or an intervening SEC (hereinafter referred to as "SEC") Meeting. Local Posts shall be formed, and intermediate administrative groups may be created by the SEC to function within their respective jurisdiction where such action is deemed advisable. This Appendix of the AM- VETS National Constitution shall be the Constitution for all Departments.
- Section 2** Departments shall be composed of Department Officers - both elected and appointed - and the members of the SEC. It shall be the duty of the State Officers to advance the cause of AMVETS, to carry out its aims and purposes, and to provide for realization of the plans and policies established by the mandates of the Department Convention and the SEC.
- Section 3** Each Department shall conduct its Convention, to be held annually between May 15 and June 30, at which time it shall elect Department Officers and its Delegate and Alternate to the National Convention and its National Executive Committeeman and Alternate. Elected Department Officers shall assume office no later than July 15. National Executive Committeemen and alternate shall assume office in accordance with Article VII, Section 4 of this Constitution.

The Department Convention delegation shall be comprised as prescribed by the Department By-laws.

1. Each Post shall choose a Delegate(s) and an Alternate(s) at a Post Meeting.
2. The Department Commander shall vote only in the case of a tie.

AMVETS DEPARTMENT OF OHIO CONSTITUTION AND BY-LAWS

3. Each Delegate shall be entitled to one vote. Alternates shall have all the rights and privileges of their Delegates except they shall vote only in their Delegate's absence.
4. No Delegate or Alternate, however, shall be seated at the Department Convention unless the individual's accounts with Department Headquarters are fully paid up.
5. No Delegate of an accredited Post shall be seated at the Department Convention unless the respective Post shall be fully paid up in all its accounts with Department Headquarters and Department Districts. No Post Delegate or Alternate shall be permitted to register as such unless the Delegate or Alternate shall have been a member in good standing on the Department rolls for at least 30 days prior to the opening of said Convention and possesses a membership card or other satisfactory evidence identifying the Delegate or Alternate as a member of the Post from which the individual is registering.
6. Departments shall specify Convention quorum requirements in By-Laws and Convention Rules.
 - a. No Department Convention bids shall be received on the Convention floor unless they are previously submitted to the Department Finance Committee and/or the SEC, in accordance with the Rules of said Committee, and in accordance with the Rules and Procedures of the SEC.
 - b. Convention Chairs shall be chosen in accordance with the Department By-Laws.
 - c. The Convention Rules Committee, after reviewing and making necessary changes, shall present to the SEC at a Regular SEC Meeting, for its approval, the Rules of the Annual Department Convention following the SEC Meeting at which the Rules are considered. The Department Headquarters will then circulate those Rules to the Posts at least Thirty (30) days prior to the Annual Convention. The Rules of the Department Convention may be amended by a majority vote of the Delegates assembled at the Annual Department Convention.

Section 4 The Department Convention shall elect a Department Commander, a Department 1st Vice Commander, a Department 2nd Vice Commander, a Department Finance Officer, a Department National Executive Committee- man, a Department Alternate National Executive Committeeman, a Department Provost Marshal, a Department Judge Advocate, and any other Officer as prescribed in the Department By-Laws.

- a. No member shall be eligible for any Department Office unless the individual is fully paid up in all accounts with the Department Headquarters thirty (30) days prior to the opening date of the Department Convention.
- b. Department shall specify candidates' eligible certification procedures in the By-Laws or Convention Rules. The Department Commander, with the consent and approval of the SEC, shall appoint and have the power to remove a Department Chaplain, a Department Inspector General, and such other Officers and Committee Chairs as specified in the Department By-Laws. These appointments shall be made at the Post-Convention SEC M

Section 5 All Elected Department Officers shall be members of the SEC. The Department Appointed Officers

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shall be members of the SEC, but without a vote.

Section 6

- a. An Elected Officer may be removed from office only by a two-thirds (2/3) vote of the Department Executive Committee after written charges against such Officer shall have been preferred and furnished by certified mail to the Officer concerned and to the members of the Department Executive Committee. A full hearing shall be held by the Department Executive Committee on charges preferred against an Elected Department Officer. Such hearing shall be held not less than thirty (30) days after the charges are preferred and mailed.
- b. The procedure for removal from office of Elected Officers shall be prescribed by the SEC on recommendation of the Department Judge Advocate in accordance with the UNIFORM CODE OF PROCEDURE FOR THE SUSPENSION OR EXPULSION OF A MEMBER (AMVETS National By-Laws, Appendix B).

Section 7 Department Officers elected at a Department Convention shall be installed into Office at a ceremony held at the Convention. The term of Office shall be as prescribed in the Department By-Laws.

Section 8 In the event of a vacancy in the Office of Department Commander, the Department 1st Vice Commander shall succeed to that Office, except that the Department By-Laws may prescribe election of the Department Commander by the SEC. In the event of a vacancy in the Office of the 1st Vice Commander, the Department 2nd Vice Commander shall assume the Office of Department 1st Vice Commander. In the event of a vacancy in the Office of the Department 2nd Vice Commander, the Department 3rd Vice Commander shall assume the Office of Department 2nd Vice Commander.

Section 9 In the event of a vacancy in the Office of Department Commander, the Department 1st Vice Commander shall succeed to that Office, except that the Department By-Laws may prescribe election of the Department Commander by the SEC. In the event of a vacancy in the Office of the 1st Vice Commander, the Department 2nd Vice Commander shall assume the Office of Department 1st Vice Commander. In the event of a vacancy in the Office of the Department 2nd Vice Commander, the Department 3rd Vice Commander shall assume the Office of Department 2nd Vice Commander.

Section 10 The administrative power between Department Conventions shall be vested in the SEC, which shall be composed of the Department Commander, Department Vice Commanders, all other elected Department Officers, and the Immediate Past Department Commander able and willing to serve. Each of the above members shall be entitled to one (1) vote except the Department Commander, who shall vote only in case of a tie. The Council of Past Department Commanders, excluding the Immediate Past Department Commander, present and voting shall have but one (1) vote divided equally among them. The Appointed Officers shall be members of the State Executive Committee, without a vote.

Section 11 Voting members of the SEC shall be Delegates to Department Convention, each entitled to one (1) vote,

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providing their respective Posts have complied with all the provisions of the Department Constitution and By-Laws

Section 12 The management of the Department Budget as approved at the State Convention shall be under the control of the SEC, which shall delegate sufficient general and specific authority to the Department Finance Committee, as authorized by the Department By-Laws, to carry out the usual duties of such Committee. The Department Finance Committee, with the approval of the SEC, shall have the authority to retain independent investment experts as needed for consultation in supervising all AMVETS funds.

- 1 The Department Finance Committee shall consist of members as prescribed in the Department By-Laws.
- 2 The Finance Committee shall meet prior to each SEC Meeting, or at other times as set forth in the Department By-Laws.
- 3 The Finance Committee shall make an Annual Report at the Department Convention.
Revenue shall be derived from annual dues and such other sources as may be approved by the SEC.
- 4 The Finance Committee shall submit a Provisional Annual Report as prescribed in the Department By-Laws.

Section 13 The following provisions shall govern the establishment and administration of the Budget of Department Headquarters:

- 1 The Finance Committee has the sole fiduciary responsibility to prepare and present a Budget that is fiscally sound.
- 2 In determining the Budget, revenue shall be based on tangible assumptions and realistic and/or proven income projections to include revenue that provides funding for the operations and pro- grams approved by the Finance Committee, SEC, and Department Convention.
- 3 In the full execution of approved programs within the Budget, expenses shall be budgeted as realistically as possible to ensure overall spending integrity.
- 4 A contingency Budget line shall be developed solely to address unexpected expenses during the operating fiscal year and included in the Budget.
- 5 In no case shall the Department Finance Committee or any other body of the Department Organization be permitted to adopt or approve a Budget in which the expenses, provisions for capital expenditure, and provisions for debt reduction exceeds the income established above. Under no circumstances shall the Aggregate Budget, as approved by the Department Convention, be over-ex- pended. Violation of any of the foregoing provisions by any person shall constitute cause for disciplinary action, including removal from Office or dismissal from employment; and
- 6 Any person who willfully violates any provision of this Section shall, in addition to any other disciplinary action taken, be personally financially liable for any amount spent that exceeds the Budget appropriations, unless such excess has prior approval of the Department Finance Committee. Any salary or expense money due or to become due to such person may be

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retained by the Organization to offset all or any part of the unauthorized over-expenditure.

Section 14

The Department Finance Committee shall have the power and authority to designate the depository banks or other financial institutions to receive deposits into various accounts belonging to the Department and to disburse such funds on checks signed by Two (2) or more persons designated by the Department By-Laws

Section 15

The fiscal year shall be designated in the Department By-Laws.

Section 16

Any Resolution emanating from a Department Convention involving the expenditure of funds or any financial commitment shall be referred to the Department Finance Committee for approval. In reviewing Resolutions adopted at a Department Convention, the Department Finance Committee shall have three (3) options: 1. Provide funding from the newly adopted Department Budget; 2. Defer funding pending appropriate planning by the Department staff as part of the next financial year; or 3. Deny funding based on current and projected funding levels.

If a Resolution is denied or deferred because of a want of available funds within the meaning of Section 13 hereto, the Department Finance Committee shall report such decisions to the Department Executive Committee at its next meeting.

Section 17

- a. The SEC, after notice and hearing, may cancel, suspend, or revoke the Charter of any Post for good and sufficient cause. Procedure for any such action shall be as prescribed in the AMVETS National By-Laws, Appendix A.
- b. In the event of the cancellation, suspension or revocation of any Charter of any Post, the suspended body shall have the right of appeal to the next Department Convention.

Section 18

As prescribed in the Department By-Laws, the Department Commander, after notice, may invoke and formulate a trusteeship to take over the operation of a Post for good and sufficient reasons and for the well-being of the AMVETS Organization.

Section 19

From among the voting members of the SEC, the Department Commander shall appoint a Department Grievance Committee, consisting of three (3) members, to hear grievances and appeals as are provided for in this Constitution and By-Laws and to report its findings and recommendations to the SEC.

The Department Commander shall designate the Chair.

This Committee shall function during the Department Convention, Meetings of the SEC, and upon the call of the Department Commander or SEC.

Such Appointees shall serve at the pleasure of the Department Commander with the advice and consent of the SEC.

The Department Commander and Department Judge Advocate shall serve as ex-officio members of this Committee, without a vote.



BY-LAWS

Article I. Name

The name of this Organization shall be AMVETS, Department of Ohio (American Veterans), and it shall be hereinafter referred to as AMVETS, Department of Ohio.

Article II. Aims

1. To serve our Country in peace as in war; to build and maintain the welfare of the United States of America toward lasting prosperity and peace for all its inhabitants.
2. To encourage, in keeping with the policies of our government, the establishment of a concrete plan to secure permanent international peace and to assist in the maintenance of international peace.
3. To inspire in our membership a sense of responsibility, and to develop leadership for the preservation of our American democratic way of life.
4. To help unify divergent groups in the over-all interest of American democracy.
5. To train our youth to become purposeful citizens in a democracy with full knowledge of the responsibilities as well as the privileges of citizenship.
6. To cooperate with all duly recognized existing veterans Organizations in the furtherance of the aims of the veterans who have served or are serving in the Armed Forces of the United States during and since World War II.
7. To ensure the orderly return of the veteran to civilian life by protecting the veteran's rights as an individual while still in uniform.
8. To expedite and assist in the rehabilitation of the veteran by maintenance of employment services, sponsoring educational opportunities, and providing counsel insurance, housing, recreation, personal problems, hospitalization, and veterans' benefits.
9. To act as a liaison agent between the veteran and the Government.
10. To provide an organization to encourage fellowship among all American Veterans who have served or are serving in the Armed Forces of the United States during and since World War II.
11. To keep the public forever reminded that the Veterans of World War II, Korea, Vietnam, and those serving in the Armed Forces of the United States thereafter fought or served to preserve peace, liberty, and democracy for their nation.

Article III, Organization

- Section 1** The American Veterans, Department of Ohio, shall be organized with the Department Headquarters, Districts and Local Posts, or lesser administrative councils, as necessary.
- Section 2** The Department shall be comprised of Officers and representatives selected by Post delegates at a Department Convention. It shall be the duty of the Department to aid in the Organization and maintenance of Local Posts and to carry out the policies and plans to adhere to the provisions of the National and Department Constitutions.
- Section 3** The Department shall be divided into Districts in accordance with By-Laws, Article XI, Sections 1 and 2, and shall comply with the minimum requirements of By-Laws Article XI, Section 3 annually no later than May 15.
- Section 4** Each District will submit annually a copy of their standing rules to the Department for certification that the copy previously submitted has not been amended.
- Section 5** Each District is authorized to enact whatever administrative and fiscal policies and procedures as may be necessary to operate efficiently as a District, including the authority to establish dues and assessments from their member Posts, provided such policies are not in conflict with the National or Department Constitution and By-Laws.
- Section 6** All District Officers will be elected at least thirty (30) days prior to the Department Convention and take office in their respective Districts each year by July 1.

Article IV. Restricted Use of Organization

- Section 1** The AMVETS, or any component part thereof, shall not be used to promote the interest of any individual who is a candidate for public office, or to promote otherwise, any individual, organization, political party, or fraction thereof. Any violation of this Provision shall be sufficient cause for suspension or revocation of any Post or component part thereof.

Article V. Department Flower

- Section 1** The Department Flower shall be the Four-Leaf White Clover, meaning "Think of Me."

Article VI. Uniforms

- Section 1** No uniform or insignia shall be worn by the members of the Posts of the Department of Ohio, except as approved by the SEC.

Article VII. Membership

Section 1 Any person who served or is currently serving in the Armed Forces of the United States of America at any time after September 15, 1940, is eligible for regular membership in AMVETS provided such service, when terminated by discharge or release from active duty, be it by Honorable Discharge, Honorable Separation, or General Discharge Under Honorable Conditions.

Any American citizen, as an American citizen, who served in the Armed Forces of an allied nation of the United State at any time after September 14, 1940, and before May 8, 1975, is eligible for regular membership in AMVETS, provided such service, when terminated by discharge or release from active duty, be by Honorable Discharge or Separation.

No person who is a member of, or who advocates the principles of, any organization believing in, or working for the overthrow of the United States government by force, no American citizen or permanent resident alien in the United States, one of its territories, possessions or the District of Columbia who refuses to uphold and defend the Constitution of the United States shall be privileged to become, or continue to be, a member of this organization.

All United States Reservist and National Guardsmen who are now serving or have been Honorably Discharged since September 15, 1940, are eligible for regular membership in AMVETS provided such service when terminated by Discharge or release from active duty be by Honorable Discharge or Honorable Separation.

Section 2 Honorary Membership shall not be granted after the adoption of this Amendment. In lieu thereof, certificates of merit may be awarded by a suitable inscribed award given to those rendering distinct service to the community and to the AMERICAN Veterans who have served or are serving in the Armed Forces of the United States during and since World War II. Such awards may be made by Posts, internal administrative groups, Departments, the National Executive Committee, or National Convention. Awards by Posts and internal administrative groups must be approved by the SEC.

No member of AMVETS shall be entitled to receive a certificate of merit.

Section 3 No member shall be a member of more than one post at one and the same time.

Section 4

- a. Any member of AMVETS classified as a Member-At-Large may not hold an Elected or Appointed Office at any level in the AMVETS Organization. No person expelled by one Post shall be eligible for membership in another Post without the consent of the expelling Post or the consent of the State Executive Committee (hereinafter referred to as "SEC") after hearing an appeal.

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- b. No member may be expelled from membership in AMVETS without due process as provided for in the National Constitution and By-Laws Uniform Code for Suspension or Expulsion of a Member.

Section 5 Membership shall run from September 1 through August 31. Eligibility for Membership and the rights and privileges of membership shall be as provided in the Constitution and By-Laws and the terms of membership and requirements for holding office within AMVETS shall not be discriminatory based on race, color, religion, sex, or national origin.

Section 6 There shall be but one form of membership and that shall be active regular membership.

Article VIII. Membership

Section 1 Membership in the AMVETS Department of Ohio is membership in the National Organization of the American Veteran, AMVETS, by affiliation with any chartered Post.

Article IX. Meetings

Section 1

- a. All Meetings and all matters and proceedings not otherwise provided for herein shall be conducted pursuant to Roberts' Rules of Order.
- b. The Department Executive Committee and other Department Committee meetings may be held electronically.
- c. Meetings of the Department Executive Committee or other Department committees may be conducted by telephone when so directed by the Department Commander or Chair of the committee. In the case of special electronic meetings, Requests for special electronic meetings may be made by email notice to the Department Commander and Executive Director by at least three department executive committee members requesting a special electronic meeting. In the case of other Department Committees, Special electronic meetings may be requested by email notice to the chairperson and Co-chairperson by at least three committee members. Special meeting requests must be made to the Department Commander or Committee Chairperson at least 14 days in advance of the special electronic meeting.

Section 2 Rules for Electronic Meetings

- a. **all-in time.** The Department Executive Director or Committee secretary shall schedule a telephone conference call, using a free service, to begin 15 minutes before the start of each meeting.
- b. **Form of meeting notice.** Notice of a meeting shall be given to all members at least 10 days in advance of the meeting by email or telephone and must include the time of the meeting and the phone number and access code needed to connect to the telephone conference call.
- c. **Signing in and out.** Members shall identify themselves as required to sign into the Internet meeting service and shall maintain Internet access throughout the meeting whenever present

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but shall sign out upon any departure prior to adjournment. Members shall also maintain aural participation throughout the meeting (when- ever present), either using the member's computer microphone and speakers through the Internet meeting service or through participation in the linked telephone connection.

- d. **Quorum calls.** The presence of a quorum, see article XII section 5, shall be established by roll call at the beginning of the meeting and on the demand of any member. Such a demand may be made following the departure of any member or following the taking of any vote for which the announced totals add to less than a quorum.
- e. **Obtaining the floor.** To seek recognition by the chair, a member shall address the chair and state his or her own name.
- f. **Motions submitted in writing.** Members may not submit motions in writing during the meeting but are entitled to make motions orally. Members may, however, submit motions in writing to the executive director or committee secretary at least 7 days before the meeting. The executive director or other department employee at the executive director's order shall send any such pre-submitted motions by e-mail to all members 5 days in advance of the meeting. In the case of other department committees, the Committee secretary shall be responsible for sending email information to its committee members.
- g. **Display of motions.** The Executive Director or Committee secretary shall designate an online area exclusively for the display of the immediately pending question and other relevant pending questions (such as the main motion, or the pertinent part of the main motion, when an amendment to it is immediately pending); and, to the extent feasible, the Executive Director, Committee secretary, or any assistants appointed by him or her for this purpose, shall cause such questions, or any other documents that are currently before the meeting for action or information, to be displayed therein until disposed of.
- h. **Voting.** Votes shall be taken by the anonymous voting feature of the Internet meeting service unless otherwise ordered by the Commander, Committee Chairperson or required by the rules. When required or ordered, other permissible methods of voting are by electronic roll call or by audible roll call. The chair's announcement of the voting result shall include the number of members voting on each side of the question and the number, if any, who explicitly respond to acknowledge their presence without casting a vote. Business may also be conducted by unanimous consent.
- i. **Technical Malfunctions and Requirements.** Each member is responsible for his or her connection to the tele- phone conference call; no action shall be invalidated on the grounds that the loss of, or poor quality of, a member's individual connection prevented him or her from participating in the meeting.
- j. **Forced Disconnections.** The Chair may order the secretary to disconnect or mute a member's connection if it is causing undue interference with the telephone conference call. The chair's decision to do so, which is subject to an undebatable appeal that can be made by any member, shall be announced during the meeting, and recorded in the minutes.

Article X. Voting

- Section 1** Voting for elected officers at the department convention shall be by registered delegates or by written ballot, if two-thirds (2/3) of the delegates approve of the same.

Article XI. Election of Department District Commanders

- Section 1** The Department of Ohio is to be divided into eight (8) geographical Districts for the purpose of electing their own Department District Commander and area of operation for each District.

- Section 2** Districts are as follows:

1st District: Clark, Preble, Butler, Hamilton, Clermont, Brown, Warren, Clinton, Montgomery, Greene, Clark, Miami, Shelby, and Champaign Counties

7th District: Fayette, Pickaway, Fairfield, Highland, Ross, Adams, Pike, Jackson, Lawrence, and Scioto Counties

9th District: Williams, Defiance, Paulding, Van Wert, Mercer, Auglaize, Allen, Putnam, Henry, Fulton, Logan, Hardin, Hancock, Wood, Seneca, and Lucas Counties

12th District: Madison, Union, Franklin, Delaware, Marion, Morrow, Crawford, Richland, Knox, Licking, and Perry Counties

13th District: Erie, Huron, Ottawa, Sandusky, Seneca, Ashland, and Lorain Counties

19th District: Columbiana, Mahoning, Trumbull, Stark, Wayne, Tuscarawas, and Carroll Counties

20th District: Cuyahoga, Medina, Lake, Geauga, Ashtabula, Summit, and Portage Counties

21st District: Lawrence, Gallia, Coshocton, Guernsey, Muskingum, Meigs, Vinton, Athens, Hocking, Morgan, Washington, and Noble Counties

**New Districts will not elect officers or Commanders until they meet the requirements of the Constitution and By-Laws.*

- Section 3** No District shall elect a Department District Commander unless there is a minimum of three (3) Posts and two hundred and fifty (250) members in the district. All Posts located in a District with less than these minimums shall be assigned by the Department Commander to a neighboring District for the purpose of electing a Department District Commander until such a time as the district reaches minimum Posts and membership requirements. If, after reaching District status, the membership falls below the minimum requirements, the said District will lose its voice and vote on the SEC and all rights and privileges thereto appertaining, until such time as it once again reaches and maintains the minimum standard of membership.

