

# **AMVETS**

## **Department of Ohio**



# **GUIDEBOOK**

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2022-2023 Commander  
Sara Pierce

Executive Director  
Don McCauley



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## ABOUT THIS GUIDEBOOK

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Dear AMVETS Member,

The Department of Ohio Guidebook should become part of your post records and be made available to your post officers upon request. For your convenience, the information contained within the Guidebook can also be accessed online by going to [www.ohamvets.org](http://www.ohamvets.org) and clicking on the icon in the “Quick Links” section or under “Resources/Guidebook” from the top menu tabs.

To make the Guidebook more functional and user-friendly, our Vice Commanders, along with the Department Headquarters staff, have worked diligently to enhance the design of the Guidebook and the forms within. You will find individual awards defined, along with the various programs in which every post in the state of Ohio is eligible to participate.

For a prosperous year, we are going to need the help of every AMVET. I know with full cooperation, the Department of Ohio will continue to be the largest Department in the nation. If at any time anyone has any questions, please contact Department Headquarters staff and they will be more than happy to assist you. Changes to the Guidebook will be sent out to Posts as necessary as well as being available on [www.ohamvets.org](http://www.ohamvets.org).



Sara Pierce

2022-2023 State Commander

### REMINDERS:

All membership and program contests have a deadline of **May 15**

Individual membership award forms must be requested by **May 1** and received by **June 1**

**Post Revalidations are due by July 15**

**Program reporting deadlines are June 30 and December 31**

## COMMANDER'S LETTER

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Greetings my fellow AMVETS,

I want to thank you for your support. I am humbled. I am looking forward to working with Madam President, Danielle Smathers; Sons Commander, Rick Turner; Sad Sacks Saddest, Pat Rowley; Juniors President, Lainey Peacock; and Riders President, JD Dotson. I am positive that we will have a successful year this year!

We have a great slate of officers willing to help you, your post, or district in any way possible. Please, if you have any questions, concerns, or need guidance do not hesitate to contact any of us. We have a Past National Commander, Jan Brown, as our Training Officer. She is willing to help with some refreshing of AMVETS procedures, rules, and regulations.

My project this year is the M.A.S.H. (Military and Service Heroes) Food Pantry and Resource Center based out of Marysville, OH. Founded by US Navy veteran Amber Hudson, MASH is an Independent 501(c)3 non-profit, homegrown organization that provides resources to meet personal needs local veterans may have: (i.e. food and hygiene items, support resources, vocational assistance, and more). There are currently two locations, Grove City and Delaware, with another on the way in Wooster.

Furthermore, the Capital University and The Ohio State University Social Work Intern Program is currently assisting M.A.S.H. with the development of a PEER Support Program to address mental health and substance abuse diagnosis.

Their MISSION is: "M.A.S.H. provides crucial support and resources along with a variety of programs for our American Veterans, Military families, and Survivors throughout Ohio. Our goal is to always honor and respect those who keep us safe and free." Please visit [www.mashpantry.org](http://www.mashpantry.org) for more information.

I look forward to continuous service to our veterans, families, and communities. If we all work together, we can accomplish anything!

Respectfully,



**Sara Pierce**

**2022-2023 State Commander**



**Sara Pierce**  
**2022-2023 State Commander**

### **BORN OF WAR**

AMVETS was born of war... for the cause of peace. In December of 1944, nine veterans organizations across the nation, made aware of each other by a *Collier's* magazine article, met in Kansas City, Missouri to form a national organization. They adopted the name "American Veterans of World War II". A newspaperman, trying to fit the name of the veterans organization into a headline, created the abbreviation "AMVETS"; a name which was eventually officially adopted. AMVETS first national convention was held in Chicago in October of 1945.

### **FEDERAL CHARTER**

On July 23, 1947, President Truman signed a bill, passed unanimously by the 80th Congress, to grant a federal charter to AMVETS. By request of AMVETS, the charter was amended in 1950 to open membership to veterans who served during the Korean Conflict, and was amended again in 1966 to open membership to Vietnam veterans. In May, 1984, a charter amendment was again brought before Congress requesting that eligibility be extended to include those who served after May 8, 1975. This bill was passed on May 17, 1984 and subsequently signed into Public Law 98-304 on May 31, 1984 by President Ronald Reagan.

### **AMVETS DEPARTMENT OF OHIO**

AMVETS Department of Ohio was founded on the 14th day of June 1946 and Chartered by National Headquarters on the 10th day of September 1946, John L. Smith signed the charter for the AMVETS Department of Ohio. Carl Freudenberg proudly served the Department of Ohio as our first State Commander from 1945-1946.

### **PREAMBLE**

We, the American Veterans who have served or are serving in the Armed Forces of the United States during and since World War II, fully realizing our responsibilities to our community, to our state, and to our nation, associate ourselves for the following purposes: To uphold and defend the Constitution of the United States, to safeguard the principles of freedom, liberty, and justice for all; to promote the cause of peace and good will among the nations; to maintain inviolate the freedom of our country; to preserve the fundamentals of democracy; to perpetuate the friendship and associations of these veterans; and to dedicate ourselves to the cause of mutual assistance, this by the Grace of God.

## IRS TAX EXEMPT LETTER

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Internal Revenue Service

Department of the Treasury

Date: November 28, 2001

PO Box 2508

Cincinnati, OH 45201

American Veterans of World War II  
Korea and Vietnam

Person to Contact:

Richard Owens 31-11913

Customer Service Representative

Toll Free Telephone Number:

8:00 A.M. to 9:30 P.M. EST

877-829-5500

Fax Number:

513-263-3756

Federal Identification Number:

53-0176836

4647 Forbes Blvd.  
Lanham, MD 20706-4356

Dear Sir or Madam:

This is in response to your request for a copy of your organization's group exemption letter.

We issued a determination letter in May 1945, which recognized your organization as exempt from federal income tax under section 501(c)(19) of the Internal Revenue Code.

Based on the information supplied, we also recognized your organization's named subordinates as exempt from federal income tax under section 501(c)(19) of the Internal Revenue Code.

Your organization and each of its subordinates are required to file Form 990, return of Organization Exempt from Income Tax, only if the gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$10 a day, up to a maximum of \$5,000, when a return is filed late, unless there is a reasonable cause for the delay.

Unless specifically excepted, your organization and its subordinates are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid to each of its employees during a calendar year. Your organization and its subordinates are also liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

This determination is based on your organization's representation that at least 75 percent of its members are past or present members of the Armed Forces of the United States defined under section 501(c)(19) of the Code. It is also based on the representation that substantially all of the other members, if any, are individuals who are cadets, or are spouses, widows, or widowers of past or present members of the Armed Forces of the United States or of cadets.

Based on your organization's representation that at least 90 percent of its members are war veterans and that it is organized and operated primarily for purposes consistent with its current status as a war veterans organization, donors can deduct contributions made to or for the use of your organization.

Your organization is not required to file federal income tax returns unless it is subject to the tax on unrelated business income under section 511 of the Code. If an organization is subject to this tax, it must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your organization's present or proposed activities are unrelated trade or business as defined in section 5123 of the Code.

## IRS TAX EXEMPT LETTER

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Each year, at least 90 days before the end of your organization's annual accounting period, please send these items to the Internal Revenue Service Center at the address shown below:

1. A statement describing any changes during the year in the purposes, character, or method of operation of your organization's subordinates;
2. A list showing the names, mailing addresses (including Postal ZIP Codes), actual addresses if different, and Employer Identification Numbers of subordinates that since the previous report:
  - a. Changed names or addresses;
  - b. Were deleted from the roster; or
  - c. Were added to the roster
3. For subordinates to be added, attach:
  - a. A statement that the information on which the present group exemption letter is based applies to the new subordinates;
  - b. A statement that each has given your organization written authorization to add its name to the roster;
  - c. A list to which the Service previously issued exemption rulings or determination letters;
  - d. The street address of subordinates where the mailing address is a P.O. Box; and
4. If applicable, a statement that the group exemption roster did not change since the previous report.

The above information should be sent to the following address:

Internal Revenue Service Center  
Attn: Entity Control Unit  
Ogden, UT 84409

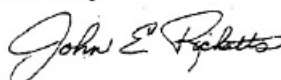
The law requires you to make your organization's annual return available for public inspection without charge for three years after the due date of the return. If your organization had a copy of its application for recognition of exemption on July 15, 1987, it is also required to make available for public inspection a copy of the exempted application, any supporting documents and the exemption letter to any individual who requests such documentation in person or in writing. You can charge only a reasonable fee for reproduction and actual postage costs for the copied materials. The law does not require you to provide copies of public inspection documents that are widely available, such as by posting the on the Internet (World Wide web).

You may be liable for a penalty of \$20 a day for each day you do not make these documents available for public inspection (up to a maximum of \$10,000 in the case of an annual return).

Your organization's Group Exemption Number is 0838.

If you have any questions, please call us at the telephone number in the heading of this letter.

Sincerely,



John E. Ricketts, Director, TE/GE  
Customer Account Services







# **Officers And Appointment Listings**



## 2022-2023 APPOINTMENT LIST

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### AMVETS DEPARTMENT OF OHIO 2022-2023 STATE OFFICERS

#### COMMANDER

Sara Pierce, Post 444  
1452 Rockwell Dr.  
Xenia, OH 45385  
937-718-3938  
spierce@ohamvets.org

#### 3rd VICE COMMANDER

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#### PROVOST MARSHAL AI

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43138  
740-603-8527  
amanley@ohamvets.org

#### 1ST VICE COMMANDER

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Kenton, OH 43326  
419-767-0098  
jbrown@ohamvets.org

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#### JUDGE ADVOCATE

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#### SERV. FOUNDATION PRES.

Eric Scherer, Post 17  
213 Lester Street  
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escherer@ohamvets.org

---

### DISTRICT COMMANDERS

Bill Jenks (1st) Post 24  
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Timothy Blevins (12th) Post 1928  
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Mentor, OH 44060  
440-463-8039  
rhorvath@ohamvets.org

Cathy Argyle (7th) Post 1985  
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## 1 is Too Many

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### Vice Chair

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Valorie Brown 649 Radio Lane	Post 1776 Logan	Ohio 43138	vbrown@1istoomany.com
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## Americanism Committee

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### Vice Chair

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### Committee Members

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Bob Driftmyer 227 Allen Avenue	Post 21 Findlay	Ohio	45840	419-306-5350 rdriftmyer@ohamvets.org
Eric Scherer 213 Lester Street	Post 17 Castalia	Ohio	44824	419-366-3856 escherer@ohamvets.org

## Building Committee

### Chair

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960 Checkrein Avenue  
Columbus, OH 43229  
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dmccauley@ohamvets.org

### Vice Chair

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### Committee Members

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Sam Pierce 1452 Rockwell Drive	Post 444 Xenia	Ohio	45385	937-718-3938 sammymeboy@live.com
Andrew McElrath 15050 Robinson Rd.	Post 112 Newton Falls	Ohio	44444	440-488-2621 amcelrath@ohamvets.org

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John P. Brown III 6751 Tanglewood Drive	Post 44 Youngstown	Ohio	44512	330-518-5536 jpb3@sbcglobal.net

## Constitution and Resolutions Committee

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### Committee Members

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## Council of Past Department Commanders

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Clifton Ketron	Harry Butterworth	Sam Pierce
Eric Scherer	George Ondick	Richard Piscione
Tom Smith Sr.	Gerald Montgomery Sr.	Robert King Jr.
Mike Pitman	Lawrence Uebbing Jr.	William Boettcher
Sandra Vorhies	James Graham	William Noltner Jr.
Billy Justice	John Paul Brown III	David Workman Sr.

## Department Service Officers

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Building 30, Rm 1C

Post 25  
Chillicothe, Ohio 45601

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Tom Banyas  
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## Honors and Awards Committee

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### Vice Chair

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### Committee Members

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Sam Pierce 1452 Rockwell Drive	Post 444 Xenia	Ohio	45385	937-718-3938 sammymeboy@live.com
Sandy Vorhies 1821 Oakwood Ave.	Post 1928 Columbus	Ohio	43207	614-537-9287 sandravorhies@yahoo.com

## Inspector General (SEC)

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13 <sup>th</sup> District, Chuck Dobrowski 5508 Tiffin Avenue	Post 17 Castalia	Ohio	44035	419-271-3276 cdobrowski@ohamvets.org
19 <sup>th</sup> District, JP Brown 6751 Tanglewood Drive	Post 44 Youngstown	Ohio	44512	330-518-5536 jpb3@sbcglobal.net
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## Juniors Committee

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### Vice Chair

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### Committee Members

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Paul Speigle (Sons) 543 E Perry Street	Post 45 Salem	Ohio	44460	330-853-0519 speigs3@yahoo.com

## Legislative Committee

### Chair

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### Committee Members

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Jeff Brown 715 North Wayne Street	Post 1994 Kenton	Ohio	43326	419-767-0098 jbrown@ohamvets.org

## Membership Committee

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### Vice Chair

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### Committee Members

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7th District: Cathy Argyle 735 S Maple Street	Post 1985 Lancaster	Ohio	4310	740-438-5794 cargyle@ohamvets.org
9th District: Russell Kosier 330 Gary Drive	Post 54 Bryan	Ohio	43506	419-467-7743 rkosier@ohamvets.org
12th District: Tim Blevins 478 Nashoba Ave	Post 1928 Columbus	Ohio	43223	614-641-1349 tblevins@ohamvets.org
13th District: Monique George 19593 Whitehead Rd.	Post 32 Wellington	Ohio	44090	440-935-3077 mgeorge@ohamvets.org
19th District: Kevin Seguin 1847 B South Lincoln Ave.	Post 45 Salem	Ohio	44460	330-261-4562 kseguin@ohamvets.org
20th District: Bob Horvath 4747 Willowbrook Dr.	Post 40 Mentor	Ohio	44060	440-463-8039 rhorvath@ohamvets.org
21st District: Dave Walls 15289 Elm Rock Rd.	Post 76 Nelsonville	Ohio	45764	740-818-8070 dwalls@ohamvets.org

## Ohio War Orphans Scholarship Fund Representative

Sandra Vorhies 1821 Oakwood Avenue	Post 1928 Columbus	Ohio	43207	614-537-9287 svorhies@ohamvets.org
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## Ohio Veterans Hall of Fame Representative

Gary Sallade 27 Coventry Drive	Post 4 Chillicothe	Ohio	45601	740-775-0364 coachsal@horizonview.net
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## Programs Committee

### Chair

Steve Albery, Post 1928  
5973 Glennon Drive  
Galloway, OH 43119  
614-582-1466  
salbery@ohamvets.org

### Vice Chair

Pat Rowley, Post 99  
353 Dell St. Apt B  
Dayton, OH 45404  
937-626-1531  
prowley@ohamvets.org

### Committee Members

1st District: Bill Jenks 1511 McGrevey Avenue	Post 24 Dayton	Ohio	45431	937-270-2190 bjenks@ohamvets.org
7th District: Cathy Argyle 735 S Maple Street	Post 1985 Lancaster	Ohio	43130	740-438-5794 cargyle@ohamvets.org
9th District: Russell Kosier 330 Gary Drive	Post 54 Bryan	Ohio	43506	419-467-7743 rkosier@ohamvets.org
12th District: Tim Blevins 478 Nashoba Ave	Post 1928 Columbus	Ohio	43223	614-641-1349 tblevins@ohamvets.org
13th District: Monique George 19593 Whitehead Rd.	Post 32 Wellington	Ohio	44090	440-935-3077 mgeorge@ohamvets.org
19th District: Kevin Seguin 1847 B South Lincoln Ave.	Post 45 Salem	Ohio	44460	(330) 261-4562 kseguin@ohamvets.org
20th District: Bob Horvath 4747 Willowbrook Dr.	Post 40 Mentor	Ohio	44060	440-463-8039 rhorvath@ohamvets.org
21st District: Dave Walls 15289 Elm Rock Rd.	Post 76 Nelsonville	Ohio	45764	740-818-8070 dwalls@ohamvets.org

## Public Relations Committee

### Committee Members

Don McCauley, Post 5  
960 Checkrein Avenue  
Columbus, Ohio 43229  
614-431-6990  
dmccauley@ohamvets.org

Jessica Steele (Staff)  
960 Checkrein Avenue  
Columbus, Ohio 43229  
614-396-6903  
jsteele@ohamvets.org

## POW/MIA Committee

### Chair

Ted Ganda, Post 112  
13205 Liberty Avenue  
Cleveland, Ohio 44135  
216-476-2155/cell 216-53-7530  
gooseman408@aol.com

### Vice Chair

Jane "Lori" Stone, Post 112  
3917 Nassau Court  
Youngstown, Ohio 44511  
330-793-2628  
stonejl1@yahoo.com

### Committee Members

Eric Scherer 213 Lester Street	Post 17 Castalia	Ohio	44824	419-366-3856 escherer@ohamvets.org
Andrew McElrath 15050 Robinson Rd.	Post 112 Newton Falls	Ohio	44444	440-488-2621 amcelrath@ohamvets.org
Tom Banyas 4995 Starr Street	Post 112 Newton Falls	Ohio	44444	330-442-1921 tbanyasjr@gmail.com

## ROTC Committee

### Chair

John P. Brown III, Post 44  
6751 Tanglewood Drive  
Youngstown, Ohio 44512  
330-518-5536  
jpb3@sbcglobal.

### Vice Chair

Teddy Kester, Post 44  
4149 Nicolina Way  
Canfield, Ohio 44406  
330-519-4462  
tjkester23@gmail.com

### Committee Members

Pat Rowley 353 Dell Street Apt. B	Post 99 Dayton	Ohio	45404	937-626-1531 prowley@ohamvets.org
Sam Pierce 1452 Rockwell Drive	Post 444 Xenia	Ohio	45385	937-718-3938 sammymeboy@live.com
Art Shull III 1047 Nautical Drive	Post 22 Vermilion	Ohio	44089	419-544-9523 majorcarpenter_art@aol.com

## Special Olympics Committee

### Chair

Steve Albery, Post 1928  
5973 Glennon Drive  
Galloway, OH 43119  
614-582-1466  
salbery@ohamvets.org

### Vice Chair

Don McCauley, Post 5  
960 Checkrein Avenue  
Columbus, OH 43229  
614-431-6990  
dmccauley@ohamvets.org

## VAVS/Veterans Welfare Committee

### Chair

Pat Rowley Post 99  
353 Dell St. Apt. B  
Dayton, OH 45404  
937-626-1531  
patrowley73@gmail.com

### Vice Chair

Jeff Brown, Post 1994  
715 N. Wayne Street  
Kenton, OH 43326  
419-767-0098  
jbrown@ohamvets.org

### Committee Members

Jane "Lori" Stone 3917 Nassau Court	Post 112 Youngstown	Ohio	44511	330-793-2628 stonejl1@yahoo.com
Frank Bolen 7253 Saratoga Avenue	Post 2000 Reynoldsburg	Ohio	43068	614-861-7419
John P. Brown III 6751 Tanglewood Drive	Post 44 Youngstown	Ohio	44512	330-518-5536 jpb3@sbcglobal.net
Donald Kuether 6751 Tanglewood Drive	Post 66 Covington	Ohio	45318	937-473-2325 deamku@windstream.net

## **VAVS Chillicothe Representative**

Ottie Orr 492 Tartan Place	Post 1985 Lancaster	Ohio	43130	740-243-1518 orr1115@yahoo.com
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Ken Gillespie 6620 Fascination Way	Post 61 Hillsboro	Ohio	45133	ken.gillespie@aol.com
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## **VAVS Cincinnati Representative**

Sam Pierce 1452 Rockwell Drive	Post 444 Xenia	Ohio	45385	937-718-3938 sammymeboy@live.com
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### **VAVS Cincinnati Deputy**

Pat Rowley 353 Dell Street Apt. B	Post 99 Dayton	Ohio	45404	937-626-1531 prowley@ohamvets.org
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## **VAVS Cleveland Representative**

John P. Brown III 6751 Tanglewood Drive	Post 44 Youngstown	Ohio	44512	330-518-5536 jpb3@sbcglobal.net
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### **VAVS Cleveland Deputy**

Ted Ganda 13205 Liberty Avenue	Post 112 Cleveland	Ohio	44135	216-536-7530 gooseman408@aol.com
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Lori Stone (Youngstown) 3917 Nassau Court	Post 112 Youngstown	Ohio	44511	330-793-2628 stonejl1@yahoo.com
--	------------------------	------	-------	------------------------------------

## **VAVS Columbus Representative**

Lawrence Badzinski "Pollock" 2569 Ferris Park N.	Post 89 Columbus	Ohio	43224	614-323-8093 lynn sue45@aol.com
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### **VAVS Columbus Deputies**

Frank Bolen 7253 Saratoga Avenue	Post 2000 Reynoldsburg	Ohio	43068	614-861-7419 Bolen.Frank@ymail.com
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James T. Carr 14790 E. Broad Street	Post 0000 Reynoldsburg	Ohio	43068	740-927-4277 ecarr9972@yahoo.com
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### **VAVS Dayton Representative**

Donald Kuether 9600 N Rangeline Road	Post 66 Covington	Ohio	45318	937-473-2325 deamku@windstream.net
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### **VAVS Dayton Deputy**

Dave Nill 428 Black Lane	Post 444 Fairborn	Ohio	45324	937-266-6922 medwaydave@gmail.com
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### **VAVS OVH Georgetown Representative**

Sam Pierce 1452 Rockwell Drive	Post 444 Xenia	Ohio	45385	937-718-3938 sammymeboy@live.com
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### **VAVS OVH Georgetown Deputy**

Pat Rowley 353 Dell Street Apt. B	Post 99 Dayton	Ohio	45404	937-626-1531 prowley@ohamvets.org
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### **VAVS OVH Sandusky Representative**

Eric Scherer 213 Lester Street	Post 17 Castalia	Ohio	44824	419-366-3856 escherer@ohamvets.org
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**VAVS OVH Sandusky Deputy**

Rance Snyder PO Box 1441	Post 22 Sandusky	Ohio	44871	419-625-7810 NonBowlingB@aol.com
Thomas Heinle 18 Pinewood Ct	Post 27 Bucyrus	Ohio	44820	tomh48@columbus.rr.com

## Women's Veterans Committee

**Chair**

Cathy Argyle, Post 1985  
735 S. Maple Street  
Lancaster, OH 43130  
740-438-5794  
cargyle@ohamvets.org

**Vice Chair**

Sandy Vorhies, Post 1928  
1821 Oakwood Ave.  
Columbus, OH 43207  
614-537-9287  
sandravorhies@yahoo.com

**Committee Members**

Kim Williams 19140 Country Road 169	Post 21 Findlay	Ohio	45840	419-294-3458 kimberann80@gmail.com
Monique George 19593 Whitehead Road	Post 32 Wellington	Ohio	44090	440-935-3077 mgeorge@ohamvets.org
Stefanie Hauck 99 Camden Lane	Post 102 Delaware	Ohio	43015	740-972-1680 shauck@ohamvets.org

## Other Appointments

### Chaplain (SEC)

Gary Sallade 27 Coventry Drive	Post 4 Chillicothe	Ohio	45601	740-775-0364 coachsal@horizonview.net
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### Training Officer (SEC)

Jan Brown 6751 Tanglewood Drive	Post 44 Youngstown	Ohio	44512	330-528-5532 janbrown54@sbcglobal.net
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### Auxiliary Liaison

Catherine Redmond 431 Kite Road	Post 148 St. Paris	Ohio	43072	719-648-3315 redmondcat@msn.com
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### Riders Liaison

Albert Manley 1122 Ohio Avenue	Post 1776 Logan	Ohio	43138	740-603-8527 amanley@ohamvets.org
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### Sons Liaison

Sandra Vorhies 1821 Oakwood Avenue	Post 1928 Columbus	Ohio	43207	614-537-9287 svorhies@ohamvets.org
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### ODVS Advisory Committee

Don McCauley 960 Checkrein	Post 5 Columbus	Ohio	43229	614-431-6990 dmccauley@ohamvets.org
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### DVS Women's Veterans Advisory Committee

Jan Brown 6751 Tanglewood Drive	Post 44 Youngstown	Ohio	44512	330-528-5532 janbrown54@sbcglobal.net
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## Event Committees

### State Bowling Tournament

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#### TOURNAMENT DIRECTOR

Natasha Mastel, Post 1985  
242 Glasgow Place  
Lancaster, Ohio 43130  
614-767-9352  
ncmathias@gmail.com

#### TOURNAMENT CHAIR

Rod Hughes, Post 45  
316 9th Street  
Salem, OH 44460  
330-692-2613  
rhughes@ohamvets.org

### State Campout

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#### CAMPOUT DIRECTOR

Sam Pierce, Post 444  
1452 Rockwell Drive  
Xenia, Ohio 45385  
937-718-3938  
sammymeboy@live.com

#### TOURNAMENT CHAIR

Bob Carr, Post 1776  
782 Adams Avenue  
Logan, Ohio 43138  
740-279-6427  
bcarr@ohamvets.org

### Golf Tournament

---

#### TOURNAMENT DIRECTOR

Lawrence Badzinski "Pollock," Post 89  
2569 Ferris Park North  
Columbus, Ohio 43224  
614-323-8093  
lynnsue45@aol.com

#### TOURNAMENT CHAIR

Rod Hughes, Post 45  
316 9th Street  
Salem, OH 44460  
330-692-2613  
rhughes@ohamvets.org

### Horseshoe Tournament

---

#### TOURNAMENT DIRECTOR

Mike Pitman, Post 66  
PO Box 73  
Pleasant Hill, Ohio 45359  
937-308-6602  
mike.pitman.57@gmail.com

#### TOURNAMENT CHAIR

Bob Carr, Post 1776  
782 Adams Avenue  
Logan, Ohio 43138  
740-279-6427  
bcarr@ohamvets.org

## Pool Tournament

---

### TOURNAMENT DIRECTOR

Bill Jenks, Post 24  
1722 Mack Avenue  
Dayton, Ohio 45404  
937-270-2190  
billjenks7@aol.com

### TOURNAMENT CHAIR

Vacant

## Turkey Shoot

---

### TOURNAMENT DIRECTOR

Jeff Brown, Post 1994  
715 North Wayne Street  
Kenton, Ohio 43326  
419-767-0098  
jbrown@ohamvets.org

### TOURNAMENT CHAIR

John Murray, Post 1994  
614 Contains Street  
Kenton, Ohio 43326  
419-674-7470  
jpmm@att.net



## AMVETS DEPARTMENT OF OHIO 2022-2023 FINANCE COMMITTEE




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Chairman	Amy C. Myer	614-774-4511	amyer@ohamvets.org
State Commander	Sara Pierce	937-718-3938	spierce@ohamvets.org
Immediate Past Commander	Merle Pratt	614-746-7771	mpratt48@att.net
1st Vice Commander	Jeff Brown	419-767-0098	jbrown@ohamvets.org
2nd Vice Commander	Pat Rowley	937-626-1531	prowley@ohamvets.org
3rd Vice Commander	Steve Albery	614-582-1466	salbery@ohamvets.org
Judge Advocate	Andy McElrath	440-488-2621	amcelrath@ohamvets.org
SEC Chair	JP Brown III	330-518-5536	jpb3@sbcglobal.net
SEC Chair	Bill Noltner	440-574-3365	bnoltner@ohioamvets.org
Executive Director	Don McCauley	614-431-6990	dmccauley@ohamvets.org
Service Foundation President	Eric Scherer (Advisor)	419-366-356	escherer@ohamvets.org



## AMERICAN VETERANS DEPARTMENT OF OHIO 2022-2023 STATE EXECUTIVE COMMITTEE




---

State Commander Immediate	Sara Pierce	937-718-3938	spierce@ohamvets.org
Past Commander 1st Vice	Merle Pratt	614-746-7771	mpratt48@att.net
Commander	Jeff Brown	419-767-0098	jbrown@ohamvets.org
2nd Vice Commander	Pat Rowley	937-626-1531	prowley@ohamvets.org
3rd Vice Commander	Steve Albery	614-582-1466	salbery@ohamvets.org
1st District Commander	Bill Jenks	937-270-2190	bjenks@ohamvets.org
7th District Commander	Cathy Argyle	740-438-5794	cargyle@ohamvets.org
9th District Commander	Russell D. Kosier	419-467-7743	rkosier@ohamvets.org
12th District Commander	Tim Blevins	614-330-8015	tblevins@ohamvets.org
13th District Commander	Monique George	419-271-3276	mgeorge@ohamvets.org
19th District Commander	Kevin Seguin	330-261- 4562	kseguin@ohamvets.org
20th District Commander	Bob Horvath	440-663-8039	rhervath@ohamvets.org
21st District Commander	Dave Walls	740-818-8070	dwalls@ohamvets.org
Judge Advocate	Andy McElrath	440-488-2621	amcelrath@ohamvets.org
Finance Officer	Amy C. Myer	614-774-4511	amyer@ohamvets.org
N.E.C.	Sandra Vorhies	614-537-9287	svorhies@ohamvets.org
Alt N.E.C.	Tom Banyas	330-442-1921	tbanyasjr@gmail.com

### Non-voting Members

Executive Director	Don McCauley	614-431-6990	dmccauley@ohamvets.org
Inspector General	Rod Hughes	330-692-2613	rhughes@ohamvets.org
Chaplain	Gary Sallade	740-775-0364	gsallade@ohamvets.org
Training Officer	Jan Brown	330-528-5532	janbrown54@sbcglobal.net

## PAST DEPARTMENT COMMANDERS



## PAST DEPARTMENT COMMANDERS

Updated 1 July 2021

\* = Deceased

**Bold = PNC**



1945-46 Carl Freudenberg\*

1946-47 Fred J. Milligan\*

1947-48 Fred McCaslin\*

1948-49 Frederick D. Stanton\*

1949-50 Robert Jefferson\*

1950 William J. Carlin\*

**1950-51 John L. Smith\***

1951-53 Fred J. Tonnemacher\*

**1953-54 Stuart J. Satullo\***

1954-55 Vern Dexter\*

1955-56 Richard C. Price\*

1956-57 Edgar L. Williams\*

1957-58 Dale R. Otto\*

1958-60 E. Richard Sherman\*

1960-61 Michael Stanton\*

1961-62 John LaFane\*

**1962-63 Paul C. Welsh\***

1963-65 Dale Livingston\*

1965-66 Wallace Sarto\*

1966-68 Paul E. Kimes\*

**1968-70 Joseph R. Koralewski\***

1970-71 Harry Travis\*

1971-72 Harry Buttelwerth

**1972-74 James L. Singler\***

1974-75 Ralph T. Fisher\*

1975-76 William R. Nelson\*

1976-77 Raymond L. Hess\*

**1977-78 Robert L. Wilbraham\***

1978-79 David F. Workman

**1979-80 Joseph T. Piening**

1980-81 Gilbert E. Adkins\*

1981-82 William E. Brown\*

1982-83 Lowell Harshbarger\*

1983-84 Gerald Montgomery

1984 George Ondick

1984-86 Albert G. McCrory\*

1986-87 George Box\*

1987-88 Austin M. Wilson\*

1988-89 Fred W. Large

1989-90 Paul F. Harlow\*

1990-91 Robert L. Hurtt\*

1991-92 Carl Maple\*

**1992-93 Joseph C. Vandengoorbergh\***

1993-94 Pierce Klinefelter\*

1994-95 Arthur Griffith\*

1995-96 Billy Justice

1996-97 Thomas Shoaf\*

1997 Tom Lipps\*

1997-99 William A. Boettcher

1999-00 Robert D. King

2000-01 Michael A. Michalski

2001-02 Bert Harbin\*

**2002-03 John P. Brown III**

2003-04 Delmer J. Click\*

2004-05 Samuel R. Pierce

2005-06 Clay E. Dailey\*

2006-07 Lawrence R. Uebbing, Jr.

