

AMVETS Post _____ STANDING RULES **Template**

AMVETS Post _____ abides by the AMVETS National, AMVETS Department of Ohio and AMVETS Uniform Post Constitution/By-Laws.

- I. **Article VII. Delegates to Convention/ Conference UPCBL pg.5**
- II. **ARTICLE VIII. Quorum – UPCBL pg. 5 & 6**
- III. **Committees – Article IX. Committees UPCBL pg. 6**
- IV. **Meetings - ARTICLE X. Meetings UPCBL pg.6**

****A) Consumption of Alcoholic beverages is prohibited at all AMVETS Post _____ meetings.****

****B) Only approved headgear may be worn at all AMVETS Post _____ meetings.****

Section 3 - AMVETS Post _____ Annual meeting shall be held on the 1st Monday in May unless otherwise posted 30 days prior. The General Monthly Meeting shall be held on the 1st Monday of each month at 7 pm unless otherwise posted 30 days prior. The Executive Board Meeting shall be held on the 3rd Monday of each month at 7 PM unless otherwise posted 30 days prior. The Board of Trustees Meeting shall be held on the 3rd Monday of each month following the Executive Board Meeting unless otherwise posted 30 days prior.

V Election and Appointment of Officers – ARTICLE XI. UPCBL pg.7

Section 3 - Nominations for officers shall be entertained at the General Monthly Meeting in April and at the Annual Meeting in May. In the nomination for the position of Post Commander, the individual must have served as an elected official at Post _____ for at least 2 terms, with one term served as Post _____ Adjutant. Candidates being nominated for office must be present to accept or decline the nomination at the time of the nomination or provide a current letter of acceptance.

Section 4 - The election of officers shall be held at the Annual Meeting on the 3rd Sunday in May. Election will be by ballot and a 3-Person Election Committee will be appointed by the Commander. No one on the Election Committee can be running opposed. The Election Committee will verify that each member who votes is a member of good standing in Post _____. Members will show their membership card to the election committee or Post _____ Provost Marshal in order to receive their ballot. At the close of voting, ballots will be

counted by each member of the Election Committee separately with the Adjutant recording each tally. Once all votes are tallied, an announcement will be made of the newly elected officials. In the absence of competitive opposed elections, elections will be held at the General Membership Meeting in **May**.

VI. Article XII. Officers, Article XIII Post Executive Committee, and Article XIV.

Finance, UPCBL pg. 7 – 10.

*****Post Executive Committee*** UPCBL pg8**

Executive Board (New)

- 1) The Executive Board will be the governing body of all AMVETS Department of Ohio and AMVETS _____ District bids, functions, and venues held at AMVETS Post _____.
- 2) The Executive Board will determine the annual entertainment budget each June.
- 3) AMVETS Post _____ Hall Rental Fees will be determined by the Executive Board. The hall will not be rented when AMVETS Post _____ is hosting a Post _____ Meeting or event, AMVETS _____ District Meeting or AMVETS Department of Ohio event.

VII. ARTICLE XV Duties of Officers UPCBL pg.10 - 14

Section 2 subparagraph C – 3rd Vice Commander

Will maintain and submit an annual itemized report on all entertainment expenditures to include “Needy Baskets” to the Executive Board’s 1st Meeting, each _____.

Section 11 - Quartermaster

In addition to what is mentioned in the By-Laws, the Quartermaster shall:

- 1) Maintain the inventory and display of AMVETS related memorabilia
- 2) Maintain a record of receipt, disbursement, and inventory at cost
- 3) Submit a finance report quarterly to the Executive Committee
- 4) Maintain a retail price list for inventory in consultation with the Post Finance Officer
- 5) Coordinate the purchase of shirts, caps for Post sports teams
- 6) Other related duties as requested by the Executive Committee.

Section 12 (New)

1) Further duties and responsibilities for each elected and appointed officer and post volunteer will be defined in an appointment of office or volunteer position letter.

2) There are NO PETS allowed on Post premises. Exception is a working Pet with said Pet's owner.

3) The Post Finance Officer will be responsible for RVs/Campers on Post Premises in Procuring stated fees in storage agreement, with copies of valid RVs/Campers license/insurance and a signed Storage Agreement from the RVs/Campers owner.

VIII. ARTICLE XVI. Board of Trustees, ARTICLE XVII. Vacancies, ARTICLE XVIII. Procedures for Removal of Post Officer, ARTICLE XIX Restricted Use of Organization, ARTICLE XX. Discipline of Members UPCBL pg 14 – 17.

IX. ARTICLE XXI Board of Trustees/Duties UPCBL pg 17- 19

Section 7 Bullet 4

No spouse or significant other of the Board of Trustees, including the Canteen Manager, can be an employee of Post _____.

Section 7 Bullet 11 end.

Club Room Manager has the authority to purchase required materials and supplies to operate the club room. Any additional expenditure must be approved by the Commander.

- X. ARTICLE XXII Discipline of Members in Club Room UPCBL pg. 19 -20**
- XI. ARTICLE XXIII Standing Rules UPCBL pg 20**
- XII. ARTICLE XXIV. Subordinate Organizations, UPCBL pg. 20 - 24 Restricted Use of Organization - No change or additions necessary**
- XIII. ARTICLE XXX Resolutions –UPCBL pg 24**
- XIV. ARTICLE XXXI. Amendments UPCBL pg 24**