- Section 4** Department District Commanders will be nominated and elected at the District Meeting immediately preceding the Department Convention. Department District Commander for a District must be a member of a Post within that District for a minimum of twelve (12) months. Only members of the district can nominate, or second a candidate for their District.

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- Section 5** Members from the same Post cannot hold Department District Commandership for more than two (2) consecutive years unless there are no candidates from other Posts in their geographical District.
- Section 6** If there are not any candidates for Department District Commander from a District, the newly elected Department Commander will appoint a qualified AMVET from the area as its Department District Commander. This is to be done within thirty (30) days after the District Convention. If a Department Vice Commander, or Department District Commander should die, resign, or be removed from office, the Department Commander will appoint a new Department Vice Commander, or District Commander. The Department District Commander must be from the same District as the vacancy they fill. This vacancy will be filled within thirty (30) days. The appointment shall be in effect until the next Department Convention.

Article XII. Conferences and Convention

- Section 1** A Department Convention shall be held annually during the month of June, at places fixed by previous Conventions, as follows: The 1953 Department Convention shall select Convention sites for the years 1954 and 1955. Each subsequent Department Convention shall select a site for the Department Convention two (2) years hence.
- Section 2** The members of the Convention shall consist of Post Delegates. The Posts shall elect their Delegates and Alternates at their Meeting held at least three (3) weeks prior to the Department Convention. Each Post Commander, who is serving in the term of office for the current fiscal year, shall be a Delegate to the Department Convention and each Post shall also be entitled to two (2) Delegates and two (2) Alternates for each fifty (50) members or fraction thereof. Delegates will be based upon each Post's membership as recorded at Department Headquarters as of August 15.
- a. No alternates may substitute for the Post Commander
 - b. All elected Department Officers shall be Delegates to the convention; however, no alternate may be substituted for them not cast their vote. The Department Commander shall vote only in the event of a tie.
 - c. A Delegate can cast but one (1) vote, if representing Department or his/her home post.
- Section 3** A Department Mid-Winter Conference shall be held annually, in the month of February, at a place fixed by a prior Mid-Winter Conference.
- Section 4** Each Post Commander and Post Adjutant shall be a Delegate to the Mid-Winter Conference, and each Post shall also be entitled to one (1) Delegate and one (1) Alternate for each fifty (50) members or fraction thereof. Delegates will be based upon each Post's membership for the previous year, except for a new Post whose Delegates will be based upon their membership as of August 15. Each Department Elected Officer shall also be an automatic Delegate. Each Post shall elect their Delegates and Alternates at their Meetings held at least three (3) weeks prior to the Department Mid-Winter Conference.
- Section 5** Each Delegate shall be entitled to one (1) vote. Alternates shall have all the rights and privileges of

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the Delegates in the absence of the Delegate.

Section 6 Sixty Percent (60%) of the voting Delegates registered shall constitute a quorum. Pre-Registered Delegates will not be considered registered until they pick up their credentials and log in at the Registration Desk.

Section 7 A Department Fall Conference shall be held annually, in the month of October, at a place fixed by a prior Fall Conference.

Section 8 Each Post Commander and Post Adjutant shall be a Delegate to the Fall Conference, and each Post shall also be entitled to one (1) Delegate and one (1) Alternate for each fifty (50) members or fraction thereof. Delegates will be based upon each Post's membership for the previous year, except for a new Post whose Delegates will be based upon their membership as of August 15. Each Department Elected Officer shall also be an automatic Delegate. Each Post shall elect their Delegates and Alternates at their Meetings held at least three (3) weeks prior to the Department Fall Conference.

Section 9 Each Delegate shall be entitled to one (1) vote. Alternates shall have all the rights and privileges of the Delegate in the absence of the Delegate.

Section 10 There shall be absolutely no consumption of alcoholic beverages in any Meeting Room during any formally convened Convention, Conference, or Meeting of the AMVETS Department of Ohio.

Article XIII. State Executive Committee (SEC)

Section 1 The administrative powers between the State Convention and Conferences shall be vested in the State Executive Committee, which shall be composed of the State Commander, Vice Commanders, State District Commanders, State Finance Officer, State Judge Advocate, State Provost Marshal, National Executive Committeeperson, the Immediate Past State Commander able and willing to serve, and the Council of Past Department Commanders, except those who are full time employees of the AMVETS Department of Ohio.

Section 2 The Department Elected Officers shall constitute a Steering Committee which shall be responsible for matters of administration only between Meetings of the SEC.

Section 3 There shall be a Council of Past Department Commanders to be chaired by the immediate past department commander, able and willing to serve. Said council shall meet at the call of the chairman. The Council of Past Department Commanders should be an advisory and overview council to consider all facets of the organization to maintain unity and harmony and develop matters pertaining to the good and welfare of AMVETS, its suggestions and recommendations, and they shall.

Section 4

- a. The SEC shall meet at all Department Conventions and Conferences. Specific dates shall be set by the SEC members. Special Meetings may be held, upon reasonable notice, at the call of the Department Commander. The Department Commander shall call a Meeting of the SEC upon written request of a majority of the members of the SEC. Electronic meetings may be held when authorized by the Department Commander or members of the SEC. in

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accordance with Article IX section 1B.

Section 5 One third (1/3) of the SEC members shall constitute a quorum of the SEC.

Section 6 There shall be absolutely no consumption of alcoholic beverages in any Meeting Room during any formally convened Convention, Conference, or Meeting of the AMVETS Department of Ohio.

Section 7

- A. The Finance Committee may after appointment hold electronic meetings as may be called by the Department Commander, Committee Chairperson, or Committee members as outlined in Article IX section 1B.
 - 1. The Department Finance Officer who shall be the Chair.
 - 2. The Department Commander.
 - 3. The Judge Advocate.
 - 4. The most Immediate Past Finance Officer willing and able to serve.
 - 5. Two (2) members to be elected by the SEC, at the post-convention SEC meeting from among the membership of the SEC as of the July 1, following the election.
 - 6. The Department 1st Vice Commander.
 - 7. The Department 2nd Vice Commander.
 - 8. The Department 3rd Vice Commander.
- B. The Finance Committee may, after appointment, hold electronic meetings as may be called by the Department Commander, Committee Chairperson or Committee members as outlined in Article IX section 1B.

Section 8 The Department Commander shall name Committees as deemed advisable, subject to ratification by the SEC, at its next Meeting succeeding the appointment.

Section 9 The Department Commander shall appoint, at the first SEC Meeting, subject to approval of the SEC, the following Standing Department Committees: Membership Committee, Veterans Welfare Committee, Programs Committee, Legislative Committee, Family Welfare Committee, Constitution and Resolutions Committee, ROTC Committee, and

Grievance or Hearing Committee. The number of members to serve on any Department Committee shall be determined as outlined in Sections 6, 7, and 8.

Section 10

- A. The SEC shall consist of all current duly elected Department Officers, each having a vote, as well as the Immediate Past Commander able and willing to serve. The Council Past Department Commanders, excluding the Immediate Past Department Commander, present and voting shall have but one (1) vote divided equally among them. The Department Executive Director shall act as the Recording Secretary of said Committee.

Their duties will be:

- 1. To analyze Department finances and assist the Department Commander in

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- establishing the budget and to give a final ratification to the budget.
2. To serve as a Personnel Board and be responsible for employment of all Department personnel.
 3. The SEC shall assist, in an advisory capacity, with the preparation of the yearly budget and the handling of funds under that budget. They shall make a yearly audit of the books of the Department and make a detailed physical appraisal inventory of all the intangible as- sets and property of the Department and prepare a balance sheet with supporting sched- ules and shall submit copies of same to each Post Delegation at each Annual Department Convention.
- b. The Department Membership Committee, Veterans Welfare Committee, Programs Committee, Legislative Committee, Family Welfare Committee, Special Olympics Committee, Constitution and Resolutions Committee, and Convention Committee shall consist of such number of members as shall be designated by the Department Commander, with the approval of the SEC, and their duties shall consist of the usual prescribed duties of the Committeeperson as well as any further directives given by the Department Commander and/or the SEC. The above standing Committees may after appointment hold electronic meetings as may be called by the Department Commander, Committee Chair- person or Committee members as outlined in Article IX section 1B.

Section 11 The SEC shall provide for the appointment and employment of such employees as may be needed for the administration of the affairs of AMVETS Department of Ohio and prescribe their duties and compensation.

Section 12 Any Department Officer may receive expenses for activities on behalf of the Organization. The amount of such compensation shall be fixed by the SEC.

Section 13 All questions affecting eligibility for Department Office shall be determined by the SEC. The Department Commander of AMVETS Department of Ohio shall not hold any paid public office and shall resign as Department Commander should the Commander become a candidate for a paid public office. The candidates for Department Commander shall have served at least one year as an Officer on Post or Department level in AMVETS Department of Ohio.

Article XIV. Officers

Section 1 Delegates to the Department Convention shall elect a Department Commander; a Department 1st Vice Commander to oversee Membership; a 2nd Vice Commander to oversee Veterans Welfare; a third Vice Commander to oversee Programs. Department District Commanders, however, shall be elected in their District within thirty (30) days prior to the Department Convention, and they will be sworn in at the Department Convention. Delegates shall also elect a Finance Officer, Judge Advocate and Provost Marshall, one (1) National Executive Committeeman and one (1) Alternate National Executive Committeeman. Elected Officers shall be duly installed into office at the same session at

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which they are elected and shall assume their office July 1st. No Post shall have more than two (2) Elected Officers in the Department except for the Department Commander, NEC, Alternate NEC, and District Commanders. The above Elected Officers, and the Immediate Past Department Commander able and willing to serve, and the Council of Past Department Commanders shall constitute the SEC. hold concurrent Elected Office in the Department. **No one person who is elected as state Commander shall serve more than two/one-year terms consecutively without a break of at least one term.**

- Section 2** The SEC shall appoint the Department Executive Director, subject to the approval of the Delegates at the Convention or one of the regularly scheduled Department Conferences and said Department Executive Director's term of office shall be indefinite.
- Section 3** Upon the death, disability, or resignation of the Department Commander, the Department Executive Director shall immediately call into session the SEC who shall, within the maximum of two (2) weeks after such death, disability, or resignation, elect one of the Department Vice Commanders to fill the unexpired term.
- Section 4** All Elected Officers shall be members of the SEC, with a vote, but the Commander shall vote only in the event of a tie.
- Section 5** The newly elected SEC shall convene immediately following the close of the Department Convention and transact all necessary business, including the adoption of the budget and approval of Appointments for the new fiscal year.
- Section 6** The Department Commander, with the consent and approval of the SEC, shall appoint, at the Post-Convention SEC, a Chaplain, Historian, Public Relations Officer, Inspector General, Training Officer, and such Committees as deemed necessary.
1. There shall be up to, two (2) Deputy Inspectors General, (vice Deputy Inspectors General') from within each District. Starting in July, the Department Commander shall appoint up to, two (2) Deputy Inspectors General per District for a term of two (2) years; In the case of a vacancy in the position of Deputy Inspector General for any reason, including the formation of a new District, the Department Commander shall appoint a Deputy Inspector General to fill the unexpired term, or in the case of a new District, up to, two (2) Deputy Inspectors General for a two (2) year term.
 2. The Department Commander, with the consent of the SEC, may remove the Training Officer, Inspector General or any one of the Deputy Inspectors Generals.
- Section 7** No Elected Officer of the Department shall serve more than one (1) month of his term of Office concurrently as an Elected Department Officer of any other Veterans' Organization.
- Section 8** Each District shall elect a Department District Commander by the vote of no more than five (5) Delegates of each Post at a District Meeting within thirty (30) days prior to the Department Convention. This person may come from the same Post as the Department Commander or any of the Department Vice Commanders.
- Section 9** An Elected Officer may be removed from office only by a two-thirds (2/3) vote of the SEC, after written charges against such Officer have been preferred and furnished by Certified Mail Return Receipt Requested to the Officer concerned, and to the Executive Director at Department Headquarters. A Hearing shall be held by the SEC, within thirty (30) days of such notice with the results of said Hearing to be presented to the Officer in question within ten (10) days.
1. Charges may be preferred by a Department Elected Officer or by three (3) members of the SEC based upon dishonesty or conduct unbecoming a member of AMVETS.
 2. Procedure for the Hearing shall be prescribed by the Department Judge Advocate with

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- the approval of the SEC.
3. An Officer who has been removed from office may appeal the ruling of the SEC to the Council of Past Department Commanders Committee, provided the appeal is made within thirty (30) days of notification of removal. The ruling of the Council of Past Department Commanders Committee shall be final.

Article XV. Duties of Officers

Section 1 **Department Commander:** The Department Commander shall be the executive head of the American Veterans, AMVETS Department of Ohio, with full power to enforce the provisions of the Department Constitution, Department By-Laws, and the directives of the Department Convention. The Commander shall appoint all necessary Committees, where not otherwise provided, subject to the ratification of the SEC, and shall perform such other duties as are usually incident to the office. The Commander shall be Chairperson of the SEC, Fall Conference, Mid-Winter Conference, and Department Convention.

Section 2 **Department Vice Commanders:**

- A. **Department 1st Vice Commander** shall coordinate all District and Post Membership Directors or Vice Commanders in charge of membership. The 1st Vice Commander shall also:
 1. Coordinate the Convention mandates on membership.
 2. Review and re-evaluate the present membership programs and report the recommendations to the Department Commander and subsequently to the SEC.
 3. Endeavor to create and present new membership incentives.
 4. Be informed as to membership of the Department and Posts.
 5. Serve as Chair of the Department Membership Committee.
- B. **Department 2nd Vice Commander** shall coordinate all Veteran Welfare Programs including, but not limited to, VAVS, White Clover, Civil Disaster, Carillon Committee, Family Welfare, POW/MIA, and Veterans' Employment. The 2nd Vice Commander shall also:
 1. Review and re-evaluate the existing Veterans Programs and report the recommendations to the Department Commander and to the SEC.
 2. Coordinate all Department Veterans Programs between National, Department, District, and Post levels.
 3. Be charged with the responsibility of studying and recommending new Veterans Programs to the Department Commander and SEC for consideration.
 4. Be indoctrinated on all VAVS Programs at the VA Hospitals, Clinics, and State Veterans Homes.
 5. Serve as Chair of the Department Veterans Welfare Committee.
- C. **Department 3rd Vice Commander** shall coordinate all Post and District Program

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Chairs. The 3rd Vice Commander shall also:

1. Review and re-evaluate the existing Programs and report the recommendations to the Department Commander and to the SEC.
 2. Coordinate all Department Programs between National, Department, Districts and Post levels.
 3. Be charged with the responsibility of studying and recommending new Programs to the Department Commander and SEC for consideration.
 4. Be indoctrinated in all Programs of the Department Organization and its subsidiaries, especially those involving contact with the public.
 5. Serve as Chair of the Department Programs Committee.
- D. **Department District Commanders:** The Department District Commanders shall act as representatives of the Department Commander in all matters referred to them by the Department Commander and perform such other duties as are usually incident to the office. The Department District Commanders may at times represent the Department Inspector General in all matters referred to them by the Department Commander, or Department Inspector General with the limited authority as outlined in Article XX Sec. 6Fa of these by-laws.

Section 3 **Department Finance Officer:** The Department Finance Officer shall be custodian of the funds of the Department Organization. The Department Commander, the Department Executive Director, and the Department Finance Officer shall be authorized to sign checks disbursing funds. No checks for same shall be valid unless it has the signature of two (2) of these Officers. The Department Executive Director's signature is authorized. The Department Finance Officer shall make reports upon the condition of the Department treasury when called for by the Department Commander or SEC. The Finance Officer shall perform such other duties as are usually incident the office. The Finance Officer shall be bonded with a surety company bond as set forth in Article XVII. Section 4 of the By-Laws.

Section 4 **Department Judge Advocate:** The Department Judge Advocate shall advise the Department Officers and the SEC on all legal matters, including the construction and interpretation of the Department Constitution and By-Laws, and shall perform such other duties as are usually incident to the office. The Judge Advocate shall advise the legislative counsel on all matters relating to the latter's duties and incident to the drawing of legislative petitions and proposed legislation. The Judge Advocate shall be the Parliamentarian at all Department Conferences and Conventions and advise the Chair as to rulings on procedure.

Section 5 **Department Service Officer:** The Department Service Officer shall be an employee of the AMVETS Department of Ohio, and the Welfare Officer of the Department Organization. The Department Service Officer shall be directly concerned with all matters pertaining to the social and material welfare of members and shall particularly be concerned in the assistance of all members in securing all rights and privileges accorded them by law. The Department Service Officer shall act as Liaison Officer between the SEC and Federal and State Agencies

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charged with Veterans' Affairs and shall also act in direct assistance to Post Service Officers.

- Section 6** **Public Relations Officer:** The Department Public Relations Officer shall keep the public informed relative to the activities of the Department Organization, to build and maintain goodwill toward the Organization. The Public Relations Officer's tenure of office shall always be subject to the will of the SEC.
- Section 7** **Department Chaplain:** The Department Chaplain shall perform such duties and non-sectarian services as may be necessary, adhering to the appropriate ceremonial rituals.
- Section 8** **Department Historian:** The Department Historian shall compile from year to year all records of historical value and interest to the Department. The Historian shall also assist Post Historians to coordinate and unify the work of the Officers and shall perform such other duties as the SEC shall prescribe.
- Section 9** **Department Provost Marshal:** The Department Provost Marshal shall maintain order at all Meetings, Conferences and Conventions. The Provost Marshal shall distribute, collect, and count ballots and shall announce the results of the voting. The Provost Marshal shall perform such other duties as may be requested by the Department Commander.
- Section 10** **Department Inspector General:** The Department Inspector General shall be the investigating officer of the organization.
By direction of the Department Commander or the SEC, the Department Inspector General shall make any necessary investigations pertaining to grievances, disciplinary cases, fraud or dishonesty within the organization and charges of conduct unbecoming an AMVET and shall be empowered to have access to all records, financial and otherwise, of all Districts, Posts, Post Officers or Members, when necessary for the discharge of the Department Inspector General duties. In making such investigations, the Department Inspector General shall report to the Department Commander, who shall, in turn, review the findings with the Department Judge Advocate and, if warranted, report to the SEC. When warranted the Inspector General has the authority to remove/suspend or place under Inspector General/Inspectors General TEAM, probation, of any AMVET Post, District/ Post Officer, or Post member during an investigation.
- The Department Inspector General shall serve at the pleasure of the Department commander and the SEC.
- Section 11** **Department Executive Director:** The Department Executive Director is an employee of the AMVETS Department of Ohio, and shall be the Administrative Officer of the Department, and shall make and keep the records and correspondence of the Department, its Conventions, Conferences and SEC Meetings. The Executive Director shall perform such other duties as are usually incident to the office.

Article XVI. Local Posts

- Section 1** Local Posts may be formed by any ten (10) eligible individuals by making an application to the Department. If the Department approves, a Charter shall be issued. Each Charter shall be signed by the National Commander, National Executive Director, Department Commander, and Department Executive Director.
- Section 2** Local Posts shall be subject to the jurisdiction of the National and Department Headquarters and Uniform Post Constitution and By-Laws if any provisions of a Local Post Standing Rules conflict with or are contrary to the provisions of the Department and National Constitution

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shall prevail. Post Standing Rules must be reviewed annually by the Department Judge Advocate to ensure there are no conflicts as stated above.

- Section 3** Local Post Delegates to the National Convention shall be elected by each Post in accordance with the Department and National Constitution.
- Section 4** Elections of all Post Officers shall be held annually between May 1 and June 30, and all duly Elected Officers shall be installed and assume office no later than July 1.
- Section 5** All Posts shall conduct at least two (2) Veterans Service Programs and one (1) Community Service Program per year and said year shall coincide with the fiscal year (July 1-June 30) for the Department of Ohio. Each Post shall report directly to the District Commander the activities of the Post's Veterans and Community Service Programs. Failure to comply with the Programs or reporting shall be considered cause for suspension, revocation, or placement into trusteeship of the Post Charter.
- Section 6** The SEC may suspend, cancel, revoke, or place under supervised trusteeship, trusteeship of a Post Charter. Any Post whose Charter is revoked or suspended may appeal to the National Executive Committee by notifying the National Executive Director by Certified Mail Return Receipt Requested of its desired appeal within fifteen (15) days after receipt of such notice.
- Section 7** Any Post failing to meet the obligations imposed upon it by this Constitution and By-Laws or ceasing to function for six (6) months as a Post of the American Veterans, AMVETS Department of Ohio, or voluntarily ceasing to function as a Post or merging with one or more other Posts or refusing or failing to pay the Department per capita dues, or under such other conditions as might make such action necessary, shall upon order of the SEC, surrender its Charter. Upon failure to surrender such Charter, immediate steps may be taken for its revocation, suspension, or cancellation.
- Section 8** Upon revocation, suspension, or cancellation of the Charter of a Post of the American Veteran, AMVETS Department of Ohio, said Post shall immediately cease operations, and upon revocation or cancellation shall turn over its Charter to the Department Commander or SEC. The SEC is authorized, empowered, and directed by and through its duly authorized agent to take possession of, custody of, and control of all the records, property, and assets of said Post. Provided, however, that nothing herein shall be construed as requiring the Department of Ohio to take over or assume any financial responsibility of such property, except that the SEC may, in its discretion, pay off existing liabilities. The SEC may provide for the transfer of members in said Post to other Posts of their choice, subject to the approval of such other Post, or reorganize said Post.