2007 Ralph Riddle

2007-09 Richard A. Piscione

2009-10 Merle Pratt

2010-11 William A. Noltner, Jr.

2011-12 James A. Graham

2012-14 Sandra Vorhies

2014-15 Thomas A. Smith, Sr.

2015-16 Mike Pitman

2016-17 Eric Scherer

2017-2018 Clif Ketron

2018-2019 Don Lowers

2019-2021 Andrew McElrath



**AMVETS**  
**2022-2023**  
**National Officers**



**Commander**

Don McLean

**First Vice Commander**

Bill Clark

**Second Vice Commander**

Horace Johnson (FL)

**Third Vice Commander**

Paul Shipley (PA)

**Judge Advocate**

PNC James B. King (IL)

**Deputy Judge Advocate**

Walter Peacey (MA)

**Finance Officer**

Donald Stream (MO)

**Provost Marshal**

Art L. Majors (OH)

**National Chaplain**

Milton Allen (GA)

**Website**

<https://amvets.org/>





## **AMVETS DEPARTMENT OF OHIO STATE HEADQUARTERS STAFF**



### **AMVETS Dept. of Ohio**

960 Checkrein Avenue  
Columbus, OH 43229 Phone  
(614) 431-6990 Email  
admin@ohamvets.org  
Website www.ohamvets.org

#### **Executive Director**

Don McCauley  
(614) 431-6990 ext. 101  
dmccauley@ohamvets.org

#### **Communications**

Jessica Steele  
(614) 431-6990 ext. 105  
jsteele@ohamvets.org

#### **Admin Support/Membership**

Tracy Suttle  
(614) 431-6990 ext. 100  
tsuttle@ohamvets.org

#### **DSO Columbus**

Tara Burnett  
office: 614-388-7342  
tburnett@ohamvets.org  
VA Ambulatory Care Center  
420 N. James Road, Room 1A044  
Columbus, Ohio 43219

#### **DSO Cleveland**

Mark Thomas  
office: 216-791-3800 ext 64056  
mark.thomas4@va.gov  
VA Medical Center  
10701 East Blvd, Suite 1B-411  
Cleveland, Ohio 44106

#### **DSO Dayton**

Anthony (Tony) Newton  
office: 937-268-6511 ext. 2965  
lawrence.newton@va.gov  
Dayton VA Medical Center  
4100 W. Third St. Rm 1D-145D  
Dayton, OH 45428

#### **DSO Cincinnati**

Jonathan Robinson  
office: 513-861-3100 ext.  
jrobinson@ohamvets.org  
VA Medical Center  
3200 Vine St  
Cincinnati, OH 45220

#### **DSO Chillicothe**

Todd Fadley  
office: (740) 773-1141 ext. 16869  
todd.fadley@va.gov  
Chillicothe VA Campus  
17273 State Route 104  
Building 30, Room 1C  
Chillicothe, OH 45601



### RECOGNITION OF AMVETS TO PRESENT CLAIMS



Under authority of Section 200 of Public Law 844 of the 74th Congress, the Secretary of Veterans Affairs (VA) has accorded recognition of AMVETS and authorized the same to present claims for benefits under the Veterans Benefit Administration (VBA) and to assist veterans in the prosecution of their claims against the VA.

Section 301 and Section 302 of Public Law 346 of the 78th Congress similarly accords recognition to AMVETS in acting as counsel in the presentation of petitions for review of discharges and for other matters before the US Army and US Navy departments.

Section 200 of Public Law 844 of the 74th Congress provides that: "No fee or compensation of whatsoever nature shall be charged veterans or dependents for services rendered in connection with any claims in which the AMVETS (or other recognized organizations) hold Power of Attorney."

Only certain qualified individuals, recognized by the Secretary of Veterans Affairs (VA), as an AMVETS Accredited Representative, National or State Service Officer, are allowed to actually present claims and act on behalf of the claimant in the prosecution of claims.

Before the VA will recognize the AMVETS as a representative of any veteran's claim, it is necessary for the claimant to execute a Power of Attorney in favor of the AMVETS on the VA Form (Appointment of a Service Organization as Claimant Representative). The form should be executed by the claimant at the time he or she requests the recognized service officer to assist in the prosecution of a claim. Only one organization at a time can be recognized as the claimant's representative. Execution of the VA form in favor of another organization cancels all previously appointed representation.

***Our service officers believe in SERVICE.***





# COMMUNITY ACTIVITIES



Each post commander occupies a very important position in the organization and should exercise careful judgement when selecting chairs and committee members to develop post community activities.

A well-organized AMVETS post must have active committees appointed by the post commander to develop specific programs to achieve maximum impact.

Soon after election to office, each post commander should determine what committees are necessary to carry out the post's activities. Assist the committee chairs with committee member selection. Select the right person for the right job.

Every willing member in the post should be afforded an opportunity to serve on a committee. A good plan is to email or snail mail each member a letter or newsletter outlining what committees exist and what each one does. Encourage inactivemembers to be an active member of the post.

Have committee chairs give a brief report at each post meeting so all will know of the progress being made. It is especially important that the chairs of the post's membership committee report at each meeting and strategies and tactics for increasing/retaining membership are discussed on a regular basis.



(Top) 2021-2022 National Commander Greg Heun pictured saluting the flag at a Kentucky relief event  
(Bottom) Ohio AMVETS provide aid for the 2021 Kentucky Tornado Disaster.

(Top) Post 1991 in Defiance participated in Memorial Day activities and (bottom) AMVETS Chapter 21 Riders (of Post 21 in Findlay) participated in Rolling to Remember, a national ride in Washington D.C. Memorial Day weekend 2021.





# **Post and District Revalidation Forms**





# AMVETS Department of Ohio

## District Revalidation Form

District #:

YEAR

### District Contact Information

[Reset Form](#)

District Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

### District Meeting Dates

Date: _____	Post: _____	Date: _____	Post: _____	Date: _____	Post: _____
Date: _____	Post: _____	Date: _____	Post: _____	Date: _____	Post: _____

### Administrative

Date 990 Filed: \_\_\_\_\_ EIN Number (IRS): \_\_\_\_\_  
*(N/A if not applicable)* *(Leave Blank if District uses Department #)*

Copy of 990 front page attached. *(This is required if the District has its own EIN#)*

Annual Dues Charged per post \_\_\_\_\_

Certificate of Continued Existence Expiration Date: \_\_\_\_\_

*(Note: All Districts with an assigned EIN are required to file with the IRS yearly in order to maintain tax-exempt status.)*

I certify that AMVETS District # \_\_\_\_\_ complies with all AMVETS constitutional requirements, as well as all local, state and federal laws and statutes.

Date: \_\_\_\_\_ Signature of District Officer: \_\_\_\_\_

Title: \_\_\_\_\_

**The completed Revalidation form must be received by July 15.**



# AMVETS Department of Ohio

District:

## District Revalidation Form

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### Post Officers Form

---

Commander:  Member #	Email:	Phone:
1 <sup>st</sup> Vice:  Member #	Email:	Phone:
2 <sup>nd</sup> Vice  Member #	Email:	Phone:
3 <sup>rd</sup> Vice  Member #	Email:	Phone:
Adjutant:  Member #	Email:	Phone:
Finance Officer:  Member #	Email:	Phone:
Judge Advocate:  Member #	Email:	Phone:
Provost Marshall:  Member #	Email:	Phone:
Public Relations Officer:  Member #	Email:	Phone:

---

### Post Officers Certification

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I certify that the officers of Post # \_\_\_\_\_ under the AMVETS Department of Ohio have been duly installed. They have all read or have had read to them and subscribe to the AMVETS oath of Office.

Date: \_\_\_\_\_ Installing Officer: \_\_\_\_\_



### Post Revalidation

1. Post elections are to be held between May 1 and June 30 each year.
2. Post Revalidation paperwork should be filled out upon completion of Post elections and sent to Department Headquarters. (Always keep a copy for Post records.)
  - a) If manually filled out, print clearly. **Every area of the form should be complete.** The provided information is used to compile our Department Guidebook. The “Renewal Contact” and “Dues Amounts” are used for the renewal notices mailed to your members by National.
  - b) All officers’ positions should be filled, with the exception of Trustees if the Post does not have a Post home. Please be sure to provide the member ID# for each officer.
  - c) Post Revalidations are **due to Department Headquarters no later than July 15.**
  - d) Department Headquarters will file a paper and digital copy of your revalidation, and email the digital copy to National for you.
  - e) The Post Revalidation form can be found under the “Forms” section of [www.ohamvets.org](http://www.ohamvets.org).
  - f) **If you revalidate online through National’s website ([www.amvets.org](http://www.amvets.org)), you will still need to send a printed and signed copy of that revalidation page (along with an attached list of all Post officers) to Department Headquarters no later than July 15.**
3. Complete the National Quality Post Recognition Form. The information you provide is compiled by the National Programs Development department to determine how the organization can help promote old programs and develop new ones.
4. If the Post has a Post Home, they must furnish the Department Headquarters with a copy of the Post Certificate of Insurance (Acord25) covering the liability for the Post home.
  - a) **The Acord25 must name both the AMVETS Department of Ohio and AMVETS National Headquarters as additionally insured.**
  - b) Call your insurance agent and they will send an Acord25 to both Department and National Headquarters.
5. **If the Post serves any alcoholic beverages,** the Post must provide AMVETS Department Headquarters with a Liquor Liability policy for no less than \$500,000.
  - a) **AMVETS Department of Ohio must be listed as additionally insured.**
  - b) Call your insurance agent and they will send an Acord25 to Department Headquarters.
6. **File the Internal Revenue Service Form 990** for the Post fiscal year. You are not required to furnish a copy to the Department Headquarters, but must file to maintain tax exempt status.
7. Be paid up in all accounts with National and Department Headquarters.
8. Maintain a minimum of ten (10) members in good standing.
9. Make sure your Articles of Incorporation are current through the Secretary of State’s office.

# Department of Ohio Post Revalidation Form

Page 1: Revalidation

Page 2: Officers Form

Page 3: Quality Post Form

Page 4: Department Form



Revalidation Year: \_\_\_\_\_

AMVETS Department of Ohio Headquarters  
960 Checkrein Avenue Columbus, OH 43229  
Phone: (614) 431-6990 Fax: (614) 431-6991  
Email: [admin@ohamvets.org](mailto:admin@ohamvets.org)

Post: \_\_\_\_\_ District: \_\_\_\_\_  
County: \_\_\_\_\_

PLEASE TYPE OR PRINT LEGIBLY all applicable information on this form. Fax, email or mail a copy to the Department and National Headquarters. **Completed form must be received** by both Headquarters **before 15 JULY ANNUALLY**.

## PRIMARY CONTACT-Post Mailing Address

Primary Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Post or Primary Mailing Address: \_\_\_\_\_

City, State and Zip: \_\_\_\_\_

## RENEWAL CONTACT

Send Renewals to: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

E-mail Confirmation Contact: \_\_\_\_\_

## POST MEETING INFORMATION

Meeting days and times: \_\_\_\_\_ Meeting Address Phone Number \_\_\_\_\_

Trustee: \_\_\_\_\_ Address: \_\_\_\_\_ City, \_\_\_\_\_ State, \_\_\_\_\_ Zip \_\_\_\_\_

E-Board: \_\_\_\_\_ Post Web-site: \_\_\_\_\_ Post E-mail: \_\_\_\_\_

General: \_\_\_\_\_ **\*\*\*All Posts are required to file with the IRS yearly in order to maintain tax-exempt status\*\*\***

990 file date:	EIN Number (IRS):	Fiscal Year: -
<b>* Dues amount <u>must</u> be filled in, *Post Portion of Dues only (INVOICES WILL BE CALCULATED USING POST PORTION+NTL+DEPT)</b>		
<b>* Annual Dues:</b> Portion of Dues retained at Post: (minimum allowed \$0.00) <b>Post Portion:</b> _____		<b>* Life Dues:</b> Portion of Dues retained at Post: (minimum allowed \$62.50) <b>Post Portion:</b> _____

Check one (per National Bylaws, Article VII):

No Post home

Facility owned or leased for meetings requires \$300,000 Liability Insurance.

Facility with clubroom (requires Articles of Incorporation, State Certificate of Corporate Good Standing, \$500,000 liability Insurance and a Liquor liability policy with current Acord25 on file at National & Department Headquarters)

**Post Constitution & Bylaws** have been reviewed, but not amended.

**Post Constitution & Bylaws** have been amended within the past year and approved by the Department JA

## POST REVALIDATION CERTIFICATION

I certify that AMVETS Post # \_\_\_\_\_ complies with all local, state and federal laws and statutes in the operation of the Post and its facilities, has a minimum of 10 members in good standing, is fully paid up in all Post accounts with National Headquarters and has complied with all revalidation requirements of the National Constitution, Article X.

Date \_\_\_\_\_ Signature & Title of Certifying Post Official \_\_\_\_\_

## Officers Form

Please check up to 4 Post leaders you would like provided with on-line access to the national membership database (*typically they are the Commander, 1st Vice, Adjutant, and Renewal Contact*). Then, immediately After elections, mail, fax or email your revalidation forms to the National and Department headquarters.

Commander: _____ Member Number: _____	Address: _____ Email: _____	On-line Access requested ( <i>must have email</i> ) Phone: _____
1st Vice: _____ Member Number: _____	Address: _____ Email: _____	On-line Access requested ( <i>must have email</i> ) Phone: _____
2ndVice: _____ Member Number: _____	Address: _____ Email: _____	On-line Access requested ( <i>must have email</i> ) Phone: _____
3rd Vice: _____ Member Number: _____	Address: _____ Email: _____	On-line Access requested ( <i>must have email</i> ) Phone: _____
Adjutant: _____ Member Number: _____	Address: _____ Email: _____	On-line Access requested ( <i>must have email</i> ) Phone: _____
Public Relations Officer: _____ Member Number: _____	Address: _____ Email: _____	On-line Access requested ( <i>must have email</i> ) Phone: _____
Finance Officer: _____ Member Number: _____	Address: _____ Email: _____	On-line Access requested ( <i>must have email</i> ) Phone: _____
SEC Representative: _____ Member Number: _____	Address: _____ Email: _____	On-line Access requested ( <i>must have email</i> ) Phone: _____

## Officers Certification

I certify that the officers of \_\_\_\_\_ have been duly installed and they have read and subscribe to the AMVETS oath of office.

Date: \_\_\_\_\_ Installing Officer: \_\_\_\_\_

**Notes:** As soon as your elections are concluded (May 1 - June 30th), fill out this form and send to Department Headquarters by mail; 961 Checkrein Avenue Columbus, OH 43229, fax to (614) 431-6991, or email to [admin@ohamvets.org](mailto:admin@ohamvets.org)). Completed forms must be received by July 15. If you revalidate on-line you must also send a filled out copy of this form to Department Headquarters. We will not accept a printed copy of the on-line revalidation alone. We need this signed form for our records.



# QUALITY POST & QUALITY DEPARTMENT DISTINCTION AWARD

## ***INSTRUCTIONS TO APPLY***

*Quality Posts & Departments = Membership Retention*

Throughout the year, AMVETS members work diligently to obtain and retain members, provide services to veterans and their communities.

As a result of this effort, AMVETS Programs Department makes available to its Posts and Departments the opportunity to show off their activities, both membership and programs related.

AMVETS National Programs Department has implemented an online process for the Posts and Departments to apply for this distinction.

The process is easy; just answer the questions and receive an autoscore (grading is shown on application), which will help determine whether your post or department is Quality. The AMVETS National Programs Department will verify all information submitted.

Just go to [www.amvets.org/qualityposts](http://www.amvets.org/qualityposts) webpage and click on

**APPLY ONLINE**

to take you to the application site.

Direct questions to [Programs@amvets.org](mailto:Programs@amvets.org) with 'Quality Award' in the subject line.



## Department of Ohio Required Revalidation Information and Forms

Post: \_\_\_\_\_ Post City: \_\_\_\_\_ This section required by all posts

- Board of Trustees Chair: \_\_\_\_\_

Paper Building Canteen

Chair Phone: \_\_\_\_\_ Chair Email Address: \_\_\_\_\_

Certificate of Continued Existence Expiration Date: \_\_\_\_\_ (renews every five years)

Acord25 for General Liability Insurance Policy (Copy must be on file at Department and National Headquarters with both as additional insured)

Acord25 for Liquor liability Insurance Policy (Copy must be on file at Department and National Headquarters with both as additional insured)

Copy of Form 990 (page one only) Or Copy of Form 8868 - 6 month extension (990 must be sent to HQ once filed)

990's must be filed by the 15th day of the 5th month after post fiscal year end.

Bingo License - Expiration Date: \_\_\_\_\_

Liquor License - Expiration Date: \_\_\_\_\_

Registered as Charity with Attorney General Office - Year Filed: \_\_\_\_\_

Trustee 1: _____ Member Number: _____	Address: _____ _____	Phone: _____ Email: _____
Trustee 2: _____ Member Number: _____	Address: _____ _____	Phone: _____ Email: _____
Trustee 3: _____ Member Number: _____	Address: _____ _____	Phone: _____ Email: _____

All posts are required by the National Constitution and By-Laws to be incorporated, maintain their corporate Good Standing, provide both the National and Department headquarters with an Acord25 showing the proper coverage for their post and proof that their annual 990 has been filed.

**Any post not meeting the requirements of the boxes above with the red boarders (Certificate of good standing, Acord25 and 990) will not be reported to the Attorney General as a post in good standing with the organization.**





# Membership





## MEMBERSHIP INFORMATION

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### Eligibility

- Any person who served or is currently serving in the Armed Forces of the United States of America at any time after September 15, 1940 is eligible for regular membership in AMVETS provided such service, when terminated by discharge or release from active duty, be by honorable discharge, honorable separation or general discharge under honorable conditions.
- Any American citizen, as an American citizen, who served in the Armed Forces of an allied nation of the United States at any time after September 15, 1940 and before May 8, 1975 is eligible for regular membership in AMVETS, provided such service—when terminated by discharge or release from active duty—is by honorable discharge or honorable separation.
- No person who is a member of, or who advocates the principles of any organization believing in, or working for the overthrow of the United States Government by force, and no American citizen or permanent resident alien in the United States, one of its territories, possessions or the District of Columbia, who refuses to uphold and defend the Constitution of the United States shall be privileged to become, or continue to be, a member of this organization.
- All United States Reservists and National Guardsmen who are now serving, or have been honorably discharged since September 15, 1940 are eligible for regular membership in AMVETS, provided such service - when terminated by discharge or release from active duty - is by honorable discharge or honorable separation.

### Types of Membership

- **Member-at-Large:** An eligible veteran may join AMVETS as a Member-at-Large of the AMVETS department without affiliating with a local Post. Departments issue the membership cards for Members- at-Large and determine the amount of dues.
- **Life Member:** An eligible veteran may become a Life Member of AMVETS. As a life member, you would not be asked to pay any membership dues at any time in the future. Dues are transmitted to the Department Headquarters with Life Membership Transmittal Forms, but the life membership cards are produced by National.
- **National Charter Member:** National Charter members are those who were affiliated with the organization during the years that AMVETS worked for and acquired its National Charter. They were members prior to December 31, 1947, and have maintained continuous membership. If ever dropped from the membership rolls, they lose their National Charter designation. Annual and life member cards are specially marked National Charter Member.
- **Current Military Personnel:** By becoming an AMVET while still on active duty, the service member will have all the benefits of membership now. To obtain the names of personnel in their area now serving in the Armed Forces, Posts may go to the local or county veteran's agent. Records available there would not contain the current address of the serviceman, but this could be obtained from his/her parent or spouse.

### Life Members

Life members pay their dues once, and will never be asked to pay dues again.

- The cost of a life membership is \$250. One fourth (\$62.50) is retained by the Post, one fourth (\$62.50) is retained by the Department, and one half (\$125.00) is retained by National.

## PROCESSING MEMBERSHIP ON PAPER

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### Life Members (*Continued*)

- Life memberships are initiated at the Post level by using a Life Member Transmittal Form. Please fill the form out completely and legibly. Do not list any life member on the Dues & Remittance form.
- Send the Life Member Transmittal Form and a check for \$250 to AMVETS Department of Ohio to be processed.
- A life member may purchase a gold life card through AMVETS National Headquarters at any time. A special form will need to be submitted for a gold card.

### Annual Members

**Annual members pay their dues for the membership year (Sep 1 - Aug 31).**

**New:** Have the member fill out an application in its entirety. After determining their eligibility and they have been accepted as a member, complete a 4-part temporary membership card. Fill in all the information they have provided, the more accurate a member's data is, the better.

(yellow), and 4 - Post copy (pink).

- The card is made in 4-part carbon copy: 1 - Member's card, 2 - National copy (white), 3 - Department copy (yellow), and 4 - Post copy (pink).
- Please write legibly, the information provided on the card will be used for the roster.
- The new member can expect their plastic card to arrive from National in the mail after 30-60 days

**Renewal:** National Headquarters generates pre-printed membership cards for each annual member that was paid for the previous year.

**Submitting:** When submitting dues for annual members, a Dues & Remittance Form as well as a Dues Recap Form is required. The Department and National copies of the new member cards must be mailed with the rest of the forms in the membership submission.

### Dues & Remittance Form

- Each member, whether they are new or a renewal, is to be listed on this form.
- Member ID#s should be listed with all renewals.
- If a member's information (address, phone number, last name, etc.) has changed, write the updated information beneath their name and member ID# in the space provided.
- Retain Post copies of all forms submitted to Department.

### Dues Recap Form

Fill in the appropriate spaces with the number of renewals, new members, and life members your check is intending to pay for.

### Dues Amount

- National: \$15
- Department: \$10
- Post: Whatever amount you decided when filling out the Post Revalidation Form. This portion of the dues stays at the Post, so you will only be sending \$25 per member.

## PROCESSING MEMBERSHIP ON PAPER

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### Replacement Cards

Annual or Life Members should use a Replacement Card Form and send it to Department along with \$5. Be sure to include a Dues Recap Form.

### Transfers

Any member of AMVETS in good standing may change his/her membership from one Post and Department to another with the approval of both Posts and if applicable, both Departments concerned, without repaying current annual dues.

Completely fill out a Transfer Form and mail it to Department Headquarters. Life Members who transfer and wish to replace their membership card with one indicating their new Post number must fill out the Replacement Card Form and remit \$5 for the card.

**NOTE:** In order to qualify as a Delegate or Alternate Delegate at a National Convention, an AMVETS member must be a member of the Post to which he/she has transferred to, for at least six (6) months prior to the Convention.

### Deceased Members

If a member of your Post passes away, please notify Department Headquarters immediately, utilizing the Deceased Member Notification Form. Memorial Certificates for presentation to the deceased member's family can be obtained through National Headquarters. Do not hold deceased members until the end of the year, it is not fair to the family.

### REMEMBER

- All membership should be transmitted to the Department in a timely manner. It is recommended that each Post submit membership at least once a month, after your Post Membership meeting. Do not hold membership under any circumstances. Your new member deserves to have their membership processed immediately.
- All forms can be found on our Department website at [www.ohamvets.org](http://www.ohamvets.org) under the "Forms" tab.

***Always double check your paperwork!***

### Life Members

Life members pay their dues once, and will never be asked to pay dues again.

- Log in to [www.amvets.org/member\\_center](http://www.amvets.org/member_center)
- Click the “Dept/Post Join” tab on the left
- Fill out all required fields (name, address, birthday, phone number, email address) and click continue
- Fill out branch of service, month/year (XX/XXXX) entered and exited service, and click continue
- Select Life Member from the drop down box labeled “Member Package”, and be sure your Post number is selected
- Click “Add Membership”
- Click the “Post/Dept Payment” tab on the left
- Click “Retrieve open invoices for all members”
- Find the name of the Life Member you just added, and check the box next to their name
- Go to the top of the page and click “Recalculate Totals”
- Enter credit/debit card information and click “Apply Payments”

***Important: only click “Apply Payments” once to avoid duplicate payments***

### Annual Members

Annual members pay their dues for the membership year (Sep 1 - Aug 31).

**New:**

- Log in to [www.amvets.org/member\\_center](http://www.amvets.org/member_center)
- Click the “Dept/Post Join” tab on the left
- Fill out all required fields (name, address, birthday, phone number, email address) and click continue
- Fill out branch of service, month/year (XX/XXXX) entered and exited service, and click continue
- Select Annual 1-Year from the drop down box labeled “Member Package”, and make sure your Post no. is selected
- Click “Add Membership”
- Click the “Post/Dept Payment” tab on the left
- Click “Retrieve open invoices for all members”
- Find the name of the Annual Member you just added, and check the box next to their name
- Go to the top of the page and click “Recalculate Totals”
- Enter credit/debit card information and click “Apply Payments”

***Important: only click “Apply Payments” once to avoid duplicate payments***

**Renewal:**

- Log in to [www.amvets.org/member\\_center](http://www.amvets.org/member_center)
- Click the “Post/Dept Payment” tab on the left
- Click “Retrieve open invoices for all members”
- Find the name of the members you would like to pay for, and check the box next to their names
- Go to the top of the page and click “Recalculate Totals”
- Enter credit/debit card information and click “Apply Payments”

***Important: only click “Apply Payments” once to avoid duplicate payments***

### Replacement Cards

- Annual or Life Members should log into [www.amvets.org/member\\_center](http://www.amvets.org/member_center)
- Click on the “My Shopping Cart” tab on the left
- Select the membership card that you would like to purchase and add it to your cart

### Update Member Information

- Log onto [www.amvets.org/member\\_center](http://www.amvets.org/member_center)
- Click on the blue word “Edit” just above the member’s name
- Edit necessary information and click save

### Transfers

- Any member of AMVETS in good standing may change his/her membership from one Post and Department to another **with the approval of both Posts** and if applicable, both Departments concerned, without repaying current annual dues.
- A member can send an email to the Post Commander/Adjutant of the Post they would like to leave, asking permission. If the Commander/Adjutant approves, they should forward the email on to the Post Commander/Adjutant of the Post the member wishes to be a part of. If that Commander/Adjutant approves, they should forward the entire email chain to Department Headquarters, so Department approval (along with the entire email chain showing both Posts’ approval) can be sent to National.
- Life Members who transfer and wish to replace their membership card with one indicating their new Post number must fill out the Replacement Card Form and remit \$5 for the card.

**NOTE:** In order to qualify as a Delegate or Alternate Delegate at a National Convention, an AMVETS member must be a member of the Post to which he/she has transferred to, for at least six (6) months prior to the Convention.

### Deceased Members

If a member of your Post passes away, please notify Department Headquarters immediately via email.

### REMEMBER

- All membership should be transmitted to the Department in a timely manner. It is recommended that each Post submit membership at least once a month, after your Post Membership meeting. Do not hold membership under any circumstances. Your new member deserves to have their membership processed immediately.
- All forms can be found on our Department website at [www.ohamvets.org](http://www.ohamvets.org) under the “Resources/Forms”.

### AMVETS Member Benefits

For details go to [www.amvets.org/member-benefits](http://www.amvets.org/member-benefits)



# DUES REMITTANCE FORM      ANNUALS ONLY

SUBMITTED BY		
DEPARTMENT Ohio	POST #	DATE:
NAME:		
Address:		
City, State, ZIP:		
Phone #:		

POST RECAP	
CHECK #:	
AMOUNT	
NEW MEMBER:	
RENEWAL	
TOTAL	

DEPARTMENT REVIEW	
INITIALS	DATE
AMOUNT RECEIVED	
AMOUNT DUE	
+ / -	

*\*Reminder: The above information is who will receive Membership Card(s)*

## MEMBERSHIP PROCESSING INSTRUCTIONS

\*For Renewals: Type or legibly Print Name, Member's Number

\*New Members: Type or legibly Print Name, Address, Phone #, E-mail Address, DOB,  
Branch of Service, Dates of Service, Spouse and Sponsor in boxes below.

