



AMVETS VETERAN FRIENDLY EMPLOYER OF THE YEAR

AWARD NOMINATION FORM **2017**



NOMINATION DEADLINE: MAY 31, 2017

The AMVETS Veteran Friendly Employer of the Year Awards program recognizes employers from the private sector and government (local, state and federal) who have made great strides to by providing employment to our veterans.

The awards recognize organizations based on their commitment to serving veterans through both their hiring practices and community involvement. This award allows our organization to recognize those employers who make a commitment to including veterans in their organizational culture. Through community service, fundraisers, and veteran preference hiring practices, employers are showing their continued dedication to improving the lives of veterans throughout the United States. We hope you will take the time to tell us about some of these employers so that we may get the chance to recognize their outstanding achievements.

Information and Eligibility Criteria and Procedures

1. Any member of AMVETS may nominate an employer for this award.
2. All AMVETS Posts or members may make recommendations to their respective Department Leadership.
3. All AMVETS Departments are encouraged to sponsor an Employer of the Year submitted to National for consideration.
4. Members and Departments may consider consulting your Local Veteran Employment Representative (LVER) or Disabled Veterans Outreach Program representative (DVOP) for information to help you with your nomination. These representatives can be found at county/regional Workforce Development Centers.
5. State Directors for Veterans Affairs will be provided a memo requesting that they participate in the nominating process. (The memo also encourages the state directors, where possible, to work closely with AMVETS departments to ensure the best possible representation from each state.)
6. Employers may nominate themselves.
7. Each nomination may be supported by newspaper clippings, magazine articles or letters of recommendation. This is not mandatory, however, it will assist in determining the suitability of a nominee for an award.
8. **The deadline for nominations is May 31st.** (NOTE: Any nomination postmarked after this deadline will NOT be considered.)



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9. Awards will be judged prior to the AMVETS National Convention by the Civil Service and Veterans Employment Committee.
10. Awards will be presented at the AMVETS National Commander's Banquet during the AMVETS National Convention in August. If a representative from the Employer is not able to attend, the award will be mailed to the Point of Contact listed on the nomination form.

This program is open for federal, state and local government nominations.

Award Criteria

The three sections of the nomination package will be weighed as follows:

- I. Veterans Consideration Basis (25%)
- II. Outreach and Support (25%)
- III. Narrative (50%)

Nomination Instructions

1. Answer all questions and provide as much information as possible to fully demonstrate how the employer meets the award criteria.
2. Strengthen your nomination by providing newspaper clippings, magazine articles or letters or recommendation.
3. You may also provide examples, stories and other details of exceptional conduct and/or attributes as they pertain to the nomination.
4. **Nominations postmarked after **May 31st** will not be considered.**
5. **Submit Nominations to:**

AMVETS National Headquarters
Attn: National Programs Department
4647 Forbes Boulevard
Lanham, MD 20706-4380



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COMPANY BEING NOMINATED: _____
Name of business / organization (the "nominee")

NOMINEE INFORMATION (employer being nominated)

Contact Person: _____

Address: _____

Town/City: _____ Zip Code: _____

Phone: _____ Email: _____

NOMINATOR INFORMATION (individual who is submitting the nomination)

First Name: _____ Last Name: _____

Address: _____

Town/City: _____ Zip Code: _____

Phone: _____ Email: _____

NAME AND CONTACT OF REFERENCE THAT WOULD SUPPORT THIS NOMINATION
(if not employer)

First Name: _____ Last Name: _____

Phone: _____ Email: _____

By signing below, I (nominator) declare, to the best of my knowledge, that the information I have submitted is accurate and true.

Signature	Date
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CATEGORIES CONSIDERED

TYPE OF ORGANIZATION

(Please check (√) one)

- Company/Firm/Organization (Private, Public, Non-Profit, etc.)
- Federal/State/Local Government
- Special Award (individual or organization that helped veterans in the employment arena.)

EMPLOYMENT CATEGORY

(Please check (√) one)

- A < 500 Employees
- B 500 to 750 Employees
- C > 751 Employees

I. VETERAN CONSIDERATION BASIS

During January 1 To December 31 Of Previous Year (2016)

Total number of:	Total	% of Total
A. New hires		-----
B. Veterans hired		
C. Disabled veterans hired		
D. Women veterans hired		

II. OUTREACH AND SUPPORT

Does the employer:

- A. Utilize State Employment Job Services? yes no
- B. Have a military recruitment department? yes no
- C. Utilize advertising, if so, what medium? _____ yes no
- D. Utilize community service organization referrals? (AMVETS Career Center, service officers, DVOP/LVERs, etc.) yes no
- E. Have a veteran support, engagement or mentoring program? yes no
- F. Offer training or educational options to veterans? yes no
- G. Are other methods of recruitment used? yes no

Other Resources: _____



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NARRATIVE (use blank sheet if needed)

A. In what ways has the employer contributed or demonstrated dedication to hiring veterans?

B. How has this employer contributed to the success of its veterans?



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C. What in the employer's environment encourages excellence and pride of the veterans?

D. What other qualities make this employer a leader in the industry as it relates to supporting veterans? Include any other comments, examples, and sample materials about why you think this employer should be chosen for this award?



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E. How has the employer helped shape and promote a respectful and diverse community and workforce, to include veterans?

F. Describe the employer's community action as it relates to veterans?