Article XVII. Finance

- Section 1** Each Post shall remit annually to the Department the sum of ten dollars (\$10) for each member of the Post. Fifteen dollars (\$15) for each member shall be remitted to the National through Department. Posts shall retain the balance of the annual membership fees. The annual membership fee for each member shall not be less than the sum of twenty dollars (\$25). The above dues are effective with the start of the 2015 membership year.
- Section 2** Funds received by the Ohio Department of American Veterans, AMVETS, from the sale of a Life Membership, shall be placed in a separate Trust Account. This money shall only be withdrawn in the amount at the beginning of each year, equal to the amount that the Ohio Department of American Veterans, AMVETS, receives from

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each regular one (1) member- ship. In the event that any Life Member shall become deceased within the span of years which his or her funds in the Life Membership Trust Account will cover, any balance in this Life Membership Trust Account from his or her membership shall be withdrawn at the be- ginning of the next year and be wholly placed in the General Fund of the Ohio Department of AMERICAN Veterans, AMVETS.

Section 3 There shall be an Audit by an accredited CPA at the close of each Annual Department Convention, to be completed no later than October 1 of each year. Upon completion of the Audit, the Department Finance Officer, with the assistance of the Department Executive Director, shall have enough copies of the Financial Report prepared so that each Post shall receive one (1) copy of said Report at Fall Conference.

Section 4 The Department Finance Officer shall be bonded for not less than two hundred thousand dollars (\$200,000) or at least twice the sum of the Department Treasury, whichever is greater. The Department Commander and Department Executive Director shall be bonded for one hundred thousand dollars (\$100,000) each. The Department Executive Director shall have Headquarters Staff bonded for fifty thousand dollars (\$50,000), or at least twice the sum of funds they may oversee in any one fiscal year.

Section 5 The Fiscal Year shall be July 1 through June 30.

Article XVIII. Discipline

Section 1 All members and Local Posts shall conform to this Constitution and By-Laws and regulations adopted there under, with Post Standing Rules verified by the Department Judge Advocate.

Section 2 The SEC may suspend, cancel, or revoke a Post Charter only in accordance with the AM- VETS National Department Uniform Code of Procedure for the Revocation, Cancellation, or Suspension of Post Charters and further, in accordance with Article V, Section 1a of the AMVETS National By-Laws.

Section 3 In the event of suspension of a Post Charter, the SEC is empowered to take over the operation of the Post but is bound by the Uniform Post Constitution and By-Laws, in accordance with the Guidelines of Trusteeship.

Article XIX. Guidelines for Post Uniform Procedure for Trusteeship

Section 1 Trusteeship

1. The Department Commander, Department Executive Director, Department Inspector General, and Department District Commander with the unanimous confirmation and approval of the Hearing Committee may declare a Post in Trusteeship.
2. Positions for three (3) Trustees shall be appointed by the Commander (substitutions may be necessary due to conflicts of interest).
 - a. District Commander
 - b. District Adjutant
 - c. District Finance Officer

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3. The Trustee Oversight Committee shall consist of:
 - a. Department Commander
 - b. Department Executive Director
 - c. Department Inspector General
4. Department Appointed Trustees are to submit written reports on at least a weekly basis to the Trustee Oversight Committee.

Section 2 Elections

Post Officers will hold Office until the next succeeding Post Meeting at which time new Post Officers must be selected in accordance with the Post Constitution and By-Laws to carry on the work of the Post. Notice of said selection of Post Officers shall be given in writing to all Post members in good standing.

Section 3 Trustee Duties and Responsibilities

1. Review and audit all financial records.
2. Property and Inventory. The Trusteeship shall encompass all inventory, all equipment and the building of the Post and the Post Club Room. The Trusteeship shall be subject to the provisions of the National Constitution and By-Laws Article IV, Sections 1, 2, and 3.
3. The Trustees shall supervise all Post/Club Room Functions.
4. At least one (1) Trusteeship signatory shall be required in addition to one (1) authorized Post/Trustee signatory on all Post and Club Room accounts.
5. The Trustees shall supervise the payment of any/all expenditures for purchases.
6. The Trustees shall review all licenses, permits, contracts, agreements, and transactions of the Post and Club room prior to execution and in accordance with AMVETS Constitution and By-Laws.
7. The Trustees shall conduct all Post Meetings until the election of new Post Officers.
8. Said Trustees shall be bonded – Department shall pay for the bond and be reimbursed by the post if funds are available. Said bond shall be no less than the amount of post assets.

Section 4 Posts

1. The post will continue to operate and function as a post and will operate and function as prior to trusteeship but will be subject to the department appointed trustees.
2. The Post will continue Programs, Membership Drives, VAVS Fund raising, and any other programs incident to the Post, subject to the approval of the Department Appointed Trustees.
3. The Trusteeship shall be in effect and reviewed at all SEC Meeting, Conferences and Conventions and said Trusteeship is not to be removed until good and responsible management is shown and until all accounts are current. This shall include all taxing authority liabilities and reports being current.

Upon removing the Department imposed Trusteeship, the Department Inspector General or the authorized representative will conduct a minimum of two (2) unannounced inspections within the first calendar year thereafter.

Article XX. Discipline of Posts and Post Members

- Section 1** Each Post of the American Veteran, AMVETS Department of Ohio shall be the judge of its own membership, subject to the restrictions of the Uniform Post Constitution and By-Laws, Constitution and By-Laws of the Department Organization, and the Constitution and By-laws of the National Organization.
- Section 2** Members shall be suspended or expelled by a Post upon a proper showing of cause. Written charges which shall be furnished to the member involved at least thirty (30) days prior to the date set for the hearing, shall be based upon disloyalty, neglect of duty, dishonesty, and conduct unbecoming a member of AMVETS. All questions affecting the eligibility for Office and conduct of Post Officers shall be determined by the Post involved, which shall be the final authority. Any suspension or expulsion of a member shall conform to the National Uniform Code of Procedure for the Suspension or Expulsion of a Member.
- a. Any member who is preferring charges against another member for non-canteen related violations shall be required to do so no later than 15 days from the date of the alleged violation.
- Section 3** Members of a subordinate organization may file a letter of complaint against a Veteran with the Post commander. The Commander shall investigate and take appropriate actions as provided for in the constitution and bylaws. If the said letter of complaint is not already cosigned by a Veteran, The Commander, and Executive Board after completing their investigation deems the incident worthy of adjudication by a majority vote, shall direct the post Judge Advocate to cosign the letter of complaint previously signed by the subordinate.
- Section 4** Any member whose membership is suspended or forfeited may appeal to the next highest level applicable from that which heard the charges and specifications, i.e., from Post Executive Committee to District Commander and District Judge Advocate; from District to State Commander (see Chain of Command). Notice of Appeal must be filed with the appellate body no later than fifteen (15) days after the imposition of the penalty. Said Notice must be in writing. Attached to the Notice of Appeal from the appellant must be the name of witnesses that will be present, the order that they are to be called, notarized statements of witnesses that will not be in attendance and any other evidence or documents. The notice must include the specific grounds on which the appeal is predicated. These grounds typically include errors following the Constitution and Bylaws, procedural errors, or due process. Appeal requests not submitted with a post mark within the established time as stated above will not be considered. Requested appeals must further conform to the National Uniform Code of Procedure for the Suspension or Expulsion of a Member.
- Section 5** Any member whose dues for the year have not been paid before the expiration date mentioned on the National Membership Card shall be dropped from the membership roll unless an extension is granted by the National Executive Committee.
- Section 6** A member resigning, being suspended, or whose membership is revoked, shall have their name directed to the Department and National Headquarters.
- Section 7 Enforcement**
- a. The Dept. District Commander with cause or by direction of the Dept. Commander, Inspector General or shall be empowered to:
1. Temporarily suspend any elected or appointed post officer or post trustee from office only until such time as the Inspector IDeputy Inspector General can

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- investigate the matter which caused the suspension.
2. Temporarily suspend any post officer, post trustee, post member, subordinate member, or guest from re-entering a post only until such time as the Inspector I Deputy Inspector General can investigate the matter.
 3. All actions taken in a post by the Department District Commander under the aforementioned subsections and the reason(s) the action was taken will be documented in a report format and sent to the Department Commander, Department Executive Director, Department Inspector General and Post Commander or acting Post Commander within 3 days of the actions' implementation.
- b. The SEC Committee shall be empowered to:
1. Conduct Hearing upon a ten (10) day notice, to an offending Post, Officer, or member relative to any infringement or breach of the rules established herein.
 2. To recommend the suspension, revocation, or placement under supervised trusteeship or trusteeship of any membership or Post Charter in accordance with procedures set forth in the Department Constitution after one (1) warning, to be sent by Certified Mail Return Receipt Requested.
 3. Place any Post on a probationary status (supervised trusteeship). Probationary status is a disciplinary set prior to trusteeship. While under probation, the District Commander, and District Officers, the Department Inspector General or I.G. Deputies through the Department, shall assist and advise the Post as to the operation of the Post and Club Room.

Article XXI. Subordinate Organizations

- Section 1** A subordinate organization of AMVETS may be established only by a provision of the National Constitution and By-Laws.
- Section 2** All subordinate organizations' membership qualifications must be consistent with the aims and purposes of AMVETS.
- Section 3** All AMVETS subordinate organizations shall pay membership dues in concert with the Parent Organization.

Article XXII. Sad Sacks

- Section 1** AMVETS recognizes a subordinate organization known as "AMVETS Sad Sacks who have served or are serving in the Armed Forces of the United States during and since World War II.
- Section 2** Eligibility for membership in the Sad Sacks shall be limited to members in good standing of AMVETS, AMVETS Ladies Auxiliary and Sons of AMVETS.
- Section 3** No Department fundraising activities can be sponsored by Sad Sacks or any of its subordinates without prior approval of the AMVETS SEC.
- Section 4** The Department Saddest Sad Sack shall, within thirty (30) days after induction into said Office, transmit to the Department Commander a complete itemized report of the financial standing of the Sad Sacks for the information of the Commander and the SEC, if requested.

Article XXIII, Service Foundation

- Section 1** An Ohio Department of AMVETS Service Foundation may be established having such duties as performing such service for veterans as may be provided for in its Articles of Incorporation, Constitution and By-Laws.

Article XXIV. Ladies Auxiliary

- Section 1** The American Veterans, AMVETS Department of Ohio recognizes the subordinate organization known as the AMVETS Ladies Auxiliary Department of Ohio.

Section 2

- a. Eligibility for membership in AMVETS Ladies Auxiliary is limited to mothers, wives, and grandmothers, regardless of age; sisters, daughters and granddaughters not less than eighteen (18) years of age, of Regular members of AMVETS; and mothers and widows regardless of age and sisters, daughters and granddaughters not less than eighteen (18) years of age of deceased veterans who would have been eligible for membership in AMVETS and female veterans who served honorably in the Armed Forces of the United States, Reserves, National Guard or of allied countries any time after September 15, 1940, who maintain their AMVETS membership unless they meet the established eligibility criteria.
- b. In the case of discontinuance of a Post by voluntary surrender of its Charter or by a forfeiture or revocation of the Charter, its Ladies Auxiliary, if any, shall continue in being for a period of not more than one (1) year.
- c. The National Commander may direct a suspension or cancellation of the Charter of any Ladies Auxiliary on recommendation of the Department Commander when it is shown that the Ladies Auxiliary has become a detriment to the Post.

- Section 3** The National Commander may direct a suspension or cancellation of the Charter of any Ladies Auxiliary on recommendation of the Department Commander when it is shown that the Ladies Auxiliary has become a detriment to the Post.

Section 4

- a. The Department Ladies Auxiliary President shall, within Thirty (30) days after induction into said Office, transmit to the Department Commander a complete itemized report of the financial standing of the Ladies Auxiliary for the information of the Commander and the SEC, if requested.
- b. All books and records of the AMVETS Ladies Auxiliary Department of Ohio shall be made available on request to the Department Commander or SEC for either examination or audit.

- Section 5** No Department fundraising activities can be sponsored by the Department Ladies Auxiliary or any of its subsidiaries without prior approval of the AMVETS SEC.

Article XXV. Sackettes

- Section 1** AMVETS recognizes a subsidiary organization known as the Sackettes, a fun and honor organization of the AMVETS Ladies Auxiliary.

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Section 2 No Department fundraising activities can be sponsored by Sackettes or any of its subordinates without prior approval of the AMVETS SEC.

Article XXVI. Junior AMVETS

Section 1 AMVETS Department of Ohio recognizes the subordinate organization known as Junior AMVETS Department of Ohio.

Section 2 Eligibility for membership in the Junior AMVETS shall be limited to the sons, daughters, brothers and sisters, and grandchildren of AMVETS, deceased members of AMVETS, and members of the Auxiliary and servicemen who died and who would have been eligible for membership in the AMVETS, including all children that they may be legal guardian of, from the ages of five (5) to and including seventeen (17) years of age. A Local organization may be formed by ten (10) eligible individuals, approved by both the Local AMVETS Post and the Department of OHIO AMVETS. Charters will be issued by the National Junior AMVETS.

Section 3 Membership in the Junior AMVETS shall be in accordance with the National Constitution and By-Laws. The Junior AMVETS Department of Ohio shall be under the authority of the AMVETS Department of Ohio. The Junior AMVETS Department of Ohio shall be identical in geographical limits to its respective AMVETS Department and be known and identified by the same name.

Section 4 The Junior AMVETS shall be governed in each Post by such rules and regulations as may be prescribed by the SEC of the Parent Organization and approved by such Post.

1. Each Junior AMVETS shall be affiliated with an AMVETS Post and carry the corresponding number of that Post.
2. No Junior AMVETS to any Post shall be formed until approval by two-thirds (2/3) vote of the members present at a stated Meeting, with due notice of the proposed information having been given the entire membership of said Post fifteen (15) days prior to such Meeting.
3. Each Local Junior AMVETS shall be under the authority of the Post whose number it bears.
4. Where no Post exists, Junior AMVETS shall not be formed.
5. Any Junior AMVETS not affiliated with an existing AMVETS Post shall not be recognized and shall surrender its Charter and such properties it may possess to the duly recognized National Junior AMVETS Coordinator in accordance with the Constitution of the National Junior AMVETS.

Section 5

- a. A Post may, by a vote of two-thirds (2/3) of its members present at a Meeting, following the printing or written notice mailed or delivered to each member of the Post in good standing at least ten (10) days before said Meeting, vote to disband its Junior AMVETS. Such notice shall show contemplated action and be certified to and forward through the AMVETS Department of Ohio with proper notice in writing to the National Junior AMVETS Coordinator, the Department of Ohio Junior AMVETS President, and to the Department Commander, who shall direct the cancellation of the Charter of the Junior AMVETS, only after investigation by him/her that it is in the best interest of AMVETS to do so.
- b. In the case of the discontinuance of a Post by voluntary surrender of its Charter or by forfeiture or revocation of the Charter, its Junior AMVETS, if any, shall cease.

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- c. The National Commander may direct a suspension or cancellation of the Charter of any Junior AMVETS on recommendation of the Post Commander having authority when it is shown that the Junior AMVETS has become a detriment to the Post. In the event of the surrender, cancellation, or forfeiture of a Junior AMVETS Charter to a Post, all monies, official records, property, and other paraphernalia shall be surrendered to such Officer or Officers as the rules and regulations of the National Junior AMVETS provides. In case such Junior AMVETS are reinstated or reorganized within a period of one (1) year, such monies, papers, etc., originally forfeited by such Junior AMVETS shall be delivered to such reorganized Junior AMVETS in connection with the Charter.

Section 5

- a. A Post may, by a vote of two-thirds (2/3) of its members present at a Meeting, following the printing or written notice mailed or delivered to each member of the Post in good standing at least ten (10) days before said Meeting, vote to disband its Junior AMVETS. Such notice shall show contemplated action and be certified to and forward through the AMVETS Department of Ohio with proper notice in writing to the National Junior AMVETS Coordinator, the Department of Ohio Junior AMVETS President, and to the Department Commander, who shall direct the cancellation of the Charter of the Junior AMVETS, only after investigation by him/her that it is in the best interest of AMVETS to do so.
- b. In the case of the discontinuance of a Post by voluntary surrender of its Charter or by forfeiture or revocation of the Charter, its Junior AMVETS, if any, shall cease.
- c. The National Commander may direct a suspension or cancellation of the Charter of any Junior AMVETS on recommendation of the Post Commander having authority when it is shown that the Junior AMVETS has become a detriment to the Post.

Section 6

In the event of the surrender, cancellation, or forfeiture of a Junior AMVETS Charter to a Post, all monies, official records, property, and other paraphernalia shall be surrendered to such Officer or Officers as the rules and regulations of the National Junior AMVETS provides. In case such Junior AMVETS are reinstated or reorganized within a period of one (1) year, such monies, papers, etc., originally forfeited by such Junior AMVETS shall be delivered to such reorganized Junior AMVETS in connection with the Charter.

Section 7

- a. The Department President of the Junior AMVETS, within Thirty (30) days after induction to said office, shall transmit to the Department Commander for the Commander's information and that of the SEC, a complete itemized report of the financial standing of the Department Junior AMVETS.
- b. The Department Commander may direct a suspension or cancellation of the Charter of any Junior AMVETS on recommendation of the Post Commander having authority when it is shown that the Junior AMVETS has become a detriment to the Post. The Department Junior AMVETS President shall, within thirty (30) days after induction into said office, transmit to the Department Commander a complete itemized report of the financial standing of the Department Junior AMVETS for the information of the Commander and the SEC, if requested.

Section 8

The Department Junior AMVETS President shall, within thirty (30) days after induction into said office, transmit to the Department Commander a complete itemized report of the financial standing of the Department Junior AMVETS for the information of the

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Commander and the SEC, if requested.

Section 9 No Department Fundraising activities can be sponsored by Department Junior AMVETS without prior approval of the SEC.

Article XXVII, Sons of AMVETS

Section 1 AMVETS Department of Ohio. The Sons of AMVETS Department of Ohio shall be identical in geographical limits as the AMVETS Department of Ohio and be known and identified by the same name. AMVETS Department of Ohio recognizes AMVETS Department of Ohio Sons of AMVETS Districts, with said District Officers, provided the AMVETS of said AMVET Districts approve by majority vote.

Section 2

- a. Eligibility for membership in the Sons of AMVETS shall be limited to all male descendants, adopted son, step-sons, fathers, husbands, widowers and brothers of AMVETS members, deceased AMVETS members or deceased service personnel who would have been eligible for membership in the Parent Organization, and is at least eighteen (18) years of age. This is not to include in-laws of any type. All Charters for Sons of AMVETS shall be issued by Sons of AMVETS National Headquarters, at the direction of the Sons of AMVETS National Commander.
- b. Any member of the Sons of AMVETS who has been duly recognized as a member of the Sons of AMVETS under the provisions of Section 2(A) herein shall be allowed to remain a member of the Sons of AMVETS so long as he remains a member in good standing.

Section 3 Membership in the Sons of AMVETS shall be in accordance with the National Constitution and By-Laws. The Department of Ohio Sons of AMVETS shall be under the authority of the AMVETS Department of Ohio. The Department of Ohio Sons of AMVETS shall be identical in geographical limits to its respective Department of Ohio AMVETS and be known and identified by the same name.

Section 4 The Sons of AMVETS shall be governed in each Post by such rules and regulations as may be prescribed by the SEC of the Parent Organization and approved by such Post.

1. Each Sons of AMVETS shall be affiliated with an AMVETS Post and carry the corresponding number of that Post.
2. No Sons of AMVETS to any Post shall be formed until approved by two-thirds (2/3) vote of the members present at a stated Meeting, with due notice of the proposed information having been given the entire membership of said Post fifteen (15) days prior to such Meeting.
3. Each Local Sons of AMVETS shall be under the authority of the Post whose number it bears.
4. Where no Post exists, a Sons of AMVETS shall not be formed.
5. Any Sons of AMVETS not affiliated with an existing AMVETS Post shall not be recognized and shall surrender its Charter and such properties it may possess to the duly recognized National Sons of AMVETS Officer or Officers in accordance with the Constitution of the National Sons of AMVETS.