**FORWARD DUES IMMEDIATELY TO DEPARTMENT HEADQUARTERS:**

**ONE CHECK MADE OUT TO AMVETS DEPT. (\$25.00 for each annual or renewal).  
Send everything to: AMVETS Dept. of Ohio, 960 Checkrein Ave., Columbus Ohio 43229**

<u><b>RENEWAL</b></u> <b>Member's ID#</b> <b>Members Name:</b> <b>Any address change, Phone #, Email, etc....</b>	<u><b>RENEWAL</b></u> <b>Member's ID#</b> <b>Members Name:</b> <b>Any address change, Phone #, Email, etc....</b>
<u><b>RENEWAL</b></u> <b>Member's ID#</b> <b>Members Name:</b> <b>Any address change, Phone #, Email, etc....</b>	<u><b>RENEWAL</b></u> <b>Member's ID#</b> <b>Members Name:</b> <b>Any address change, Phone #, Email, etc....</b>
<u><b>RENEWAL</b></u> <b>Member's ID#</b> <b>Members Name:</b> <b>Any address change, Phone #, Email, etc....</b>	<u><b>RENEWAL</b></u> <b>Member's ID#</b> <b>Members Name:</b> <b>Any address change, Phone #, Email, etc....</b>
<u><b>RENEWAL</b></u> <b>Member's ID#</b> <b>Members Name:</b> <b>Any address change, Phone #, Email, etc....</b>	<u><b>RENEWAL</b></u> <b>Member's ID#</b> <b>Members Name:</b> <b>Any address change, Phone #, Email, etc....</b>



## AMVETS Membership Application

**Yes, I want to join AMVETS! I certify that I meet the membership requirements—**  
I am serving or have honorably served in the U.S. Armed Forces (Active, Guard or Reserve) after September 15, 1940.

Membership Type: ☐ MAL Annual (\$30.00\*) ☐ Life (\$250.00 \*as of 1/1/2012 )

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ ZIP Code: \_\_\_\_\_

Gender: ☐ Male ☐ Female

E-mail Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Branch of Service: \_\_\_\_\_

Date Entered Service: \_\_\_\_\_

Date of Discharge: \_\_\_\_\_

Type of Discharge: \_\_\_\_\_

Method of Payment: ☐ VISA ☐ MasterCard ☐ Check or Money Order

Credit Card Number: 

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Expiration Date: \_\_\_\_ / \_\_\_\_ \$ \_\_\_\_\_ CSV \_\_\_\_\_ (3 digit code on back)

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*\* A national minimum amount that many vary from state to state or from post to post.*

**Members must be prepared to provide proof of military service.**

**AMVETS Department of Ohio Membership**

960 Checkrein Ave.  
Columbus, Ohio 43229  
614-431-6990  
www.ohamvets.org



**The  
AMVETS  
Gold  
Standard**

LIFE MEMBERSHIP GOLD CARD

(includes engraving, shipping and handling)

(Please fill in the boxes below EXACTLY as you want your card engraved.)

[illegible]

Post#	Department	Member#
-------	------------	---------

☐ Enclosed is my check/money order for \$11.00 (Md. residents add 5% sales tax).

Charge my ☐ VISA ☐ Mastercard Card# \_\_\_\_\_ Exp. \_\_\_\_\_

Send card to:

Name (if different from above) \_\_\_\_\_

Address
---------

City/State/Zip

Business Phone (     ) \_\_\_\_\_ Home Phone (     ) \_\_\_\_\_

Make check or money order payable to **AMVETS** and mail to the address below.

**AMVETS National Headquarters • 4647 Forbes Boulevard • Lanham, MD 20706**



### MEMBERSHIP PROGRAMS

*See how soon your Post can reach 100% renewal!*

Each member of a Post is responsible for achieving this goal. A good way to accomplish this is to hold regular membership drives. Membership awards are given to individuals, Posts and to state departments.

#### MEMBERSHIP PROGRAM AWARD RULES

No award under this contest may be won by any Post or Post Commander who has not attained 100% of the previous year's membership and a minimum renewal rate of 75% on or before May 15. A Post must have a minimum of 35 members to be eligible for trophy awards.

Deadline for all membership awards is May 15. Any material received after May 15 will not be considered.

In the event of a tie in a membership contest, the Post or District having the in so far as their respective highest percentage of membership will be declared the winner.

#### RULES FOR NEW POSTS

In connection with the forming of a new Post, District Commanders should make sure each of the following requirements are met prior to entering that Post into the membership contest.

If the Post is chartered before Jan. 1 of the current year, it must meet all requirements as other established Posts as reported on the District Status Report.

If the Post is chartered after Jan. 1 of the current year, the Department waives all requirements except the Post's bond, District Commander's visit, attendance at one District meeting and the Post's officer list.

If the Post is chartered after May 1 of the current year, the Department waives all requirements except the Post's bond and Post's officer list.

For the purpose of Quota requirements of a new Post, the automatic figure is ten, which is the membership required before a new Post Charter can be issued.

#### DISTRICT AND POST COMMANDER AWARDS

For complete information on who is eligible and how to nominate your District or Post Commander for the All-State Commander or for the All-State Post Commanders Team, please see the PROGRAMS section of this Guidebook.

### MEMBERSHIP PROGRAMS

#### INDIVIDUAL AWARDS

Each of the following awards should be brought to the attention of your members and an effort should be made to participate in all the awards in which your Post's members are eligible. Deadline for all awards is May 15.

#### MEMBERSHIP STARS

Each Post gets a star for each new member. A silver star will be awarded to a Post that signs up 4-9 members and a gold star is awarded to a Post who signs up 10+ members. Deadline is June 1.

#### SPECIAL MEMBERSHIP AWARD

Any member who recruits 25 or more members is eligible to receive the Special Membership Award. This award goes to those who go above and beyond to recruit new members.

#### CHAMPION OF THE YEAR

The AMVET who recruits the most members (minimum of 50 members) between Sept. 1 and May 15 will receive a free trip for two to the State Convention.

MEMBERSHIP AWARDS



OFFICIAL APPLICATION  
SPECIAL MEMBERSHIP AWARD  
***MUST BE POSTMARKED BY JUNE 1***



Name (Individual recipient) \_\_\_\_\_ #Post \_\_\_\_\_

Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Daytime Telephone \_\_\_\_\_ Please indicate size: ☐ S ☐ M ☐ L ☐ XL ☐ 2XL ☐ 3XL

*The following NEW MEMBERS were signed by me and will serve as my qualification for your team:*  
***There must be a minimum of 25***

1. _____	1. _____	1. _____
2. _____	2. _____	2. _____
3. _____	3. _____	3. _____
4. _____	4. _____	4. _____
5. _____	5. _____	5. _____
6. _____	6. _____	6. _____
7. _____	7. _____	7. _____
8. _____	8. _____	8. _____
9. _____	9. _____	9. _____
10. _____	10. _____	10. _____
11. _____	11. _____	11. _____
12. _____	12. _____	12. _____
13. _____	13. _____	13. _____
14. _____	14. _____	14. _____
15. _____	15. _____	15. _____
16. _____	16. _____	16. _____
17. _____	17. _____	17. _____

\_\_\_\_\_  
Post Commander

\_\_\_\_\_  
Post Adjutant

**NOTE:** Post Commander and Post Adjutant must approve these entries.

DEADLINE: ***MUST BE POSTMARKED BY JUNE 1***

Submit to: AMVETS Department of Ohio  
960 Checkrein Avenue  
Columbus, OH 43229



# Membership Recruitment Awards

**MEMBERS WHO RECRUIT:**  
**4-9 New Members** are eligible for.....**SILVER STAR**  
**10 or more New Members** are eligible for.....**GOLD STAR**  
**25 or more New Members** are eligible for.....**COMMANDER’S AWARD**

Only one star per member. A member may, however, be submitted for a star and Commander’s Award.

Please list the member’s name and check the award earned for each member.

NAME	Silver Star	Gold Star	Commander’s Award

The above members of Post#\_\_\_\_\_ are hereby certified as earning the awards indicated above. Post Commander and Adjutant must sign to verify.

Post Commander Signature

Post Adjutant Signature

**MUST BE POSTMARKED NO LATER THAN JUNE 1**

Submit to: AMVETS Department of Ohio  
960 Checkrein Avenue  
Columbus, Ohio 43229

### POST AWARDS

Unless otherwise noted, all membership awards are calculated from membership postmarked or submitted by May 15 of the current membership year.

**100% Renewal Award** - A plaque will be presented to each Post that obtains 100% renewals - minimum of 35 annual members required to be eligible. Be clear that your renewals are those members that were retained from the previous year.

**100% Post Citation** - Each Post that has reached 100% of previous year's membership will receive a Membership citation.

**Quota Citation** - Each Post that increases membership 15% over the previous year will receive a State Quota Membership Citation.

**Streamer** - The streamer to be displayed with your Post's Colors will be awarded to Posts that have attained a 75% renewal by Jan. 31 of the current membership year.

**Commander's Award** - Awarded annually a new Post formed between May 16 and May 15, having the largest membership.

**NEW POSTS:** Any person organizing a new Post will be awarded \$100 and will receive a certificate from the State Commander.

**James Singler Award II:** Awarded to the largest Post in Ohio.

**100% of the Previous Year's Membership:** Awarded to the first Post within their designated membership class, to reach 100% of the previous year's membership.

**Vern Dexter Award:** 10-50 membership class

**E.R. Sherman Award:** 51-125 membership class

**Paul C. Welsh Award:** 126-200 membership class

**Paul E. Kimes Award:** 201-400 membership class

**Harry Travis Award:** 401-650 membership class

**Harry Buttelwerth Award:** 651+ membership class

**Most New Members:** Awarded to the Post within their designated membership class, of the previous year's membership totals, with the most new members.

**Carl Fruedenberg Award Class AA:** 401+ members the previous year

**Dale Livingston Award Class A:** 251-400 members the previous year

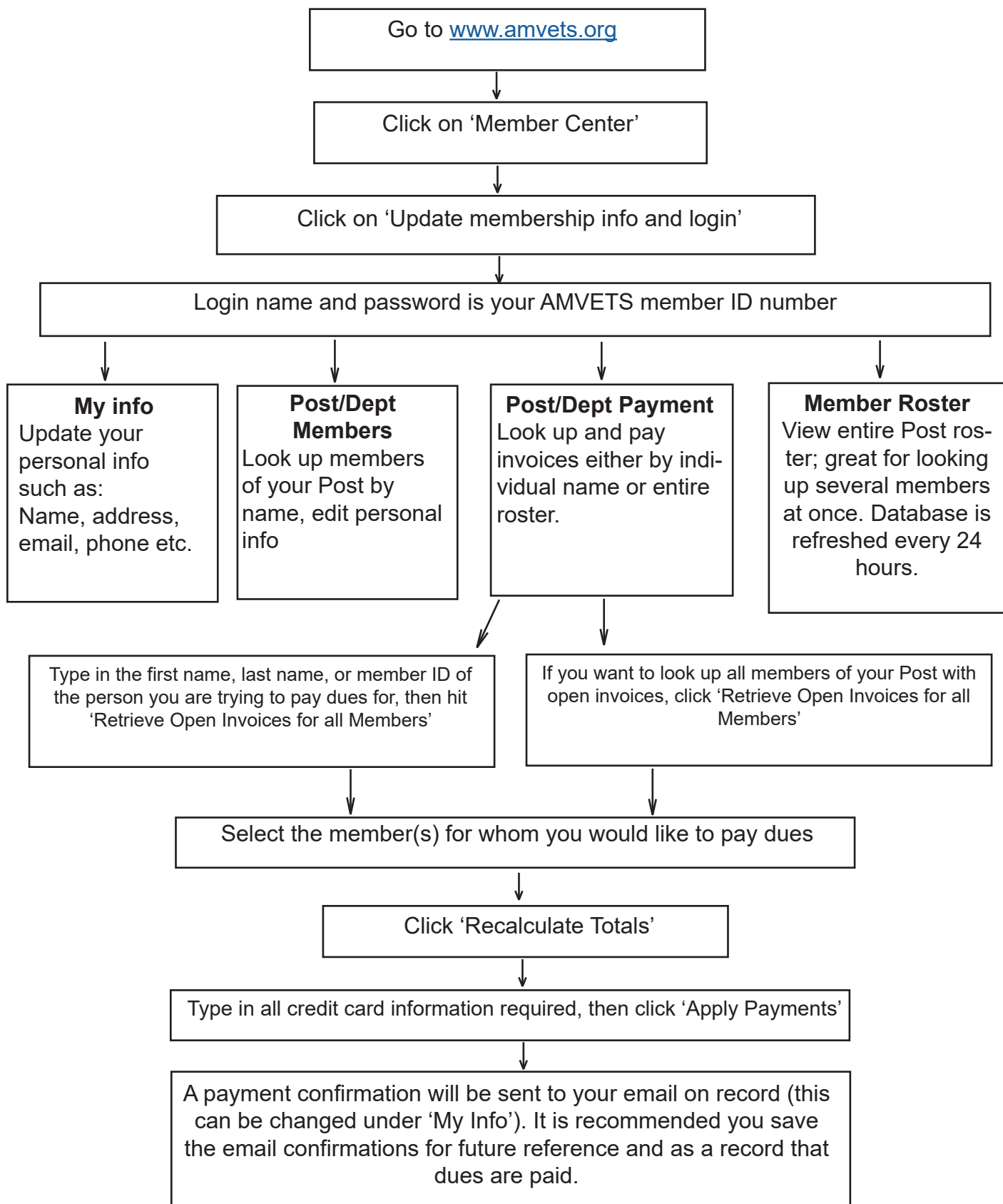
**Fred Stanton Award Class B:** 101-250 members the previous year

**Edgar L. Williams Award Class C:** 101-250 members the previous year

**Greatest Increase in Membership:** Awarded to the Post within their designated membership class, of the previous year's membership totals, with the greatest increase in membership.

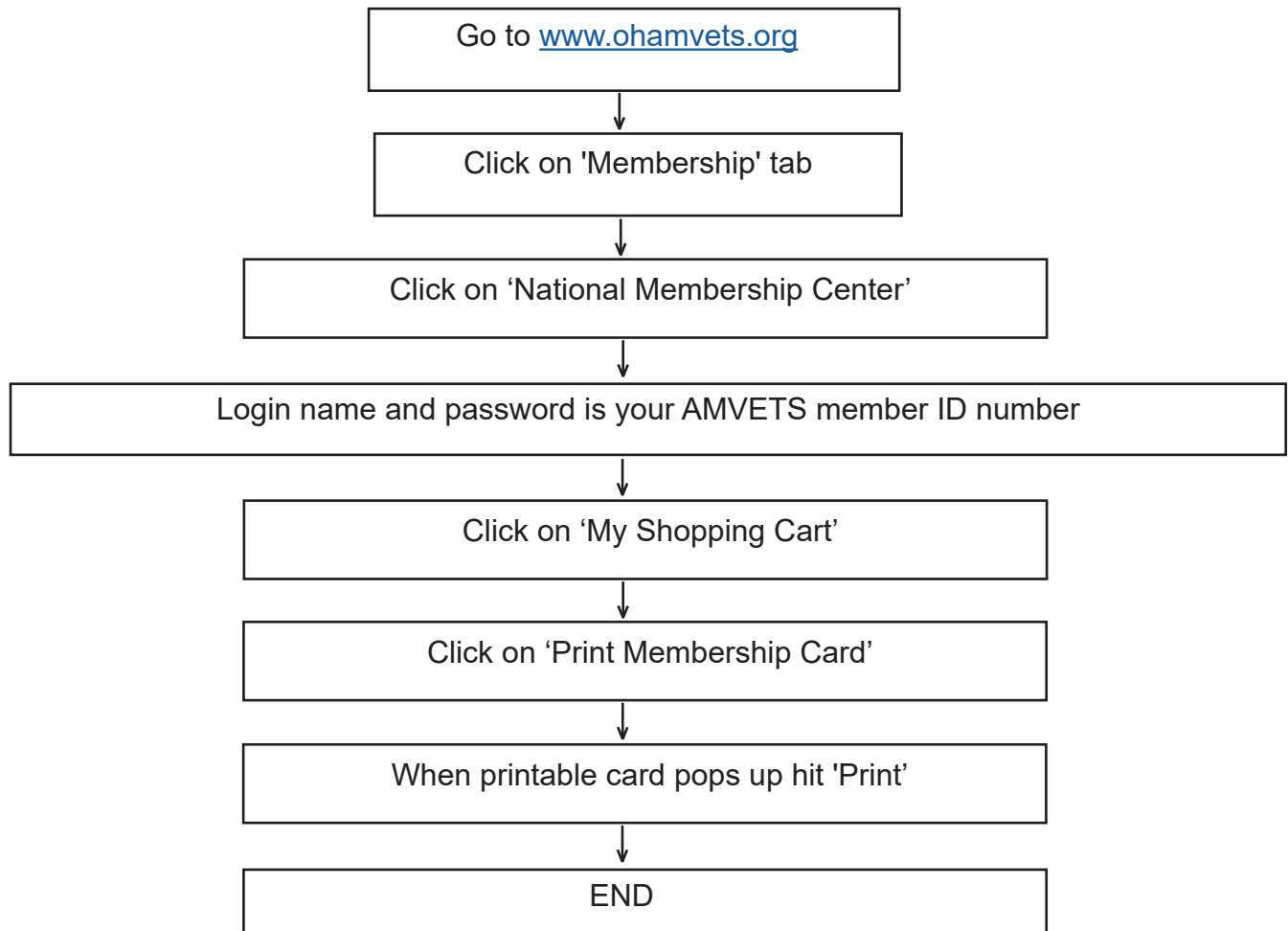
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**AMVETS DEPARTMENT OF OHIO Cheat Sheet for online membership**



## PRINT ADDITIONAL MEMBERSHIP CARD PROCESS

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A decorative border surrounds the central text, featuring a repeating pattern of white stars on a blue background, with red and white stripes at the top and bottom edges.

# **VAVS & Veterans Welfare**



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## What is VAVS?

The Department of Veterans Affairs Voluntary Service (VAVS) Program offers post members an opportunity to provide direct service to our veterans by volunteering their time and talents to our hospitalized veterans.

### According to the AMVETS Constitution

All posts shall conduct at least two veterans service programs and one community service program per fiscal year (July 1-June 30) for the Department of Ohio. Each Post shall report directly to the District Commander the activities of the Post's veterans and community service programs. Failure to comply with the programs or reporting shall be considered cause for suspension, revocation, or placement of trusteeship of the post charter.

### The 'Forgotten Veteran'

The AMVETS VAVS Program is vital at the Post, State, and National levels, because today we are the ones able-bodied, but someday we may become the "Forgotten Veteran". Everyday we task ourselves with the job of never letting each other and the world forget what veterans have done for America. It is time for us, as veterans, to do our part by working together to let the public know that we care and we will always remember our fellow veterans.

Each VA Medical Center and Outpatient Clinic has a person in charge of volunteers. The title of this individual is usually Chief of Voluntary Service. You can contact that office through our VAVS Representatives or deputies to help get ideas of what is needed at these facilities.

Nursing homes in your area are a good source for volunteer work for veterans housed in their facility. This gives you a chance to introduce yourself as a representative of your post and AMVETS.

Delivering meals for home-bound veterans is another way posts can be of service to the veterans in your community. For example, Post 21 in Findlay delivered meals to home-bound veterans throughout the lockdown phase of the COVID-19 pandemic from March 2020 to June 2020.

### VAVS and COVID-19

The VA is grateful for the continued volunteer response to help America's heroes during this global pandemic. The VA continues to engage volunteers in essential assignments throughout the state. Some smaller VA facilities continue to be virtual only and are not accepting volunteers at this time. The larger facilities have varying protocols in place. Please contact your AMVET VAVS representative (See appointment list in this Guidebook) for details on each site.

A comprehensive COVID-19 response plan can be found on the [VA's website](#).

VA Voluntary Service (VAVS) is following revised protocols in accepting donations during the ongoing response to the coronavirus pandemic. All donations of personal protective equipment (PPE) (i.e., masks, gloves, gowns, face shields) must be evaluated and approved by a medical center director-appointed infection control committee designee or group, before entering the facility supply chain.

All donations of handmade masks should also be evaluated by the appointee identified above, and if approved the items must be sanitized and distributed with direction as to their use, with explicit clarification that handmade masks are not considered PPE.

All donations will be processed through the Office of Voluntary Service in accordance with VHA Directive 4721 to ensure consistent tracking and acknowledgment of COVID-19 donations.

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**VAVS and COVID-19****MESSAGE FROM THE SECRETARY OF THE DEPARTMENT OF VETERANS AFFAIRS***12 August 2021*

As of 13 August 2021, we are expanding our COVID-19 vaccine mandate to include Hybrid Title 38, and Title 5 Department of Veterans Affairs (VA) health care personnel—such as psychologists, pharmacists, social workers, nursing assistants, physical therapists, respiratory therapists, peer specialists, medical support assistants, engineers, housekeepers and other clinical, administrative and infrastructure support employees. This also includes VA volunteers and contractors. Effectively, this means that any Veterans Health Administration (VHA) employee, volunteer, or contractor who works in VHA facilities, visits VHA facilities, or provides direct care to those we serve will need to be vaccinated. Each employee will have 8 weeks to be fully vaccinated and will need to provide proof of vaccination to their local VHA Occupational Health Office.

We're doing this for the same reason we mandated vaccines for Title 38 VHA employees last month: because it's the best way to keep Veterans, caregivers, VA employees, volunteers and contractors safe.

We've already lost thousands of Veterans and hundreds of colleagues to this deadly disease, and now, the Delta variant is causing exponential increases in infections, hospitalizations and deaths once again. But you don't have to listen to me about the dangers of the Delta variant—listen to the doctors. A doctor in Alabama told a harrowing story about the variant last month, saying that unvaccinated COVID-19 patients are begging her, right before they are put on a ventilator, for the vaccine. But at that point, all she can do is hold their hands and say, "I'm so sorry, but it's too late." Many of those patients die days later.

That's how dangerous the Delta variant is, both for Veterans and VHA health care personnel. Fortunately, the vaccine provides strong protection against COVID-19 infection, hospitalization and death—which is why all VHA health care personnel must be vaccinated.


As with last month's mandate, I have discussed this decision with leaders at VHA, as well as leading health care experts—all of whom agreed that this is the best course of action to protect the Nation's Veterans and their families. I've again notified our union partners. And, as I noted last month, mandates are supported by most national medical organizations—including the American Hospital Association, America's Essential Hospitals, the American Medical Association, American Nurses Association, American College of Physicians, American Academy of Pediatrics, Association of American Medical Colleges and National Association for Home Care and Hospice, and a Multisociety group of the leading Infectious Disease Societies.

So please, if you have not already been vaccinated, do so as soon as you can. All VA employees are eligible to be vaccinated without charge at any of our facilities. You will receive 4 hours of paid administrative leave after attesting that you have been vaccinated. And if you have any outstanding questions about the vaccine, you can find more information about its safety and effectiveness in these FAQs or view clinician and Veteran videos [here](#).

The bottom line is any unvaccinated employees who interact with Veterans right now are putting those Veterans at risk—and that's a risk we simply cannot take.

Thank you to those of you who have already been vaccinated, and to those of you who will get vaccinated now. There is no better way to keep Veterans or our colleagues safe.

**Denis McDonough**  
**Secretary, Department of Veterans Affairs**

 <b>Department of Veterans Affairs</b>	<b>COVID-19 VACCINATION</b>									
<b>DATE (MM/DD/YYYY):</b> _____										
I am a VHA: <input type="checkbox"/> Employee <input checked="" type="checkbox"/> Other - please indicate: <u>Volunteer</u>										
<p>CHECK ONE STATEMENT BELOW AND COMPLETE AND SIGN THE LAST SECTION OF THIS FORM PRIOR TO SUBMISSION TO EMPLOYEE OCCUPATIONAL HEALTH:</p> <p><input type="checkbox"/> I received the full COVID-19 vaccine series (any required documentation is attached).</p> <p><input type="checkbox"/> I have been granted a medical exemption from receiving the COVID-19 vaccine.</p> <p>I have a contraindication for the COVID-19 vaccine as defined by Centers for Disease Control and Prevention (CDC). The reasons for contraindication must be recognized contraindications and precautions by the CDC, found here: <a href="https://www.cdc.gov/vaccines/covid-19/clinical-considerations/covid-19-vaccines-us.html?CDC_AA_refVal=https%3A%2F%2Fwww.cdc.gov%2Fvaccines%2Fcovid-19%2Finfo-by-product%2Fclinical-considerations.html">https://www.cdc.gov/vaccines/covid-19/clinical-considerations/covid-19-vaccines-us.html?CDC_AA_refVal=https%3A%2F%2Fwww.cdc.gov%2Fvaccines%2Fcovid-19%2Finfo-by-product%2Fclinical-considerations.html</a>, located under Interim Clinical Considerations for Use or Vaccine Indications. This has been discussed and acknowledged by my personal physician. I understand that by declining to receive the vaccine within eight weeks of publication of this directive, or within eight weeks of beginning employment, I must wear a face mask according to requirements and guidelines within VHA Directive 1193, COVID-19 Vaccination Program for VHA Employees and Health Care Personnel.</p> <p>_____ Printed Physician Name and Address</p> <table style="width: 100%;"> <tr> <td style="width: 33%;">_____ Physician Signature</td> <td style="width: 33%;">_____ Date (MM/DD/YYYY)</td> <td style="width: 33%;">_____ National Provider Identification Number</td> </tr> </table> <table style="width: 100%;"> <tr> <td style="width: 33%;">_____ Supervisor Signature</td> <td style="width: 33%;">_____ Date (MM/DD/YYYY)</td> <td style="width: 33%;">_____ Supervisor Email</td> </tr> </table> <p><input type="checkbox"/> I notified my immediate supervisor in writing that I have a deeply held religious belief that prevents me from receiving the COVID-19 vaccine.</p> <p>I understand that by declining to receive the vaccine within eight weeks of publication of this directive, or within eight weeks of beginning employment, I must wear a face mask according to requirements and guidelines within VHA Directive 1193, COVID-19 Vaccination Program for VHA Employees and Health Care Personnel.</p> <table style="width: 100%;"> <tr> <td style="width: 33%;">_____ Supervisor Signature</td> <td style="width: 33%;">_____ Date (MM/DD/YYYY)</td> <td style="width: 33%;">_____ Supervisor Email</td> </tr> </table>		_____ Physician Signature	_____ Date (MM/DD/YYYY)	_____ National Provider Identification Number	_____ Supervisor Signature	_____ Date (MM/DD/YYYY)	_____ Supervisor Email	_____ Supervisor Signature	_____ Date (MM/DD/YYYY)	_____ Supervisor Email
_____ Physician Signature	_____ Date (MM/DD/YYYY)	_____ National Provider Identification Number								
_____ Supervisor Signature	_____ Date (MM/DD/YYYY)	_____ Supervisor Email								
_____ Supervisor Signature	_____ Date (MM/DD/YYYY)	_____ Supervisor Email								
<p>I have read and fully understand the information on this form and have been given the opportunity to have my questions answered. I understand that violation of the directive may result in disciplinary action up to and including removal from Federal service.</p> <p>Name (print): _____ Last 4 SS#: _____</p> <p>Dept./Serv: _____ Date (MM/DD/YYYY): _____</p> <p>Employee Signature: _____</p>										
<p><b>VHA Title 38HCP are to provide this form to the VHA facility Employee Occupational Health Office. Secure electronic submission is permissible.</b></p>										

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### Ways to Assist Hospitalized Veterans

- Go in and talk to the veteran and get to know a little about them. Possibly bring a small gift or care kit and use it as a conversation opener. Make sure you set aside enough time for a meaningful visit. An alternative could be to schedule a video or virtual visit until such time in-person visits are permitted. Virtual visits can be done through several different platforms (Zoom, Google, Microsoft Teams, WebEx, Facetime etc.). Check with the individual facility to see what technology they have available.
- If your post has a budget to allow for special items, you should check to see if any veteran has any special needs. A fundraiser can be held at your post to obtain funds for these items. Many veterans in nursing homes not only wish for companionship, but they also need to know they are not forgotten!
- Send cards on birthdays and holidays, or just a “Thinking of You” card or note. Offer to read them a story or book.
- Moving into a nursing home is not always easy. If you are working with a local home, you could ask them to notify you when a veteran arrives, and in the first few days go to visit this veteran. You could make up a “Care Kit” and include hygiene items, paper, pens, envelopes, stamps, etc.
- Purchase a packet of greeting cards and stamps so the veteran may stay in touch with their loved ones. You may even offer to address the envelope and put on the stamp, so all they have to do choose the card and mail it.
- Remember, not all veterans are men; there are many women veterans as well. Always be prepared if you are presenting gender items.
- If the veteran is in need, you may direct them to the County Veteran Service Commission (CVSC). Keep the name, address, and phone number handy at all times. Numbers for the CVSC are located in your phone book under the county in which you reside. There is a VSC in every county in Ohio.
- Check your post shut-in list. This veteran may need transportation to the doctor, prescriptions picked up, or transportation for other errands such as grocery shopping. Sometimes a spouse may need a ride to the hospital for a short visit with the confined veteran. Also, companionship may be all that is needed. Ask for volunteers from your post. Check with nursing home administration to make sure their insurance will cover a veteran that you may take off the premises. This is important – you and your Post do not need to take on the additional liability.
- Ask the OVH or VA Medical Center for a “Wish List”. Make no promises until you have checked with your post about the money to acquire such items through a possible fundraiser. Be certain to check the cost of the item and the feasibility of raising the money. Also, be sure to communicate with the facility that the need is still there and has not already been taken care of.
- If you place a large item in any facility, ask if you can put a small notice on the item: “Donated by AMVETS Post”. Many users can appreciate these items, especially if they are members of the AMVETS family. Use an AMVETS logo (decals are available through Department Headquarters).
- Check with local VA and OVH about craft projects for the residents. Puzzles are usually a good idea, especially for those with limited mobility. They can help keep the mind alert. Provide reading material, as well as refreshments. Contact your AMVETS Service Officers or the CVSC to get information on Veterans Benefits for veterans in private nursing homes.