Section 5

AMVETS DEPARTMENT OF OHIO CONSTITUTION AND BY-LAWS

- a. A Post may, by a vote of two-thirds (2/3) of its members present at a Meeting, following the printing or written notice mailed or delivered to each member of the Post in good standing at least ten (10) days before said Meeting, vote to disband its Sons of AMVETS. Such notice shall show contemplated action and be certified to and forward through the AMVETS Department of Ohio with proper notice in writing to the National Sons of AMVETS Liaison Officer, the Department of Ohio Sons of AMVETS Commander, and to the Department Commander, who shall direct the cancellation of the Charter of the Sons of AMVETS, only after investigation by him/her that it is in the best interest of AMVETS to do so.
- b. In the case of the discontinuance of a Post by voluntary surrender of its Charter or by forfeiture or revocation of the Charter, its Sons of AMVETS, if any, shall cease.
- c. The Department Commander may direct a suspension or cancellation of the Charter of any Sons of AMVETS on recommendation of the Post Commander having authority when it is shown that the Sons of AMVETS has become a detriment to the Post.

Section 6

In the event of the surrender, cancellation, or forfeiture of a Sons of AMVETS Charter to a Post, all monies, official records, property, and other paraphernalia shall be surrendered to such Officer or Officers as the rules and regulations of the National Junior AMVETS provides. In case such Sons AMVETS are reinstated or reorganized within a period of one (1) year, such monies, papers, etc., originally forfeited by such Sons AMVETS shall be delivered to such reorganized Sons of AMVETS in connection with the Charter.

Section 7

- a. The Department Commander of the Sons of AMVETS, within thirty (30) days after induction to said office, shall transmit to the Department Commander for the Commander's information and that of the SEC, a complete itemized report of the financial standing of the Department of Ohio Sons of AMVETS.
- b. The Department Commander may direct a suspension or cancellation of the Charter of any Sons of AMVETS on recommendation of the Post Commander having authority when it is shown that the Sons of AMVETS has become a detriment to the Post.

Section 8

The Department of Ohio Sons of AMVETS Commander shall, within thirty (30) days after induction into said office, transmit to the Department Commander a complete itemized report of the financial standing of the Department of Ohio Sons of AMVETS for the information of the Commander and the SEC, if requested.

Section 9

No Department Fund raising activities can be sponsored by Department of Ohio Sons AMVETS without prior approval of the SEC.

Article XXVIII. AMVETS Riders

Section 1

AMVETS Department of Ohio recognizes the subordinate organization known as AMVETS Riders

Section 2

Eligibility for membership in the AMVETS Riders shall be limited to members in good standing of AMVETS, AMVETS Ladies Auxiliary and Sons of AMVETS.

Section 3

- a. The AMVETS Riders shall be under the control of the national commander and the

AMVETS DEPARTMENT OF OHIO CONSTITUTION AND BY-LAWS

National Executive Committee, if nothing contained in this section shall in any way remove the authority given to the national organization and the departments over corresponding chapters of the AMVETS Riders.

- b. Each AMVETS Riders chapter shall be under the authority of the department whose name it bears. Approval must be obtained from the Department Executive Committee before an AMVETS Riders chapter can be formed. Each chapter of AMVETS Riders shall be identical in geographical limits to its respective AMVETS department and be known and identified by the same name. AMVETS Department of Ohio recognizes AMVETS Department of Ohio AMVETS Riders Districts with said District Officers.
- c. Where no AMVETS department exists, an AMVETS Riders chapter may be formed by a Post under the authority of the National Headquarters.
- d. Each AMVETS Riders chapter shall formulate a Constitution and Bylaws within 30 days of formation. Said Constitution and Bylaws shall contain no less language than contained in the generic AMVETS Riders Constitution and Bylaws provided by National Headquarters.

Section 4

All books and records of the AMVETS Riders shall be made available on request to the corresponding department commander or State Executive Committee for either examination or audit.

Article XXIX. Transfer of Posts

Section 1

Posts of AMVETS which may transfer from one place to another and are organized under a Department may transfer to the Department of Ohio in a manner like the transfer of individuals from one Post to another.

Article XXX. Definitions

Section 1

The Constitution has been made gender neutral, however, if the word "HE" appears in either the Constitution or By-Laws of the AMVETS Department of Ohio, it shall be construed as referring to both sexes.

Article XXXI. Amendments to the By-Laws

Section 1

These By-Laws may be amended at any AMVETS Department of Ohio Convention or Conference by a majority vote of the Delegates present at any Department Convention or Conference. Proposed Amendment for action of the Department Convention or Conference must be submitted by a Post, the SEC, Department Headquarters, or a Standing Department Committee to the Department Commander no later than 60 days before the Convention or Conference in which amendments is to be presented and by the Department Commander and/or the proposing body to the several Posts and members of the SEC, by mail, postmarked at least thirty (30) days prior to the opening date of the next Department Convention or Conference in which amendment is to be proposed.

Section 2

These By-Laws, however, may be amended by any Department Convention or Conference without notice by a two-thirds (2/3) vote.

AMVETS DEPARTMENT OF OHIO CONSTITUTION AND BY-LAWS

- Section 3** Any amendment, however passed (by 2/3) vote must be reviewed by the constitution and resolutions committee for the CBL prior to adoption. If the adopted amendment is not approved by the constitution and resolution committee the amendment will not go into effect until it is reported on by the committee at the next conference or convention where after the amendment will be re-voted.
- Section 4** Amendments to these By-Laws shall take effect immediately upon adoption, unless otherwise specified by the adopted Resolution.



UNIFORM POST CONSTITUTION FOR THE AMVETS DEPARTMENT OF OHIO

Constitution

In accordance with Article IX, Section 10 of the AMVETS National Constitution, AMVETS Department of Ohio abides by the Uniform Department Constitution and By-Laws (Appendix E of the National Constitution). AMVETS Posts in Ohio abide by the AMVETS National Constitution/Bylaws and AMVETS Department of Ohio Constitution/Bylaws.

PREAMBLE

We, the American Veterans who have served or are serving in the Armed Forces of the United States during and since World War II, fully realizing our responsibility to our community, to our State, and to our Nation, associate ourselves for the following purposes: To uphold and defend the Constitution of the United States; to safeguard the principles of freedom, liberty, and justice for all; to promote the cause of peace and goodwill among nations; to maintain inviolate the freedom of our Country; to preserve the fundamentals of democracy; to perpetuate the friendship and associations of these veterans; and to dedicate ourselves to the cause of mutual assistance, this by the Grace of God.

Article 1. Amendments

The Constitution may be amended at any State Convention or State Conference by a sixty (60) percent vote of the total authorized voting delegates registered. Proposed amendments must be submitted by a Post, or individual member, to the State Executive Committee and Executive Director 60 days prior to the Conference or Convention in which they are to be presented. and the Director shall notify all Posts and the Constitution and By-Laws Committee members in writing at least thirty (30) days prior to the State Conference or Convention of all proposed changes. The State Constitution and Resolutions Committee shall report the same for action at the State Conference or Convention. The Constitution may, however, be amended by any State Convention, without prior notice, by unanimous vote.

UNIFORM POST BY-LAWS FOR THE AMVETS DEPARTMENT OF OHIO

Article I. Name

The name of this organization shall be AMVETS Post "*Number*," Inc. and it shall be hereinafter referred to as the Post.

Article II. Aims

The aims and purposes of this organization are as follows:

- To serve our Country in peace as in war; to build and maintain the welfare of the United States of America toward lasting prosperity and peace for all its inhabitants.
- To encourage, in keeping with the policies of our government, the establishment of a concrete plan to secure permanent international peace and to assist in the maintenance of international peace.
- To inspire in our membership a sense of responsibility, and to develop leadership for the preservation of our American democratic way of life.
- To help unify divergent groups in the overall interest of American democracy.
- To train our youth to become purposeful citizens in a democracy with full knowledge of the responsibilities as well as the privileges of citizenship.
- To cooperate with all duly recognized existing veterans' organizations in the furtherance of the aims of the veterans who have served or are serving in the Armed Forces of the United States during and since World War II.
- To ensure the orderly return of the veteran to civilian life by protecting the veteran's rights as an individual while still in uniform.
- To expedite and assist veterans' rehabilitation of the veteran by maintenance of employment services, sponsoring educational opportunities, and providing counsel in matters of insurance, housing, recreation, personal problems, hospitalization, and veterans benefits.
- To function as a liaison agent between the veteran and the Government.
- To provide an organization to encourage fellowship among all American

veterans who have served or are serving in the Armed Forces of the United States during and since World War II.

- To keep the public forever reminded that the veterans of World War II, Korea, Vietnam, and those serving in the Armed Forces of the United States thereafter fought or served to preserve peace, liberty, and democracy for their nation.

Article III. Post Organization

Section 1 This Post shall be governed by the officers chosen in accordance with this constitution and By-Laws and will annually revalidate its charter prior to July 15th. Such revalidation shall be evidenced by the issuance of a Revalidation Certificate from the National Department upon satisfactory completion of all requirements. Aside from any other requirements imposed in the Department or National Constitution and By-Laws, this Post shall:

- Furnish National and Department Headquarters with a certified list of current Post Officers (AMVETS Officers Form) not later than July 15th annually.
- File all required IRS Forms.
- Furnish Department Headquarters with a copy of the Post's current Standing Rules.
- Be fully paid up in all accounts with National and State Headquarters.
- Comply with applicable liability insurance and bonding mandates; and
- Always have a minimum of ten (10) members in good standing.

Article IV. Membership

Section 1. Any person who served or is currently serving in the Armed Forces of the United States of America at any time after September 15, 1940, is eligible for regular membership in AMVETS provided such service, when terminated by discharge or release from active duty, be by honorable discharge, honorable separation, or general discharge under honorable conditions.

Any American citizen, as an American citizen, who served in the Armed Forces of an allied nation of the United States at any time after September 15, 1940, and before May 8, 1975, is eligible for regular membership in AMVETS provided such

service when terminated by discharge or release from active duty be by honorable discharge or separation.

No person who is a member of, or who advocates the principles of any organization believing in, or working for the overthrow of the United States Government by force, and no American citizen or permanent resident alien in the United States, one of its territories, possessions or the District of Columbia who refuses to uphold and defend the Constitution of the United States, shall be privileged to become, or continue to be a member of this organization.

All United States Reservist and National Guardsmen who are now serving, or have been honorably discharged since September 15, 1940, are eligible for regular membership in AMVETS provided such service when terminated by discharge or release from active duty be by honorable discharge or honorable separation.

Section 2. Honorary Membership shall not be granted after the adoption of this Amendment. In lieu thereof, certificates of merit may be awarded by a suitable inscribed award given to those rendering distinct service to the community and to the American Veterans who have served or are serving in the Armed Forces of the United States during and since World War II.

Such awards may be made by Posts, internal administrative groups, Departments, the National Executive Committee, or National Convention. Awards by Posts and internal administrative groups must be approved by the SEC.

No member of AMVETS shall be entitled to receive a certificate of merit.

Section 3. No person shall be a member of more than one Post at any one time.

Section 4.

- A. Any member of AMVETS classified as a member-at-large may not hold an elected or appointed office at any level of the AMVETS organization.
- B. No person expelled by one post shall be eligible for membership in another post without the consent of the expelling post or the consent of the State Executive Committee (hereinafter referred to as the "SEC") after hearing an appeal.

AMVETS DEPARTMENT OF OHIO UNIFORM POST CONSTITUTION AND BY-LAWS

- C. No member may be expelled from membership in AMVETS without due process as provided for in the National Constitution and By-Laws Uniform Code for Suspension or Expulsion of a Member.

Section 5. Membership shall run from September 1 through August 31. Eligibility for membership and the rights and privileges of membership shall be as provided in the Constitution and By-Laws and the terms of membership and requirements for holding office within AMVETS shall not be discriminatory based on race, color, religion, sex, or national origin.

Section 6. There shall be but one form of membership and that shall be active, regular membership.

Article V. Conventions and Conferences

Refer to AMVETS Department of Ohio By-Laws page 11.

Article VI. State Executive Committee (SEC)

Refer to AMVETS Department of Ohio By-Laws page 11.

Article VII. Delegates to Convention/Conference

Section 1. Delegates to State and National conventions or conferences shall be elected in accordance with the State and National Constitution and Bylaws. The number of delegates will be in accordance with the National and Department delegate strength guidelines.

Section 2. Delegates to the State convention or conferences shall be elected in accordance with the State Constitution and Bylaws. At least three weeks prior to the Department Convention, delegates and alternates shall be elected to attend said Conventions.

Article VIII. Quorum

Section 1. At all regular and special meetings, at least six (6) members present shall constitute a quorum, providing at least one elected officer is present to preside.

Section 2. A quorum at Executive Committee meetings shall consist of five (5) voting members of the committee.

Section 3. A quorum of the Board of Trustees meeting shall consist of five (5) voting members of the committee.

Article IX. Committees

Section 1. The following standing Committees shall be appointed by the Commander with the approval of the State Executive Committee: Membership, Programs, VAVS/Veterans Welfare, Americanism, Finance, and Legislative. The Post Commander shall appoint a Chairman and such members of the Post to each committee as are necessary to accomplish the Post objectives.

Section 2. Temporary committees may be appointed by the Commander to expedite projects for the good and welfare of the Post.

Article X. Meetings

Section 1. There shall be three types of Post meetings: the general monthly meeting, special meetings, and the annual meeting. Post members will be notified in advance of all meetings.

Section 2. The Executive Board and the Board of Trustees shall meet at least once per month.

Section 3. The Post's annual and general monthly meeting shall be conducted at a time and place as designated in the standing rules.

Section 4. The order of business in all meetings (except when in executive session) shall be conducted as follows:

- Call the Meeting to Order
- Invocation
- Pledge of Allegiance
- Recitation of AMVETS Constitution Preamble
- Roll Call of Officers
- Finance Report and Canteen Reports Read
- Meeting Opened to Guests/Subordinate Organizations
- Introduction of guests
- Minutes of the Previous Meeting
- Minutes of the Executive Committee Meeting
- Applications for new Members

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- Initiation of new Members
- Bills and Communications
- Reports of Officers, Committees and Delegates
- Unfinished Business
- New Business
- Good and Welfare
- Benediction
- Adjournment

Section 5. Special meetings may be called by the Commander or by written notice of at least three members of the Post Executive Board, provided proper notification has been given to the membership or to the Executive Board, and provided notice is not less than ten days. At special meetings, members can only discuss business that was stated in the notification. If some emergency business is transacted for which no notice was given, that business must be ratified by the organization at a regular meeting or at another special meeting.

Section 6. Special meetings may be called by the chairman of the Board of Trustees or by written notice of at least three members of the Board of Trustees, provided proper notice be sent to all board members. At special meetings, members can only discuss business that was stated in the notification. If some emergency business is transacted for which no notice was given, that business must be ratified by the organization at a regular meeting or at another special meeting.

Section 7. All meetings and all matters and proceedings not otherwise provided for herein shall be conducted pursuant to Robert's Rules of Order.

Article XI. Election and Appointment of Officers

Section 1. A Commander, three Vice Commanders designated as first, second and third Vice Commanders, Adjutant, Finance Officer, Provost Marshal, and Judge Advocate shall be elect-ed annually by members of the Post. A Chaplain, Historian, Service Officer, and Public Relations Officer shall be appointed annually by the newly elected Commander with the approval of the Executive Committee.

Section 2. Three Trustees are to be elected from the membership. At the first annual meeting following the adoption of this amendment, one to be elected for a

three-year term, one for a two-year term and one to be elected for a one-year term. Thereafter, at the annual meeting one Trustee will be elected to serve a three-year term.

Section 3. Nominations for officers shall be entertained at the general monthly meeting one month preceding the annual meeting. The membership of the Post shall be notified of the dates and times for nomination of officers and the election of officers at least 30 days prior to said nominations and election.

Section 4. Final nominations and the election of officers shall be held at the annual meeting of the Post between May 1 and June 30, in accordance with the procedure in the Standing Rules. National and Department Headquarters shall be notified of the election of new officers by the Post Adjutant within thirty {30} days, no later than July 15, after the said elections have been completed.

Section 5. The term of office for the newly elected and appointed officers shall be July 1 to June 30, and they shall be administered their oath of office prior to assuming the duties of their respective offices.

Section 6. Any elected officer or appointed officer who has three {3} unexcused absences from any required meeting will be removed from the office by the members at the next general monthly meeting. The vacated position shall be filled within the guidelines prescribed in the AMVET UPCBL, Article XVII, Sections 1, or 2.

Article XII. Officers

Section 1. Post officers shall consist of a Commander, First Vice Commander, Second Vice Commander, Third Vice Commander, Adjutant, Finance Officer, Provost Marshal, Judge Advocate, Public Relations Officer, Chaplain, Historian, Service Officer, and Quartermaster, and such other officers as may be prescribed by the By-Laws. Elected officers of this Post shall consist of a Commander, not more than three Vice Commanders, Adjutant, Finance Officer, Provost Marshal, and Judge Advocate.

Section 2. No officer of any Post can be an employee of that Post since such employment could be a conflict of interest.

Section 3. Nomination and Election of officers shall be held annually between May 1 and June 30 at a date fixed by the standing rules. Nominations shall be made from the

floor at the general monthly meeting preceding the annual meeting. The membership of the Post shall be notified of the dates and times for nomination of officers and the election of officers at least 30 days prior to said nominations and election.

Article XIII. Post Executive Committee

- Section 1.** The elected and appointed officers of the Post, and the immediate Past Post Commander able and willing to serve, shall constitute the Executive Committee which will be charged with the administrative affairs and property of the Post. The Executive Committee shall formulate the policy of the organization for approval by the members and review all prior and existing contracts in place within thirty {30} days of taking office, to ensure contracts are beneficial/not beneficial to the Post. Upon review, a decision will be made to continue or terminate contracts.
- Section 2.** Voting members of the Post Executive Committee shall be all Post elected officers and the most immediate Past Commander able and willing to serve as determined by the Executive Committee.

Article XIV. Finance

- Section 1.** The total annual and life dues of this Post shall be as prescribed in the standing rules of which the required amount shall be paid to National and the Department.
- Section 2.** All Post fund raising activities must be approved in advance by the Post Executive Committee. Any fundraising activity which requires entering a contract or if anticipated gross revenues of said activity are expected to exceed \$2,500*, must be submitted as a proposal through the Department to National Headquarters for approval.
- Section 3.** No public fundraising project or program of any kind or character shall be undertaken by or on behalf of any Post or combinations of Posts or subordinate thereof unless the contract, agreement or other arrangement under which such a project or program is to operate has first been submitted for the prior approval of the department judge advocate and then to a standing committee of the national organization comprised of the president of the National Service Foundation, the national judge advocate and the national commander. The national executive director and the executive director of the National Service Foundation shall be ex-officio members of this committee. The committee shall decide within three

weeks on all matters submitted to it. In the event of an adverse decision by said committee, an appeal may be made to the National Executive Committee at its next session. A public fundraising project is defined as any project or program involving a solicitation or request to non-members of AMVETS for a donation or pertaining to the sale of merchandise, goods, tickets, or advertising matter of any kind or character. In the event of an adverse decision by the department judge advocate, an appeal may be made at the next state executive committee meeting. Its action shall be final. Any fund-raising project or program conducted by a Post or any combination of Posts or subordinates thereof in which there is no other person, firm or corporation involved, and in which such fund-raising project or program is conducted solely by the Post, shall not be deemed to be within the purview of this section, provided that the anticipated gross receipts from such fundraising project or program do not exceed the sum of \$2,500; in the event it is anticipated that the gross receipts will exceed \$2,500 in any fiscal year, then said project or program shall be submitted as described above. Failure of a Post or combination of Posts or subordinates thereof to adhere to the provisions of this section shall be considered grounds for disciplinary action.

Section 4. The Finance Officer shall render a report of receipts and disbursements to each meeting of this Post. This office is also responsible for filing all required IRS Forms. Copies of the required IRS Forms shall be sent to the National and Department Headquarters as required by the National Constitution and By-laws.

- National has increased this amount to \$10,000.

Section 5. Post officials handling AMVETS funds shall be properly bonded with a good and solvent bonding surety company, acceptable by the U.S. Treasury, as surety to cover the average amount of funds managed in a in a single year.

Article XV. Duties of Officers

Section 1. Post Commander

- The Commander, as the senior executive officer of the Post, shall preside at all meetings of the Post and executive committee but may delegate a vice commander to serve as a temporary substitute when needed.
- The Commander is an ex officio member of all committees. The commander directs and supervises the activities of all elected and

- appointed officers and committees. Together with the finance officer, the commander is responsible for all monies received by the Post.
- The Commander will ensure that the Post meets regularly on the appointed dates unless otherwise dictated by the Post membership. It is the commander's responsibility to disseminate to the membership all pertinent information that is sent from the Department and National Headquarters. In addition to announcements at Post meetings, all information should be displayed on Post bulletin boards and published in the Post newsletter.
 - The Commander, or a member appointed by the commander, shall represent the Post at memorial services and community functions, where it is customary that AMVETS or a Veterans organization be represented.
 - The Commander shall be the official Post spokesperson on all matters of public interest concerning Post activities. The public relations officer (PRO) may be called on to assist with press releases, position statements and speech preparation. The position of commander is filled in regular elections as prescribed in the Post Standing Rules.

Section 2. Vice Commanders

- The First Vice Commander serves as the membership chairperson, the membership chairman's duties include but are not limited to retention, recruitment, membership incentive programs, and the first vice commander shall chair the membership committee.
- The Second Vice Commander shall be responsible for the VAVS/Veterans Welfare programs conducted by this Post. The second vice commander shall chair the VAVS/ Veterans Welfare committee, which is required to have a minimum of two programs per fiscal year. The second vice commander shall also be the liaison between the AMVETS Department of Ohio V.A.V.S. and this Post.
- The Third Vice Commander is responsible for programs and their promotion. In the absence of the commander, the vice commanders-in order of their rank-shall preside at meetings and represent the commander.

Section 3. Adjutant

- The Adjutant provides the administrative support for the Post and is charged with taking minutes and maintaining all records. The adjutant is also responsible for correspondence. Among the adjutant's responsibilities, the adjutant should:
- Maintain one complete membership primary file.
- Maintain records of current and past officers. Forward a new list of officers to the department and national headquarters within 30 days, no later than July 15, of the election. Any changes made at the Post level must be documented and forwarded to headquarters.
- Notify the department and National Headquarters promptly of a member's change of address, change of membership status, disciplinary action, or death.
- Keep the membership informed of all Post functions and activities. Ensure that all members are notified in advance of the time, place, and date of Post meetings. Take particular care to ensure that all members are properly notified at least 30 days in advance of all elections of officers, changes in Standing Rules, etc.
- Be present at all meetings (or have an assistant in attendance) to record all business transacted. Report on the minutes of the previous Post meeting and executive committee meetings.
- Present all communications and correspondence at regular Post and executive committee meetings.
- File and maintain all pertinent correspondence.
- Maintain separate files for members, correspondence, D&R Forms, as well as for Post publicity and fund-raising programs and any other topics relating to Post activities.

Section 4. Finance Officer

The Post finance officer is the treasurer. The Finance Officer's responsibilities include:

- Receiving membership dues, banking, disbursement of monies and accounting for all Post funds. The finance officer and one other Post officer - usually the commander - sign and countersign all Post checks only after the Post has authorized payment.

- The Post finance officer should collect all monies due to the Post and keep an account of receipts. The finance officer should see that all Post funds are secured in a bank account. Before a new Post finance officer assumes the duties of office, the previous finance officer must have been given a "clean opinion" by the auditors, the audit committee, or the finance committee.
- The finance officer shall make a financial report at all regular meetings and prepare a complete financial statement and budget for approval at the first general meeting in September. The finance officer should also report to the Post on all receipts collected and, on all bills, outstanding and paid. Major expenditures, and those not within the current budget, should first be reported to the executive committee and at a Post meeting.
- The finance officer will be assisted and guided by a finance committee appointed by the commander with the approval of the executive committee. The primary duty of a finance committee is to provide an annual audit of the books and assist in the preparation of the annual budget. The commander, being a member of all committees by virtue of office, may assist the finance committee.
- Another important function of the finance officer is to coordinate duties relating to membership with the adjutant or membership contact. The finance officer receives and dispenses all money and should work with whoever is responsible for issuing membership cards. At least once each month, the Finance Officer shall transmit to the department any monies collected from dues during the preceding month. Such payment shall be accompanied by transmittal or remittance forms.
- The finance officer or membership contact assumes the responsibility for the membership cards. Each card (and its copies) has a name and/or a serial number and may be filed in alphabetical or numerical order.
- **BONDING** - Bonding is mandated in the National AMVETS Bylaws, Article VII, Section 1: All Post officials handling Post funds shall be properly bonded with a good and solvent bonding and surety company, acceptable to the United States Treasury, as surety to cover the average amount of Post funds, handled by such individual in a single year.

Section 5. Judge Advocate

- The Post judge advocate is responsible for interpreting the Post's Standing

Rules, Post, State and National Constitution and bylaws (CBL), and to advise the Post on issues that pertain to Robert's Rules of Order.

Section 6. Historian

- The historian shall compile and maintain complete historical records of Post activities and will submit a full historical report annually, or as requested.

Section 7. Provost Marshal

- The provost marshal is responsible for keeping order at post meetings, for the care of post colors, and for carrying out other duties as assigned.

Section 8. Service Officer

General duties of an AMVETS service Officer include the following:

- Sharing information about veterans' benefits at post meetings and other AMVETS functions.
- Referring veterans to an AMVETS National or Department Service Officer or an accredited representative for assistance in filing for veterans' benefits.
- Assisting all Veterans and their dependents in obtaining information and benefits to which they are entitled under law.

Section 9. Public Relations Officer

The community will not know of the special and outstanding activities sponsored by AMVETS without being told; therefore, it is the job of the public relations officer (PRO) to spread the word. There are many avenues of publicity available; those found most useful are outlined in the AMVETS Public Relations Manual. The PRO should take advantage of opportunities to enhance the prestige of the Post.

Section 10. Chaplain

The Chaplain is a member of the commander's staff and acts as advisor and consultant to the commander in all matters relating to, "Spirituality", morals, and morale as affected by religion. The chaplain assists the commander and the chaplain's staff with integrating the principles of good moral conduct and citizenship in the Post. The chaplain represents "Spirituality", which teaches fortitude, reverence, and justice, as well as

kindness, sympathy, and humility. The mission is to provide - or to see that provisions are made - for the spiritual and moral needs of AMVETS members, their dependents, and constituents. The chaplain should stimulate and guide the growth of a spiritual and moral sense of obligation, to enable a member of AMVETS to be a more faithful citizen and devoted defender of the nation.

Section 11. Quartermaster

The Quartermaster acts as a liaison between the members and the department and national quartermaster. The Post Quartermaster may carry numerous mail order items such as caps and jackets, flags, insignia, decals, AMVETS jewelry and more. The Post Quartermaster should refer to the national Quartermaster Catalog for additional information. For a copy of the Catalog and a price list, the post Quartermaster may contact the national Quartermaster.

XVI. Board of Trustees

Section 1. Wherever a Post clubroom is maintained and operated for the convenience and pleasure of its members and the name of AMVETS, or its insignia, is displayed or used, a board of trustees shall be elected by and from among the members of the Post to supervise its activities, operations, and finances.

Section 2. The board of trustees shall consist of 3 trustees, Commander, the most immediate Past Commander able and willing to serve as determined by the Executive Board, Adjutant, Finance Officer, and Judge Advocate.

Section 3. Members of the Board of Trustees shall be the Chairperson, Vice Chairperson, Treasurer, and Secretary. They shall be elected from among the members of the Board at the first meeting in the month of July. The chairperson shall vote only in the event of a tie. The Board of Trustees will review all prior and existing contracts in place within thirty (30) days of taking office, to ensure contracts are beneficial/not beneficial to the Post. Upon review a decision will be made to continue or terminate the contracts.

Article XVII. Vacancies

Section 1. In the event of a vacancy in the office of Post commander, the first vice

commander shall temporarily succeed to that office. Within forty five (45) days, the Post, at a regularly scheduled general monthly meeting, shall nominate, and elect a person to complete the unexpired term of the Post commander.

Section 2. In the event of a vacancy in the office of the Post trustee, the Post, within forty-five (45) days, at a regularly scheduled general monthly meeting shall nominate and elect a person to complete the unexpired term of the Post trustee.

Section 3. In the event of a vacancy in any Post office regardless of the reason for such vacancy, the commander shall appoint a Post member to fill the vacant office. Such appointment shall follow all the qualifications and restrictions regarding the holding of said office as set forth in any other article of the AMVET UPCBL or standing rules of the Post, except the requirement of election. On approval of the Post Executive Committee, the appointee shall assume all duties and responsibilities pertaining to the office as though elected.

Article XVIII. Procedures for Removal of a Post Officer

Section 1. Any member in good standing of a Post may file charges against an officer of said post. Said charges must be notarized and submitted in writing to the Post Executive Committee.

Section 2. Charges may be filed on an officer of a post for any one or more of the following reasons:

- Failure to comply with any obligation imposed on members under the constitution and by-laws.
- Any violation of the law that reflects unfavorably on the name of AMVETS.
- Any other conduct unbecoming an AMVET.
- Ineligibility for membership at the time of acceptance in membership:
or
- Procurement of membership by fraud or deception.
- Within five (5) days of receipt of said charges, the Post Commander shall send a copy thereof by certified mail to the officer complained about, together with a notice with the date, place, and time of a hearing. Said hearing will not be held sooner than 30 days from the date the certified letter was mailed.

Said charges shall be heard by the Post Executive Committee, at which hearing, the officer complained about shall have the right to be represented by counsel and to cross-examine the accuser or accusers and witnesses presented against the officer. No officer against whom charges have been preferred or who has preferred charges on another officer, shall sit in judgment on any panel hearing or deciding the matter.

Section 3. The Post Judge Advocate shall prosecute the charges and the attendance of a court reporter shall be permitted.

Section 4. Upon conclusion of the hearing, a vote shall be taken as to whether there is a basis for charges. If no basis is found, charges may be dismissed. If charges are not dismissed, a vote shall be taken as to the guilt or innocence of each of the charges. A two-thirds (2/3) vote of the members of the executive committee hearing the charges shall be required to sustain any charge.

Section 5. If charges are sustained, the officer shall be deemed guilty thereof and the officer presiding at the hearing shall then put forth the question of removing the officer from office.

Section 6. If the officer is removed from the office by majority vote of the post executive committee, the office shall be filled according to provisions of Article XVII of the Post Uniform Constitution and By-Laws. Said removed officer may appeal the decision of the post executive committee to the state hearing and grievance committee. Said appeal must be submitted in writing to the Department Commander or Executive Director not later than fifteen (15) days after the imposition of the penalty.

Section 7. The decision of the appellate body shall be binding and final.

Article XX. Discipline of Members

Section 1. The discipline of Post members shall be as provided in the National By-Laws, Article V and the Uniform Code of Procedure for the Suspension or Expulsion of a Member.

Section 2.

A. When a post executive board for any reason sufficient to the

Department Commander, the Dept. Judge advocate, and the Dept. Inspector General cannot hear a post violation. The Dept. Commander through the Dept. Judge Advocate or Dept. Inspector General may assign the District Executive Board from the district in which the original complaint originated to hear the proceedings.

- B. Within ten (10) days of receipt of notice the Department Executive Director will notify the Department District Commander and the accused of receipt of the request by the deficient post under section 2a of this Article. The District Commander within five (5) days from receipt of the notice from the Executive Director will notify the Post Commander and accused by Certified mail of the time, date and location of the meeting will be scheduled to hear the case at the next regularly scheduled district meeting that is at least thirty (30) days from the date of the notification mailings. The proceedings will be conducted as set forth under the National Constitution and By-Laws appendix B, UPCBL articles XVIII and XX.

Section 2. Appeals

- A. A member who files an appeal is referred to as an appellant. The appellant must file a Notice of Appeal in writing within 15 days after the imposition of the penalty to the Executive Director of the Department. The Executive Director will present to request to the SEC who will hear the appeal as may be required or assign the appeal to be heard to the District Executive Board from which the original complaint was heard or the Department Hearing and Grievance Committee. The notice must include the specific grounds on which the appeal is predicated. These grounds typically include errors following the Constitution and Bylaws, procedural errors, or due process.
- B. All appeal requests must confirm to CBL Article XX. Section 4.
- C. Appeals on hearing held by the district under Section 2A. of this article will be referenced to the Department Hearing and Grievance Committee, who will hear the appeal where required or refer it to the SEC.

Appeals on post violations heard by the district under section 2A. of this article will be referred to the Department Hearing and Grievance committee or District Executive Board are not trials but only consideration of the statements

of the appellant, the appellee (Post Judge Advocate), witnesses, record of the notarized depositions and written evidence presented to the Grievance Committee and dispositions and written evidence presented to the Grievance Committee and disposition recommendations by must be referred to the SEC for ratification.

All appeals filed under UPCBL Article XVIII will be heard by the Department Hearing and Grievance Committee.

Appeals on hearings heard by the Department Hearing and Grievance committee will be before the SEC.

Article XXI. Board of Trustees/Duties

- Section 1.** The Board of Trustees shall consist of eight (8) members, who shall be members in good standing of this Post. The eight (8) members shall be as described in Article VII of the Post constitution.
- Section 2.** The term of office for the elected trustees shall be for a period of three (3) years, provided, however that in the first election of such trustees, one will be elected for a three-year term, one will be elected for a two (2) year term, and one will be elected for a one-year term. The most Immediate Past Commander, able and willing to serve as determined by the Executive Board, Commander, Adjutant, Finance Officer, and Judge Advocate, as mentioned in Article VI of the Constitution, shall serve on the Board of Trustees for the duration of their term of office.
- Section 3.** For reasons satisfactory to the membership, anyone (1) or all three (3) of the elected Trustees may be removed from office upon a two-thirds (2/3) vote of the members present at a general, specific, or annual meeting of this Post; provided, however, that the trustee(s) in question shall not have a vote as to the removal.
- Any Trustee who is absent for three (3) consecutive meetings of the Board of Trustees, without just cause, will be automatically removed from the office.
- Section 4.** Whenever a vacancy shall occur for whatever reason, the vacated position shall be filled in accordance with the provisions of Article XVII, Section 2, of the AMVET UPCBL.

Section 5. Five (5) members of the Board of Trustees shall constitute a quorum for all meetings of this board. A simple majority vote of those members in attendance shall be final and binding on all questions or matters brought to the attention of this board.

Section 6. Officers of this Board of Trustees and their election to office shall be as prescribed in Article XI, Section 2 of the AMVET UPCBL.

Section 7. Duties of the Board of Trustees shall be as follows:

- house rules shall be drafted by the Board of Trustees and be posted in a conspicuous place in the Post club room.
- Minutes of all Board of Trustees meetings shall be maintained and submitted with the financial statement to the Post each month.
- All records pertaining to this board shall be kept on the post premises.
- No member of the Board of Trustees may be an employee of the Post.
- The Board of Trustees shall make a yearly audit of the Post club room operation and render a report of such audit to the Post at the post annual meeting.
- The board shall review all clubroom purchases, expenses, and income and certify said review by signing the monthly club report.
- The board Chairperson shall be the direct supervisor of the club manager and the club manager shall supervise the club room employees. In the absence of a club room manager, the Board of Trustees shall assume the supervisory duties.
- The board shall be responsible for the physical property of the club and make sure said property is maintained in a good, clean orderly manner always.
- The board shall provide for the proper bonding of employees, and/or agents which it deems necessary to protect the funds that have been entrusted to the board.
- The Board will review all prior and existing contracts in place within thirty (30) days of taking office, to ensure contracts are beneficial/not beneficial to the Post. Upon review a decision will be made to continue or terminate the contracts.
- The board shall enter contracts directly relating to the operation of the club rooms for the following purposes:
 - Securing funds to operate the club room.

- Purchasing materials and supplies to operate the club room as limited to the amount as set forth in the Standing Rules.
- Provide for adequate maintenance and operation of the club room of the organization for approval by the members.
- Review all prior and existing contracts in place within thirty (30) days of taking office, to ensure contracts are beneficial to the post. Upon review a decision will be made to continue or terminate the contracts.
- The compensated Bar/Clubroom/Facility Manager shall not hold elective office or be a member of the board of trustees. The Bar/Clubroom/Facility Manager shall be allowed to attend the meetings of the board of trustees, but shall not have voting authority, as this would constitute a conflict of interest. The Bar/Clubroom/Facility Manager is not authorized to sign any Contracts/agreements on behalf of or binding.

Article XXII. Discipline of Members in Club Room

Section 1. The posted rules and regulations in the club room, approved by the Board of Trustees, apply to all members of AMVETS and AMVET guests.

Section 2. Any member may prefer charges against any other member for violation of club rules and/ or regulations and charges shall be made in a format as suggested by the Board of Trustees. The charges shall set forth, as near as possible, the date, time, and the basis for all charges within fifteen (15) days of the alleged violation.

- All charges shall be filed with the Board of Trustees.
- Charges shall be heard by a 3-person panel established by the board of Trustees.
- No member against whom charges have been preferred, or who has preferred charges against, shall sit in judgment on any board, committee, or panel deciding the issue.
- Members may be suspended from the use of the Post club rooms by action of the Board of Trustees.
- Any member under suspension of club room privileges shall not be permitted in the Post until termination of the suspension, however, a member that is serving a suspension of club room privileges shall be

permitted to attend Post meetings but said member must vacate the premises upon completion of the meeting.

- A member who has been suspended from club room privileges may appeal against the suspension to the Board of Trustees within fifteen (15) days in writing. The members may then present their case to the board for consideration.
- Notification by the Board of Trustees to the member to whom charges have been preferred against, shall be by certified mail within five (5) days of receipt of charges.
- Guests of members violating the rules and regulations of this Post shall be automatically suspended, and the member held responsible.
- Members of a subordinate organization may file a letter of complaint with the chairperson of the board of trustees who shall investigate and take appropriate actions as provided for the constitution and bylaws. If the letter of complaint by a subordinate member is against a Veteran and the complaint is not already cosigned by a Veteran member, The Board of Trustees after completing their investigation deems the incident worthy of adjudication by a majority vote, shall direct the post Judge Advocate to sign the letter of complaint previously signed by the subordinate member.

Section 3. Appeal

- A. Appeals on a clubroom violation will be referred to the Department District Commander only if the Post Board of Trustees cannot for any valid reason hear the appeal. Clubroom violation(s) heard by the District Executive board must first have been presented before the posts three member disciplinary panel and that panel's recommendation of punishment must have been upheld or modified by the post Board of Trustees. (If this is not possible the Chairperson of the board of trustees in writing and served to the appellant).
- B. Attached to the Notice of Appeal from the appellant must be the name of witnesses that will be present, the order that they are to be called, notarized statements of witnesses that will not be in attendance and any other evidence or documents. Appeals not submitted or properly prepared in accordance Dept. CBL. Article **XX** will not be considered.

- C. An appeals meeting will be scheduled to hear the appeal at a time designated by the district executive board that is at least 30 days from the date of notifications mailing. The district executive board will conduct the meeting in accordance with UPCBL art. XX/I. Notification of the date time and place of the appeal hearing will be made by the district commander to the appellant by certified mail in accordance with UPCBL art. XX/I.
- D. If after the meeting the district executive board renders a verdict or acquittal its findings in the matter shall be considered binding and final.

Article XXIII. Standing Rules

Standing Rules may be developed by this Post provided such rules are not in conflict with this Constitution and By-laws, the State Constitution and By-laws, or the National Constitution and By-laws. Post Standing Rules are to be reviewed by the Department Judge Advocate annually or when changes are made.

***NOTE:** Examples of standing rules are voting procedures, meeting dates and times, committees not listed in the Constitution and By-laws, those who are eligible to receive delegate fees and reimbursement for expenses to attend State meetings, and any other items incidental to this Post that may not be addressed in this document.*

Article XXIV. Subordinate Organizations

- Section 1.** A subordinate organization of AMVETS may be established only by a provision of the Constitution.
 - All subordinate organizations shall be under the authority of the AMVETS Post whose name it bears.
- Section 2.** All AMVETS subordinate organizations shall follow the same membership year and pay membership dues in concert with the post.
- Section 3.** All subordinate organizations shall be under the authority of the AMVETS Post whose name it bears.
- Section 4.** A two-thirds (2/3) vote of AMVETS members present at a stated meeting is required to approve and form a subordinate organization.
 - AMVETS Post members must be given written notice of each meeting a

minimum of five (5) days prior to the proposed formation.

Section 5. No fundraising activities can be sponsored by any subordinate organization without the approval of the AMVETS Post Executive Committee and if paid activities will be held in the Post club room, then approval of the Board of Trustees shall also be required.

Section 6. Public Fundraising activities or any fundraising activities of more than \$2500.00 require the prior approval of the AMVETS Department and National organizations in compliance with National By-Laws, Article VII, Section 3(A).

Article XXV. Sad Sacks

Section 1. AMVETS recognizes a subordinate organization known as AMVETS Sad Sacks.

Section 2. Membership in Sad Sacks shall be limited to members in good standing of AMVETS.

Section 3. The Sad Sacks of this post shall submit to the Finance Officer semiannually a complete itemized report of the financial standing of the Sad Sacks.

Article XXVI. Auxiliary

Section 1. The AMVETS Department of Ohio recognizes a subordinate organization known as the AMVETS Auxiliary.

Section 2. Membership eligibility in the AMVETS is limited to:

- A. Mothers, wives, and grandmothers regardless of age and to the daughters, sisters, and granddaughters not less than eighteen (18) years of age of regular members of AMVETS.
- B. Mothers and widows, regardless of age and daughters, sisters, and granddaughters not less than eighteen (18) years of age of deceased veterans who would have been eligible for membership in AMVETS.
- C. Female veterans who are members of AMVETS.

Section 3. Any Auxiliary member who qualifies and joins as a member under the criteria in Section 2 (a), (b), or (c) shall be allowed to remain as an Auxiliary member so long as she remains a member in good standing.

Section 4. The post Adjutant shall determine membership eligibility of the veteran through whom the Auxiliary has made application.

AMVETS DEPARTMENT OF OHIO UNIFORM POST CONSTITUTION AND BY-LAWS

Section 5. The Auxiliary of this post shall submit to the Finance Officer semiannually a complete itemized report of the financial standing of the auxiliary.

Section 6. A female veteran who is not eligible for the AMVETS shall not be eligible for membership in the AMVETS Auxiliary.

Article XXVII. Junior AMVETS

Section 1. The AMVETS Department of Ohio recognizes a subordinate organization known as Junior AMVETS.