- ◆ *There should be an annual donation of 200 handheld computer games to be divided equally among the five VA Facilities. The Service Foundation should consider this as an item at their annual budget meeting.*
- ◆ *The Department of Ohio will initiate a training program for VAVS Representatives and Deputies.*
- ◆ *AMVETS has adopted a Thank-A-Vet Program, using 250 veterans from Veterans Hall at the Ohio Veterans Home.*
- ◆ *At least once a year, the posts will have a one-on-one visit at a VA Facility or Nursing Home in their community, instead of a party.*

If your posts would like to suggest any other VAVS Programs, please fill out the form below and return to Department Headquarters. Thank you!



AMVETS Department of Ohio

# VAVS Program Suggestion

Post #	Post Commander
--------	----------------

Suggestion for VAVS Program: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*Please return no later than July 1 for consideration*

## **Chillicothe**

### **Heather Murphy**

Chief of Voluntary Services  
17273 State Route 104  
Chillicothe, OH 45601  
740-773-1141 x 7422

## **Cincinnati**

### **Nicole Comer**

Chief of Voluntary Services  
3200 Vine Street  
Cincinnati, OH 45220  
513-861-3100 x 5736

## **Cleveland/Wade Park Campus**

### **Gerardo Navarro**

Chief of Voluntary Services  
10701 East Blvd  
Cleveland, OH 44106  
216-791-3800 x 5081

## **Columbus**

### **Tracy Washington**

Chief of Voluntary Services  
420 N. James Road  
Columbus, OH 43219  
614-257-5488

## **Dayton**

### **Ryan Pleasants**

Chief of Voluntary Services  
4100 W. Third Street  
Dayton, OH 45428  
937-262-2162 x 2927



**NOTE: This form is available for download at <https://www.ohiohighered.org/>**

## Instructions to Applicant: Ohio War Orphans Scholarship

1. Read eligibility requirements carefully.
2. Attach copy of DD214 form. DO NOT SUBMIT ORIGINALS.
3. Attach copy of Veteran's Administration disability rating or Death Certificate if applicable. DO NOT SUBMIT ORIGINALS.
4. This completed form and required documents must be mailed on or before May 15 to: **War Orphans Program Manager, Ohio Department of Higher Education, Office of Financial Aid, 25 South Front St., Columbus, Ohio 43215-3414.**

5. Incomplete applications will be returned. In order to qualify for assistance beginning with the fall term, the fully completed application and required documentation must be submitted no later than May 15. Incomplete applications mailed to the War Orphans Scholarship Board when there is insufficient time to complete and resubmit the application and, if applicable, required documentation by May 15 will not be processed.

### PARENT REQUIREMENTS

In order for the child to be eligible either parent must have met the following requirements:

1. The "veteran" parent as described under **DEFINITIONS** must be deceased or disabled at the time application is made, or considered MIA or POW. If the "veteran" parent served only in the Ohio National Guard or organized reserves, the "veteran" parent must have been killed or permanently and totally disabled while at a scheduled training assembly, or a field training period of any duration or length, or active duty for training pursuant to bona fide orders issued by a competent authority.
2. The "veteran" parent must have entered the armed services of the United States as a resident of Ohio. Refer to Section 2 under Applicant Requirements for exceptions to this provision.
3. If disabled, but not as a member of the Ohio National Guard or organized reserves, the "veteran" parent must have a sixty percent or greater service-connected disability or must be receiving Veteran's Administration benefits for permanent and total non-service connected disability as determined by the United States Department of Veterans Affairs.

### APPLICANT REQUIREMENTS

In order to be eligible for consideration of a scholarship, the child of an eligible person must meet the following requirements:

1. At the time of application, have attained his or her sixteenth but not his or her twenty-fifth birthday;
2. At the time of application, if a child of a veteran who entered the armed services: (a) As a legal resident of Ohio, have resided in the state for the last preceding year; (b) Not as a legal resident of Ohio, have resided in the state for the year preceding the year in which application for the scholarship is made and any other four of the last ten years;
3. Be in financial need, as determined by the Board.

### CONTENTS OF SCHOLARSHIP

The scholarship can be used to pay general and instructional fees only. The applicant may be required to pay various miscellaneous fees. The amount of the scholarship is determined by which institution of higher education the student is attending. Students attending Ohio private non-profit institutions of higher education will receive amounts no greater than the average amounts paid for students attending public institutions.

### ELIGIBLE INSTITUTIONS

Eligible institutions are Ohio state-assisted colleges and universities, Ohio private non-profit institutions which have received a certificate of authorization from the Chancellor pursuant to Chapter 1713 of the Ohio Revised Code and Ohio proprietary institutions which have received a certificate of registration from the State Board of Career Colleges and Schools. Students who attend an institution which holds a certificate of registration must be enrolled in an associate or bachelor's degree program which has been authorized under Section 3332.05 of the Ohio Revised Code.

### NUMBER OF SCHOLARSHIPS AVAILABLE

The Board shall determine how many scholarships are to be granted based upon available funds provided by the Ohio General Assembly. If funds are available, all eligible applicants shall be granted a scholarship.

### DURATION OF SCHOLARSHIP

No person shall be granted a scholarship for more than five academic years of undergraduate education. The Board shall provide minimum scholastic requirements for recipients and shall withdraw the aid from any person who fails to maintain such requirements.

### DEFINITIONS

1. "Child" includes natural and adopted children and stepchildren who have not been legally adopted by the veteran parent provided that the relationship between the stepchild and the veteran parent meets the following criteria: (a) The veteran parent is married to the child's natural or adoptive parent at the time application for a scholarship granted under chapter 5910. ORC is made; or if the veteran parent is deceased, the child's natural or adoptive parent was married to the veteran parent at the time of the veteran parent's death; (b) The child resided with the veteran parent for a period of not less than ten consecutive years immediately prior to making application for the scholarship; or if the veteran parent is deceased, the child resided with the veteran parent for a period of not less than ten consecutive years immediately prior to the veteran parent's death; (c) The child received financial support from the veteran parent for a period of not less than ten consecutive years immediately prior to making application for the scholarship; or if the veteran parent is deceased, child received financial support from the veteran parent for a period of not less than ten consecutive years immediately prior to the veteran parent's death.
2. "Veteran" includes any person who was a member of the armed services of the United States for a period of ninety days or more or was discharged from the armed forces because of a disability incurred while a member with less than ninety days service, or who died while a member of the armed forces; provided that such service, disability or death occurred during one of the following periods: April 6, 1917 to November 11, 1918; December 7, 1941 to December 31, 1946; June 25, 1950 to January 31, 1955; January 1, 1960 to May 7, 1975; August 2, 1990, to the end of operations conducted as a result of the invasion of Kuwait by Iraq, including support for Operation Desert Shield, Operation Desert Storm and Iraqi Freedom, Enduring Freedom, or was a member of the armed services of the United States and participated in an operation for which the armed forces expeditionary medal was awarded as declared by the President of the United States or the Congress; or any other period of conflict established by the United States Department of Veterans Affairs for pension purposes. Persons who served as a member of the Ohio National Guard or organized reserves are included as veterans.
3. "Armed Services of the United States" or "United States Armed Forces" includes the army, air force, navy, marine corps, coast guard and such other military service branch as may be designated by Congress as a part of the armed forces of the United States.
4. "Board" means the Ohio War Orphans Scholarship Board created by Section 5910.02 of the Revised Code.
5. "Disabled" means having a sixty per cent or greater serviceconnected disability or receiving benefits for permanent and total nonservice-connected disability, as determined by the United States Department of Veterans Affairs, except for National Guard (please see 5910.031 for Ohio National Guard eligibility).

### APPLICATION DEADLINE

The application must be postmarked no later than May 15. Scholarship funds will be disbursed beginning with the fall term for all approved scholarship recipients.

**NOTE: This form is available for download at <https://www.ohiohighered.org/>**

*In order to be considered for the OWOSDVC Scholarship for the 2022-2023 school year, please complete this application, in its entirety, by May 15, 2022.*



Department of  
Higher Education

Office of Financial Aid  
25 South Front Street  
Columbus, Ohio 43215-3414

Ohio War Orphans Scholarship Board  
Phone: (614) 752-9528  
Fax: (614) 466-5866

## Ohio War Orphan & Severely Disabled Veterans' Children Scholarship

### Application for Scholarship

#### THIS SECTION TO BE FILLED IN BY STUDENT (READ INSTRUCTIONS AND LAW ON REVERSE SIDE)

(Last)		(First)		(Middle)		Age:	Date of Birth:	Place of Birth:
Full Name:								
(Street)		(City)		(State)		(Zip Code)		Phone: ( )
Current Address:								
E-mail address:								
Institution of higher education you plan to attend, or are now attending:								SSN: - -
Number of years you've been a resident of Ohio, immediately preceding the date this application is submitted: years						Date(s) of residence in Ohio during the past 10 years:		
<ul style="list-style-type: none"> <li>If veteran parent entered the armed services as a legal resident of Ohio, applicant must have resided in the state the last preceding year of application to be eligible.</li> <li>If veteran parent entered the armed services <u>not</u> as a legal resident of Ohio, applicant must have resided in the state the last preceding year of application <u>and</u> any other four of the last ten years to be eligible.</li> </ul>						Place(s) of residence during this period, if different from current address:		
I wish to allow the following people to have access to any and all information related to my Ohio War Orphans scholarship (please circle one): <b>Mother</b> <b>Father</b> <b>Both</b> <b>Neither</b>								
I have read the instructions and the eligibility requirements on the reverse side of this form. The above statements are correct and true to the best of my knowledge.								
Signed: _____						Date: _____		
(Student Signature Required)								

#### THIS SECTION TO BE FILLED IN BY PARENT (NATURAL, STEP, OR ADOPTIVE PARENT)

FATHER			MOTHER		
Full Name:			Full Name:		
Present Address (if living):			Present Address (if living):		
Date of Birth:	Place of Birth:	Length of Residence in Ohio:	Date of Birth:	Place of Birth:	Length of Residence in Ohio:
If deceased, date and place of death:			If deceased, date and place of death:		
Names and ages of dependent children:					
<b>NOTE: COPY OF WAR SERVICE RECORD (DD214) MUST BE ATTACHED. ALSO, A COPY OF THE VA OVERALL DISABILITY/ COMBINED RATING PERCENTAGE &amp; A COPY OF THE DEATH CERTIFICATE, IF APPLICABLE, MUST BE ATTACHED.</b>					
<u>WAR SERVICE RECORD</u>		Date and place of Enlistment:	Residence at time of Enlistment:		
Is or was either parent disabled due to war service? <b>YES</b> <b>NO</b>		The OVERALL combined rating percentage is required, as determined by the Veterans Administration:		Date and Place of Discharge:	
Subscribed and sworn to before me this _____ day of _____			Under penalty of perjury, I hereby state that I have or had (if child is now 18 or older) legal guardianship or official authority over the child stated in the above application and that the foregoing statements are true and correct to the best of my knowledge and belief.		
20____, at _____, _____ County State			Signed: _____		
Notary Public (Notary Stamp Required)			(Parent Signature Required)		

*In order to be considered for the OWOSDVC Scholarship for the 2022-2023 school year, please complete this application, in its entirety, by May 15, 2022.*

Revised 06/22/2021

VA Medical Center (552)

MEDICAL WORKSHEET

DO NOT INCLUDE THIS DOCUMENT IN A PATIENT'S MEDICAL RECORD

## SPONSORED ACTIVITY DATA

VOLUNTEERS: PLEASE print the required information below. It is imperative that the necessary information be complete so we may accurately recognize your organization's contribution. If you have any questions, please feel free to contact the secretary Monday through Friday, 9:00 a.m. - 5:30 p.m.

ACTIVITY DATE: \_\_\_\_\_ ORGANIZATION: \_\_\_\_\_

YOUR NAME: \_\_\_\_\_ DAYTIME PHONE: \_\_\_\_\_

YOUR ADDRESS: \_\_\_\_\_  
STREET CITY STATE ZIP

SPONSORED ACTIVITY AND AREA: \_\_\_\_\_

PLEASE ENTER THE - TOTAL - ESTIMATED DOLLAR AMOUNT FOR EACH RELEVANT CATEGORY. (IF ANY CATEGORY BELOW DOES NOT PERTAIN TO YOUR ACTIVITY, PLEASE LEAVE BLANK).

PRIZES: \$ \_\_\_\_\_ REFRESHMENTS: \$ \_\_\_\_\_ COMMUNITY FEES: \$ \_\_\_\_\_

*By signing below, these Occassional Volunteers agree, for an indefinite period, with the following statement: I hereby waive all claims to monetary benefits for services rendered as a volunteer worker on a "without compassion basis." I understand that this waiver applies only to compensation for other services and benefits of which I may be entitled. (NOTE: VA has been entered into this agreement by the authority of 38 USC. Section 513. This agreement may be cancelled by either party upon notification.)*

PRINT NAME	SIGNATURE	# OF HOURS

(AMIS \_\_\_\_\_ TYL \_\_\_\_\_) Therapist \_\_\_\_\_ EXT: \_\_\_\_\_

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## Mission Statement

Working together with AMVETS Posts throughout Ohio to create community awareness of the opportunities for veterans by being a member of AMVETS, Sons of AMVETS, Ladies Auxiliary or Junior AMVETS with a strong emphasis on veterans benefits and the financial support that is needed by the veterans hospitals and veterans homes in order to better serve our veterans.

## What is Thank A Vet?

The Thank A Vet program was founded in July 1996 at Post 95 in Mt. Vernon, as a means of raising funds for the local Veterans' Benefit Fund and to assist members of Post 95 and all veterans of Knox County when in need. It is a not-for-profit foundation with 100 percent of all funds going to benefits for veterans in Ohio.

## How We Do It

The Thank A Vet program raises funds through the AMVETS Posts throughout Ohio in a number of different ways. There are raffles, fish fries, breakfasts and auctions to raise funds. Funds are also raised by selling shirts, caps, belt buckles, and lighters using the Thank A Vet logo. Money is also raised from individuals and organizations making donations to the fund. The community response and acceptance has been overwhelming.

## The AMVETS Goals & Objectives With The Help of All AMVETS Posts in Ohio

The goal is to build total funds in excess of \$200,000, to have these funds invested, and to use only the income from these funds to purchase what is needed to support our Veterans' hospitals and Veterans' homes in Ohio.

This can only be successful with the participation of all AMVETS Posts in Ohio. If every AMVETS and subordinate organizations' members in the State of Ohio will participate, we can accomplish our goals and while doing this, we will be creating community awareness, boosting membership and providing the assistance needed and deserved by all Veterans.

AMVETS Department of Ohio

**Yes, I would like to donate to the Thank-A-Vet Program**

Name	Email	Address
City	State	Zip
Phone (with area code)		

Please find enclosed my donation of \$

check #

AMVETS Department of Ohio

## VAVS Award Entry Form

VAVS projects at the various VA facilities are a very important part of our organization. AMVETS Department of Ohio would like to award those posts whose members have volunteered many hours of their time to projects at VA facilities. If your post has worked on VA projects, please use this form to nominate your post for the VAVS Award.

### Nominee information

District, Post and Post Commander's Name \_\_\_\_\_

Please list the project information below:

PROJECT	VA FACILITY	VOLUNTEER HOURS	TOTAL COST

### Nominator information

Nominator's Name \_\_\_\_\_

Phone Number \_\_\_\_\_ Date of Entry \_\_\_\_\_

THIS ENTRY IS TO BE SENT TO YOUR DISTRICT COMMANDER BY MAY 1

*District Commanders must then forward entries to Department Headquarters no later than May 15.*



**Adams County**

10835 State Route 41  
West Union, OH 45693  
(937) 544-5005 Fax: (937) 544-8905

**Allen County**

301 N. Main St., Room 113  
Lima, OH 45801  
(419) 223-8522 or (419) 228-3700 x 8819  
Fax: (419) 223-8535

**Ashland County**

110 Cottage St.  
Ashland, OH 44805  
(419) 282-4225 x 4200 Fax: (419) 281-5747

**Ashtabula County**

1212 Lake Ave.  
Ashtabula, OH 44004  
(440) 964-8324 Fax: (440) 964-3582

**Athens County**

70 N. Plains Rd., Ste. A  
The Plains, OH 45780-1095  
(740) 592-3216 Fax: (740) 592-3217

**Auglaize County**

209 S. Blackhoof St., Room 202  
Wapakoneta, OH 45895  
(419) 739-6750 Fax: (419) 739-6751

**Belmont County**

3326 Belmont  
St. Bellaire, OH 43906  
(740) 325-1042 Fax: (740) 325-1246

**Brown County**

303 E. Cherry St., Ste. 104  
Georgetown, OH 45121-1345  
(937) 378-3155 Fax: (937) 378-1535

**Butler County Gov. Service Ctr.**

315 High St., 1st Floor  
Hamilton, OH 45011  
(513) 887-3600 Fax: (513) 887-3519

**Carroll County**

160 Second St. SW  
P.O. Box 303  
Carrollton, OH 44615  
(330) 627-2590 Fax: (330) 627-0118

**Champaign County**

220 E. Court St.  
Urbana, OH 43078  
(937) 653-4554 Fax: (937) 484-4084

**Clark County**

120 S. Center St., 3rd Floor  
Springfield, OH 45502-1204  
(937) 521-2030 Fax: (937) 328-2457

**Clermont County**

76 S. Riverside Dr. Heritage Building, 3rd Floor  
Batavia, OH 45103  
(513) 732-7363 Fax: (513) 732-7639

**Clinton County**

43 S. Walnut St., Box 2  
Wilmington, OH 45177  
(937) 382-3233 Fax: (937) 655-8834

**Columbiana County**

7989 Dickey Dr., Ste. 1  
Lisbon, OH 44432  
(330) 424-7214 Fax: (330) 424-9692

**Coshocton County Courthouse**

318 Main St.  
Coshocton, OH 43812  
(740) 622-2313  
Fax: (740) 623-6507

**Crawford County**

112 E. Mansfield St., Ste. 95  
CH Lower Level, Admin. Bldg.  
Bucyrus, OH 44820  
(419) 562-7761 Fax: (419) 562-0662

**Cuyahoga County**

1849 Prospect Ave., Ste. 150  
Cleveland, OH 44115  
(216) 698-2600 Fax: (216) 698-2650

**Darke County**

611 Wagner Ave.  
Greenville, OH 45331  
(937) 548-5305 Fax: (937) 548-0579

**Defiance County**

1300 E. Second St., Ste. 102  
Defiance, OH 43512  
(419) 782-6861 Fax: (419) 782-6713

**Delaware County**

Basement of the Historic Courthouse  
91 North Sandusky Street  
Delaware, Ohio 43015  
(740) 833-2010 Fax: (740) 833-2019

**Erie County**

2900 Columbus Ave., 2nd Floor  
Sandusky, OH 44870  
(419) 627-7650 or 7651 or 7579 Fax: (419) 627-6660

**Fairfield County**

277 E. Main St.  
Lancaster, OH 43130  
(740) 652-7920 Fax: (740) 689-6203

**Fayette County**

133 S. Main St., Ste. L11  
Washington C.H., OH 43160  
(740) 335-1610 Fax: (740) 333-3587

**Franklin County**

280 E. Broad St., 1st Floor  
Columbus, OH 43215  
(614) 525-2500 Fax: (614) 525-2505

**Fulton County**

604 S. Shoop Ave., Suite 270  
Wauseon, OH 43567-1732  
(419) 337-9266 Fax: (419) 337-9296

**Gallia County**

323 Upper River Road Suite B  
Gallipolis, OH 45631  
(740) 446-2005 Fax: (740) 446-3915

**Geauga County**

470 Center St., Bldg 8-A  
Chardon, OH 44024  
(440) 279-1860 Fax: (440) 285-4489

**Greene County**

571 Ledbetter Rd.  
Xenia, OH 45385  
(937) 562-6020 Fax: (937) 562-6021

**Guernsey County**

627 Wheeling Ave., Suite 102  
Cambridge, OH 43725  
(740) 432-9295 or 9294 Fax: (740) 432-6086

**Hamilton County**

230 E. Ninth St. 1st Floor, Room 1100  
Cincinnati, OH 45202  
(513) 946-3300 Fax: (513) 946-3320

**Hancock County**

1100 E. Main Cross St., Ste. 123  
Findlay, OH 45840  
(419) 424-7036 Fax: (419) 424-7440

**Hardin County**

1 Court House Square, Ste. 120  
Kenton, OH 43326  
(419) 674-2219 Fax: (419) 673-8406

**Harrison County Courthouse**

100 W. Market St.  
Cadiz, OH 43907-1118  
(740) 942-8441 Fax: (740) 942-8415

**Henry County**

1855 Oakwood Ave.  
Napoleon, OH 43545  
(419) 592-0956 Fax: (419) 592-4016

**Highland County**

1575 N. High St., Ste. 400  
Hillsboro, OH 45133  
(937) 393-8686 Fax: (937) 393-8738

**Hocking County**

93 West Hunter St.  
Logan, OH 43138-1207  
(740) 385-7507 Fax: (740) 380-2351

**Holmes County**

10 S. Clay St., Ste. 104  
Millersburg, OH 44654-2001  
(330) 674-4806 Fax: (330) 674-5459

**Huron County**

130 Shady Lane Dr.  
Norwalk, OH 44857  
(419) 668-4150 Fax: (419) 663-6215

**Jackson County**

157 Broadway St.  
Jackson, OH 45640  
(740) 286-3004 Fax: (740) 288-0105

**Jefferson County**

500 Market St., Ste. 310  
Steubenville, OH 43952  
(740) 283-8571 Fax: (740) 283-8668

**Knox County**

411 Pittsburgh Ave.  
Mt. Vernon, OH 43050  
(740) 393-6742 Fax: (740) 393-6741

**Lake County Admin. Bldg.**

105 Main St., Box 490  
Painesville, OH 44077-0490  
(800)899-5253 or (440) 350-2567 x 2568, 69, 70  
Fax: (440) 350-5980

**Lawrence County Courthouse**

111 S. Fourth St.  
Ironton, OH 45638  
(740) 533-4327 or 4328 Fax: (740) 533-4345

**Licking County**

935 Buckeye Ave.  
Newark, OH 43055  
(740) 670-5430 Fax: (740) 670-5434

**Logan County**

121 S. Opera St. Memorial Hall  
Bellefontaine, OH 43311-2057  
(937) 599-4221 Fax: (937) 592-1998

**Lorain County**

42495 N. Ridge Rd.  
Elyria, OH 44035  
(440) 284-4624 or 4625 Fax: (440) 284-4696

**Lucas County**

1301 Monroe St., Suite 180  
Toledo, OH 43604  
(419) 213-6090 Fax: (419) 213-6099

**Madison County**

1 N. Main St., Room 011  
London, OH 43140  
(740) 852-0676 Fax: (740) 852-5597

**Mahoning County**

345 Oakhill Ave., Ste. 100  
Youngstown, OH 44502  
(330) 740-2451 Fax: (330) 788-3501

**Marion County Vets. Memorial Coliseum**

220 E. Fairground St., Ste. 101  
Marion, OH 43302  
(740) 387-0100 Fax: (740) 387-1670

**Medina County**

210 Northland Dr.  
Medina, OH 44256  
(330) 722-9368 Fax: (330) 722-9378

**Meigs County**

117 E. Memorial Dr., Ste. 3  
Pomeroy, OH 45769  
(740) 992-2820 Fax: (740) 992-1398

**Mercer County**

220 West Livingston, B270  
Celina, OH 45822  
(419) 586-3542 Fax: (419) 586-7702

**Miami County**

510 W. Water St., Ste. 140  
Troy, OH 45373-2986  
(937) 440-8126 Fax: (937) 440-8128

**Monroe County**

118 Home Ave., Box 542  
Woodsfield, OH 43793  
(740) 472-0743 Fax: (740) 472-2534

**Montgomery County**

627 Edwin C. Moses Blvd. 4th Floor, E. Medical Plaza  
Dayton, OH 45417  
(937) 225-4801 Fax: (937) 225-4854

**Morgan County**

55 S. Kennebec Ave.  
McConnelsville, OH 43756  
(740) 962-4181 Fax: (740) 962-4361

**Morrow County**

143 South Main St.  
Mt. Gilead, OH 43338  
(419) 946-1914 Fax: (419) 946-1175

**Muskingum County**

225 Underwood St., Ste. 500  
Zanesville, OH 43701  
(740) 455-7149 Fax: (740) 455-7106

**Noble County**

190 Court House, Room 1A  
Caldwell, OH 43724  
(740) 732-5567 Fax: (740) 732-4748

**Ottawa County**

8444 W. State Rt. 163, Ste. 102  
Oak Harbor, OH 43449  
(800)610-8872 (within county) or (419) 898-2089  
(801)Fax: (419) 898-3067

**Paulding County**

810 E. Perry St.  
P.O. Box 215  
Paulding, OH 45879  
(419) 399-8285 Fax: (419) 399-5571

**Perry County**

121 W. Brown St., P.O. Box 66  
New Lexington, OH 43764  
(740) 342-2536 Fax: (740) 342-3984

**Pickaway County**

141 W. Main St., Ste. 300  
Circleville, OH 43113  
(888) 330-3522 or (740) 474-3650 Fax: (740) 474-4646

**Pike County**

120 S. Market St.  
Waverly, OH 45690  
(740) 947-2766 Fax: (740) 947-9561



**Portage County Admin. Bldg.**

449 S. Meridian St.  
Ravenna, OH 44266  
(330) 297-3545 Fax: (330) 297-3544

**Preble County**

108 N. Barron  
St. Eaton, OH 45320  
(937) 456-6111 Fax: (937) 456-1019

**Putnam County**

245 E. Main St., Ste. 105  
Ottawa, OH 45875  
(419) 523-4478 Fax: (419) 523-4805

**Richland County**

597 Park Ave. E.  
Mansfield, OH 44905  
(419) 774-5822 Fax: (419) 774-5831

**Ross County Service Ctr.**

475 Western Ave., Ste. #C  
Chillicothe, OH 45601-2291  
(740) 772-1600 Fax: (740) 772-1614

**Sandusky County**

2511 Countryside Dr., Ste. B  
Fremont, OH 43420  
(419) 334-4421 Fax: (419) 334-3434

**Scioto County**

612 6th St., Ste. A  
Portsmouth, OH 45662-3962  
(740) 353-1477 Fax: (740) 354-4946

**Seneca County**

920 E. County Rd. 20  
Tiffin, OH 44883  
(800) 820-0189 or (419) 447-2885 Fax: (419) 448-5104

**Shelby County**

133 S. Ohio Ave.  
Sidney, OH 45365-2716  
(937) 498-7282 Fax: (937) 498-7483

**Stark County**

110 Central Plaza S., Ste. 424  
Canton, OH 44702-1413  
(330) 451-7457 Fax: (330) 451-7469

**Summit County**

1060 E. Waterloo Rd.  
Akron, OH 44306-1990  
(330) 643-2830 Fax: (330) 643-8779

**Trumbull County**

280 N. Park Ave., Ste. 201  
Warren, OH 44481  
(330) 675-2585 Fax: (330) 675-2484

**Tuscarawas County**

393 16th St. SW,  
P.O. Box 807  
New Philadelphia, OH 44663  
(330) 339-1163 Fax: (330) 339-1855

**Union County**

238 W. 6th St.  
Marysville, OH 43040-1531  
(800) 686-2308 or (937) 642-7956 Fax: (937) 642-9282

**Van Wert County**

121 E. Main St., Room 101  
Van Wert, OH 45891  
(419) 238-9592 Fax: (419) 238-2819

**Vinton County Courthouse**

P.O. Box 63  
McArthur, OH 45651  
(740) 596-4571 x 224 Fax: (740) 596-4879

**Warren County**

320 E. Silver St.  
Lebanon, OH 45036  
(513) 695-2717 Fax: (513) 695-2975

**Washington County**

706 Pike St., Ste. 1  
Marietta, OH 45750  
(740) 568-9009 Fax: (740) 56 8-9019

**Wayne County**

356 W. North St., Lower Level  
Wooster, OH 44691  
(800) 335-6638 or (330) 345-6638 Fax: (330) 345-6945

**Williams County**

1425 E. High St.  
Bryan, OH 43506  
(419) 636-8812 Fax: (419) 636-7429

**Wood County**

1616 E. Wooster St. Unit 22  
Bowling Green, OH 43402  
(419) 354-9147 Fax: (419) 354-9148

**Wyandot County**

129 S. Sandusky Ave.  
Upper Sandusky, OH 43351  
(419) 294-2045 Fax: (419) 294-6416





# **AMVETS Programs & Events**



### Community Service Programs

Almost anything that the Post and/or their members do which either aids the residents or assists in the betterment of the community can be considered community service. The following list provides examples of ways to serve your community:

*AMVETS Americanism Program*

*AMVETS Switch For Freedom smoking cessation program*

*Campaign for public display of the Flag*

*Host an event with 1 is Too Many ([www.1istoomany.com](http://www.1istoomany.com))*

*Presentation of Flags to schools, churches, etc.*

*Furnish Americanism literature to schools*

*Sponsor school essays and Americanism poster contests*

*Sponsor programs in recognition of all patriotic days*

*Speak up for Democracy*

*Assist in city or village government*

*Blood Donor Program*

*Vial of Life Program*

*J.R.O.T.C./R.O.T.C. Awards Program*

*Judge J.R.O.T.C. drill meets or provide financial support*

*Assist in PTO Programs*

*Help on local fund drives*

*Armed Forces Day Program*

*White Clover Day*

*Hospital Visitations*

*Assist in natural disaster work*

*Burn Prevention*

*Special Olympics Programs*

*Sponsor athletic events (fun runs, 5Ks etc.,)*

*Host mental health programs (meditation, yoga classes, Tai Chi etc)*

*Sponsor parties for senior citizens*

*Sponsor scouting units*

*Sponsor parties for local children's home*

*Memorial Day Program and Parade - Decorate Veterans graves*

*Provide hospital equipment free of charge for residents of the community*

*Sponsor Jr. AMVETS or any other type of youth activity.*

*Get-Out-The-Vote-Program - transportation of voters, providing polling places, volunteer as an election worker.*

## 2022 State Program Schedule

Event	Details
AMVETS Day at Ohio Veterans Home in Sandusky	AMVETS hosts a veterans appreciation day and picnic the last Saturday in August before Labor Day. <b><i>Due to the ongoing threat of Covid-19, this year's event may be cancelled, updates to come on <a href="http://www.ohamvets.org">www.ohamvets.org</a></i></b>
AMVETS Day at Ohio Veterans Home in Georgetown	AMVETS hosts a veterans appreciation day and picnic the first Saturday in September after Labor Day. <b><i>Due to the ongoing threat of Covid-19, this year's event may be cancelled, updates to come on <a href="http://www.ohamvets.org">www.ohamvets.org</a></i></b>
Gene Meyer Memorial Special Olympics Ohio State Bowling Tournament	Ohio Special Olympics State Bowling Tournament Annually in Columbus during June Summer Games. June 24-26

**2022 State Event Schedule**

<b>Event</b>	<b>Details</b>
Lenny Milsap Pool Tournament	Pool Tournament will take place at Post 24 on Mar 11 and 12 2023
Tommy Lipps Memorial Bowling Tournament	Bowling tournament will be held in Salem, OH with Post 45 hosting during the weekends of March 18 <sup>th</sup> and March 25 <sup>th</sup> 2023
Abby McCory Memorial Golf Tournament	August 6 &7, 2022 Hosted by Medway AMVETS Post #148 11495 Lower Valley Pike Medway, Ohio 45341 937-849-1198 Host Post 45 (Salem) for 2023 Host Post 148 (Medway) 2024 Taking bids for 2025
Lowell Harshbarger Memorial Horseshoe Tournament	Host Post 66 (Covington) for 2022 No date released yet. Taking bids for 2023
Delmer Click Turkey Shoot	The Delmar Click State Turkey Shoot will be held in Elyria at Post 32 in October, date is to be determined

### State Programs

The Post Commander occupies a very important position and will need to exercise careful judgment when selecting chairs and committee members to develop specific post community activities.

A well organized AMVETS Post must have active committees appointed by the Post Commander to develop specific programs to the maximum. Soon after election to office, the Post Commander should determine what committees are necessary to most effectively carry on the post's activities. Appoint a chair to head up these committees. Assist the chairman in selecting other members to serve with them. Careful attention should be given to the selection of committee chair and to fitting the right person to the job.

Every willing member in the post should be offered an opportunity to serve on a committee. A good plan is to notify each member of the various committees to be appointed and inviting them to express a preference as to the committee on which they would like to serve. You will be surprised to find that you may hear from members who have previously been inactive, but who are appreciative of an opportunity to take an active part in your AMVETS Post affairs.

Have your committee chairmen give a brief report at each post meeting so all will know of the progress being made. It is especially important that the chairman of your post membership committee report at each meeting and that some time be devoted to membership discussion. Throughout the year, AMVETS Department of Ohio, in conjunction with support from districts and posts, sponsor's statewide programs and events for enjoyment and friendly competition. Here are just a few:

- ◆ **Pool Tournament** – February
- ◆ **Bowling Tournament** – March
- ◆ **Fishing Tournament** – August, September or October
- ◆ **State Camp Out** – August
- ◆ **Horseshoe Tournament** – September
- ◆ **Golf Tournament** – August
- ◆ **Special Olympics State Team Bowling** - June
- ◆ **Turkey Shoot** – October/November
- ◆ **Ohio Veterans Homes annual picnics** - August/September
- ◆ **Concealed Carry Pistol Tournament** - April or November

#### PROGRAM BID FORM and REPORT

The bid form on the following page shall be utilized for all the State Programs that move from post to post within the state of Ohio. This form is to be filled out completely and forwarded to Department Headquarters. Completed bid forms shall be submitted to the Department Vice Commander – Programs. Bids for programs shall be for two years in advance and shall be received at Department Headquarters no later than 10 calendar days prior to the beginning of the event at which it shall be considered. Selection of all program sites will be made two years in advance at each event and ratified at the next State meeting. Lacking bids two years in advance, selections will be made at the earliest State meeting where a bid(s), is available. A report on the Program must be submitted to Department Headquarters within 30 days after the program completion.



# STATE PROGRAMS BID FORM

AMVETS DEPARTMENT OF OHIO  
960 Checkrein Avenue  
Columbus, Ohio 43229

## OFFICIAL PROGRAM BID FORM

### PROGRAM INFORMATION

Please indicate which program this bid is being submitted for

Proposed date of the bid program

Location of program (city)

### CONTACT PERSON:

Name

Email

Phone

Address

State

City

Zip

### HOTEL INFORMATION:

HOTEL	ROOM RATE	PHONE NUMBER
	\$	
	\$	
	\$	

### POST INFORMATION

Name of Post submitting bid

Post #

Address

State

City

Zip

### POST COMMANDER:

Name

Phone

Please indicate the date of the Post meeting in which the bid was approved

Signature of Adjutant

Date

### OFFICE USE ONLY

BID ACTION: Approved ☐ Rejected ☐ Returned ☐ Other ☐

Comments:

# AMVETS DEPARTMENT OF OHIO

960 CHECKREIN AVENUE - COLUMBUS, OHIO 43229

## STATE PROGRAMS REPORT

**TYPE OR PRINT CLEARLY****DATE:** \_\_\_\_\_**NAME OF PROGRAM** \_\_\_\_\_**DATE OF PROGRAM** \_\_\_\_\_**LOCATION** \_\_\_\_\_**NUMBER OF PARTICIPANTS** \_\_\_\_\_**NET PROFIT OR LOSS** \_\_\_\_\_**POST NUMBER** \_\_\_\_\_ **ENTRY FEE** \_\_\_\_\_

Use figures from itemized list

**WINNERS LIST** (IF MORE SPACE IS REQUIRED, ATTACH ADDITIONAL SHEET)

NAME	ADDRESS	POST#	PRIZE
1.			
1.			
1.			
1.			
1.			

**Comments or suggestions:****COMMITTEE CHAIRMAN INFORMATION:**

Name \_\_\_\_\_ Email \_\_\_\_\_ Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Daytime phone (with area code) \_\_\_\_\_ Signature \_\_\_\_\_

This form must be filled out completely and submitted within THIRTY (30) days after each Program  
to: AMVETS Department of Ohio 960 Checkrein Avenue, Columbus, Ohio 43229

# AMVETS Department of Ohio Program Financial Report

[illegible]

## STATE PROGRAMS REPORTING

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### DEADLINES

Posts are required to report their programs at least twice each year. The deadlines are December 30 and June 30. You may also go online at [www.amvets.org](http://www.amvets.org) to submit your programs reporting electronically. If you have any questions, contact your State 3rd Vice Commander via phone or email.



### IMPORTANT NOTE TO THE PREPARER

Sharing program information is vital to the continued success and future development of AMVETS Programs. The information you provide will help us to set priorities and identify areas of need within our various programs, and fulfills an IRS accountability requirement as a tax-exempt organization.

## ONLINE PROGRAMS REPORTING

Reporting your programs online offers an easy, no-hassle way to get this semi-annual task out of the way.

1. Go to [www.ohamvets.org](http://www.ohamvets.org) and click on *Programs Reporting* under the Programs tab
2. Click the Programs Reporting image to pull up the reporting form
3. Enter your Department and state, Post #, telephone number, and email address, ensure that these are updated and correct on the form
4. Select the appropriate month and year
5. Enter the date, choose a category using the drop down feature under the date section, add description, number of volunteers, total of hours, miles, activity cost, and cash donations. These numbers will tally up and provide you with a Total Cost of Programs.
6. Do not report any meetings
7. Posts should submit monthly report to the Ohio Department Headquarters via email, fax, or mail
8. Reporting Period will close on July 15, 2022

AMVETS Post # \_\_\_\_\_ Contact Person \_\_\_\_\_ Phone Number \_\_\_\_\_

**IMPORTANT: Please do not indicate more than one month per form**

Please indicate month and year below:

JAN	<input type="checkbox"/>	FEB	<input type="checkbox"/>	MAR	<input type="checkbox"/>	APR	<input type="checkbox"/>	MAY	<input type="checkbox"/>	JUN	<input type="checkbox"/>	JUL	<input type="checkbox"/>	AUG	<input type="checkbox"/>	SEP	<input type="checkbox"/>	OCT	<input type="checkbox"/>	NOV	<input type="checkbox"/>	DEC	<input type="checkbox"/>	YEAR: _____
-----	--------------------------	-----	--------------------------	-----	--------------------------	-----	--------------------------	-----	--------------------------	-----	--------------------------	-----	--------------------------	-----	--------------------------	-----	--------------------------	-----	--------------------------	-----	--------------------------	-----	--------------------------	-------------

[illegible]

- Meetings of any kind (State, Post, District) are not to be included - this form is only for Post programs
- Please do not send duplicate copies of forms, only one is necessary

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# POW/MIA

**THEY WENT INTO BATTLE FOR THEIR COUNTRY  
AS PROUD AMERICANS.**

**SOME LEFT THEIR WIFE AND CHILDREN,  
THEIR HOME AND LOVED ONES.  
AS IN THE PAST,  
AMERICA'S FINEST SERVED THEIR COUNTRY.**

**IN THE WAKE OF TIME, MANY HAVE FORGOTTEN VIETNAM.  
SOME CAN'T FORGET,  
BECAUSE THEY ARE STILL IN VIETNAM  
STILL FIGHTING FOR THEIR COUNTRY,  
AS WE HERE IN THE "WORLD" GO ABOUT OUR  
NORMAL EVERYDAY TASKS.**

**CERTAIN FEW CAN'T FORGET  
BECAUSE A PART OF THEM IS MISSING.**

**THESE PEOPLE,  
THE MOTHERS, FATHERS, WIVES AND CHILDREN  
OF OUR POW'S AND MIA'S  
BONDED TOGETHER  
TO FORM A LEAGUE OF FAMILIES  
BY PARTICIPATING IN THE POW/MIA PROGRAM.**

**DON'T PUT THIS OFF.  
GET IN CONTACT WITH THE CHAIRMAN OF THIS PROGRAM  
AND DO YOUR PART!**

**THEY WILL BE  
REMEMBERED  
BY AMVETS**



## Americanism

Americanism is the common expression of love and loyal support of us Americans for our country. It is our attachment to this country's land and people, admiration for its customs and traditions, and devotion to its welfare. It fosters an attitude of oneness and belonging within our nation. Every year the Americanism competition has a different theme (to exclude Kindergarten and 1st Grade). Contact the Americanism Chairman (*can be found on the appointment list*) for the current year's theme.

The entry deadline for all students to turn in their submission to their Post is Feb. 15.

### Kindergarten & 1st Grade

- U.S. Flag drawing contest (theme does not change).

### 2nd - 5th Grade

- Theme changes yearly, contact your Americanism Chairman for the current year's theme.
- Free-hand drawing addressing the theme of the year
- Accompanied essay must address the theme, may be in ink and in the student's own handwriting, typed, or computer generated using the student's own words (no photocopies).

### 6th - 12th Grade

- Theme changes yearly, contact your Americanism Chairman for the current year's theme.
- Students must write an essay addressing the theme of the year.
- 6th Grade < 200 words
- 7th - 8th Grade < 300 words
- 9th - 10th Grade < 400 words
- 11th - 12th Grade < 500 words
- Please include the word count at the bottom of your essay

### Judging will be based on the following criteria:

- Adherence to theme
- Originality
- Literary Composition
- Neatness (written in ink and in the students own handwriting, typed, or computer generated, no photocopies). It must be legible; neat and clear

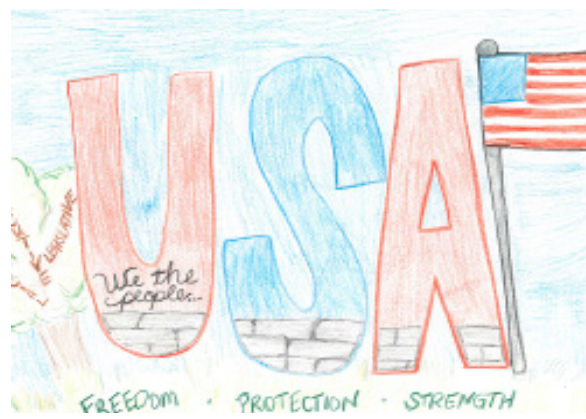
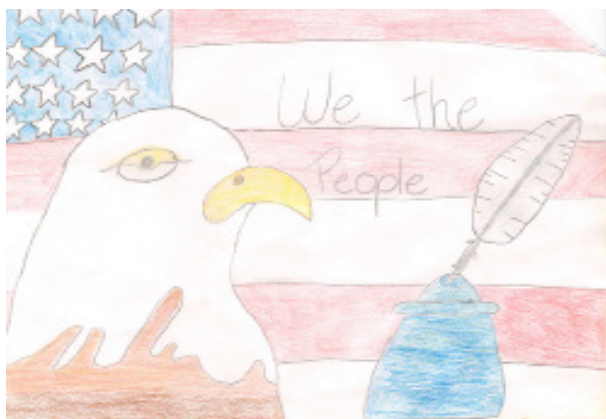
All local Post contests must be completed, judged, and submitted to the District by April 1.

Only the 1st Place Winners advance to the next level of competition.

District judging should be completed and submitted to State Headquarters by May 1. State judging will be held in May.

All material received will become the property of the AMVETS Department of Ohio for possible use in Department publications for the advancement of Americanism.

(Right) A couple of winners from recent state contests.



# AMVETS Department of Ohio Americanism Flag Drawing Contest Rules

## Who can participate?

All students in kindergarten - first grade who attend public, private or parochial schools are eligible to enter.

## Theme

For this year's theme, please contact your local AMVETS Post or Americanism Chairman. If you are in need of location information, go to [www.ohamvets.org](http://www.ohamvets.org) and click on "Find a Post".

## Contest Rules

- ◆ All students must address the theme.
- ◆ Entries must be free-hand drawings, using pen, pencil, crayon, paint or any combination of these materials.
- ◆ A straight edge may be used to aid in drawing a straight line.
- ◆ Gluing stars or some other materials to the surface is not permitted.
- ◆ Use of stencils or tracing is not permitted.
- ◆ Entries must be no larger than 9"x12" using construction paper or poster board.
- ◆ All entries must be submitted to the local Post by Feb. 15.

## Criteria for judging

- ◆ Artistic Ability
- ◆ Adherence to the theme
- ◆ Accuracy of drawing

## AMVETS Department of Ohio Awards

### Kindergarten

- ◆ 1st Place - \$75, a medallion and American Flag
- ◆ 2nd Place - \$50, a medallion and American Flag
- ◆ 3rd Place - \$25, a medallion and American Flag

### First Grade

- ◆ 1st Place - \$75, a medallion and American Flag
- ◆ 2nd Place - \$50, a medallion and American Flag
- ◆ 3rd Place - \$25, a medallion and American Flag



*Certificate given to all winners*



**AMVETS DEPT. OF OHIO**  
*Americanism Flag Drawing Contest*

# The American Flag

Co-sponsored by AMVETS, AMVETS Ladies Auxiliary, and Sons of AMVETS

## Entry Form

Please print legibly or type  
 Applications and flag drawings should be returned to your local AMVETS Post of District

### STUDENT INFORMATION

Ohio Americanism Flag Drawing Contest in the \_\_\_\_\_ grade category

Name: \_\_\_\_\_ Birth Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Name of Parent/Guardian: \_\_\_\_\_

Name of school: \_\_\_\_\_

School Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Teacher's Name: \_\_\_\_\_

A letter from the appropriate Post official must state that the attached 1st Place Flag Drawing is submitted for entry by:

### POST INFORMATION

AMVETS Post #: \_\_\_\_\_ Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Signature of AMVETS/Ladies Auxiliary/Sons of AMVETS Post  
 Americanism Chair

### DEPARTMENT INFORMATION

This section must be completed and signed by the Department Americanism Chair or Executive Director. Flag drawing entries must be submitted to the designated Department official. Only 1st Place Department entries can be submitted to National Headquarters.

This Americanism entry is submitted by AMVETS Department of Ohio, 960 Checkrein Avenue, Columbus, Ohio 43229.

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Signature of AMVETS Department of Ohio Americanism Chair

**Submit this entry to:** Your local AMVETS Post or Americanism Chair.

*Duplication of this form is encouraged*

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# AMVETS Department of Ohio Americanism Poster Contest Rules

## Who can participate?

All students in 2nd through fifth grade who attend public, private or parochial schools are eligible to enter.

## Theme

For this year's theme, please contact your local AMVETS Post or Americanism Chairman. If you are in need of location information, go to [www.ohamvets.org](http://www.ohamvets.org) and click on "Find a Post".

## Contest Rules

- ◆ All students must address the theme.
- ◆ Entries must be free-hand drawings, using pen, pencil, crayon, paint or any combination of these materials.
- ◆ A straight edge may be used to aid in drawing a straight line.
- ◆ Gluing stars or some other materials to the surface is not permitted.
- ◆ Use of stencils or tracing is not permitted.
- ◆ Entries must be no larger than 9"x12" using construction paper or poster board.
- ◆ All entries must be submitted to the local Post by Feb. 15.

## Criteria for judging

- ◆ Artistic Ability
- ◆ Adherence to the theme
- ◆ Neatness

## AMVETS Department of Ohio Awards

### Second Grade

- ◆ 1st Place - \$100 and a medallion
- ◆ 2nd Place - \$75 and a medallion
- ◆ 3rd Place - \$50 and a medallion

### Third Grade

- ◆ 1st Place - \$100 and a medallion
- ◆ 2nd Place - \$75 and a medallion
- ◆ 3rd Place - \$50 and a medallion

*Certificate given to all winners*

### Fourth Grade

- ◆ 1st Place - \$125 and a medallion
- ◆ 2nd Place - \$100 and a medallion
- ◆ 3rd Place - \$75 and a medallion

### Fifth Grade

- ◆ 1st Place - \$125 and a medallion
- ◆ 2nd Place - \$100 and a medallion
- ◆ 3rd Place - \$75 and a medallion

*Certificate given to all winners*

# AMVETS DEPT. OF OHIO

## *Americanism Poster Contest*

Co-sponsored by AMVETS, AMVETS Ladies Auxiliary, and Sons of AMVETS

### Entry Form

Please print legibly or type  
Applications and flag drawings should be returned to your local AMVETS Post of District

#### STUDENT INFORMATION

Ohio Americanism Poster Contest in the \_\_\_\_\_ grade category

Name: \_\_\_\_\_ Birth Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Name of Parent/Guardian: \_\_\_\_\_

Name of school: \_\_\_\_\_

School Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Teacher's Name: \_\_\_\_\_

A letter from the appropriate Post official must state that the attached 1st Place Poster is submitted for entry by:

#### POST INFORMATION

AMVETS Post #: \_\_\_\_\_ Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of AMVETS/Ladies Auxiliary/Sons of AMVETS Post  
Americanism Chair

#### DEPARTMENT INFORMATION

This section must be completed and signed by the Department Americanism Chair or Executive Director. Poster entries must be submitted to the designated Department official. Only 1st Place Department entries can be submitted to National Headquarters.

This Americanism entry is submitted by AMVETS Department of Ohio, 960 Checkrein Avenue, Columbus, Ohio 43229.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of AMVETS Department of Ohio Americanism Chair

**Submit this entry to:** Your local AMVETS Post or Americanism Chair.

*Duplication of this form is encouraged*

# AMVETS Department of Ohio Americanism Essay Contest Rules

## Who can participate?

All students in the 6th through 12th grades who attend public, private or parochial schools are eligible to enter.

## Theme

For this year's theme, please contact your local AMVETS Post or Americanism Chairman. If you are in need of location information, go to [www.ohamvets.org](http://www.ohamvets.org) and click on "Find a Post".

## Contest Rules

- ◆ All students must address the theme.
- ◆ All essays may be written in ink, or produced on a computer or mobile device.
- ◆ 6th Grade students should submit essays of 200 words or less.
- ◆ 7th and 8th Grade students should submit essays of 300 words or less.
- ◆ 9th and 10th Grade students should submit essays of 400 words or less.
- ◆ 11th and 12th Grade students should submit essays of 500 words or less.
- ◆ All entries must be submitted to the local Post by Feb. 15.

## Criteria for judging

- ◆ Originality
- ◆ Adherence to the theme
- ◆ Literary composition

## AMVETS Department of Ohio Awards

	First Place	Second Place	Third Place
6th Grade	\$150	\$125	\$100
7th Grade	\$150	\$125	\$100
8th Grade	\$150	\$125	\$100
9th Grade	\$250	\$150	\$125
10th Grade	\$375	\$250	\$150
11th Grade	\$500	\$375	\$250
12th Grade	\$500	\$375	\$250

### ***Certificate and Medallion given to all winners***

*AMVETS National will send the 9th Grade First Place winner to Freedom's Foundation Youth Conference at Valley Forge, PA in November. AMVETS Department of Ohio will send the First Place winner or Second Place winner (if the First Place winner is a winner on the National level). AMVETS Ohio Ladies Auxiliary will send the Third Place or Fourth Place winner, depending on whether or not there is a National winner in this category. Districts or Posts may send their First Place winner to the Freedom Foundation Youth Conference, at the expense of the District or Post. All 9th Grade First Place winners on the State level are considered National Winners and receive an all expense paid trip to the Freedom's Foundation Youth Conference. Individual Posts and Districts may sponsor a 9th Grade participant for a trip to this conference at a cost of about \$500. Arrangements can be made by calling the National Programs Director at 1-877-726-8387, ext. 4030. The deadline is September 1.*

# AMVETS DEPT. OF OHIO

## *Americanism Essay Contest*

Co-sponsored by AMVETS, AMVETS Ladies Auxiliary, and Sons of AMVETS

### Entry Form

Please print legibly or type  
Applications and flag drawings should be returned to your local AMVETS Post of District

#### STUDENT INFORMATION

Ohio Americanism Essay Contest in the \_\_\_\_\_ grade category

Name: \_\_\_\_\_ Birth Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Name of Parent/Guardian: \_\_\_\_\_

Name of school: \_\_\_\_\_

School Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Teacher's Name: \_\_\_\_\_

A letter from the appropriate Post official must state that the attached 1st Place Essay is submitted for entry by:

#### POST INFORMATION

AMVETS Post #: \_\_\_\_\_ Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of AMVETS/Ladies Auxiliary/Sons of AMVETS Post  
Americanism Chair

#### DEPARTMENT INFORMATION

This section must be completed and signed by the Department Americanism Chair or Executive Director. Essay entries must be submitted to the designated Department official. Only 1st Place Department entries can be submitted to National Headquarters.

This Americanism entry is submitted by AMVETS Department of Ohio, 960 Checkrein Avenue, Columbus, Ohio 43229.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of AMVETS Department of Ohio Americanism Chair

**Submit this entry to:** Your local AMVETS Post or Americanism Chair.

*Duplication of this form is encouraged*

*“Let me win,  
but if I cannot win,  
let me be brave in the attempt.”*  
- Special Olympics Oath

[Special Olympics](#) is an organization dedicated to increasing physical fitness opportunities for children and adults with intellectual disabilities through sports training and athletic competitions. Through Special Olympics programs, intellectually disabled individuals acquire a more positive self-image, which is carried over to their participation in community life.

AMVETS participates with the [Ohio Special Olympics](#) unified team bowling training and bowling competition for the intellectually disabled. Bowling is an excellent exercise and bowling facilities are accessible throughout the year in most communities. Start your Special Olympics program now. The State Chair will be more than happy to assist you in your endeavors.

## About Special Olympics

The concept of Special Olympics began in the early 1960s when Eunice Kennedy Shriver started a day camp for people with intellectual disabilities. The first national meet was held at Soldier Field in Chicago in 1968 for 1,000 athletes from the United States and Canada. Shortly thereafter, Ohio began a Special Olympics program under the name of the Ohio Athletic Association. Special Olympics Ohio became incorporated in 1975.

Today, Special Olympics Inc. is the world's largest provider of fitness training, education, and athletic competition — coupled with social, life, and leadership skill development opportunities — for children and adults with intellectual disabilities. Special Olympics is a worldwide movement of more than 4.4 million athletes in 170 countries. With competitions around the world, daily training sessions and family leaders, athlete leaders and volunteers extending our message every day, Special Olympics is no longer just an event. We are a movement, inviting the world not only to attend Games but to think, feel and act differently about everything.

### State level competitions

State Winter Games (Cleveland/Akron Area)	State Golf Competition (Cincinnati)
State Basketball Tournament (Venue varies)	State Team Bowling Tournament (Columbus)
State Summer Games (Columbus)	State Flag Football (London)
State Equestrian Competition (Cincinnati)	State Swim Meet (Columbus)
State Softball Tournament (Oregon)	

### Sports offered

Alpine Skiing	Golf
Cross-Country Skiing	Powerlifting
Basketball	Roller Skating
Bocce Ball	Soccer
Bowling	Softball
Cycling	Speed Skating
Equestrian	Swimming
Figure Skating	Tennis
Gymnastics (rhythmic and artistic)	Track and Field
Flag Football	Volleyball

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## Special Olympics contacts

### Regional Director- Northeast Ohio

Libby Schafer

[eschafer@sooh.org](mailto:eschafer@sooh.org)

Counties served: Ashtabula, Belmont, Carroll, Columbiana, Coshocton, Cuyahoga, Geauga, Guernsey, Harrison, Holmes, Jefferson, Lake, Lorain, Mahoning, Medina, Muskingum, Portage, Stark, Summit, Trumbull, Tuscarawas, Wayne

### Regional Director- Northwest Ohio

Angela Luke

[aluke@sooh.org](mailto:aluke@sooh.org)

Counties served: Allen, Ashland, Auglaize, Crawford, Defiance, Erie, Fulton, Hancock, Hardin, Henry, Huron, Knox, Lucas, Marion, Mercer, Morrow, Ottawa, Paulding, Putnam, Richland, Sandusky, Seneca, Van Wert, Williams, Wood, Wyandot

### Regional Director- Southwest Ohio

Debi Williams

[dwilliams@sooh.org](mailto:dwilliams@sooh.org)

Counties served: Adams, Brown, Butler, Champaign, Clark, Clermont, Clinton, Darke, Greene, Hamilton, Highland, Logan, Miami, Montgomery, Preble, Shelby, Warren

### Regional Director- South/Central Ohio

Andrea Headley

[aheadley@sooh.org](mailto:aheadley@sooh.org)

Counties served: Athens, Delaware, Fairfield, Fayette, Franklin, Gallia, Hocking, Jackson, Lawrence, Licking, Madison, Meigs, Monroe, Morgan, Noble, Perry, Pickaway, Pike, Ross, Scioto, Union, Vinton, Washington

### Senior Director of Field Operations

Jeff Vermillion

[jvermillion@sooh.org](mailto:jvermillion@sooh.org)



### Honors and Awards

Each of the following programs should be brought to the attention of your members and an effort should be made to participate in all that your Post is eligible. Now is the time to begin compiling your information and working toward the goal of achieving one or more of the awards. Entries are to be submitted to Department Headquarters and must be received by **MAY 15**. **Please Note:** Winners will be selected prior to the State Convention. Deadline for receipt of all materials is May 15.

#### **JOHN L. SMITH AWARD - Outstanding AMVET of the Year**

1. Each Post may submit the name of a member in their Post who has been outstanding in his "efforts in preserving the ideals and principles of the American way of life, in the Community, State and Nation."
2. All candidates' achievements must be limited to the activities in the year immediately preceding the granting of this award.
3. No individual's name will be considered as a potential award winner on the basis of a personal recommendation.
4. Each candidate will be judged and scored by the Awards Committee as follows: 25 percent for Local Post Activity; 25 percent for State and National Activities; and 50 percent for services awarded to the community on a gratuitous basis.
5. All applications on the John L. Smith Award shall be certified by the local Post Commander and/or Adjutant.

#### **RICK PISCIONE AWARD - Post Special Olympics**

The Post should attempt to sponsor Special Olympics events in their communities by contacting area Special Olympics. By sponsoring these programs, the Post is eligible for the Post Special Olympics Award. Judging is conducted through scrapbook entries. The Honors and Awards Committee decides the winner by the pictures of the event, the size of the event, the number of participants, the scope of the event, and the frequency of Special Olympics events put on by the post. Scrapbooks should include pictures of participants, contestants, and award ceremonies, and any documentation of the Special Olympics events.

#### **THOMAS A. SMITH, SR. AWARD - Post Americanism**

Post must have an Americanism Chairman. Chairman's name must be received by Department Headquarters no later than Nov. 1. New Posts must appoint their Americanism Chairman and name must be received by Department Headquarters within 30 days after the Charter is granted.

#### **Judging**

Each Post will be judged and scored by the Awards Committee as follows:

**10 Points:** For each Post presenting Colors at State Mid-Winter Conference and State Convention.

**15 Points:** For the "Get Out the Vote" Program

**1 Point:** For each AMVETS member participating in Memorial Day or any other patriotic day program.

**25 Points:** For Americanism Awards presented to school or students.

**20 Points:** For patriotic speeches given by a Post member to schools, veterans' organizations or any other civic group.

**15 Points:** For Post members promoting AMVETS Americanism Program in local schools.

**10 Points:** For presentation of U.S. Flags to any organization or person.



## HONORS AND AWARDS

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### **JIM GRAHAM AWARD - Post Community Service**

1. All Posts must have 50 members or more, according to membership records on file at Department Headquarters, to be eligible for this award.
2. All Post achievements must be limited to the activities in the year immediately preceding the granting of this award.
3. Posts will be judged by the Honors and Awards Committee on: Programs service to the Community, State, Nation and the AMVETS organization.
4. Each Post will send pictures, newspaper clippings and other information that will be helpful to the committee with submitting its application.
5. All Post applications for the Ralph Fisher Award shall be certified by the Post Commander and/or Adjutant.