Section 2. Membership eligibility for Junior AMVETS is limited to those from the age of seven (7), to and including seventeen (17) years, all sons, daughters, brothers, sisters, and grandchildren of AMVETS, deceased members of AMVETS, members of the auxiliary and deceased servicemen who would have been eligible for AMVETS membership, including all children for whom they are legal guardians.

Section 3. The Junior AMVETS of this Post **shall submit** to the Finance Officer semiannually a complete itemized report of the financial standing of the Junior AMVETS.

Article XXVIII. Sons of AMVETS

Section 1. The AMVETS Department of Ohio recognizes a subordinate organization known as Sons of AMVETS.

Section 2. Membership eligibility for the Sons of AMVETS shall be limited to all male descendants, grandsons, adopted sons and stepsons, fathers, husbands, widowers, and brothers of members of AMVETS and deceased members of AMVETS, or service personnel who died and would have been eligible for membership in the parent AMVETS organization, and are at least eighteen (18) years of age and not eligible for membership in the parent organization. This is not to include in-laws of any type.

Section 3. The applicant for the Sons of AMVETS must be at least 18 years of age and cannot be a member of nor be eligible for membership in the parent organization of AMVETS.

Section 4. Any person who has served in the Armed Forces of the United States of America, National Guard or Reserves, shall not be eligible for the Sons of AMVETS.

Section 5. The Post adjutant shall determine membership eligibility of the veteran through whom the son's member has made application.

Section 6. The Sons of this Post shall submit to the Finance Officer semiannually a complete itemized report of the financial standing of the Sons.

Article XXIX. AMVETS Riders

Section 1. The AMVETS Department of Ohio recognizes the subordinate organization known as AMVETS Riders.

Section 2. Eligibility for membership in the AMVETS Riders shall be limited to members in good standing of AMVETS, AMVETS Ladies Auxiliary and Sons of AMVETS.

Section 3.

- A. The AMVETS Riders shall be under the control of the national commander and the National Executive Committee, if nothing contained in this section shall in anyway remove the jurisdiction, given to the national organization and the department over corresponding chapters of the AMVETS Riders.
- B. Each AMVETS Riders chapter shall be under the jurisdiction of the department whose name it bears. Approval must be obtained from the Department Executive Committee before an AMVETS Riders chapter can be formed. Each chapter of AMVETS Riders shall be identical in geographical limits to its respective AMVETS department and be known and identified by the same name.
- C. Where no AMVETS department exists, an AMVETS Riders chapter may be formed by a Post under the jurisdiction of the National Headquarters.
- D. Each AMVETS Riders chapter shall formulate a Constitution and Bylaws within 30 days of formation. Said Constitution and Bylaws shall contain no less language than contained in the generic AMVETS Riders Constitution and Bylaws provided by National Headquarters.

Section 4. All books and records of the AMVETS Riders shall be made available on request to the corresponding department commander or State Executive Committee for either examination or audit.

Article XXX. Resolutions

Section 1. All resolutions adopted by this Post shall be forwarded to the Judge Advocate at Department Headquarters.

Section 2. A simple majority vote of AMVET members present is required to pass any resolution.

Article XXXI. Amendments

These Bylaws may be amended at any State Convention or State Conference by a sixty (60) percent vote of the total authorized voting delegates registered. Proposed amendments must be submitted by a Post, or individual member, to the State Executive Committee and Executive Director 60 days prior to the Conference or Convention in which they are to be presented. and the Director shall notify all Posts and the Constitution and By-Laws Committee members in writing at least thirty (30) days prior to the State Conference or Convention of all proposed changes. The State Constitution and Resolutions Committee shall report the same for action at the State Conference or Convention. The Constitution may, however, be amended by any State Convention, without prior notice, by unanimous vote.

END UPCBL



The Constitution Of Ohio AMVETS Charities

ARTICLE 1. NAME

The name of the Corporation shall be Ohio AMVETS Charities and it is sometimes referred to hereinafter as the "Corporation."

ARTICLE 2. PURPOSES

Section 1: The Corporation is organized and operated exclusively for charitable purposes. Solely in furtherance of such purpose, it shall operate in the manner provided by the Articles of Incorporation.

Section 2: The Corporation shall not seek to hold an institutional point of view on public issues. It is not responsible for the personal views expressed by any of its speakers, authors, employees, officers, or directors unless these views have been affirmed or ratified by the Board Members.

Section 3: The Corporation shall be considered a subordinate corporation analogous to that as referred to in Article 27, referring to the Service Foundation, of the Bylaws of AMVETS - American Veterans ("AMVETS").

ARTICLE 3. PROHIBITED ACTIVITIES

No part of the net earnings of the Corporation shall inure to the benefit of, or be distributed to, its Board Members or Officers or employees, except that it shall have the authority to pay reasonable compensation for personal services rendered. No substantial part of the activities of the Corporation shall consist of attempting to influence legislation, and it shall not participate in, or intervene in (including the publication or distribution of statements), any political campaign on behalf of or in opposition to, any candidate for public office. Notwithstanding any other provision of the current State of Ohio Corporation Codes (or of any past, present, or future laws of the State of Ohio governing or pertaining to the Corporation). The Corporation shall not engage in, or carry on activities not permitted to be engaged in or carried on by a Corporation described in Section 501 (c)(3) of the Internal Revenue Code.

ARTICLE 4. OFFICES

The principal office of the Corporation shall be located at 960 Checkrein Columbus, Ohio 43229. The Corporation shall continuously maintain a registered office and an agent in the State of Ohio, and that may be the same as used by the AMVETS Department of Ohio Service Foundation. The Corporation may also maintain additional offices at such other places as the Board Members may from time to time designate.

Section 1. General Powers: The business and affairs of the Corporation shall be managed by the Board Members, and it shall exercise all powers not otherwise delegated by law, the Articles of Incorporation, and these Bylaws.

Section 2. Voting Board Members: The number of voting Board Members shall Be no less than five and no more than seven. The Board shall consist of the three AMVETS Department of Ohio members (three-year term commencing in 2022), two Ohio Ladies Auxiliary members (two-year term commencing in 2022), two Ohio Sons of AMVETS members (two-year term commencing in 2022), who are all appointed by the commanders or presidents of their respective organization at the state convention, and a Board Advisor, who is the current Service Foundation President. All future terms will be for three years. All Board Members must be members in good standing of AMVETS and shall serve without compensation. No more than one (1) Board Member can be from the same Post and no more than two (2) Board Members can be from the same District.

Section 3. Removal and Vacancies: A Board Member may be removed upon majority vote of the Board. Any vacancy in the authorized number of Board Members whether occurring by reason of death, resignation, removal or increase in number, shall be filled by appointment of the Ohio AMVETS Charities by a majority vote.

Section 4. Ex-Officio Board Member: There shall be one Ex-Officio Board Member, with a voice but without vote. The Ex-Officio Board Member shall be the President of the AMVETS Department of Ohio Service Foundation.

Section 5. Meetings of the Board: The Board shall meet at such time and place as may be fixed by the Chairman or by resolution. Notwithstanding the above, an annual meeting of Ohio AMVETS Charities shall be held in

conjunction with the annual meeting of AMVETS Department of Ohio Service Foundation. The board is authorized to conduct a meeting, not in person but by telephonic or video communication, providing a quorum is present and all members shall have been duly notified and can hear one another at the meeting.

Section 4. Ex-Officio Board Members: There shall be two Ex-Officio Board Members, with a voice but without a vote. One shall be the Finance Officer of the AMVETS Department of Ohio and the other shall be the Judge Advocate of the AMVETS Department of Ohio.

Section 5. Meetings of the Board: The Board shall meet at such time and place as may be fixed by the Chairman or by resolution. Notwithstanding the above, and annual meeting of Ohio AMVETS Charities shall be held in conjunction with the annual meeting of AMVETS Department of Ohio Service Foundation. The Board is authorized to conduct a meeting, not in person but by telephonic communication ten days in advance, providing a quorum is present by phone and all members shall have been duly notified and can hear one another at the meeting.

Section 6. Quorum and Manner of Acting: Five Board Members shall constitute a quorum. All matters shall be decided at any such meeting, a quorum being present, except in cases where the presence or the vote of a greater number is required by law, the Articles of Incorporation, or by these Bylaws.

Section 7. Voting and Action by Written Consent: Each Board Member shall, at every meeting, be entitled to one vote. The Board may take any action without a meeting which could be taken at a meeting thereof by written unanimous consent, executed in the time and manner prescribed in a resolution of the Board.

ARTICLE 5. OFFICERS

Section 1. Officers: The Board shall have a President, Vice President, Secretary, and Treasurer, whose terms and duties shall specifically be prescribed by resolution of the said Board. The Office of Secretary and Treasurer may be the same Board Member.

Section 2. Election Term of Office and Qualifications: The officers of the Corporation shall be elected by the Board Members by a majority vote of the Board Members at the June Convention. Each such officer shall hold office for one year or until his or her successor shall have been duly elected.

Section 3. Removal: The Board may remove any officer from the office with or without cause and with the majority approval of the Board Members.

Section 4. Resignations: Any officer may resign at any time by giving written notice of such resignation to the Board or the President. Any such resignation shall take effect at the time specified therein, or if no time is so specified, upon its receipt by the Board or the President, as the case may be; unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

Section 5. Vacancies: A vacancy in any office shall be filled by a majority vote of the Board Members at any regular or special meeting.

Section 6. The President: The President shall be the Chief Executive Officer of the Corporation and shall conduct the general and active management and direction of its business and affairs. The President is empowered to appoint committees as herein provided and shall be and ex officio member of all such committees. The President may sign, execute and deliver in the name of the Corporation all deeds, mortgages, bonds, contracts and other instruments, except in cases where such signing, executing or delivery thereof shall be expressly otherwise designated by the Board, by these Bylaws or by law, and, in general, shall perform all duties incident to the office of President and such other duties as may from time to time be assigned to him or her by these Bylaws or the Board Members.

Section 7. The Vice President: In the event of the temporary absence or disability of the President, the Vice President shall assume the duties of the President. At all other times, the Vice President shall perform such duties and exercise such powers as from time to time may be assigned to him or her by these Bylaws, the Board of Members, or the President. In the event of a vacancy in the office of President, the Vice President shall succeed the President.

Section 8. The Secretary: The Secretary shall be custodian of the seal of the Corporation and shall affix the seal to all such documents as may be required.

The Secretary shall give notice of all meetings of the Board in accordance with the provisions of these Bylaws. The Secretary shall also keep copies of these Bylaws available for inspection by the Board. In general, the Secretary shall perform all duties incident to the office and such other duties as may from time to time be assigned to him or her by these Bylaws, the Board, or the President.

Section 9. The Treasurer: The Treasurer shall be custodian and responsible for all funds of Ohio AMVETS Charities. The Treasurer shall be authorized to collect all monies payable to the Corporation, shall be charged with the care and custody of its funds and from such funds shall make such disbursement as are necessary. The Treasurer shall keep the Corporation's financial and bank accounts and shall enter in detail all receipts and disbursements and shall report thereon at the request of the Board.

These financial accounts shall always be open to the inspection of any member of the Board Members. In general, the Treasurer shall perform all the duties incident to the office of Treasurer and such other duties as may from time to time be assigned to him or her by these Bylaws, the Board Members, or the President.

ARTICLE 6. COMMITTEES

Section 1. Advisory Board: The Board may appoint an Advisory Committee which shall advise the Board on all matters pertaining to the business and affairs of the Corporation, as the Board Members may specify. This Committee shall be advisory only and actions, recommendations or opinions as individuals, either individually or collectively, while serving on such Advisory Committee shall not bind the Corporation by agency or otherwise, unless ratified in writing by the Board.

Section 2. Audit Committee: The Board may request that the SEC appoint an Audit Committee consisting of at least three members selected from the membership. The Audit committee shall not include paid or unpaid staff or employees of the Corporation including the Department Executive Director or any members of the Board. The Audit Committee shall confer with the Corporation's Certified Public Accountant ("CPA") to ensure that the financial affairs of the Corporation are in order and so that the CPA prepares the annual financial statement using generally accepted accounting principles that are

audited by an independent CPA in conformity with general accepted auditing standards. The Audit Committee shall make the audit available to the proper legal authorities and to the public on the same basis that the Internal Revenue Form 990 is required to be made available. The Board may appoint AMVETS members to an Ad Hoc Committee as needed.

ARTICLE 7. FUNDS OF THE CORPORATION

Section 1. Voluntary Contributions: The activities and programs of the Corporation shall be supported by voluntary contributions, investments, and exempt function income. All contributions shall be solicited and received in the same name of the Corporation. The Corporation shall seek government grants, corporate grants, endowments, estate gifts and other donations.

Section 2. Depositing of Funds: All funds of the Corporation shall be deposited from time to time to its credit in such banks or other depositories as the Board may select.

Section 3. Signing of Checks, Drafts, Orders for Payment: Except as otherwise specifically determined by resolution of the Board, for a specific and limited purpose or event, or as otherwise required by law, checks, drafts, promissory notes, orders for the payment of money, and other evidence of indebtedness of the Foundation shall be signed by any two of the following: President, Vice President, or Finance Officer. Duly authorized payments in amounts less than \$25,000 may be signed by the afore mentioned above.

Section 4. Bonding of Person Handling Funds: Any person (including professional fundraisers) handling substantial funds of the Corporation will be covered by bonds in such amounts as may be designated by the Board. In the handling of the funds of the Corporation, generally recognized accounting practices shall be followed, and a full report of receipts and expenditures shall be available whenever the Board may require.

Section 5. Surplus Funds of Assets Upon Dissolution: The Corporation shall not operate for profit. Upon the dissolution or winding up of this Corporation, its assets remaining after payment, or provision for payments, of all debts and liabilities of this Corporation shall be distributed to AMVETS Department of Ohio, if then in existence, exclusively for charitable purposes and exempt

under Section 501(c)(3) of the Code. Failing the existence of AMVETS Department of Ohio, AMVETS National, the remaining assets shall be distributed to a nonprofit fund, foundation, or corporation which is organized and operated exclusively for programs directed at charitable veteran's purposes and which has established its tax exempt status under Section 501(c)(3) of the Code.

Section 6. Disbursement of Funds: Notwithstanding the above, it is agreed that no funds of the Corporation shall be disbursed or granted without the majority consent of the Board Members.

ARTICLE 8. SEAL

The Seal of the Corporation shall be circular in form and shall bear its name in the margin thereof and shall indicate the date of incorporation in the State of Ohio.

ARTICLE 9. GENERAL

Section 1. Fiscal Year The fiscal year shall end on June 30 or as designated by the Board. Alteration of the fiscal year shall not require amendment of these Bylaws.

Section 2. Audit: To the extent resources are available the books and records of the Corporation shall be audited annually by a Certified Public Accountant appointed by the Board.

Section 3. Financial Statement: The Corporation shall issue an annual statement of its finances as of the close of the fiscal year to the Board, and any other persons in its discretion, that the Board shall prescribe.

Section 4. Designated Gifts and Contributions: The Officers, Board Members, employees or other agents, authorized by the Corporation, may accept on its behalf any contributions, gifts, bequest, or devise, of money or property, for its general purposes set forth in its Articles of Incorporation hereunder or for any designated purpose described in Section 501 (c)(3) of the Internal Revenue Code; provided however, designations for contributions will only be honored at the discretion of the Board and only if the designated purpose,

project or activity set out by the donor is in furtherance of the Corporation's tax exempt purposes. Any designation of any contribution shall not be deemed to be legally binding upon the Corporation unless the designation made by the donor is deemed to be a lawfully enforceable condition subsequent impressed upon the gift. If, upon the advice of counsel, it is determined that one or more contributions made to the Corporation are subject to any enforceable conditions subsequent requiring its use in the manner specified by the condition, and is not deemed to be a precatory or discretionary designation by such donor, the condition subsequent will be deemed to obligate the Corporation and will be honored only if the condition imposed by the donor is consistent with Section 501 (c)(3) of the Internal Revenue Code. If not, such contribution shall be returned to the donor or otherwise disposed of in compliance with the condition subsequent. All contributions received by the Corporation, regardless of the designation or purpose for which solicited, shall be deemed for the general uses, and purposed of the Corporation and may be commingled with all other corporation funds except for those funds or contributions deemed to be made subject to conditions subsequent.

Section 5. Indemnification of Officers, Board Members, Employees. Etc.: The Corporation shall have the power to pay, by indemnity, reimbursement, or otherwise, to and for the use of any person designated by resolution of the Board who was or is a part or is threatened to be made a party to any threatened, pending, or completed action, suit, or proceeding whether civil, criminal, administrative, or investigative (other than an action by or on behalf of the Corporation), by reason of the fact that the person is or was a Board Member, officer, committee member, employee or agent of the Corporation, or was serving as such for another at the request of the Corporation, against expenses (including legal, accounting, witness and other) judgments, fines and amounts paid in settlement so long as such person was not found by a court of competent jurisdiction to have been willfully negligent of the interests, of the corporation or such person had reasonable cause to believe that his or her conduct was unlawful.

Section 6. Conflict of Interest Disclosure Form: All Board Members shall complete a Conflict of Interest Disclosure Form

Section 7. Compensation: All members who serve in any capacity on the Ohio AMVETS Charities will receive no compensation.

Section 7. Amendments: These Bylaws may be amended by a majority vote of the Board of at any meeting thereof.

ARTICLE 10. MEMBERSHIP

The Corporation has no members. All activities of the Corporation shall be under the supervision, direction, and control of the Board.

The background of the entire page is a stylized American flag. It features a dark blue field with white stars in the upper left corner, and horizontal stripes of white and light beige for the rest of the flag. The flag appears to be waving, with soft, wavy lines across the stripes.

Officers Manual



AMVETS Department of Ohio

Post Officers Manual

Updated July 2022

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Officers and Their Duties

Commander

The commander, as the senior executive officer of the post, shall preside at all meetings of the post and executive committee but may delegate a vice commander to serve as a temporary substitute when needed. The commander is an ex officio member of all committees. The commander directs and supervises the activities of all elected and appointed officers and committees. Together with the adjutant and finance officer, the commander is responsible for all monies received by the post. He also has automatic access to the online data base. He/She may view a roster 24/7 and update the contact/address information for any post member. The Commander may add new members online and renew members online.

The commander will ensure that the post meets regularly on the appointed dates unless otherwise dictated by the post membership. It is the commander's responsibility to disseminate, to the membership, all pertinent information that is sent from the department and National Headquarters.

In addition to announcements at post meetings, all information should be displayed on post bulletin boards and published in the post newsletter. The commander, or a member appointed by him/her, shall represent the post at memorial services and community functions, where it is customary that AMVETS or a veteran's organization be represented.

The commander shall be the official post spokesperson on all matters of public interest concerning post activities. The public relations officer (PRO) may be called on to assist with press releases, position statements and speech preparation. The position of commander is filled in regular elections as prescribed by the post's constitution and bylaws.

1st Vice Commander

The first vice commander serves as the membership chairperson, the membership chairman's duties include but are not limited to retention, recruitment, membership incentive programs, and the first vice commander shall chair the membership committee.

2nd Vice Commander

The second vice commander shall be responsible for the VAVS/Veterans Welfare programs conducted by this Post. The second vice commander shall chair the VAVS/Veterans Welfare committee, which is required to have a minimum of two programs per fiscal year. The second vice commander shall also be the liaison between the AMVETS Department of Ohio V.A.V.S. and this Post.

3rd Vice Commander

The third vice commander is responsible for programs and their promotion. In the absence of the commander, the vice commanders-in order of their rank-shall preside at meetings and represent the commander.

Adjutant

The adjutant provides the administrative support for the post and is charged with taking minutes and maintaining all records (in conjunction with the finance officer). He is also responsible for correspondence and manages the routine business of the post. The adjutant is the official contact person for the post and serves as the liaison officer between the post and its community, the department, and National Headquarters. Among the adjutant responsibilities:

- Maintain the Post's electronic Roster. Ensure service dates, birthdates and e-mails are current for all members and leaders. Each member's file should provide all the information given on the original application: name, address, branch of service, home and work phone numbers and date of acceptance into AMVETS.
- Maintain records of current and past officers. Forward a new list of officers to the department and national headquarters within 30 days of the election. Any changes made on the post level must be documented and forwarded to the headquarters no later than July 15.
- Update a member's record when addresses or e-mails change. E-mail membership when a member passes.
- Keep the membership informed of all post functions and activities. Ensure that all members are notified in advance of the time, place, and date of post meetings. Take particular care to ensure that all members are properly notified at least 30 days in advance of all elections of officers, change in CBL, etc.
- Be present at all meetings (or have an assistant in attendance) to record all business transacted and report on the minutes of the previous post

meeting or executive committee meetings.

- Present all communications and correspondence at regular post and executive committee meetings.
- Keep a complete record of the post's property, including a description of the item, its estimated value, its location and any other pertinent information deemed necessary. Trustees of post homes and clubs are sometimes held responsible for the safety and maintenance of post properties. This, however, should not be interpreted as being against procedures already established by the post for custody of the property.
- Apply to the IRS for an employer identification number (EIN), by completing SS-4 Form and filing IRS 990 Form as required.
- File all correspondence according to the subject matter. Keep copies of all letters sent to the department and National Headquarters; and
- Maintain separate files for members, correspondence, D&R Forms as well as for post publicity and fund-raising programs and any other topics relating to post activities.
- Like the Commander, he too can access post member information online. He has the same privileges as the commander.