### **SANDY VORHIES AWARD - Individual Community Service**

1. All AMVET members are eligible for this award and all achievements must be limited to activities in the year immediately preceding the entry.
2. Each individual will be judged on programs service to the Community, State, Nation and the AMVET organization.
3. When submitting application for this award, include photos, newspaper clippings and all other information that will be helpful to the Committee.
4. Each application shall be certified by the local Post Commander and/or Adjutant.

### **JOHN PAUL BROWN III AWARD - Hospital Service**

Trophy will be presented each year at the State convention to the Post compiling the most points in hospital service based on the following system:

**10 Points:** For each separate and distinct veterans hospital program put on by a Post. This will include Ohio Veterans Home at Sandusky and Georgetown.

**10 Points:** If Post participates in a District program put on at a veterans hospital, or Ohio Veterans Home in Sandusky or Georgetown.

**5 Points:** For each \$25 or portion thereof, that each Post spends on hospital work during the year.

**1 Point:** For each Post and/or Auxiliary member who attends a Post or District Hospital program.

1. These must be special programs, not just a visitation. Post must participate. If the Auxiliary puts on entire program, no points will be awarded. Post participation in District program is subject to verification by District Commander.
2. The money spent on hospital work must be money from the Post's own treasury. Funds provided by State Service Foundation and/or State VAVS program will not count. Posts must be able to document their expenditures.
3. Each Post competing for this award must submit a detailed report on their programs, number of members and Auxiliary members participating and amount of money spent, to State Headquarters by *MAY 15*, so that points can be totaled. Period of time for this award is from May 1 of previous year to April 30 of current year.
4. Points cannot be awarded for visitation or volunteer hours - only participation in a special planned program.
5. Each Post must tabulate the total points to which they are entitled and submit this information with their entry.

## HONORS AND AWARDS

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### **SAM PIERCE AWARD - Post Color Guard Achievement**

A trophy will be presented to the Post or District Color Guard who participates in the following programs: Parades, Flag presentations, dedications, Memorial Services or any other requested programs. Entries for this trophy are to be substantiated by newspaper clippings, social media posts, pictures and any other information that would be helpful to the committee - and presented in scrapbook form for consideration.

### **DAVID WORKMAN AWARD - Color Guard Competition**

A competition of Color Guard units that is held each year at the Annual Convention in June. The Color Guard unit that is determined the winner, is named the AMVETS Department of Ohio Color Guard for the ensuing year. In addition to the official posting of Colors at each Executive Committee Meeting and at special Banquets, the Department Color Guard may be called upon to represent the AMVETS Department of Ohio at functions around the State throughout the year. For details, contact the Color Guard Competition Committee.

### **ROBERT L. WILBRAHAM AWARD - Public Relations (Post) WILLIAM NOLTNER, JR. (District)**

A trophy will be presented annually at the State Convention to a Post PRO and a District PRO who conducts the best Public Relations program. The name of the Post PRO and the District PRO must be received by Department Headquarters no later than Sept. 1.

1. All Post and District PRO's are eligible for this award.
2. Public Relations activities are limited to the year immediately preceding the entry.
3. Each PRO will be judged on Public Relations initiatives and published articles.
4. When submitting application for this award, include News Releases, published articles, photos and other information that will be helpful in selecting a winner.
5. Each PRO shall be certified by the Post or District Commander and/or Adjutant.
6. The recipients will be selected by the Honors and Awards Committee.

### **MERLE PRATT AWARD - County Veterans Service Officer**

This is awarded annually to a County Veterans Service Officer who had done an outstanding job and has networked with veterans organizations. The nomination is submitted in narrative form, and the person being nominated must be a veteran, and should be an AMVETS member. The awardee is announced at the State Convention, but the award is presented among peers at the next County Veterans Service Officers' meeting following the State Convention.

### **BILLY JUSTICE AWARD— Post VAVS**

Trophy will be presented each year at the State Convention to the Post who volunteers their time the most in:

1. The program must be in the area of Hospital Service, volunteering at Veterans' Homes/Nursing Homes, Community Service, or any Program pertaining to Veterans Administration Voluntary Services (VAVS).
2. These must be special programs, not just a visitation. Post must participate. Must be an AMVETS program (no subsidiaries). Post participation in District program is subject to verification by District Commander.
3. Each Post competing for this award must submit a detailed report on their programs, number of members participating and amount of money spent, to State Headquarters by May 15. Period of time for this award is from May 1 of previous year to April 30 of current year.

## HONORS AND AWARDS

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### POST AND DISTRICT APPRECIATION AWARDS

These certificates can be obtained from AMVETS State Headquarters for as many of your members that you deem are deserving of special recognition. It is only necessary to submit the names of the persons to the Post and/or District program committee chairman.

**NOTE:** You may also want to check to see what certificates AMVETS National Headquarters have available.

### BLOOD DONOR PROGRAM

Every year nearly eight million pints of blood are needed to treat the sick and injured. The only way to obtain this blood is through successful blood collection efforts. AMVETS Posts can insure blood supplies for post members, their families and community residents by establishing local blood banks. Blood donor pins are available through AMVETS National Headquarters. Each recipient will receive a permanent award in recognition of this accomplishment.

### CARILLON

The Ohio Department of AMVETS with the support of their members, the Auxiliary, Jr. AMVETS and Sad Sacks installed a Carillon at the Ohio Veterans Home, Sandusky, and it was dedicated on June 4, 1978. This is a project in which each of us can be justly proud and one that will be enjoyed by the residents of the Home and those that care to visit. We plan to maintain this installation so that it may be enjoyed by future generations. With plans by the Veterans Administration well underway for a National Cemetery in Northern Ohio near Cleveland, Ohio AMVETS should be prepared to place a carillon on the grounds of the new cemetery at its dedication. Contributions to the maintenance fund should be made payable to AMVETS Carillon Fund and forwarded to State Headquarters.

### WHITE CLOVER

A White Clover sale involves organization and work. Neither is anything to be afraid of; neither is an excuse for inaction. Whether it be for charity, hospital visitation or community service, every member of AMVETS should be proud to stand on a street corner or ring doorbells to sell White Clovers - not only because unselfish service to others is the highest form of distinction, but also because unselfish service takes it's most admired form when we walk with the crowd in the road.

Therefore, remind those members of our Posts who are reluctant to devote the time or who fear being embarrassed because they engage in the somewhat humble act of selling White Clovers, that everyone in a community admires the man or woman who will undertake an activity worthy of the best in human nature.

Community service is so deeply rooted in the whole reason for AMVETS that the greatest concern of a Post Commander should be the fear that he might leave undone those things that ought to be done. A full fledged White Clover sale program, proudly conducted annually and with every available ounce of individual effort expended by all members of the Post, is one of the things AMVETS do best.

A trophy will be awarded each year at the State Convention to the Post who collected the most money in their White Clover Drive the previous year. A winner will be selected based on the Post's report to Department Headquarters. Almost as much work is required for an AMVETS member to collect a quarter from a fellow citizen for a White Clover, as is required for an AMVET member to put that quarter to work in a program that benefits the community in which they both live.

But we believe this effort is worthwhile, so that our fellow citizens can willingly contribute in small measure for AMVETS to undertake organized activities for the common good in large measure. White Clovers should be ordered six weeks prior to your scheduled sale from AMVETS Department Headquarters.

# AMVETS DEPARTMENT OF OHIO

## PROGRAMS AWARDS ENTRY FORM

TO: AMVETS DEPARTMENT OF OHIO  
960 CHECKREIN AVENUE  
COLUMBUS, OHIO 43229

FROM: \_\_\_\_\_  
Post Number Date

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City State Zip

\_\_\_\_\_  
Contact person Telephone

*Dear Honors and Awards Committee:*

*Enclosed you will find material to support our entry for the award(s) in the program(s) as indicated below*

*(please indicate by checking (4) the appropriate box):*

- |   |   |
|---|---|
| <input type="checkbox"/> JOHN L. SMITH (AMVET Of The Year)      | <input type="checkbox"/> SAM PIERCE (Post Color Guard)      |
| <input type="checkbox"/> THOMAS A. SMITH (Post Americanism)     | <input type="checkbox"/> RICK PISCIONE (Special Olympics)   |
| <input type="checkbox"/> JIM GRAHAM (Post Community Service)    | <input type="checkbox"/> MERLE PRATT (CVSO)                 |
| <input type="checkbox"/> SANDY VORHIES (Individual Community)   | <input type="checkbox"/> WHITE CLOVER                       |
| <input type="checkbox"/> JOHN PAUL BROWN III (Hospital Service) | <input type="checkbox"/> BILLY JUSTICE (Post VAVS)          |
| <input type="checkbox"/> ROBERT WILBRAHAM (Public Relations)    | <input type="checkbox"/> LARRY UEBBING, JR. (District VAVS) |

### SCRAPBOOKS ARE REQUIRED FOR EACH AWARD

PLEASE ATTACH THIS FORM TO YOUR SUPPORTING INFORMATION IN ORDER TO HAVE YOUR  
NOMINEES PROPERLY JUDGED FOR AWARDS

This Entry Certified by:

\_\_\_\_\_  
Commander Signature

\_\_\_\_\_  
Post Adjutant Signature

\_\_\_\_\_  
Post # Contact Person Phone Number REVISED JULY 2017

# AMVETS

National Headquarters  
4647 Forbes Blvd.  
Lantham, MD 20706-4380  
(301) 459-9600



## AMVETS Blood Donor Program

- When individuals donate blood, they give a precious gift, the 'Gift of Life' which is needed to treat the injured or sick in your area. An adequate supply of blood is always in need and our members can help meet the demand with a regularly scheduled Blood Donor Program. Contact your local Red Cross, hospital or Blood Service Center to establish or renew your program.
- In appreciation and recognition of AMVET members who regularly and unselfishly give blood, you can award an AMVET Blood Donor Pin. Simply complete the information requested below and forward it to our attention. In turn, we will provide you with an AMVETS Blood Donor Pin and a National Donor Pin and a National Donor Certificate to present at an appropriate ceremony.
- The AMVETS Blood Donor Pin is a small, red plastic droplet with an inset of the AMVETS logo. This pin signifies that a member has donated one gallon (8 pints) or more to an AMVETS sponsored program. Any recipient would be proud to add this pin to their collection.

Return To: National Programs Director  
AMVETS National Headquarters  
4647 Forbes Blvd.  
Lantham, MD 20706-4380

The AMVETS Member listed below has donated one gallon (8 pints) of blood (or more) in an AMVETS program. Please forward the Donor's Pin and Certificate to me for presentation.

Name of Blood Donor \_\_\_\_\_

AMVETS Post Number \_\_\_\_\_ Units of Blood Donated \_\_\_\_\_

Send Pin To \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Commander's Signature \_\_\_\_\_ Date \_\_\_\_\_

### **AMVETS DEPARTMENT OF OHIO LEGISLATIVE AWARD**

1. Judging of awards shall be by the Honors and Awards Committee at the Fall State Executive Committee Meeting. To nominate an individual legislator, the Legislative Nomination Form (next page) must be filled out and submitted to the State Department.

2. Not more than three awards shall be presented at the annual Legislative Awards Breakfast on the Saturday of the Mid-Winter Meeting in February of each year.

3. The criteria for consideration to receive an AMVETS Legislative Award shall be as follows:

- ♦ Voting record of elected official
- ♦ Support given to local AMVETS Post or District
- ♦ Support given to related veterans organization
- ♦ Availability of the elected official for speaking engagements for AMVETS
- ♦ Promotion of veterans issues
- ♦ Whether the official is a veteran and a member of AMVETS

All applicants should have all the information compiled in a report to the State Department by Sep. 30 of each year. The report should contain information to support your candidate for consideration for the award.

4. Tickets to the breakfast will be included in your registration for the Mid-Winter Meeting. The cost of the trophies/plaques and complimentary guest tickets shall be borne through the Department through the Programs Budget Committee.

# **LEGISLATIVE NOMINATION FORM**

## **CRITERIA**

- Voting Record of Elected Official
- Support given to local AMVETS
- Support given to veterans related legislation
- Availability of the Elected Official for speaking engagements for AMVETS
- Promotion



\_\_\_\_\_  
Date of Entry

\_\_\_\_\_  
Name of Nominee

Is the Official a member of AMVETS? ☐ YES ☐ NO

Is the Official available for speaking engagements? ☐ YES ☐ NO

- Attach sheet verifying engagements Nominee was present to participate in
- Attach the various items which justify the nomination of this candidate for the AMVETS Legislative Award

## **NOMINATOR INFORMATION**

\_\_\_\_\_  
Post #

\_\_\_\_\_  
Contact Person

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Post Commander Signature

\_\_\_\_\_  
Adjutant Signature



Department of Ohio

# OFFICIAL ENTRY FORM

\*All State Post Commander Award\* Commander  
Award\*

\*All State District

**DEADLINE FOR ENTRY**  
**MAY 15**

.....

If your Post Commander has done an outstanding job representing your Post, and your Post would like to acknowledge him for his efforts, than submit him for the ALL STATE POST COMMANDER’S AWARD.

Likewise, If your District Commander has given you a lot of assistance throughout the year and has gone over and above to make your District an outstanding AMVET District, recognize his efforts by nominating him as the STATE DISTRICT COMMANDER OF THE YEAR.





## POST/DISTRICT COMMANDER AWARDS



**CATEGORY:** ☐ ALL STATE POST COMMANDER

☐ ALL STATE DISTRICT COMMANDER

(Please check one)

**Please check the following areas that apply:**

- ☐ Membership Recruitment \_\_\_\_\_
- ☐ Americanism \_\_\_\_\_
- ☐ Hospital \_\_\_\_\_
- ☐ Public Relations \_\_\_\_\_
- ☐ Parades & Memorial Services \_\_\_\_\_
- ☐ Community Service \_\_\_\_\_
- ☐ Veterans Employment \_\_\_\_\_
- ☐ Legislative \_\_\_\_\_
- ☐ Drug Abuse \_\_\_\_\_
- ☐ Child Welfare \_\_\_\_\_
- ☐ Veteran Services \_\_\_\_\_
- ☐ ROTC \_\_\_\_\_
- ☐ Miscellaneous Information \_\_\_\_\_
- ☐ Reporting Forms\* \_\_\_\_\_

*\*This is mandatory to be considered for this award*

Be sure to include any information you feel will substantiate your entry and double check to see if you have completed all the necessary information. **BE SURE TO HAVE YOUR ENTRY POST-MARKED NO LATER THAN MAY 15.**

**Nominee's Name** \_\_\_\_\_

**Post #** \_\_\_\_\_

**District #** \_\_\_\_\_

**Hat Size** \_\_\_\_\_

**Date of Entry** \_\_\_\_\_

**Commander Signature** \_\_\_\_\_

**Post Adjutant Signature** \_\_\_\_\_

If Post Commander Nomination, did your Post reach 100% of previous year's membership? ☐ YES

☐ NO

If District Commander Nomination, did your District reach 100% of previous year's membership? ☐ YES

☐ YES

☐ NO

## STATE EMPLOYER OF THE YEAR AWARD

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### AMVETS DEPARTMENT OF OHIO EMPLOYER OF THE YEAR AWARD

In light of the high rate of unemployment among veterans, recognition of those employers who, as a standard practice, go out of their way to hire the veteran becomes even more important. The AMVETS Department of Ohio Employer of the Year procedures are as follows:

1. The employer (s) selected to receive the awards will be selected from the nominations submitted by an AMVETS Post, employment committees and government agencies. Posts or individuals may make recommendations to their respective employment committees and employers may also nominate themselves.
2. Posts/individuals may submit nominees to the Department for judging. The winners on the Department level in each of the three categories shall be submitted to the National contest.
3. A detailed statement shall be submitted substantiating the nominee's accomplishments. The statement should reflect the pertinent facts as well as the employer's demographic information. A contact person should also be specified for each employer nominated.
4. Each nomination may be supported by newspaper clippings, magazine articles or letters of recommendation. This is not mandatory but will assist in determining the suitability of a nominee for an award.
5. Nominees may be companies, firms, associations, local, state or federal agencies or individuals.
6. On the State level, the nominees will be judged by the Honors and Awards Committee. The winners will be announced at the State Convention. These winners will be submitted to National and prior to the National Convention, state entries will be judged by a panel selected by the National Department based on their knowledge and expertise in the realm of veterans employment.
7. The deadline for State nominations is **May 15**. The deadline for state departments to submit their winners to National is **July 15. (Nominations submitted after the deadline will not be considered for an award).**
8. The National Commander will announce the nationwide winners at the National Convention.
9. In an effort to generate maximum public awareness of this program and to ensure that the employer receives as much local media coverage as possible. The National awards will be presented in their respective states by the incoming National Commander or his/her selected representative. The presentation will be coordinated with the posts/individuals involved. The exact dates and times will be announced well in advance.
10. The State awards will be presented at the Honors and Awards Banquet at the State Convention each June.

# STATE EMPLOYER OF THE YEAR AWARD



## AMVETS DEPT. OF OHIO EMPLOYER OF THE YEAR NOMINATION FORM



Name of Employer

Address

Contact

Phone

Type of Business

Submitted by

Phone

Address

### DEADLINE FOR NOMINATION IS MAY 15

AMVETS State and National Employer of the Year will be announced in three categories at the State and National levels at their respective annual conventions. Judging will take place prior to the start of their respective annual conventions. Any member of AMVETS or AMVETS Post may nominate an employer for the award. Local, state and federal governments entities may also be considered for this award.

### CONSIDERATION BASIS

#### Type of Organization

- ☐ Company/Firm/Organization
- ☐ Federal/State/Local Government

#### Employment Category

- ☐ A...25-100 employees
- ☐ B...101-300 employees
- ☐ C...301 and up employees

	TOTAL	PERCENTAGE
A. Total Number of employees in firm.	_____	_____
B. Total number of new hires for period Jan 1-Dec. 31.	_____	_____
C. Total number of veterans hired.	_____	_____
D. Total number of disabled veterans hired.	_____	_____
E. Total number of Vietnam Era veterans hired.F	_____	_____
F. Total number of women veterans hired.	_____	_____

To determine the percentage, use the number of new hires as 100%. Divide (C) (D) (E) (F) to obtain percentage of veterans hired.

# AMVETS REQUEST FOR SPEAKER/GUEST



## AMVETS Department of Ohio Request for Speaker/Guest



Post # \_\_\_\_\_ City: \_\_\_\_\_

Contact Person \_\_\_\_\_ Phone # (\_\_\_\_) \_\_\_\_\_

We would like the following State Officer to be a speaker/guest at our Post on \_\_\_\_/\_\_\_\_/\_\_\_\_  
DATE

The event will start at \_\_\_\_\_ and end at \_\_\_\_\_ (approximate time)  
TIME TIME

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Commander                      | <input type="checkbox"/> 2 <sup>nd</sup> Vice Commander | <input type="checkbox"/> NEC Man            |
| <input type="checkbox"/> Immediate Past Commander       | <input type="checkbox"/> 3 <sup>rd</sup> Vice Commander | <input type="checkbox"/> Executive Director |
| <input type="checkbox"/> 1 <sup>st</sup> Vice Commander | <input type="checkbox"/> Finance Officer                | <input type="checkbox"/> Other _____        |

**\*\*Please check only one officer box per Request Form\*\***

What type of event: ☐ Installation ☐ Memorial Program  
☐ Charter Presentation ☐ Other \_\_\_\_\_

What is the duty to be performed by the Officer? ☐ Guest Speaker ☐ Master of Ceremonies  
☐ Installing Officer ☐ Guest  
☐ Other \_\_\_\_\_

If requested to speak, on what topic would you like the AMVET Officer to regard? \_\_\_\_\_

Preferred attire for the event: ☐ Casual ☐ Business Casual ☐ Business Attire ☐ Formal/Black tie

Will lodging be provided?

☐ No  
☐ Yes, where? \_\_\_\_\_

Location of event:

☐ Post Home  
☐ Other (include address) \_\_\_\_\_

Other Details: \_\_\_\_\_

Print name of Commander/Adjutant \_\_\_\_\_

Post Commander/Adjutant Signature \_\_\_\_\_

Date Signed \_\_\_\_\_

**\*\*Please Note:** This request should be submitted at least sixty (60) days prior to the event\*\*

### FOR OFFICE USE ONLY:

Request accepted by: \_\_\_\_\_ Date Accepted \_\_\_\_/\_\_\_\_/\_\_\_\_  
Officer's Signature

## AMVETS REQUEST FOR EVENT COVERAGE

Phone: 614.431.6990 / Fax: 614.431.6991 / 960 Checkrein Avenue / Columbus, Ohio 43229



**AMVETS**  
**Department of Ohio**

## AMVETS POST EVENT COVERAGE REQUEST FORM

*All forms must be submitted 30 days prior to Function/Event*

AMVETS Post: \_\_\_\_\_ Date Submitted: \_\_\_\_\_

Post E-Mail: \_\_\_\_\_

Date/Time of Function/Venue: \_\_\_\_\_

Type of Function/Venue: \_\_\_\_\_

Post Contact Person: Name: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Phone: \_\_\_\_\_

Preferred Contact Method: \_\_\_\_\_

Post Address: \_\_\_\_\_

**SPECIAL NOTES (Who, when, what, why, how, what for):**

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Post Commander: \_\_\_\_\_

Signature/Phone Number: \_\_\_\_\_

E-mail address: \_\_\_\_\_





# **Post Directory**





# POSTS BY AMVETS DISTRICT

## District 1

Post 9 DAYTON  
**Post 24 DAYTON**  
**Post 25 SPRINGFIELD**  
 Post 37 SPRINGFIELD  
**Post 66 COVINGTON**  
**Post 71 FAIRFIELD**  
**Post 88 TROY**  
**Post 99 VANDALIA**  
 Post 111 WOODLAWN  
**Post 120 FRANKLIN**  
**Post 121 URBANA**  
**Post 148 MEDWAY**  
**Post 444 FAIRBORN**  
**Post 464 HUBER HEIGHTS**  
**Post 726 ELDORADO**  
**Post 1789 BROOKVILLE**  
 Post 1963 CINCINNATI  
**Post 1983 HAMILTON**  
**Post 1988 CINCINNATI**  
**Post 2003 KETTERING**  
**TOTAL POSTS: 20**

## District 7

**Post 4 CHILLICOTHE**  
**Post 61 HILLSBORO**  
**Post 84 JACKSON**  
 Post 141 WILLOW WOOD  
**Post 327 WELLSTON**  
**Post 1985 LANCASTER**  
**Post 2256 CIRCLEVILLE**  
 Post 2352 PORTSMOUTH  
 Post 3571 WASHINGTON CH  
**TOTAL POSTS: 9**

## District 9

Post 1 LIMA  
**Post 21 FINDLAY**  
**Post 39 LAKEVIEW**  
**Post 54 BRYAN**  
 Post 57 LEIPSIC  
**Post 69 FOSTORIA**  
**Post 222 TOLEDO**  
**Post 333 WAPAKONETA**  
 Post 599 NEW BAVARIA  
**Post 698 MIDDLE POINT**

**Post 711 BOWLING GREEN**  
**Post 777 UPPER SANDUSKY**  
**Post 1991 DEFIANCE**  
**Post 1994 KENTON**  
 Post 2013 OTTAWA  
 Post 7574 LYONS  
**TOTAL POSTS: 16**

## District 12

Post 5 COLUMBUS/VIRTUAL  
 Post 19 LONDON  
**Post 26 MANSFIELD**  
**Post 27 BUCYRUS**  
 Post 28 MARYSVILLE  
**Post 31 ONTARIO**  
 Post 42 MARION  
**Post 43 BELLVILLE**  
**Post 51 THORNVILLE**  
**Post 59 CENTERBURG**  
**Post 87 MT GILEAD**  
**Post 89 COLUMBUS**  
**Post 95 MT VERNON**  
**Post 102 DELAWARE**  
**Post 104 DELAWARE**  
**Post 138 MARION**  
 Post 419 PATASKALA  
**Post 1312 COLUMBUS**  
**Post 1928 COLUMBUS**  
 Post 1941 HARRISBURG  
**Post 1979 GALION**  
**Post 2000 COLUMBUS**  
**TOTAL POSTS: 22**

## District 13

**Post 17 SANDUSKY**  
**Post 22 VERMILION**  
**Post 32 ELYRIA**  
**Post 47 LORAIN**  
**Post 48 TIFFIN**  
 Post 49 HURON  
**Post 55 SHEFFIELD LAKE**  
 Post 67 CLYDE  
**Post 96 ASHLAND**  
**Post 149 POLK**  
 Post 162 HUNTINGTON  
 Post 1965 NORWALK  
**Post 1969 HAYESVILLE**  
**TOTAL POSTS: 13**

## District 19

**Post 12 MASSILLON**  
**Post 44 YOUNGSTOWN**  
**Post 45 SALEM**  
**Post 112 NEWTON FALLS**  
**Post 124 CANTON**  
 Post 250 WOOSTER  
 Post 275 STEUBENVILLE  
**Post 290 VIENNA**  
**Post 555 CANTON**  
**TOTAL POSTS: 9**

## District 20

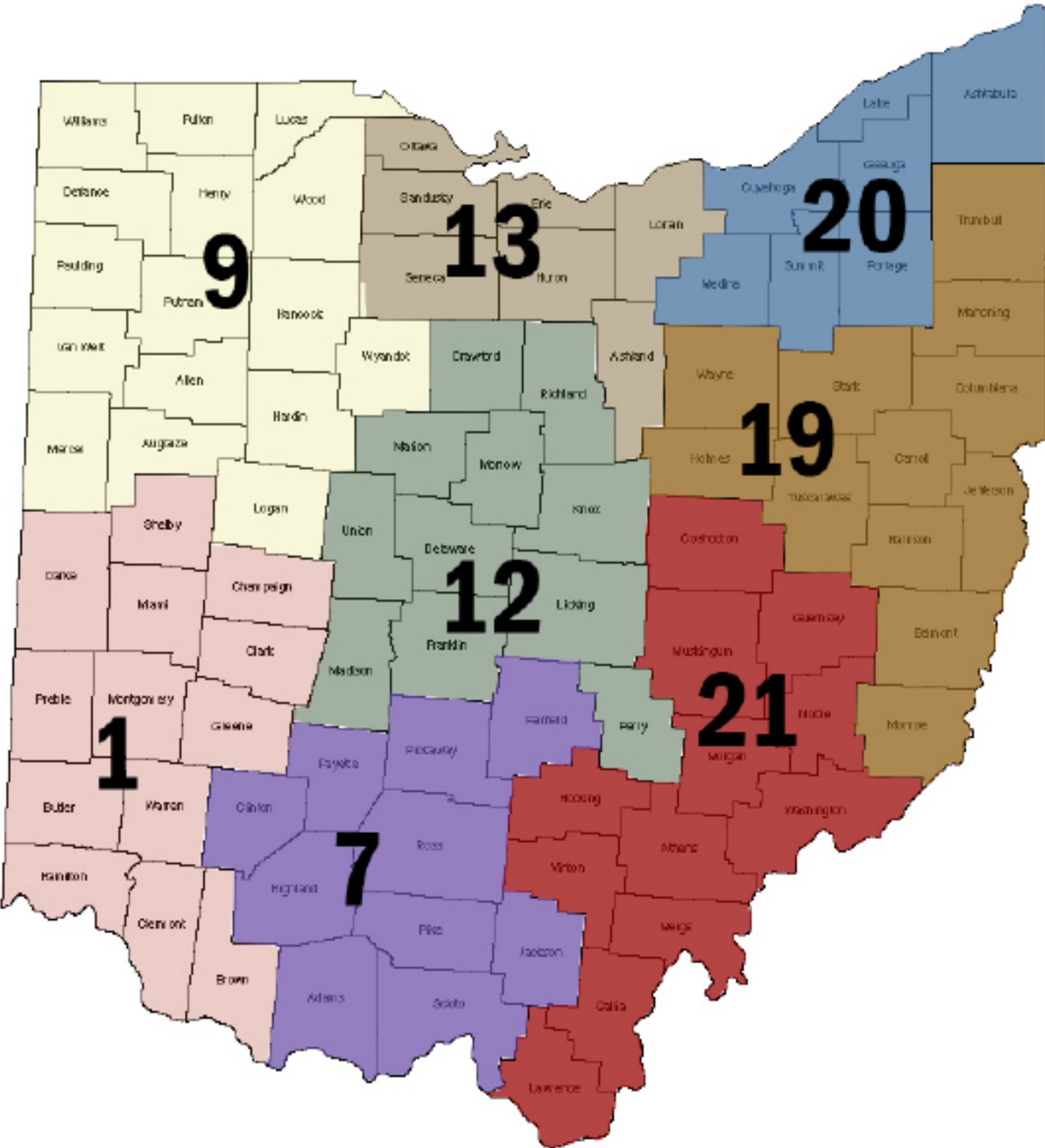
Post 11 SOLON  
**Post 40 MENTOR**  
 Post 77 ASHTABULA  
 Post 80 MAPLE HEIGHTS  
**Post 109 MENTOR-ON-THE-LAKE**  
**Post 176 RICHFIELD**  
 Post 1968 MONTVILLE  
**Post 1971 PERRY**  
 Post 1990 MEDINA  
 Post 7604 MADISON  
**TOTAL POSTS: 10**

## District 21

**Post 23 GALLIPOLIS**  
**Post 36 COSHOCTON**  
 Post 70 CAMBRIDGE  
**Post 76 ATHENS**  
**Post 93 ALBANY**  
**Post 1776 LOGAN**  
 Post 1788 MARIETTA  
**TOTAL POSTS: 7**

**Bold indicates a brick and mortar post.**

# AMVETS OHIO DISTRICT MAP



# POST DIRECTORY

1	Post	<b>Primary Contact/Post Mailing Address</b> LIMA AMVETS POST #1 COLEMAN CLARK JR. 1302 OAKLAND PKWY LIMA, OH 45805 419-225-5741 mortjcfh@aol.com	<b>Renewal Contact</b> COLEMAN CLARK JR. 419-225-5741 mortjcfh@aol.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 2nd Tuesday of the month @ 1900 VFW #1275 124 E ELM ST LIMA, OH 45801
	District 9	<b>Commander</b> COLEMAN CLARK JR. 419-225-5741 mortjcfh@aol.com	<b>Adjutant</b> GURRER RAPP 419-229-7548	
	County Allen			
4	Post	<b>Primary Contact/Post Mailing Address</b> CHILLICOTHE AMVETS POST #4 DAVE R CLEMMONS PO BOX 136 CHILLICOTHE, OH 45601 740-774-3833 amvetspost4@midohio.twcbc.com	<b>Renewal Contact</b> DWIGHT FOWLER 740-772-2445 bfowler@horizonview.net	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 1st Wednesday of the month @ 1830 317 E MAIN ST CHILLICOTHE, OH 45601 740-774-3833 amvetspost4@midohio.twcbc.com
	District 7	<b>Commander</b> DAVE R CLEMMONS 740-835-1912 amvetspost4@midohio.twcbc.com	<b>Adjutant</b> DWIGHT FOWLER 740-772-2445 bfowler@horizonview.net	Facebook: <a href="https://www.facebook.com/Amvets-Post-4-320352881472646/">https://www.facebook.com/Amvets-Post-4-320352881472646/</a>
	County Ross			<b>Amenities</b> CANTEEN COMMUNITY ROOM
5	Post	<b>Primary Contact/Post Mailing Address</b> COLUMBUS AMVETS POST #5 DON MCCAULEY 960 CHECKREIN AVE. COLUMBUS, OH 43229 614-402-7846 dmccauley@ohamvets.org	<b>Renewal Contact</b> DON MCCAULEY 614-402-7846 dmccauley@ohamvets.org	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 1st Wednesday of the month @ 1800 75 W JOHNSTOWN ROAD GAHANNA, OH 43230 614-402-7846 OH-0005@ohamvets.org
	District 12	<b>Commander</b> DON MCCAULEY 614-402-7846 dmccauley@ohamvets.org	<b>Adjutant</b> AMY C. MYER rmechik1987@yahoo.com 614-774-4511	VIRTUAL MEETING: <a href="https://bluejeans.com/358541394/4628">https://bluejeans.com/358541394/4628</a>
	County Franklin			CALL IN NUMBER: 202-795-3352 PIN: 4628
9	Post	<b>Primary Contact/Post Mailing Address</b> DAYTON AMVETS POST #9 GERRY GIRDLEY P.O BOX 2914 DAYTON, OH 45401 937-235-2930 hazelnut_01@att.net	<b>Renewal Contact</b> GERRY GIRDLEY 937-235-2930 hazelnut_01@att.net	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 2nd Wednesday of the month @ 1900 HOME OF GERALD GIRDLEY 2408 RONDOWA AVE RIVERSIDE, OH 45404 937-235-2930
	District 1	<b>Commander</b> GREGORY GREWE 937-898-5808	<b>Adjutant</b> GERRY GIRDLEY 937-235-2930 hazelnut_01@att.net	
	County Montgomery			

# POST DIRECTORY

**11**

Post	<b>Primary Contact/Post Mailing Address</b> SOLON AMVETS POST #11 RICHARD FADALE PO BOX 391021 SOLON, OH 44139 216-533-1810 mrfadale@sbcglobal.net	<b>Renewal Contact</b> RICHARD FADALE 216-533-1810 mrfadale@sbcglobal.net	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 3rd Thursday of the month @ 1700 SOLON SENIOR CTR 3500 PORTZ PKWY SOLON, OH 44139 440-232-4125
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District 20	<b>Commander</b> FREDERICK WISNIEWSKI 440-232-4125	<b>Adjutant</b> RICHARD FADALE 216-533-1810 mrfadale@sbcglobal.net
County Cuyahoga		

**12**

Post	<b>Primary Contact/Post Mailing Address</b> MASSILLON AMVETS POST #12 DON MURPHY 653 EARL RD NW MASSILLON, OH 44647 330-880-0711 eeboyz2@yahoo.com	<b>Renewal Contact</b> SHEILA TORRE 330-880-0711 shetorre@yahoo.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 1st of the month @ 1800 653 EARL RD NW MASSILLON, OH 44646 330-880-0711
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District 19	<b>Commander</b> MIKE WENTZEL 330-880-0711	<b>Adjutant</b> JOHN BOYD 330-832-8193	<b>Amenities</b> CANTEEN COMMUNITY ROOM
County Stark			

**17**

Post	<b>Primary Contact/Post Mailing Address</b> SANDUSKY AMVETS POST #17 JOHN SCHLEA PO BOX 1556 SANDUSKY, OH 44870 419-357-3642 johnschlea@yahoo.com	<b>Renewal Contact</b> ERIC SCHERER 419-684-7816 paintitred@aol.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 2nd and 4th Monday of the month @ 1600 E-Board and Trustees: 2nd Monday of the month @ 1600 307 PUTNAM ST SANDUSKY, OH 44870 419-626-6974 amvets017@sbcglobal.net
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District 13	<b>Commander</b> JOHN SCHLEA johnschlea@yahoo.com	<b>Adjutant</b> GARY WECHTER 419-621-8980 gwech813@gmail.com	Facebook: <a href="https://www.facebook.com/AM-VETS-POST-17-115454668479361/">https://www.facebook.com/AM-VETS-POST-17-115454668479361/</a>  Post Web Site - <a href="http://www.myamvetspost17.com">www.myamvetspost17.com</a>
County Erie			

**Amenities**  
 CANTEEN  
 COMMUNITY ROOM/BANQUET HALL  
 OUTSIDE ACTIVITY SPACE

**19**

Post	<b>Primary Contact/Post Mailing Address</b> LONDON AMVETS POST #19 CARL SELDON 183 W LINCOLN AVE LONDON, OH 43140 740-852-6311	<b>Renewal Contact</b> CARL SELDON 740-852-6311	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 2nd Sunday of the month @ 1400 4454 LAKE RD MADISON LAKE LONDON, OH 43140 740-852-6311
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District 12	<b>Commander</b> CARL SELDON 740-852-6311	<b>Adjutant</b> LARRY TURVY
County Madison		

# POST DIRECTORY

21	Post	<b>Primary Contact/Post Mailing Address</b> FINDLAY AMVETS POST #21 ROBERT DRIFTMYER 423 TRENTON AVE FINDLAY, OH 45840 419-306-5350 amvet21@att.net	<b>Renewal Contact</b> BILL ENGLAND 567-208-3173	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> Last Wednesday of the month @ 1900 423 TRENTON AVE FINDLAY, OH 45840 419-422-5190  Facebook: <a href="https://www.facebook.com/groups/167984199939673/">https://www.facebook.com/groups/167984199939673/</a> Giant Killer App: <a href="https://play.google.com/store/apps/details?id=com.amvets.amvets21">https://play.google.com/store/apps/details?id=com.amvets.amvets21</a>
	District 9	<b>Commander</b> ROBERT DRIFTMYER 419-306-5350 amvet21@att.net	<b>Adjutant</b> KIMBERLY WILLIAMS 567-301-5184 kimberann80@gmail.com	<b>Amenities</b> CANTEEN COMMUNITY ROOM OUTSIDE ACTIVITY SPACE
	County Hancock			
22	Post	<b>Primary Contact/Post Mailing Address</b> VERMILION AMVETS POST #22 1517 STATE RD VERMILION, OH 44089 419-625-7810 NonBowlingB@aol.com	<b>Renewal Contact</b> CHARLES R. GRISEL 440-967-9269 clgrisel@centurylink.net	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 3rd Sunday of the month @ 1300 1517 STATE RD VERMILION, OH 44089 440-967-9269 info@amvetspost22.com  Facebook: <a href="https://www.facebook.com/Amvets-Post-22-101617831334296/">https://www.facebook.com/Amvets-Post-22-101617831334296/</a> Post website: <a href="http://www.amvetspost22.com">www.amvetspost22.com</a>
	District 13	<b>Commander</b> RANCE B. SNYDER 419-625-7810 NonBowlingB@aol.com	<b>Adjutant</b> RANCE B. SNYDER 419-625-7810 NonBowlingB@aol.com	<b>Amenities</b> CANTEEN BANQUET HALL OUTSIDE ACTIVITY SPACE
	County Erie			
23	Post	<b>Primary Contact/Post Mailing Address</b> GALLIPOLIS AMVETS POST #23 DAVID S. MCCOY PO BOX 952 GALLIPOLIS, OH 45631 740-446-4927 suemccoy@yahoo.com	<b>Renewal Contact</b> DAVID S. MCCOY 740-446-4927 suemccoy@yahoo.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 2nd Monday of the month @1800 108 LIBERTY AVENUE GALLIPOLIS, OH 45631 suemccoy@yahoo.com  Facebook: <a href="https://www.facebook.com/pages/Gallia-County-Amvets-Post-23/112001978862146">https://www.facebook.com/pages/Gallia-County-Amvets-Post-23/112001978862146</a>
	District 21	<b>Commander</b> RALPH KEITH JEFFERS 740-645-2108 jeffersvfw@gmail.com	<b>Adjutant</b> GARY FENDERBOSCH 740-446-4927 bosch.jr@sbcglobal.net	<b>Amenities</b> CLUBHOUSE COMMUNITY ROOM
	County Gallia			
24	Post	<b>Primary Contact/Post Mailing Address</b> DAYTON AMVETS POST #24 REX WEST 1016 LEO ST DAYTON, OH 45404 937-222-0071 post24dayton@gmail.com	<b>Renewal Contact</b> REX WEST 937-222-0071 post24dayton@gmail.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 2nd Tuesday of the month @ 1930 1016 LEO ST DAYTON, OH 45404 937-270-2190 post24dayton@gmail.com  Facebook: <a href="http://www.facebook.com/amvetspost24/">www.facebook.com/amvetspost24/</a>
	District 1	<b>Commander</b> REX WEST 937-336-8240 rexmary2006@gmail.com	<b>Adjutant</b> RODNEY JOHNSON 937-361-1406	<b>Amenities</b> CANTEEN COMMUNITY ROOM
	County Montgomery			

# POST DIRECTORY

25	Post	<b>Primary Contact/Post Mailing Address</b> SPRINGFIELD AMVETS POST #25 CLARESSA DAVIS 1954 KENTON ST SPRINGFIELD, OH 45505 614-286-0781 lookn2my3y3s@yahoo.com	<b>Renewal Contact</b> CLARESSA DAVIS 614-286-0781 lookn2my3y3s@yahoo.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 3rd Wednesday of the month @ 1900 1925 KENTON ST SPRINGFIELD, OH 45505 937-323-6602  Facebook: <a href="https://www.facebook.com/AM-VETSPost25/">https://www.facebook.com/AM-VETSPost25/</a>  <b>Amenities</b> CANTEEN COMMUNITY ROOM OUTSIDE ACTIVITY SPACE
	District 1	<b>Commander</b> CLARESSA DAVIS 614-286-0781 lookn2my3y3s@yahoo.com	<b>Adjutant</b> BILL SHARPE mojo420247@live.com	
	County Clark			

26	Post	<b>Primary Contact/Post Mailing Address</b> MANSFIELD AMVETS POST #26 ROBERT ROGERS 1100 W FOURTH ST MANSFIELD, OH 44906 419-571-5827 lbuck179@yahoo.com	<b>Renewal Contact</b> ROBERT ROGERS 419-571-5827 lbuck179@yahoo.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 1st Monday of the month @ 1930 1100 W FOURTH ST MANSFIELD, OH 44906 419-529-6026 amvets26@yahoo.com  Facebook: <a href="https://www.facebook.com/groups/126475877726005/">https://www.facebook.com/groups/126475877726005/</a>  Post website: <a href="http://www.amvetspost26.org">www.amvetspost26.org</a>  <b>Amenities</b> CANTEEN BANQUET HALL
	District 12	<b>Commander</b> DANIEL CRUSE 419-961-6954 lateforthedate174@yahoo.com	<b>Adjutant</b> VICTOR HARING 419-564-5777 amvets26@yahoo.com	
	County Richland			

27	Post	<b>Primary Contact/Post Mailing Address</b> BUCYRUS AMVETS POST #27 WANDA HURST 235 E GALEN ST BUCYRUS, OH 44820 419-561-3814 wanda102162@yahoo.com	<b>Renewal Contact</b> DAVID CLAMP 419-562-4571 ohioamvets27@gmail.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 3rd Monday of the month @ 1900 E-Board and Trustees: 3rd Monday of the month at 1700 and 1800 respectively AMVETS POST 27 235 E GALEN ST BUCYRUS, OH 44820 419-562-4571 ohioamvets27@gmail.com  Facebook: <a href="https://www.facebook.com/bucyruso/">https://www.facebook.com/bucyruso/</a>  <b>Amenities</b> CANTEEN BANQUET HALL
	District 12	<b>Commander</b> WANDA HURST 419-561-3814 wanda102162@yahoo.com	<b>Adjutant</b> DOUG BOWEN 419-834-0610 ohiosadass@yahoo.com	
	County Crawford			

28	Post	<b>Primary Contact/Post Mailing Address</b> MARYSVILLE AMVETS POST #28 AMVETS POST #28 PO BOX 255 MARYSVILLE, OH 43040 cookong@hotmail.com	<b>Renewal Contact</b> DAVID K. COOK SR. 937-243-2749 cookong@hotmail.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 1st Monday of the month @ 1800 500 Park Ave. Marysville, OH 43040 cookong@hotmail.com
	District 12	<b>Commander</b> WILLIAM MCKINNON 937-537-6219 BILLMCKINNON52@gmail.com	<b>Adjutant</b> DAVID K. COOK SR. 937-243-2749 cookong@hotmail.com	
	County Union			

# POST DIRECTORY

31	Post	<b>Primary Contact/Post Mailing Address</b> ONTARIO AMVETS POST #31 PATRICK WHIRL 2943 PARK AVE. W ONTARIO, OH 44906 419-631-1447 pwhirl0620@gmail.com	<b>Renewal Contact</b> MARK OGLE 419-529-5571	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 1st Monday of the month @ 1700 2943 PARK AVE. W ONTARIO, OH 44906  Facebook: <a href="https://www.facebook.com/Amvets-Ontario-Post-31-2020-113776950383975/">https://www.facebook.com/Amvets-Ontario-Post-31-2020-113776950383975/</a>
	District 12	<b>Commander</b> PATRICK WHIRL 419-631-1447 pwhirl0620@gmail.com	<b>Adjutant</b> KURT DAHLBY 419-529-5571	<b>Amenities</b> CANTEEN COMMUNITY ROOM
	County Richland			
32	Post	<b>Primary Contact/Post Mailing Address</b> ELYRIA AMVETS POST #32 SEAN RUTTER 11087 S MIDDLE AVE ELYRIA, OH 44035 440-999-0561 rutdog15@frontier.com	<b>Renewal Contact</b> SEAN RUTTER 440-999-0561 rutdog15@frontier.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 3rd Monday of the month @ 1900 11087 S MIDDLE AVE ELYRIA, OH 44035 440-458-8544  Facebook: <a href="https://www.facebook.com/Amvets032/">https://www.facebook.com/Amvets032/</a>
	District 13	<b>Commander</b> SEAN RUTTER 440-999-0561 rutdog15@frontier.com	<b>Adjutant</b> TONY WEEDA 216-849-2990 Weeda728@yahoo.com	<b>Amenities</b> CANTEEN BANQUET HALL PAVILLION OUTSIDE ACTIVITY SPACE
	County Lorain			
36	Post	<b>Primary Contact/Post Mailing Address</b> COSHOCOTON AMVETS POST #36 RICHARD GUESS 986 OTSEGO AVE COSHOCOTON, OH 43812 740-623-0538 loishaight@yahoo.com	<b>Renewal Contact</b> VIRGIL STARK 740-622-9678 vstark1@roadrunner.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 3rd Monday of the month @ 1800 986 OTSEGO AVE COSHOCOTON, OH 43812 740-623-0538 loishaight@yahoo.com  Facebook: <a href="https://www.facebook.com/Coshocoton-Amvets-Post-36-2013829445585027/">https://www.facebook.com/Coshocoton-Amvets-Post-36-2013829445585027/</a>
	District 21	<b>Commander</b> DONALD VICKERS 740-622-8970 loishaight@yahoo.com	<b>Adjutant</b> VIRGIL STARK 740-622-9678 vstark1@roadrunner.com	<b>Amenities</b> CANTEEN COMMUNITY ROOM OUTSIDE ACTIVITY SPACE
	County Coshocoton			
37	Post	<b>Primary Contact/Post Mailing Address</b> ENON AMVETS POST #37 JAMES ADAMS PO BOX 186 ENON, OH 45323 937-284-2276 jadams1584@hotmail.com	<b>Renewal Contact</b> JIM ADAMS 937-284-2276 jadams1584@hotmail.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 1st and 3rd Wednesday of the Month @ 1800 5075 ENON XENIA RD FAIRBORN, OH 45324 jadams1584hotmail.com 937-284-2276
	District 1	<b>Commander</b> JAMES ADAMS 937-284-2276 jadams1584@hotmail.com	<b>Adjutant</b> MIKE WATRING 937-244-0049 jmwatring@sbcglobal.net	
	County Clark			



# POST DIRECTORY

39	Post	<b>Primary Contact/Post Mailing Address</b> LAKEVIEW AMVETS POST #39 TIMOTHY PIERCE PO BOX 501 LAKEVIEW, OH 43331 937-935-3866 amvets39lakeview@gmail.com	<b>Renewal Contact</b> TIMOTHY PIERCE 937-935-3866 amvets39lakeview@gmail.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 2nd Wednesday of the month @ 1900 110 W HARRISON ST LAKEVIEW, OH 43331 937-935-3866 amvets39lakeview@gmail.com
	District 9	<b>Commander</b> TIMOTHY PIERCE 937-935-3866 amvets39lakeview@gmail.com	<b>Adjutant</b> VACANT	Facebook: <a href="https://www.facebook.com/Amvets-Post-39-113811998705240/">https://www.facebook.com/Amvets-Post-39-113811998705240/</a>
	County Logan			<b>Amenities</b> CANTEEN COMMUNITY ROOM OUTSIDE ACTIVITY SPACE
40	Post	<b>Primary Contact/Post Mailing Address</b> MENTOR AMVETS POST #40 JEFF JUKIEWICZ 9141 JORDAN DR MENTOR, OH 44060 440-478-9993 sgtj2j@gmail.com	<b>Renewal Contact</b> JEFF JUKIEWICZ 440-478-9993 sgtj2j@gmail.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 1st Sunday of the month @ noon 9141 JORDAN DR MENTOR, OH 44060 440-257-5825
	District 20	<b>Commander</b> JEFF JUKIEWICZ 440-478-9993 sgtj2j@gmail.com	<b>Adjutant</b> ROBERT HORVATH 440-290-7189 bghorvath@yahoo.com	Facebook: <a href="https://www.facebook.com/pages/Amvets-Post-40/111521098888651">https://www.facebook.com/pages/Amvets-Post-40/111521098888651</a>
	County Lake			<b>Amenities</b> CANTEEN COMMUNITY ROOM
42	Post	<b>Primary Contact/Post Mailing Address</b> MARION AMVETS POST #42 REBECCA BAUER PO BOX 57 940 MARION-WILLIAMSPORT RD MARION, OH 43302 740-255-5241 rebecca.bauer@odrc.state.oh.us	<b>Renewal Contact</b> REBECCA BAUER 740-255-5241 rebecca.bauer@odrc.state.oh.us	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 2nd Saturday of the month at 1300 MARION CORRECTIONAL INST 940 MARION-WILLIAMSPORT RD MARION, OH 43301
	District 12	<b>Commander</b> CALVIN BROWN post42@ohamvets.org	<b>Adjutant</b> WESLEY MOORE post42@ohamvets.org	Private Facebook Group: <a href="https://www.facebook.com/groups/508341723264212/">https://www.facebook.com/groups/508341723264212/</a>
	County Marion			
43	Post	<b>Primary Contact/Post Mailing Address</b> BELLVILLE AMVETS POST #43 RONALD ELLISON 76 MAIN ST BELLVILLE, OH 44813 419-886-2658 rl Ellison915@gmail.com	<b>Renewal Contact</b> RONALD ELLISON 419-886-2658 rl Ellison915@gmail.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 3rd Monday of the month @ 1800 76 MAIN ST BELLVILLE, OH 44813 419-886-2658 bellvilleamvets43@yahoo.com
	District 12	<b>Commander</b> DAVE HEICHEL 419-886-2658 bellvilleamvets43@yahoo.com	<b>Adjutant</b> RONALD ELLISON 740-504-1552 rl Ellison915@gmail.com	Facebook: <a href="https://www.facebook.com/Amvets43/">https://www.facebook.com/Amvets43/</a>
	County Richland			<b>Amenities</b> CANTEEN COMMUNITY ROOM



# POST DIRECTORY

44	Post	<b>Primary Contact/Post Mailing Address</b> YOUNGSTOWN AMVETS POST #44 JAN C. BROWN, PNC 305 ELM ST STRUTHERS, OH 44471 330-528-5532 janbrown54@sbcglobal.net	<b>Renewal Contact</b> JAN C. BROWN, PNC 330-528-5532 janbrown54@sbcglobal.net	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 2nd Thursday of the month @ 1800 305 ELM ST STRUTHERS, OH 44471 330-755-3333 amvets44@sbcglobal.net
	District 19	<b>Commander</b> JAN C. BROWN, PNC 330-528-5532 janbrown54@sbcglobal.net	<b>Adjutant</b> JOHN TERRANOVA jvterranova@sbcglobal.net	Facebook: <a href="https://www.facebook.com/Youngstown-Amvets-Ohio-948568078526615/">https://www.facebook.com/Youngstown-Amvets-Ohio-948568078526615/</a> Post website: <a href="http://www.amvetsohiopost44.org">www.amvetsohiopost44.org</a>
	County Mahoning			<b>Amenities</b> CANTEEN COMMUNITY ROOM OUTSIDE ACTIVITY SPACE

45	Post	<b>Primary Contact/Post Mailing Address</b> SALEM AMVETS POST #45 750 S BROADWAY AVE SALEM, OH 44460 330-337-8505 acc45@sbcglobal.net	<b>Renewal Contact</b> JERRY WRIGHT 330-337-8505 acc45@sbcglobal.net	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> Last Sunday of the month @ noon 750 S BROADWAY AVE SALEM, OH 44460 330-337-8505 acc45@sbcglobal.net
	District 19	<b>Commander</b> RODNEY HUGHES 330-692-2613 fireship63@yahoo.com	<b>Adjutant</b> SUSAN PRICHARD 330-550-5752 susanpritchard67@yahoo.com	Facebook: <a href="https://www.facebook.com/groups/1585904734992919/">https://www.facebook.com/groups/1585904734992919/</a>
	County Columbiana			<b>Amenities</b> CANTEEN COMMUNITY ROOM

47	Post	<b>Primary Contact/Post Mailing Address</b> LORAIN AMVETS POST #47 MICHAEL KACHURE 3009 BROADWAY AVE LORAIN, OH 44055 440-821-4556 mkachure@roadrunner.com	<b>Renewal Contact</b> JESSICA POTTER 440-787-4960 jpotter6621@gmail.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 3rd Sunday of the month @ 1100 3009 BROADWAY AVE LORAIN, OH 44055 440-244-2160 lorainamvetspost47@gmail.com
	District 13	<b>Commander</b> MICHAEL KACHURE 440-821-4556 mkachure@roadrunner.com	<b>Adjutant</b> JESSICA POTTER 440-787-4960 jpotter6621@gmail.com	Facebook: <a href="https://www.facebook.com/AmvetsPost47/">https://www.facebook.com/AmvetsPost47/</a> Post Website: <a href="https://www.amvets47.org/">https://www.amvets47.org/</a>
	County Lorain			<b>Amenities</b> CANTEEN COMMUNITY ROOM OUTSIDE ACTIVITY SPACE

48	Post	<b>Primary Contact/Post Mailing Address</b> TIFFIN AMVETS POST #48 JOHN R. RICKER 1909 S STATE ROUTE 100 TIFFIN, OH 44883 419-448-1901 amvetssec@yahoo.com	<b>Renewal Contact</b> JOHN RICKER 419-934-3162 johnricker@sbcglobal.net	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 1st Tuesday of the month @ 1830 1909 S STATE ROUTE 100 TIFFIN, OH 44883 419-448-1901 amvetssec@yahoo.com
	District 13	<b>Commander</b> KEVIN KOCH 567-207-7354 ashley.koch@gmail.com	<b>Adjutant</b> JOHN RICKER 419-934-3162 johnricker@sbcglobal.net	Facebook: <a href="https://www.facebook.com/Tif-fin-Amvets-Post-48-608647452678916/">https://www.facebook.com/Tif-fin-Amvets-Post-48-608647452678916/</a> Post Website: <a href="https://amvetspost48.com/">https://amvetspost48.com/</a>
	County Seneca			<b>Amenities</b> CANTEEN COMMUNITY ROOM OUTSIDE ACTIVITY SPACE

# POST DIRECTORY

**Post** **Primary Contact/Post Mailing Address** **Renewal Contact** **Post Information**  
**49** HURON AMVETS POST #49 DAVID WASHBURN Meeting Date, Time & Address  
 DAVID WASHBURN 419-433-2235 2nd Tuesday of the month @ 1930  
 415 ADAMS AVE HURON TOWNSHIP BLDG  
 HURON, OH 44839 1820 BOGART RD  
 419-433-2235 HURON, OH 44839  
 junndav@msn.com

**District** **Commander** **Adjutant**  
 13 RICHARD SCHENK DAVID WASHBURN  
 419-433-6570 419-433-2235  
**County** junndav@msn.com  
 Huron

**Post** **Primary Contact/Post Mailing Address** **Renewal Contact** **Post Information**  
**51** THORNVILLE AMVETS JEFF ZEMOLONG Meeting Date, Time & Address  
 POST #51 740-641-4035 2nd Thursday of the month @ 1800  
 TOM LAIRD jcslong@gmail.com 9293 THORN TWP RD 79 NW  
 9293 THORN TWP RD 79 NW THORNVILLE, OH 43076  
 THORNVILLE, OH 43076 740-246-4880  
 740-403-7176 amvetspost51@rr.ohio.com  
 tlaIRD001@gmail.com

**District** **Commander** **Adjutant** Facebook: <https://www.facebook.com/Am-vets-Post-51-1494952677452499/>  
 12 TOM LAIRD RICHARD JOHNSON Post Website: <https://amvets51.com/>  
 740-403-7176 740-334-8119  
**County** tlaIRD001@gmail.com skippyjoe470@yahoo.com  
 Perry  
**Amenities**  
 CANTEN  
 BOAT DOCK  
 BANQUET HALL  
 OUTSIDE ACTIVITY SPACE

**Post** **Primary Contact/Post Mailing Address** **Renewal Contact** **Post Information**  
**54** BRYAN AMVETS POST #54 RUSSELL KOSIER Meeting Date, Time & Address  
 RUSSELL KOSIER 419-636-4852 1st Wednesday of the month @1930  
 330 GARY ST rkosier@ohamvets.org 222 PAIGE ST  
 BRYAN, OH 43506 BRYAN, OH 43506  
 419-467-7743 419-636-4852  
 rkosier@ohamvets.org bryanamvets54@gmail.com

**District** **Commander** **Adjutant** Facebook: <https://www.facebook.com/Am-vets-Post-54-147140358656510/>  
 9 RUSSELL KOSIER PHILLIP STOTZ  
 419-467-7743 419-799-2097  
**County** rkosier@ohamvets.org ohvino@hotmail.com  
 Williams  
**Amenities**  
 CANTEN  
 COMMUNITY ROOM  
 OUTSIDE ACTIVITY SPACE

**Post** **Primary Contact/Post Mailing Address** **Renewal Contact** **Post Information**  
**55** SHEFFIELD LAKE AMVETS POST #55 ERNIE HERNANDEZ Meeting Date, Time & Address  
 530 ABBE RD 440-949-6769 1st & 3rd Monday of the month @ 1900  
 SHEFFIELD LAKE, OH 44054 amvets55@aol.com 530 ABBE RD  
 440-949-6769 SHEFFIELD LAKE, OH 44054  
 amvets55@aol.com

**District** **Commander** **Adjutant** Facebook: <https://www.facebook.com/Am-vets-Post-55-215644535454641/>  
 13 440-949-6383 ROBERT ROSSO  
 achatwitmeok@yahoo.com 440-949-2323  
**County**  
 Lorain  
**Amenities**  
 CANTEN  
 BANQUET HALL  
 OUTSIDE ACTIVITY SPACE

# POST DIRECTORY

Post	<b>Primary Contact/Post Mailing Address</b> LEIPSI AVMVETS POST #57 RONALD HERMILLER 610 ENTERPRISE ST LEIPSI, OH 45856 419-890-3273	<b>Renewal Contact</b> DARL SHOEMAKER 419-890-3273	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 2nd Wednesday of the month @ 2000 E-Board: 2nd Wednesday @ 1830 Trustees: 2nd Wednesday @1900 815 E. MATHIAS ST LEIPSI, OH 45856 419-943-3224
57			
District 9	<b>Commander</b> RONALD HERMILLER 419-889-2005	<b>Adjutant</b> BRAD PECK 419-615-0803	
County Ottawa			

Post	<b>Primary Contact/Post Mailing Address</b> CENTERBURG AMVETS POST #59 LARRY COOPERRIDER PO BOX 389 CENTERBURG, OH 43011 614-419-4868 coopfarms@yahoo.com	<b>Renewal Contact</b> RICK CHAPMAN 740-398-1668 rchap1952@yahoo.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 2nd Thursday of the month @ 1700 3894 COLUMBUS RD CENTERBURG, OH 43011 740-625-6750 amvets_post59@yahoo.com
59			
District 12	<b>Commander</b> LARRY COOPERRIDER 614-419-4868 coopfarms@yahoo.com	<b>Adjutant</b> RICK CHAPMAN 740-398-1668 rchap1952@yahoo.com	Facebook: <a href="https://www.facebook.com/veter-ansserve/">https://www.facebook.com/veter-ansserve/</a>
County Knox			<b>Amenities</b> CANTEEN BANQUET HALL OUTSIDE ACTIVITY SPACE