Finance Officer

The post finance officer is the treasurer. Responsibilities include receiving membership dues, banking, disbursement of monies and accounting for all post funds. The finance officer and one other post officer, usually the commander, sign and countersign all post checks only after payment is authorized. Credit card management and use rules are essential to conducting digital business.

The post finance officer should collect all monies due the post and keep an account of receipts for each member. All members in arrears should be notified personally. He/She should see that all post funds are secured in a bank account.

Before a new post finance officer assumes his duties, his/her predecessor must have been given a "clean opinion" by the auditors, the audit committee, or the finance committee. (The new finance officer does not want to become involved in any problems that existed prior to his appointment.)

The finance officer should make a financial report at all regular meetings (to be included in the meeting minutes) and prepare a complete financial statement and budget to report at the annual post meeting. He/She should also report to the post on all receipts collected and, on all bills, outstanding and paid. Major

expenditures, and those not within the current budget, should first be reported to the executive committee and at a post meeting.

The finance officer may be assisted and guided by a finance committee of three or four members appointed by the commander with the approval of the post executive committee. The primary duty of a finance committee is to provide an annual audit of the books and assist in the preparation of the annual budget. The commander, being a member of all committees by virtue of his/her office, may assist the finance committee.

An important function of the finance officer is to coordinate his duties relating to membership with the adjutant or membership contact. The finance officer receives and dispenses all money and should work with whoever is responsible for issuing membership cards. At least once each month, he/she shall transmit to the department (or in the case of a non-department state, to the national headquarters) any monies collected from annual dues during the preceding month. Transmittal or remittance forms provided by the AMVETS National Headquarters shall accompany such payment.

The finance officer should oversee all dues revenues and membership cards. Although the actual issuance of the membership cards may be done by or in conjunction with the membership contact, the finance officer should oversee the funds and account for the cards. The cards are an important investment and should be inventoried upon delivery and then locked up in a fireproof container. The finance officer may be given permission from the Post Commander (via email or telephone call to the National Membership Director) to obtain access all the online capabilities.

AMVETS Accounting System for Posts and Departments: Because an elected finance officer may have little or no bookkeeping/accounting experience, an easy and efficient accounting system must be adopted. The “double entry bookkeeping” system requires little experience, time, and effort.

For this system to work, every financial transaction must be recorded. The finance officer uses an income voucher or disbursement voucher to authorize every transaction. When an income voucher is written and posted to the general ledger, the money that is deposited in the bank should agree with the voucher and general ledger. Likewise, when a disbursement voucher is written,

the voucher should agree with the invoice and the check.

A double-entry bookkeeping system requires at least two entries, a debit, and a credit for every transaction. When funds are received, there is a debit (or increase to the cash account) and a credit (or increase to an income account such as membership dues.) When monies are paid out there is a credit entry made to the cash account to decrease its balance and a debit entry to another account such as national membership dues, when these monies are paid to AMVETS National Headquarters. One ledger sheet per month can be used to show all transactions. There should be a separate column for each account. The account balances at the end of each month should be carried forward as the beginning balance of the next month. Reconciliation of your bank statement to your cash account is required. The balance in the checking account should always agree with the total cash balance recorded in the general ledger.

The post must have a bank account, which requires two signatures on each check. When officers are changed, the newly authorized signatures must be given to the bank via appropriately completed signature cards. The officers who will sign the checks on the account must sign the signature cards.

Many banks will give a veterans' organization an account that will be free from service charges and other fees, and the finance officer should inquire about the bank's policy toward veterans' groups.

When opening a new account, the finance officer must take the adopted resolution, which instructs that a post bank account is to be opened to the local bank along with the post's federal

I.D. number. The resolution may read as follows:

Be It Resolved: That the finance officer of AMVETS Post (number), Department of (state), be instructed to open a checking account in the name of the above post at a local bank of his/her choice. Checks on the above account must have the signature of the finance officer and the signature of either the commander or adjutant of the above named post.

All posts are required by the bylaws to have the finance officer bonded in a sum at least equal to the amount of the liquid assets for which he/she may be accountable. The bond does not take the place of insurance in any way. It pays only for loss due to fraud or dishonest acts of the person bonded.

Budget: Every post, small or large, should have a balanced budget. A balanced budget means that income (or all cash received) and expenses (or all cash disbursed) are equal. This is the only way to manage the finances of the post or department.

When it is time to prepare the annual budget for the post, the finance committee meets to review all income and expenses during the past year and recommend a budget for the coming year. In developing a budget, consideration must be given to the long- and short-range goals of the post.

The post finance committee should meet at least two months prior to the annual meeting to set up a budget. Copies of the recommended budget should be distributed to the membership during the finance report at the annual meeting. It is every member's right to know where money is being spent.

After the adoption of the budget by the membership, it is the finance officer's responsibility to insist that the post limit its expenditures to the budgeted items within the anticipated income. This will provide stability and build a financial reserve for unanticipated expenses while maintaining a balanced budget.

The Internal Revenue Service: Under the provisions of a Bureau of Internal Revenue Ruling all AMVETS posts are entitled to exemption from federal income tax under Section 501(c)(19).

For this reason, AMVETS maintains a group exemption that helps to expedite coverage. You must annually file information returns on the IRS 990 Form if required by current IRS regulations. This form may be obtained from the Internal Revenue Service and is required to be filed on or before the 15th day of the 5th month following the close of your accounting period. The "Post Revalidation Form" must be marked indicating whether your post is required to file IRS Form 990.

Bonding: Bonding is mandated in the AMVETS Bylaws, Article VII, Section 1:

All

national, department and post officials managing AMVETS funds more than \$5,000 shall be properly bonded with a good and solvent bonding and surety company, acceptable to the United States Treasury, as surety to cover the average amount of AMVETS funds, managed by such individual in a single year. In case of delinquencies in the payment of accounts

due the department or National Headquarters, action shall be taken at once by the proper officials to bring about an immediate and complete settlement. The National Executive Committee shall approve the bonds provided by national officials, and the department executive committee shall approve those provided by department and post officials.

Changeover: Prior to the annual meeting, the post's books must be in good order so that an adequate financial report can be made, and the books turned over to the newly elected finance officer. In the transition, the new finance officer should provide a written receipt to the retiring officer on the surrender of the post books and monies.

Judge Advocate

The post judge advocate is responsible for drafting the post's constitution and bylaws (CBL) for presentation to and adoption by the general post membership. The original post CBL, together with any changes, additions or corrections must be sent to the department judge advocate for review, approval and forwarding to the national headquarters. The National Membership Department maintains a permanent file of important documents on each post. A post may adopt its own CBL, provided the provisions are not in conflict with the department or national constitution and bylaws. A sample post CBL is provided as an addendum to the Officer's Manual (last item in this section).

Provost Marshal

The provost marshal is responsible for keeping order at post meetings, for the care of post colors and for performing other duties as assigned.

Chaplain

The chaplain is a member of the commander's staff and acts as advisor and consultant to the commander in all matters relating to religion, morals, and morale as affected by religion. The chaplain assists the commander and his/her staff with integrating the principles of good moral conduct and citizenship in the post. He/She represents religion which teaches fortitude, reverence, and justice, as well as kindness, sympathy, and humility.

Meetings

Conducting the Meeting

The post commander is the chairperson of all post and executive committee meetings. In his/her absence, the vice commander acts as the chairperson. If neither of these officers is present, another officer can call the meeting to order. A temporary chairperson should be elected to preside until the commander or vice commander arrives. The chairperson oversees the meeting and must see to it that the meeting starts on time and that the business is conducted in an orderly fashion (without moving too fast or too slow). He/She must keep order, explain matters that are not clear, and see that each member has a fair chance to participate in the discussions and decisions. Most posts' bylaws state that a certain number of members, known as a "quorum," must be present before a legal meeting can be held.

The chairperson calls the meeting to order by rapping the gavel three times and announcing, "The regular meeting of AMVETS Post (number) will now come to order." He/She should then proceed with conducting the meeting's agenda in the following order:

- Posting the Colors
- Pledge of Allegiance
- Invocation
- Preamble to the AMVETS Constitution
- Roll Call of Officers
- Minutes of the Previous Meeting and the Executive Committee Meeting
- Bills and Communications
- Introduction of Guests
- Applications for Membership and Initiation of New Members
- Reports of Officers, Committees and Delegates
- Unfinished Business
- New Business
- Good and Welfare
- Benediction
- Retiring the Colors
- Adjournment

Every meeting may not have business under each of the items. The above agenda is a guide for the chairperson to ensure that all necessary business is conducted correctly and efficiently.

The chairperson must listen carefully when the adjutant reads the minutes of the previous meeting, so that he/she can note those items, which must be acted on either because they were left unfinished or because reports are expected from committees or officers. When he/she can, the chairperson should also note items of new business that he/she knows should be conducted.

When special items of business come before the meeting, the chairperson may suggest changes in the agenda or the omission of certain items such as the reading of minutes, to save time. This may be done only with the body's consent. Post meetings should be limited to one hour. In special situations, a two-hour meeting may be allowed or necessary; however, long meetings discourage members from coming back.

Posting the Colors: If the colors are posted with only the United States flag, there should be a guard on both sides of the flag bearer. If both the U.S. flag and the post standard flag are used, the post standard flag is carried to the left of the U.S. flag, with a guard on the outer side of each flag (or to the front and rear of the flags when it is necessary to walk single file in a narrow aisle or area).

The U.S. flag is always to the fore, top or right of any other flag or pennant and the post flag should never cross in front of it.

Never have an armed guard without uniform caps. When the color guard is unarmed but wearing uniform caps, the command is "salute" and the color guard gives the regular military salute, while the bearer dips the post colors. The U.S. flag is at "Carry" and is never dipped. If the color guard is unarmed, without caps, and the order "salute" is given, each member of the guard salutes by placing his/her right hand over his heart. When civilian hats or caps are worn, the salute is given by removing the hat or cap and placing it against the left shoulder, with the hand placed over the heart. If the color guard is armed, the command given is "present arms" and the command following is always "order arms."

When the command from the provost marshal to the color guard is "Forward march," guard members should start to shoulder arms on the first step and complete it on the third step. Depending on the room or area where the marching begins, the guard could also start with shoulder arms before the command "Forward march" is given. The color guard should march from the

rear of the room until it reaches the front row of seats where it should halt. The next command is "Advance and post the colors." When the color bearers reach a point directly in front of the flag stands, they should halt while the color guard executes "present arms." Both flags should then be posted simultaneously. When both are in position, the color bearers should take one step back, face the U.S. flag and execute the hand salute. (Whenever the guard is unarmed, its members should execute the hand salute at the command "Present arms.") After approximately five seconds, the provost marshal should command:

"Order arms.

" " Right (or left)
face."

"At trail arms; forward march."

Invocation: the chaplain should give the invocation and may substitute their own prayer appropriate to the meeting or say the invocation as follows:

"Our Father Who art in Heaven, may Thy name ever be hallowed by the people of America, whom Thou hast blessed as Thou has blessed no other people. May Americans ever adore Thee and thank Thee for those blessings guaranteed to us by law established. Much in us has not been such as to indicate appreciation of those blessings, and we are sorry tonight (this morning/this afternoon) as we gather in devout and patriotic assembly. Bless all nations; we beseech Thee, that they may dwell together in peace and justice. Bless our nation that she may ever be strong and generous, right, and victorious, among the family of nations on this earth. Bless us banded together for good in this organization, that we may serve our nation and our fellow men well, in peace as in war. Bless, we beseech Thee, our fallen comrades, and those whose price of patriotism causes them to suffer today from mental and physical disability. In Thy holy name, most humbly do we pray. Amen."

Pledge of Allegiance:

"I pledge allegiance, to the flag, of The United States of America, and to the Republic, for which it stands, one nation under God, indivisible, with liberty and justice for all."

Preamble to the AMVETS Constitution: The chairperson may read The AMVETS Preamble, or the entire post can recite it as follows:

"We, the American veterans who have served or are serving in the Armed Forces of the United States during and since World War II, fully realizing our responsibility to our community, to our state and to our nation, associate ourselves for the following purposes: to uphold and defend the Constitution of the United States; to safeguard the principles of freedom, liberty and justice for all; to promote the cause of peace and goodwill among nations; to maintain inviolate the freedom of our country; to preserve the fundamentals of democracy; to perpetuate the friendship and associations of these veterans; and to dedicate ourselves to the cause of mutual assistance, this by the grace of God."

Roll Call: When the roll call of officers begins, all officers should stand. The adjutant then reads the names of each officer, and the provost marshal responds, "Present," or "Absent," when each name is called. Once counted present, the officer can be seated.

Reading the Minutes: The minutes of last post meeting and any executive committee meetings held since that meeting should be read. The minutes should be an accurate account of what business was conducted, including:

- The kind of meeting (regular, special, or executive committee).
- The date, time, and place of the meeting.
- The name of the chairperson and adjutant and, where the bylaws require it, the roll call of officers.
- The action taken on the minutes of the previous meeting.
- Summaries of committees and officer reports and the action taken on them.
- The text of all motions made and seconded, the name of the maker and the action taken on the motion. When the vote is by show of hands, roll call, or secret ballot, the exact vote for and against the motion should be entered. It is not necessary to record the debate, although some adjutants include the main points made for or against important motions.
- The time of adjournment.

The minutes should be typed or written in ink and bound in a book with strong covers. To get all important business recorded, the adjutant should take notes during the meeting or tape record the meeting and then copy the minutes into the permanent minutes book. This should be done as soon as possible so that notes do not get "cold." The adjutant should sign the minutes of each meeting. If the minutes are bound in a loose-leaf binder and are longer than a page, the adjutant should sign each page.

Bills and Communication: At each meeting, important correspondence should be read to or summarized for the members. The finance officer should also give a report, including a statement of the post's financial condition, complete with itemized income and expenditures and the post's banking balance.

Introduction of Guests: When the chairperson introduces a guest speaker, he/she should include in the introduction, the name of the speaker, his/her title or qualifications and the subject of the speech. The chairperson may call on a committee chairperson to make the introduction, especially when the talk has specific reference to that committee. Remember, the shorter the introduction, the better.

Membership Report and New Member Initiation: The first vice commander gives the membership report. The report identifies the paid-up members and addresses the efforts being made to secure renewals and new members. During this report, applications for membership are voted on and new members are introduced to the post. It is acceptable to call a short recess so that a proper welcome may be extended to the new members.

Other Reports: The sick call committee reports all the names of sick and needy AMVET members, veterans, and veterans' dependents. Events such as marriages, births and deaths in members' families should also be noted. The post service officer should report on his/her work since the last meeting. He/She should share information on proposed legislation pertaining to veterans on the state and national level and recommend follow-up action. The entertainment committee, athletic committee and the Americanism committee should also give reports. The public relations officer should report on any promotional programs AMVETS has participated in or publicity the organization has received since the last meeting. All publicity should be preserved as valuable history of AMVETS and the post.

Unfinished Business: Any pertinent issues that were left unresolved in previous meetings or considered important to the post's welfare can be discussed at this time.

New Business: Any important business that has yet to be discussed in the meeting can be mentioned at this time.

Good and Welfare: During the "good and welfare" announcements, the members may mention matters pertaining to the welfare of veterans that require no action to be taken. Educational and entertainment features are often presented during this portion of the meeting rather than waiting for a formal adjournment.

Benediction: the chaplain should make the benediction. He/She may substitute his own prayer appropriate to the meeting or say the following benediction:

"Let us pause this moment that each of us, in the faith of his own heart, may hallow the memory of those, our fallen comrades, who made the supreme sacrifice, and gave their lives on the altar of patriotism to a great and grateful America." (Pause 30 seconds.) "God of all consolation and all mercy may those comrades ever sleep in the bosom of Thy love. And do Thou bless us, our loved ones, our comrades, and our fellowman everywhere, now, and evermore. Amen."

The following is the official AMVETS prayer:

"Almighty God, the Father and Guide of our great nation, we beseech Thee to give us the light and strength faithfully to uphold and defend our constitution, to safeguard our principles of liberty and justice, to promote the cause of peace throughout the world, and to strengthen the bonds of friendship and mutual assistance among our fellow citizens. Amen."

On more solemn occasions, the chaplain prays as follows:

"Give Thy blessing to our world, to our nation, to our loved ones, and to our lives, that all may dwell in charity, in justice, and in peace under Thy loving care. Grant that we may serve our country well, in peace as in war; and that she may ever prevail as good and great, right, and victorious among the family of nations on this earth. We beseech Thy special blessing on ourselves, banded together for good in this organization, and on all who have served our nation by suffering and sacrifice in time of national emergency, particularly those who today suffer from mental and physical disability. Most humbly do we ask these graces of Thy bounty, Amen."

Other prayers may be substituted so long as they are nondenominational.

Retiring the Colors: Nearly the same procedure used in posting the colors is used when retiring the colors. Simply substitute the command of "Retire colors" for the command "Post colors." Also, the command "Present arms" is

given when the color guard arrives in front of their respective colors. The color bearers should then salute. The command "Right shoulder arms; take colors," is given and the guard should stand at attention and secure the flag. Next, the command "Assemble march," is given, at which time the guard should execute the same marching order, as was done returning from posting the colors. The guard is retired in the same fashion as in posting the colors, except for the last command, which should be, "dismissed."

Adjournment: The chairperson adjourns the meeting by rapping the gavel once and saying:

"I now declare this meeting of AMVETS Post (number) of the Department of (state) adjourned. Our next meeting will be at (time) on (date)."

Meeting Protocol

Unanimous Consent

The Commander should remember that a great deal of the business of the meeting can be accomplished by unanimous consent. For example, when the secretary adjutant has finished reading the minutes, the Commander will ask, "Are there any corrections?" and then if none are made, "If there is no objection the minutes will stand as read, "or "as corrected," if corrections have been made.

This same procedure may operate regarding communications and reports. In those instances, in which communications do not require action, the Commander may say, "If there is no objection, the letter will be received and filed," or in the case of a report, which contains no recommendations, "If there is no objection, the report will be accepted."

Many a meeting has been killed by a large pile of longwinded communications, read in a monotonous voice by an adjutant who is not at all interested in what they have to say. This can be avoided by having communications go to the executive committee, which decides which of them shall be read to the membership, or by having the adjutant summarize the less important ones.

Motions

Whenever a body desires to act on any problem it does so through the passage of some motion dealing with that question. All the activity of a meeting, therefore,

revolves around motions and what happens to them, whether they are adopted, amended, defeated, or postponed for future action.

Getting the Floor

No one has a right to talk at an AMVETS meeting unless he/she has first been recognized by the Commander, that is, has been “given the floor.” A member desiring to present a motion, or to speak on any question, arises and addresses the chair as “Commander.”

Ordinarily the Commander recognizes the first member to arise, but when two or more arise at the same time he/she may use their own judgment. When a member has the floor the remainder of the group should sit quietly until he/she has finished. The Commander recognizes a member by nodding or pointing to them, or by calling out their name or position. Thus: “AMVET Brown,” or “the member in the third row.”

Making the Motion

Every motion should begin with the words “**I move that,**” not “I make a motion that,” or “I move you that.”

Motions should be stated positively, that is in such a manner as to require some action.

Thus, it is not necessary to pass a motion “not to hold a picnic.”

A motion cannot be made while there is another motion on the floor, except for certain types of motions, which will be noted later.

Every motion must be “seconded” before it can be discussed. This is to ensure that at least two people in the meeting are interested in the motion. In some instances, a member desiring to make a motion will ask the privilege of explaining the subject matter and intent of their motion before making it. If there is no objection from the body, the Commander may allow them to do this. Otherwise, no motion may be discussed before being seconded.

In most AMVET meetings all that is required for a motion to second is for a member to call out “Seconded” in a loud voice, while remaining seated.

Stating the Question

When a motion has been made and seconded the Commander should repeat it clearly, so that all members will know what is before the body. If the motion is

awkwardly worded or confusing, the Commander, with the permission of the maker, should reword it so that its meaning will be clear. If the Commander believes the motion is “out of order” he/she should say so as soon as it is made. In repeating the motion, the Commander may ask the secretary adjutant to read it.

Discussion

When a Commander has finished stating a motion, he/she should ask for discussion, thus: “A motion has been made and seconded,” or “It has been regularly moved and seconded that this AMVETS should put into effect the AMVETS MEMBERS juvenile opportunity program. Is there any discussion?”

The maker of the motion is usually given the first opportunity to speak since he/she is the one who can be expected to give the best arguments for it. A member who has not yet spoken on the motion is given preference to one who has; in fact, except for the maker of the motion further explaining its meaning, no one should speak twice on a motion so long as there is some desiring to speak who have not done so.

It is a good practice for the Commander to alternate speakers for and against a motion. If he/she does not know on which side members wishes to speak, he/she can ask, “For or against?” and should be guided accordingly. A member who seldom talks should be given preference over one who speaks frequently. Discussion should be limited to the matter before the meeting.

The Commander has the right to speak on a motion but should not make a practice of long speeches from the chair, or otherwise dominate the meeting so that the members fear to express their own opinions.

It is best that the Commander speak only when he/she feels that there are certain implications in the motion, which have not been brought out by others, or feels that the matter is so important that he/she wants their position known before the vote is taken.

Amendments

Suppose the AMVETS is considering a motion, which the members would like to see, changed a little. That is the time when the amendment is used. The amendment may be offered at any time after the motion has been seconded and before the vote is taken. The mover of the amendment must get the floor in the same fashion as one wishing to speak on the motion, and the

amendment must be seconded before it can be considered.

The maker of the amendment should state clearly what their amendment is, and to which section of the motion it applies. For example, the body is acting on a motion that “a picnic be held on August 15, with tickets at \$1 a couple.” The maker of an amendment wishing to change the date would say, “I make an amendment that the date of the picnic be August 22 instead of August 15.” No Amendment can be made which is directly contrary to the motion. For instance, an amendment not to hold a picnic would be out of order.

Amend the Amendment

Just as it is possible to amend a motion, so it is also possible to change an amendment. Suppose the motion is that “the executive committee, investigate the possibility of organizing a new AMVETS in Smithville.” An amendment might be made that “a special committee be appointed to investigate, etc.”

Some members might feel that the committee should be elected, and so would move “an amendment to the amendment, providing that the committee be elected.”

That is as far as the situation can go, for there can no amendment to an amendment to amendment.

When during the discussion neither the original motion, nor the motion as amended will be satisfactory, the best plan is to offer a “substitute for the whole, “that is one motion to replace the original motion and the amendments.

It is important to note that while there can be an amendment to an amendment; there cannot be two amendments to a motion before the meeting at the same time. In the instance cited above, after the amendment had been made to appoint a special committee to make the investigation, it would be out of order to make another amendment asking, that the committee also investigate the possibilities of organizing another AMVETS.

Once an amendment is before the body the discussion is limited to the amendment until it is disposed of. A Commander can sometimes save time by calling upon the maker of the motion and the second and asking whether they would be willing to accept the amendment as part of the original motion. If

they agree, and no other members objects, this can be done, saving time and energy.

Voting

When there has been sufficient discussion, the Commander may say, “Are you ready for the question?” And if no one desires to speak the vote is taken. So long as anyone desires to debate the Commander himself cannot close the debate. This can only be done by a majority vote of the body (see “Previous Question”).

Before putting the matter to a vote, the Commander should make it clear just what the members are acting on—the motion, the amendment, the amendment to the amendment, or the motion as amended.

Amendment First

When a motion with an amendment is before the body, the vote on the amendment comes first. If the amendment is passed the body, then acts upon the motion as amended.

If the amendment is defeated, the vote then is on the original motion. Another amendment may be offered when the first has been disposed of. When a “substitute for the whole” is offered voted upon first. “If adopted, the substitute then takes the place of the original motion and becomes subject to debate.

In certain cases, it is not advisable to use the normal order for voting on amendments. There may be a motion to set up a committee of five, an amendment to make it seven, and an amendment of the amendment to fix the size three. The best procedure is to vote on the largest figure first, with next largest, and so on.

In most instances the members will first vote vocally by saying “Aye” or “No” in chorus with position seeming to have the most voices winning. The form is this: The Commander: “All those in favor of the motion say aye...those who opposed, no...the aye’s have it and it is so ordered.”

Show of Hands

When there is any doubt in the mind of the Commander or the membership as to which side has the majority, a vote should be taken by a show of hands. The

phrase the Commander uses are:

“The chair is in doubt. We will vote by show of hands.” Any member may call for a vote by show of hands by calling “division” from his seat. The chair should grant this request.

In voting by show of hands the members raise their right hand as the Commander calls for the ayes and nos. If the group is a large one the Commander may appoint tellers who will count hands on each side. Otherwise, the secretary adjutant and the Commander can do the counting. The hands should be counted unless the results are so obvious as to be without question. In large meetings voters are often asked to stand rather than to show hands.

Vote by Ballot

On important questions, such as elections, voting may be by ballot, so that each member may keep his vote secret. Unless otherwise specified in the by-laws, a vote by secret ballot may be called by a majority of the members of the meeting; such a motion is not debatable. Tellers are chosen, who are responsible for distributing the ballots, seeing that the vote is correctly counted. They report the total to the Commander, who announces the results to the meeting.

The Commander has the right to vote when the vote is by ballot, or when his/her vote will affect the decision. Thus he/she may vote with the minority to make break a tie, and prevent the approval of a matter, or he/she may vote with the majority to break the tie and provide the passage of a measure. Under no circumstances may he/she vote twice.

Acting on a Motion

Let us try to fill in the outlines we have given of motions, amendments, discussion, and voting, by taking an actual instance of a local AMVETS acting on a problem that has been brought before it.

The Commander: “Is there any new business?”

AMVET MEMBER Grady is given the floor.

“Commander, we have a genuinely nice AMVETS home here, but we do not make enough to use of it. What is the use of paying for a hall?”

Making the Motion First

The Commander interrupts, “AMVET MEMBER Grady, if you have any suggestion to make regarding the use of our home, please put them

in the form of a motion. Unless there is a motion before the body you cannot speak.”

“Then Commander, “says AMVET MEMBER Grady, “I move that the Commander appoint an educational committee to organize activities for our members in the home. The reasons why we need such a committee”__

Getting the Second

Again, the Commander interrupts. “Is there a second to the motion that I appoint an educational committee?” Several cries of “Second” are heard. “All right, AMVET MEMBER Grady, now you may speak on your motion.” “I only wanted to say, “Grady finally asserts, “t h a t it is a shame to have a home as nice ours and not use it more regularly. At the same time, it is obvious that an educational committee could plan classes, and other affairs, which would be helpful to the AMVETS. It looks like I could use a class in parliamentary law myself.

An Amendment

AMVET MEMBER Lucia gets the floor. “I agree with AMVET MEMBER Grady that we ought to have an educational committee, but I do not see much point in renaming one unless we give it some money to spend. If we are going to have worth - while program, we will have to be willing to pay for it. I, therefore, move to amend the motion that we appropriate \$200 for the use of the committee.”

“Is there a second to the amendment?” There is a cry of Second!”

“We will now discuss the amendment that we appropriate \$200 for the use of the educational committee. AMVET MEMBER Cuneo.”

One thing at a time

“There are a lot of activities that we ought to start. For example, this AMVETS has never sponsored a dance which would benefit the member’s greatly_____”

“Just a minute, AMVET MEMBER Cuneo, you are out of order a dance is a fine idea, but this is not the time to discuss it. We are now deciding whether we should appropriate \$200 from for the educational committee. AMVET MEMBER Horn, did you want to speak?”

"Yes. I noticed that the motion does not provide any size for the committee, so I would like to offer another amendment that the committee be composed of five members."

"Only one amendment at a time, AMVET MEMBER Horn, your amendment is out of order and cannot be accepted now. It is now proper only to offer an amendment to the amendment, such as that the amount to be voted be \$100 rather than \$200. Your amendment will be in order after we have acted on the present amendment."

A confused murmuring arises in the hall. "Quiet please," the chairpersons call out.

AMVET MEMBER Robinson is recognized. "I do not think we should appropriate any money for the committee until we see what plans they have. Let us wait until they report back to us the next meeting."

AMVET MEMBER Schwartz arises. "I don't want see why we want to bother with this educational business at all, after all its_____"

Vote on the Amendment

The Commander: "AMVET MEMBER Schwartz, you are out of order; you are talking on the main motion while we are discussing the amendment. Is there any further discussion on the amendment?"

"There being none we shall vote on the amendment?"

"There being none we shall vote on the committee. All in favor say aye...those opposed...no...the chair is in doubt. We will vote by a show of hands. Will the adjutant please function as teller? All in favor of the amendment will please raise their hands...those opposed..."

The provost marshal counts and turns the results over to the Commander.

"The amendment is lost 76 to 60. The original motion is now before the house. AMVET MEMBER Horn, you may now make your motion as to the size of the committee."

AMVET MEMBER Grady rises. "I'll accept the motion as part of my original motion." "If there is no objection, the amendment will become part of the original motion. Is there any further discussion? We will now vote on the motion that the Commander appointed an educational committee of

five to organize activities for the AMVETS home. All those in favor say aye...opposed, no. The ayes have it and the motion are carried."

"I will name Grady, Horn, Stupak, Conrad, and O'Brien as members of the committee. (In some cases, the Commander may desire to name the committee later after giving the matter some thought). Is there any further new business?"

Keeping the Order

When a football player violates the rules the game, he/she is penalized. In the same fashion a AMVETS member who does not abide by the parliamentary rules of the meeting finds themselves unable to function.

You have seen how he/she may be restrained and prevented from making motions or amendments. If he/she persists in being out of order the Commander may have them removed from the hall.

However, the rules of parliamentary procedure are not all simple, and it is not likely that every member will know all the fine points. Therefore, it is the duty of the presiding officer, the Commander, to see that the rules are lived up to by calling them to the attention of the members as they are violated or are needed.

Thus we have seen that he/she has forbidden a member to speak on a motion until it had been seconded, he/she has forced members to speak on the question before the house, has seen to it that only one motion was before the body at a time, and otherwise seen to it that the rules of procedure were lived up to.

The Point of Order

However, there are times when someone violates the rules without the Commander noticing it. Or else the Commander may make a ruling which is felt to be wrong. In such a case a member of the body may call it to the attention of the chair by raising a "point of order"

A member wishing to call the attention of the chair to some violation of the rules of order does so by standing up in his place and saying, "Commander, a point of order." Or simply, "Point of order." He/she may do this even though he/she interrupts someone else who has the floor. The Commander must recognize them and ask them what their point of order is. The form is this:

"Point of order, Commander." What is your point of order?"

“AMVET MEMBER Smith is not speaking on the question before the body.”

“Your point is well taken. AMVET MEMBER Smith, will you please confine your remark to the question before the house?”

Or if the Commander disagrees:

“Your point of order is not well taken. AMVET MEMBER Smith’s remarks have a direct bearing on the question before the body. You may proceed, AMVET MEMBER Smith.”

It should be remembered that one of the worst enemies of a well-conducted meeting is the “point of order pest,” that is, the member who regards themselves as the expert on the parliamentary procedure and looks for opportunities to prove it. It is much better to keep quiet when the Commander has missed a minor infraction of the rules than to disrupt the meeting.

A point of order is not:

- An excuse to slow down a meeting.
- A convenient way to interrupt a speaker.
- An excuse to make a speech.
- An excuse to criticize the Commander.

Appeal from the Decision of the Chair

In most instances the best thing a member can do when ruled out of order, or when their point of order is not recognized by the chair, is to keep quiet about it, and abide by the decision of the Commander. When, however, he/she feels that a grave injustice has been done them, or that the decision of the Commander was a definite violation of the rules of procedure, or that the best interests of the AMVETS will be served, the member has a right to “appeal from the decision of the chair,” and have the whole membership decide if they or the Commander was right.

The appeal can be taken only immediately after the ruling has been made. It may be made by the member called to order, or any other member. The member announces:

“I appeal from the decision of the chair.”

After discussion, if any, the question is put to a vote by the chair in this fashion:

“All those in favor of upholding the ruling of the chair, say aye...Opposed, no...the chair is sustained.”

Or if the vote is the other way:

“The chair is overruled.” Immediately upon the decision of the appeal the business of the meeting is continued.

Point of Information

A member who feels that he/she needs certain information, either about the meaning of a motion, or its effect, or other facts to enable them to vote intelligently, has the right to ask for it at any time. He/she simply gets up and says, “Point of Information.”

The Commander should recognize the questioner, but he/she cannot interrupt another speaker. The questioner states their problem, and the Commander should answer it as well as he/she can. Sometimes the questioner desires information from another member. In such a case, the Commander should ask the one who had been speaking whether he/she will yield for the purpose of the question. He/she cannot be forced to do so. The questioner must address their question to the chair even though he/she wanted information from another member, thus:

“Commander, I wonder if AMVET MEMBER Jones can tell us how many World War II veterans collaborate with them.”

Parliamentary Inquiry

When the information that the member seeks has reference to the rules of parliamentary procedure this is known as a “parliamentary inquiry,” – for example:

“Is it in order now to make a motion with reference to the problem of unemployed World War II veterans?”

The Commander’s answers to such questions do not constitute decisions that can be appealed. Only a decision he/she would make after such a motion had been brought up would be subject to appeal.

How to Do What You Want to Do

We have seen how a AMVET acts in the normal course of events in dealing with motions and amendments. However, there are times when some unusual action is desired. This is accomplished by what is known in parliamentary law as

“subsidiary” motions. They are intended primarily to help the handling of the business rather than to deal with it directly. Many of them differ from the motions for action which we have discussed in that they can interrupt a speaker, require no second, cannot be debated, or require more than a majority of the votes cast to be carried.

Prevent Something from Coming Before the Body (To Object to the Consideration of a Question)

On occasion a motion is made which deals with a matter the very discussion of which, it is felt, will cause ill feeling or friction, or be otherwise harmful to the body. A member who feels this way will arise immediately after the motion has been made, but before discussion has started, and say, “Commander, I object to the consideration of the question.”

The Commander must reply: “There has been an objection to the consideration of this question. Will the assembly consider it?”

The matter is then immediately put to a vote. There can be no discussion. If two-thirds of the members vote against considering the question, then it cannot be brought up again during that meeting.

A member desiring to “object to the consideration of the question” may interrupt another speaker. No second is required for the objection. It should be remembered, however, that this motion should be used only in exceptional cases:

Take Back Something You Have Started (Withdrawing a Motion)

After a motion has been made and seconded it becomes the property of the body and cannot be withdrawn without its consent. The maker of the motion asks the Commander for permission to withdraw his/her motion, and the Commander puts the question before the members thus: “If there is no objection the motion will be withdrawn.” When an objection is raised the question of withdrawal must be put to a vote. It requires no second, cannot be debated, and requires a majority vote to pass. Drop the Matter for the Present (“To Table” “To Lay on the Table” or “To Defer” “To Defer Indefinitely”)

Sometimes a member may feel that a motion under discussion is taking up too much time, or that the motion is unwise and should be gotten out of the way without spending any more time debating its merits. In such a case he/she makes a motion to “table the Motion,” or “to lay the motion on the table.”

THIS IS AN IMPROPER MOTION!

This motion is intended to postpone action on a matter, to start more pressing business. The proper motion to delay action on or dispose of a motion in these circumstances is to move to “defer the motion” or to “defer the motion indefinitely.” If more information is needed before a motion can be decided, the member would ask for recognition and, upon being recognized, state, “I move to defer the motion until we can receive additional information as to_____.”

If the object is to drop the matter altogether, the member would say, “I move to defer this indefinitely. The Commander then asks for a second, and if the motion is seconded, puts the question of deferring to a vote.

A motion to table discussion on a motion to discuss an urgent matter is stated, “I move to table this motion in order to determine __.” The commander then asks for a second, and if a second is made, puts the question of tabling to a vote. There is no discussion on a motion to table.

A motion which has been tabled can be “removed from the table” as soon as some other business has been transacted. A member making the motion “to remove from the table” is recognized in the usual manner, and again the question is decided without debate, and by a majority vote.

The use of the “motion to defer” as a means of killing a measure to be discussed; can be overdone by a reckless majority. It is a much wiser policy to close debate in the regular fashion (see below) and then defeat the motion if that is the end desired.

To Limit or to Extend Debate

Only by action of the members themselves can debate on a motion be stopped so long as some of the members desire to speak. The body, however, can limit the amount of debate which shall be allowed, or stop it altogether. Motions to do this are made in the usual fashion, require a second and are not debatable. They may be amended and are debatable only when they come before the body as a rule for all questions.

Debate may be limited by setting a time when the motion before the house shall come to a vote, by limiting the number of speeches and the time for each speech, or by allotting a certain amount of time for each side of the question. In the latter case, members on the same side may get together to divide the

time. In some auxiliaries it is the practice to have a standing rule in the by-laws fixing the maximum amount of time that a member may speak on any motion.

When there is a standing rule fixing the time for debate, or when the body has acted to limit debate, and it is found advisable that the time for debate be extended, this may be done by a motion like that limiting discussion.

In both cases, the maker of the motion to limit or extend debate must get the floor in the usual manner and cannot interrupt someone who has the floor.

Stop Discussion and Take a Vote (The Previous Question)

When it is desired to cut off debate entirely, and come to a vote at once, the motion is the “previous question.” For the “previous question” to be moved it is necessary for the mover to be recognized by the Commander in the usual manner. The motion requires a second, and like the motion to limit debate it is not debatable and requires a two-thirds vote. The form is “I move the previous question,” or “I move that we close debate and vote on the question.” Immediately after the motion is made and seconded the Commander must put it to a vote thus: The previous question has been called for. Will those in favor say aye...opposed, no....”

In some organizations it is the practice to close debate when several members call out “Question” from their seats, showing that they are tired of the debate, and want to vote. This practice is proper in most cases but should not be used when there are members who desire to speak. Then the motion for the “previous question” is the proper one.

Change a Previous Decision of the Organization (To Reconsider)

When it is felt that a body has acted hastily on some matter, or later events or latest information indicate that the decision was unwise, the organization may decide to “reconsider” or “rescind” the action.

The motion to “reconsider” is used when it is desired to bring the whole matter up anew for discussion and action. It must be made on the same day that the vote to be reconsidered was taken. It must be made by someone who voted with the majority in the original instance, but any member may second it. When the vote has been by secret ballot, any member may move to reconsider.

Procedures

Discipline

Guidelines for the suspension or expulsion of a member are identified in the Uniform Code of Procedure of the AMVETS National Bylaws, Appendix B. A post can suspend or expel any member showing just cause, such as disloyalty, neglect of duty, dishonesty, or conduct unbecoming a member of AMVETS. The post's charges should be committed to writing and presented to the member. According to the National Bylaws, Appendix B, any member who has been disciplined has the right to appeal his suspension or expulsion to the department executive committee. The decision of that committee shall be final.

Membership

Post Constitution and Bylaws

The post CBL is the most important document that a post develops and adopts. It lays out the ground rules for post members to follow. The rights and responsibilities established must be fair and understood by all the members. The national CBL mandates that each post CBL be consistent with the national and department CBLs. A prototype CBL is provided, together with instructions for customizing your post's CBL, in the Membership Reference Manual. It is also available on the AMVETS website.

The post judge advocate is responsible for writing, maintaining, interpreting, and updating the post CBL. The CBL must be forwarded to the department judge advocate for review and approval after which it is sent to AMVETS National Headquarters for placement in permanent files.

Programs

As they assume office, one of the first duties of the post commander and second vice commander is to review post-sponsored programs. They must develop an overall plan complete with committee assignments), set goals, establish timetables, promote existing programs to their fullest potential, and consider and adopt new programs. These commanders should begin by looking at national and department programs modified to fit the post's needs.

See AMVETS PROGRAMS MANUAL.)

Successful programs not only help the community but also involve members in structured activities. A well-organized program that demonstrates an answer to a need will generate interest plus stimulate media coverage, while it increases involvement and promotes membership. The public relations officer should contact the newspaper, radio, and TV stations to advise them about what is being planned, who is involved and what will be accomplished before, during and after the program. Remember to acknowledge and thank those who helped; a little recognition goes a long way. As each program progresses, document all pertinent information for future reference. Good records ensure continuity; therefore, additional copies should be made and given to the designated AMVETS record-keeper to put on file.

To get volunteers, personally call on some members who were active before or who have not been active at all. Tell them you need their help and get them involved. Look beyond your post membership to the auxiliary, Sons of AMVETS and Junior AMVETS who can aid. Identify individuals who have similar interests and concerns. Also look to other community service-oriented organizations and individuals like the Scouts, Jaycees, or chamber of commerce. Get your entire community to rally behind your cause.

Lastly, if a program works, share it with other posts, departments, and National Headquarters. It may be adopted nationwide. Keep in mind, however, that it may take weeks or months to plan and develop each program. Make it a success; plan the program well.

Revalidation

As a tax-exempt veterans' service organization, the national department, each recognized department, and all posts must observe federal, state, and local laws as well as our own constitution and bylaws. Our document mandates that each entity complies with the annual charter revalidation process outlined in the AMVETS National Constitution, Article X, Section 3:

Every post shall be required to revalidate its charter annually prior to July 15. Such charter revalidation shall be evidenced by an appropriate device to be issued by National Headquarters. To revalidate such charter, and to receive a Certificate

of Revalidation of its charter, each post, aside from any other requirements imposed in the constitution and bylaws, shall—

- a) Furnish National and its department headquarters with a fully completed and certified Post Revalidation and Officers form.
- b) File Internal Revenue Form 990, 990M or 990EZ for the post calendar or fiscal year with the United States Internal Revenue Service as required by current IRS regulations and note same on the Revalidation form.
- c) Furnish National Headquarters with a copy of the post's current constitution and bylaws or a certification stating the copy previously submitted has not been amended.
- d) Be fully paid up in all post accounts with National Headquarters.
- e) If required, have complied with Article VII, Section 3(c), of AMVETS National Bylaws.
- f) Have at least 10 members in good standing at the time of revalidation; and
- g) Provide National Headquarters a copy of the post articles of incorporation and certificates of good standing. If required, comply with AMVETS National Bylaws Article VII, Section 3(d), and provide National Headquarters with proof of compliance.