Post	<b>Primary Contact/Post Mailing Address</b> HILLSBORO AMVETS POST #61 RICHARD LAWSON 11541 NORTH SHORE DR HILLSBORO, OH 45133 937-393-2900 post61amvets@yahoo.com	<b>Renewal Contact</b> KEITH CRAIG 937-602-2591 kcraigg61@gmail.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 1st Wednesday of the month @ 1900 11541 NORTH SHORE DR HILLSBORO, OH 45133 937-393-2900 post61amvets@yahoo.com
61			
District 7	<b>Commander</b> RICHARD LAWSON richlawson908@gmail.com 740-222-5543	<b>Adjutant</b> KEITH CRAIG 937-602-2591 kcraigg61@gmail.com	Facebook: <a href="https://www.facebook.com/hillsboroamvetspost61/">https://www.facebook.com/hillsboroamvetspost61/</a>
County Highland			<b>Amenities</b> CANTEEN BANQUET HALL OUTSIDE ACTIVITY SPACE

Post	<b>Primary Contact/Post Mailing Address</b> COVINGTON AMVETS POST #66 ROBERT SIMON 10010 W STATE ROUTE 185 COVINGTON, OH 45318 937-638-4530 robertsimon87@gmail.com	<b>Renewal Contact</b> TIM SIMON 937-295-3095 robertsimon87@gmail.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 3rd Tuesday of the month @ 1900 10010 W STATE ROUTE 185 COVINGTON, OH 45318 937-638-4530 amvetspost66@gmail.com
66			
District 1	<b>Commander</b> ROBERT SIMON 937-638-4530	<b>Adjutant</b> MIKE PITMAN 937-308-6602 mike.pitman.57@gmail.com	Facebook: <a href="https://www.facebook.com/amvetspost66/">https://www.facebook.com/amvetspost66/</a>
County Miami			<b>Amenities</b> CANTEEN COMMUNITY ROOM OUTSIDE ACTIVITY SPACE

# POST DIRECTORY

67	Post	<b>Primary Contact/Post Mailing Address</b> CLYDE AMVETS POST #67 EDWARD EBERLY 1128 OAK DRIVE FREMONT, OH 43420 419-332-2449 ebbtide17@juno.com	<b>Renewal Contact</b> LARRY MOONEY 419-332-8755 moonldm@aol.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 1st Thursday of the month @ 1900 VFW #3343 847 W MAPLE ST CLYDE, OH 43410 567-855-5301 vfwpost3343@aol.com
	District 13  County Sandusky	<b>Commander</b> EDWARD EBERLY 419-332-2449 ebbtide17@juno.com	<b>Adjutant</b> LARRY MOONEY 419-332-8755 moonldm@aol.com	

69	Post	<b>Primary Contact/Post Mailing Address</b> FOSTORIA AMVETS POST #69 JAMES RIMAR 155 E TIFFIN ST FOSTORIA, OH 44830 419-957-8416 jimrimar1@gmail.com	<b>Renewal Contact</b> BRUCE NOLAN 419-575-9550 amvets69members@outlook.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 4th Thursday of the month @1800 155 E TIFFIN ST FOSTORIA, OH 44830 419-435-6909 amvetstpost69@outlook.com
	District 9  County Seneca	<b>Commander</b> JAMES RIMAR 419-957-8416 jimrimar1@gmail.com	<b>Adjutant</b> RALPH KOERPER	Facebook: <a href="https://www.facebook.com/Am-Vets-Post-69-644396812281947/">https://www.facebook.com/Am-Vets-Post-69-644396812281947/</a>  <b>Amenities</b> CANTEEN

70	Post	<b>Primary Contact/Post Mailing Address</b> CAMBRIDGE AMVETS POST #70 MICHAEL L. ST. CLAIR 1301 N 14TH STREET CAMBRIDGE, OH 43725 614-638-7349 mstc@firewireinternet.com	<b>Renewal Contact</b> MICHAEL ST. CLAIR 614-638-7349 mstc@firewireinternet.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 3rd Wednesday of the month @ 1900 VFW #2901 1301 N 14th STREET CAMBRIDGE, OH 43725 mstc@firewireinternet.com
	District 21  County Guernsey	<b>Commander</b> JAMES BLANCETT 740-432-2496 chauchme@yahoo.com	<b>Adjutant</b> MICHAEL L. ST. CLAIR 614-638-7349 mstc@firewireinternet.com	Facebook: <a href="https://www.facebook.com/am-vetspost70/">https://www.facebook.com/am-vetspost70/</a>

71	Post	<b>Primary Contact/Post Mailing Address</b> FAIRFIELD AMVETS POST #71 AARON CUNNINGHAM II 4829 INDUSTRY DR FAIRFIELD, OH 45014 513-593-3910 arcii7348@gmail.com	<b>Renewal Contact</b> AARON CUNNINGHAM II 513-593-3910 arcii7348@gmail.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 2nd Tuesday of the month @1900 4829 INDUSTRY DR FAIRFIELD, OH 45014 513-858-3079 arcii7348@gmail.com
	District 1  County Fairfield	<b>Commander</b> MARION COMPSTON 513-251-7182 marion.compston@valeo.com	<b>Adjutant</b> RANDY FRANKENFIELD 513-478-2796 randyfrankenfield@gmail.com	<b>Amenities</b> CANTEEN

# POST DIRECTORY

76	Post	<b>Primary Contact/Post Mailing Address</b> ATHENS AMVETS POST #76 CHARLES TURNER PO BOX 5763 ATHENS, OH 45701 740-590-0952 charleturner1946@yahoo.com	<b>Renewal Contact</b> AMVETS POST 76 740-592-9907 john.giardino46@gmail.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 3rd Wednesday of the month @ 1900 20 CAMPBELL ST ATHENS, OH 45701 740-594-2098 athensamvets76@yahoo.com
	District 21	<b>Commander</b> CHARLES TURNER 740-590-0952 charleturner1946@yahoo.com	<b>Adjutant</b> JOHN GIARDINO 740-767-4087 john.giardino46@gmail.com	Facebook: <a href="https://www.facebook.com/Amvetspost76athens/">https://www.facebook.com/Amvetspost76athens/</a>
	County Athens			<b>Amenities</b> CANTEEN COMMUNITY ROOM

77	Post	<b>Primary Contact/Post Mailing Address</b> ASHTABULA AMVETS POST #77 SHAWN SHANNON 3189 St. Rt. 307 AUSTINBURG, OH 44010 440-645-9037	<b>Renewal Contact</b> DANIEL E. WHITMIRE 440-275-3070	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 1st Saturday of the month @ 0900 AUNT JUDY'S DINER 3475 FARGO DRIVE ASHTABULA, OH 44010
	District 20	<b>Commander</b> SHAWN SHANNON 440-645-9037	<b>Adjutant</b> DANIEL E. WHITMIRE OH 440-275-3070	
	County Ashtabula			

80	Post	<b>Primary Contact/Post Mailing Address</b> BEDFORD AMVETS POST #80 RICHARD MOVENS 14589 ROCHELLE DR. MAPLE HEIGHTS, OH 44125 216-374-1655 richard.movens@gmail.com	<b>Renewal Contact</b> CHARLES KESHOCK chazman58@icloud.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 1st Tuesday of the month @ noon 7595 Walton Rd Walton Hills, OH 44146 Meets at various locations. Call Commander for meeting location.
	District 20	<b>Commander</b> CHARLES KESHOCK 216-581-7554 Chazman58@icloud.com	<b>Adjutant</b> RICHARD MOVENS 216-374-1655 richard.movens@gmail.com	
	County Cuyahoga			

84	Post	<b>Primary Contact/Post Mailing Address</b> JACKSON AMVETS POST #84 DAVID BROWN 208 BROADWAY ST JACKSON, OH 45640 740-688-9672 gambilman@yahoo.com	<b>Renewal Contact</b> JAMES TOLAND 740-577-7339 smurf1963@yahoo.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 3rd Wednesday of the month @ 1830 208 BROADWAY ST JACKSON, OH 45640 740-286-7315 amvetspost84@yahoo.com Facebook: <a href="https://www.facebook.com/Jackson-Amvets-Post-84-377013369149475/">www.facebook.com/Jackson-Amvets-Post-84-377013369149475/</a>
	District 7	<b>Commander</b> DAVID BROWN 740-688-9672 gambilman@yahoo.com	<b>Adjutant</b> WILLIAM TRIPP 740-286-3009 watripp@yahoo.com	<b>Amenities</b> CANTEEN
	County Jackson			

# POST DIRECTORY

87	Post	<b>Primary Contact/Post Mailing Address</b> MT GILEAD AMVETS POST #87 BRANDON ALTSTADT 7825 STATE ROUTE 61 GALION, OH 44833 567-327-7311 ihra363@yahoo.com	<b>Renewal Contact</b> TERESA GIVENS 740-244-1467 tgfred58@gmail.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 1st Thursday of the month @ 1930 7825 STATE ROUTE 61 GALION, OH 44833 419-947-8326 amvets87@yahoo.com
	District 12	<b>Commander</b> BRANDON ALTSTADT 567-327-7311 ihra363@yahoo.com	<b>Adjutant</b> TERESA GIVENS 740-244-1467 tgfred58@gmail.com	Facebook: <a href="https://www.facebook.com/amvets87/">https://www.facebook.com/amvets87/</a>
	County Morrow			<b>Amenities</b> CANTEEN COMMUNITY ROOM OUTSIDE ACTIVITY SPACE

88	Post	<b>Primary Contact/Post Mailing Address</b> TROY AMVETS POST #88 MICHAEL WILFONG 3449 LEFEVER RD TROY, OH 45373 937-570-0507 mwilfong51@gmail.com	<b>Renewal Contact</b> AMVETS POST #88 937-339-0700 amvet88@gmail.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 1st Sunday of the month @ 1130 3449 LEFEVER RD TROY, OH 45373 937-339-0700 amvets88@gmail.com
	District 1	<b>Commander</b> MICHAEL WILFONG 937-570-0507 mwilfong51@gmail.com	<b>Adjutant</b> J. KEEGAN MILLER 937-418-8921	<a href="https://www.ohamvets.org/post-88">https://www.ohamvets.org/post-88</a>  Facebook: <a href="https://www.facebook.com/TroyAmvets88/">https://www.facebook.com/TroyAmvets88/</a>
	County Miami			<b>Amenities</b> CANTEEN COMMUNITY ROOM

89	Post	<b>Primary Contact/Post Mailing Address</b> COLUMBUS AMVETS POST #89 LAWRENCE BADZINSKI 1377 COMMUNITY PK DR. COLUMBUS, OH 43229 614-323-8093 militaryvetpost89@gmail.com	<b>Renewal Contact</b> JOHN MILKE 614-776-4552 milkman1952@gmail.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 2nd Thursday of the month @ 1900 1377 COMMUNITY PK DR. COLUMBUS, OH 43229 614-776-4552 militaryvetpost89@gmail.com Facebook: <a href="https://www.facebook.com/amvet-sohiopost89/">https://www.facebook.com/amvet-sohiopost89/</a> Post Website: <a href="http://www.myamvetsohiopost89.org/">http://www.myamvetsohiopost89.org/</a>
	District 12	<b>Commander</b> LAWRENCE BADZINSKI 614-323-8093 militaryvetpost89@gmail.com	<b>Adjutant</b> DAVID LEE REYNOLDS 614-595-3077	
	County Franklin			<b>Amenities</b> CANTEEN

93	Post	<b>Primary Contact/Post Mailing Address</b> ALBANY AMVETS POST #93 GEORGE HESS 1055 SETTY RD ALBANY, OH 45710 740-331-2564 albanyamvets@outlook.com	<b>Renewal Contact</b> GEORGE HESS 740-331-2564 albanyamvets@outlook.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 3rd Monday of the month @ 1800 1055 SETTY RD ALBANY, OH 45710 740-698-7212 albanyamvets@outlook.com Facebook: <a href="https://www.facebook.com/groups/276290495774712/">https://www.facebook.com/groups/276290495774712/</a>
	District 21	<b>Commander</b> GEORGE HESS 740-331-2564 Oil_mosis@msn.com	<b>Adjutant</b> TONY BISHIP 740-591-5486 albanyamvets@outlook.com	
	County Athens			<b>Amenities</b> CANTEEN COMMUNITY ROOM

# POST DIRECTORY

95	Post	<b>Primary Contact/Post Mailing Address</b> MT VERNON AMVETS POST #95 MICHAEL DEEM, SR 311 S MECHANIC ST MOUNT VERNON, OH 43050 740-485-1765 amvets95@yahoo.com	<b>Renewal Contact</b> MICHAEL DEEM, SR 740-485-1765 amvets95@yahoo.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 1st Saturday of the month @ 0900 311 S MECHANIC ST MOUNT VERNON, OH 43050 740-397-2119 amvets95@yahoo.com
	District 12	<b>Commander</b> MICHAEL DEEM, SR 740-485-0308 amvets95@yahoo.com	<b>Adjutant</b> MICHAEL MAST 740-507-4310 mmast62@icloud.com	Facebook: <a href="https://www.facebook.com/pages/Amvets-Memorial-Post/161985063830945">https://www.facebook.com/pages/Amvets-Memorial-Post/161985063830945</a>
	County Knox			<b>Amenities</b> CANTEEN COMMUNITY ROOM
96	Post	<b>Primary Contact/Post Mailing Address</b> ASHLAND AMVETS POST #96 MIKEL GRESHNER 233 UNION ST ASHLAND, OH 44805 419-606-6196 amvetspost96commander@yahoo.com	<b>Renewal Contact</b> ALVIN THOMAS 419-207-9211 falcons135@hotmail.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 2nd Monday of the month @ 1830 233 UNION ST ASHLAND, OH 44805 419-281-0055 amvets96@zoominternet.net
	District 13	<b>Commander</b> MIKEL GRESHNER 419-606-6196 amvetspost96commander@yahoo.com	<b>Adjutant</b> ALVIN THOMAS 419-207-9211 falcons135@hotmail.com	<b>Amenities</b> CANTEEN COMMUNITY ROOM
	County Ashland			
99	Post	<b>Primary Contact/Post Mailing Address</b> VANDALIA AMVETS POST #99 LARRY RYAN 1123 S. BROWN SCHOOL RD VANDALIA, OH 45377 937-216-0691 lryan4@woh.rr.com	<b>Renewal Contact</b> LARRY RYAN 937-216-0691 lryan4@woh.rr.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 2nd Tuesday of the month @ 1930 1123 S BROWN SCHOOL RD VANDALIA, OH 45377 937-216-0691 lryan4@woh.rr.com
	District 9	<b>Commander</b> LARRY RYAN 937-216-0691 lryan4@woh.rr.com	<b>Adjutant</b> KARLA SMITH 937-415-0546 ksmith93@woh.rr.com	Facebook: <a href="https://www.facebook.com/Amvets-Vanda-lia-156896794645102">www.facebook.com/Amvets-Vanda-lia-156896794645102</a> Post website: <a href="https://amvetspost099.com/">https://amvetspost099.com/</a>
	County Montgomery			<b>Amenities</b> CANTEEN BANQUET HALL
102	Post	<b>Primary Contact/Post Mailing Address</b> DELAWARE AMVETS POST #102 LEE MOWERY 485 PARK AVE DELAWARE, OH 43015 616-643-7161 mowerygrr@gmail.com	<b>Renewal Contact</b> HARRY METZGER 740-815-8622 pbsc2013@outlook.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 2nd Tuesday of the month @ 1930 485 PARK AVE DELAWARE, OH 43015 740-363-8316 Commander102@outlook.com
	District 12	<b>Commander</b> LEE MOWERY 616-643-7161 mowerygrr@gmail.com	<b>Adjutant</b> HARRY METZGER 740-815-8622 pbsc2013@outlook.com	<b>Amenities</b> CANTEEN COMMUNITY ROOM
	County Delaware			

# POST DIRECTORY

**104**

Post	<b>Primary Contact/Post Mailing Address</b> DELAWARE AMVETS POST #104 ROBERT RHODES 419 LONDON RD DELAWARE, OH 43015 614-499-8673 halffasthippie@gmail.com	<b>Renewal Contact</b> TERRY SCHINDEWOLF 740-369-7912	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 3rd Sunday of the month @ 0930 419 LONDON RD DELAWARE, OH 43015 740-369-7912
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District 12	<b>Commander</b> LARRY FREEMAN 740-404-1621	<b>Adjutant</b> ROBERT RHODES 740-404-1621	<b>Amenities</b> CANTEEN (BAR NO KITCHEN) COMMUNITY ROOM SMALL PATIO
County Delaware			

**109**

Post	<b>Primary Contact/Post Mailing Address</b> MENTOR-ON-THE-LAKE AMVETS POST #109 THEODORE MAKSE 7847 LAKESHORE BLVD MENTOR ON THE LAKE, OH 44060 440-257-9217 amvetspost109@hotmail.com	<b>Renewal Contact</b> AMVETS POST 109 440-257-9217 amvetspost109@hotmail.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 1st Wednesday of the month @ 1900 7847 Lakeshore Blvd. Mentor on the Lake, OH 44060 440-257-9217 amvetspost109@hotmail.com
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District 20	<b>Commander</b> THEODORE MAKSE 440-339-9589 uncleted3842@outlook.com	<b>Adjutant</b> BECKY KENDERA 440-520-5063 amvetspost109@hotmail.com	Facebook: <a href="http://www.facebook.com/amvetspost109">www.facebook.com/amvetspost109</a>
County Lake			<b>Amenities</b> CANTEEN BANQUET HALL OUTSIDE ACTIVITY SPACE

**111**

Post	<b>Primary Contact/Post Mailing Address</b> WOODLAWN AMVETS POST #111 JOSEPH DOLWIG 1502 U.S. HWY 52 NEW RICHMOND, OH 45157 513-553-6302 jdolwig132@gmail.com	<b>Renewal Contact</b> JOSEPH DOLWIG 513-553-6302 jdolwig132@gmail.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> To be determined.
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District 1	<b>Commander</b> FRED REISENBERG 513-791-5942	<b>Adjutant</b> Not listed
County Clermont		

**112**

Post	<b>Primary Contact/Post Mailing Address</b> NEWTON FALLS AMVETS POST #112 ARTHUR KEFFER 37 WEST BROAD ST NEWTON FALLS, OH 44444 234-223-3186 KEFFERARTHUR@yahoo.com	<b>Renewal Contact J</b> IM MURRY 330-872-4019 neutronj2@yahoo.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 1st Wednesday of the month @ 1900 37 WEST BROAD ST NEWTON FALLS, OH 44444 330-872-4019 amvets112@gmail.com
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District 19	<b>Commander</b> ARTHUR KEFFER 234-223-3186 KEFFERARTHUR@yahoo.com	<b>Adjutant</b> ROBERT WOOD 330-984-8306 rwoodhemi@aol.com	Facebook: <a href="https://www.facebook.com/Amvets-Post-112-134044779987421/">https://www.facebook.com/Amvets-Post-112-134044779987421/</a> and <a href="https://www.facebook.com/Amvets-Post-112-Canteen-237084613531628/">https://www.facebook.com/Amvets-Post-112-Canteen-237084613531628/</a>
County Trumbull			<b>Amenities</b> CANTEEN



# POST DIRECTORY

120	Post	<b>Primary Contact/Post Mailing Address</b> FRANKLIN AMVETS POST #120 ALAN WHITTEN 605 S MAIN ST FRANKLIN, OH 45005 984-215-8404 amvetsadjutantpost120@gmail.com	<b>Renewal Contact</b> ALAN WHITTEN 984-215-8404 amvetsadjutantpost120@gmail.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 4th Tuesday of the month @ 1900 605 S MAIN ST FRANKLIN, OH 45005 937-746-5845
	District 1	<b>Commander</b> SCOTT WALLACE 937-746-0753 scottwallace1960@yahoo.com	<b>Adjutant</b> SHANE WHITTEN 984-215-8404 amvetsadjutantpost120@gmail.com	Facebook: <a href="https://www.facebook.com/Amvets-Post-120-604725206217085/">www.facebook.com/Amvets-Post-120-604725206217085/</a>
	County Warren			<b>Amenities</b> CANTEEN

121	Post	<b>Primary Contact/Post Mailing Address</b> URBANA AMVETS POST #121 WILLIAM SCHRUPP 220 N. LOCUST STREET (REAR) URBANA, OH 43078 937-460-1590 121amvetsoh@live.com	<b>Renewal Contact</b> ZULMA SCHRUPP 614-353-0094 121amvetsoh@live.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 1st Tuesday of the month @ 1800 220 N LOCUST ST (REAR) URBANA, OH 43078 937-508-4572 121amvetsoh@live.com
	District 1	<b>Commander</b> WILLIAM SCHRUPP 937-460-1590 schrupp122181@yahoo.com	<b>Adjutant</b> ZULMA SCHRUPP 614-353-0094 121amvetsoh@live.com	<b>Amenities</b> CANTEEN
	County Champaign			

124	Post	<b>Primary Contact/Post Mailing Address</b> CANTON AMVETS POST #124 LARRY BAKER 1822 SHERRICK RD SE CANTON, OH 44701 330-232-4733 amvets124@yahoo.com	<b>Renewal Contact</b> LARRY BAKER 330-232-4733 amvets124@yahoo.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 1st Monday of the month @ 1900 1822 SHERRICK RD SE CANTON, OH 44707 330-453-8883 amvets124@yahoo.com
	District 19	<b>Commander</b> LARRY BAKER 330-232-4733 amvets124@yahoo.com	<b>Adjutant</b> MICHAEL DAVIS 330-455-9862 bld427@gmail.com	Facebook: <a href="https://www.facebook.com/AMVETS124/">https://www.facebook.com/AMVETS124/</a>
	County Stark			<b>Amenities</b> CANTEEN COMMUNITY ROOM OUTSIDE ACTIVITY SPACE

138	Post	<b>Primary Contact/Post Mailing Address</b> MARION AMVETS POST #138 DANIEL GAMBLE 403 SILVER ST MARION, OH 43302 bikerchickhttp@hotmail.com	<b>Renewal Contact</b> TERRY FOOS tman430@hughes.net	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 3rd Wednesday of the month @ 1930 403 SILVER ST MARION, OH 43302 740-382-9489 bikerchickhttp@hotmail.com
	District 12	<b>Commander</b> SCOTT WOLF 740-465-7411	<b>Adjutant</b> TERRY FOOS tman430@hughes.net	Facebook: <a href="https://www.facebook.com/amvets138/">https://www.facebook.com/amvets138/</a>
	County Marion			<b>Amenities</b> CANTEEN

# POST DIRECTORY

141	Post	<b>Primary Contact/Post Mailing Address</b> WILLOW WOOD AMVETS POST #141 JIM CROWE 1846 TOWNSHIP RD 126 SCOTTOWN, OH 45678 jimm65joe@hotmail.com	<b>Renewal Contact</b> THOMAS BOWMAN 240-533-9383	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> Last Monday of the month @ 1900 3473 COUNTY RD 6 KITTS HILL, OH 45645 740-643-2386 ext. 603
	District 7	<b>Commander</b> JIM CROWE jimm65joe@hotmail.com	<b>Adjutant</b> THOMAS BOWMAN 240-533-9383	
	County Lawrence			

148	Post	<b>Primary Contact/Post Mailing Address</b> MEDWAY AMVETS POST #148 TRACIE PITSTICK 11495 LOWER VALLEY PIKE MEDWAY, OH 45341 937-849-1198 amvetspost148@yahoo.com	<b>Renewal Contact</b> CATHERINE REDMOND 937-849-1198 amvetspost148@yahoo.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 1st Monday of the month @ 1830 11495 LOWER VALLEY PIKE MEDWAY, OH 45341 937-849-1198 amvetspost148@yahoo.com
	District 1	<b>Commander</b> TRACIE PITSTICK 937-250-9857 amvetspost148@yahoo.com	<b>Adjutant</b> NAOMI LEATHAM 724-553-0513 amvetspost148@yahoo.com	Facebook: <a href="https://www.facebook.com/amvets.medway">https://www.facebook.com/amvets.medway</a>
	County Clark			<b>Amenities</b> CANTEEN COMMUNITY ROOM OUTSIDE ACTIVITY SPACE

149	Post	<b>Primary Contact/Post Mailing Address</b> DONALD EARLENBAUGH 414 TOWNSHIP ROAD 1150 POLK, OH 44866 419-651-3027 redline1005@yahoo.com	<b>Renewal Contact</b> DONALD EARLENBAUGH 419-651-3027 redline1005@yahoo.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> First Wednesday of the month @ 1900 414 TOWNSHIP ROAD 1150 POLK, OH 44866 419-869-7582 amvetspost149@aol.com
	District 13	<b>Commander</b> DONALD EARLENBAUGH 419-651-3027 redline1005@yahoo.com	<b>Adjutant</b> ANDREW LEIDIGH 419-606-1764 ableidigh@yahoo.com	Facebook: <a href="https://www.facebook.com/pages/Amvets-Post-149/123125887744785">https://www.facebook.com/pages/Amvets-Post-149/123125887744785</a>
	County Ashland			<b>Amenities</b> CANTEEN COMMUNITY ROOM OUTSIDE ACTIVITY SPACE

162	Post	<b>Primary Contact/Post Mailing Address</b> WELLINGTON AMVETS POST #162 THOMAS WLADYKA P.O BOX 374 WELLINGTON, OH 44090 419-606-6839 catman3500@gmail.com	<b>Renewal Contact</b> GARY THOMPSON 440-315-7408 gtshogun2@yahoo.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 1st Tuesday of the month @1900 26971 STATE ROUTE 162 WELLINGTON, OH 44090 440-647-2949 amvetspost162@zoominternet.net
	District 13	<b>Commander</b> THOMAS WLADYKA 419-606-6839 catman3500@gmail.com	<b>Adjutant</b> KIRK RICKMAN 440-647-0551	Facebook: <a href="https://www.facebook.com/pages/Amvets-Post-162/158209277544901">https://www.facebook.com/pages/Amvets-Post-162/158209277544901</a>
	County Lorain			<b>Amenities</b> CANTEEN COMMUNITY ROOM

# POST DIRECTORY

176	Post	<b>Primary Contact/Post Mailing Address</b> RICHFIELD AMVETS POST #176 BRYAN MCGOWN 3944 WHEATLEY ROAD RICHFIELD, OH 44286 216-200-8762 bryanmcgown@ohioamvets176.org	<b>Renewal Contact</b> BRYAN MCGOWN 216-200-8762 bryanmcgown@ohioamvets176.org	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 2nd Wednesday of the month @ 1915 3944 WHEATLEY ROAD RICHFIELD, OH 44286 330-659-3924 info@ohioamvets176.org
	District 20  County Allen	<b>Commander</b> DAVID MRUK 330-573-4438 david.r.mruk@gmail.com	<b>Adjutant</b> BRUCE HESTLEY bruce.a.hestley@hestley.org	Facebook: <a href="https://www.facebook.com/AM-VETSOH176/">https://www.facebook.com/AM-VETSOH176/</a> Post website: <a href="https://ohioamvets176.org">https://ohioamvets176.org</a>  <b>Amenities</b> CANTEEN OUTSIDE ACTIVITY SPACE

222	Post	<b>Primary Contact/Post Mailing Address</b> TOLEDO AMVETS POST #222 MARTIN STEVENS 4133 NORTH SUMMIT STREET TOLEDO, OH 43611 419-392-4220 martster@sbcglobal.net	<b>Renewal Contact</b> MARTIN STEVENS 419-392-4220 martster@sbcglobal.net	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 1st Wednesday of the month @ 1900 4133 North Summit Street TOLEDO, OH 43611 419-726-0724 martster@sbcglobal.net
	District 9  County Lucas	<b>Commander</b> ROSS COOPER 419-349-5252	<b>Adjutant</b> GREGORY MARTIN 419-386-7824	Facebook: <a href="https://www.facebook.com/Amvet-s222toledo/">https://www.facebook.com/Amvet-s222toledo/</a>  <b>Amenities</b> CANTEEN

250	Post	<b>Primary Contact/Post Mailing Address</b> WOOSTER AMVETS POST #250 DANA KEIRSTEAD PO BOX 1535 WOOSTER, OH 44691 330-669-2514 danagk@aol.com	<b>Renewal Contact</b> MICHELLE D. ROSE 330-345-5561 patriotmichelle@gmail.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 3rd Monday of the month @ 1900 1901 SYLVAN ROAD WOOSTER, OH 44691 amvetspost250@gmail.com
	District 19  County Stark	<b>Commander</b> DANA KEIRSTEAD 330-669-2514 danagk@aol.com	<b>Adjutant</b> MICHELLE D. ROSE 330-345-5561 patriotmichelle@gmail.com	Facebook: Wooster AMVETS Post 250

275	Post	<b>Primary Contact/Post Mailing Address</b> DAN WILSON 393 FORESTVIEW DRIVE WINTERSVILLE, OH 43953 740-317-8646 ovveterans@gmail.com	<b>Renewal Contact</b> DAN WILSON 740-317-8646 ovveterans@gmail.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 2nd Saturday of the month @ 1100 393 FORESTVIEW DRIVE WINTERSVILLE, OH 43953 ovveterans@gmail.com
	District 19  County Jefferson	<b>Commander</b> DAN WILSON 740-317-8646 ovveterans@gmail.com	<b>Adjutant</b> DAN WILSON 740-317-8646 ovveterans@gmail.com	Twitter: <a href="http://www.twitter.com/OVVeterans">www.twitter.com/OVVeterans</a>  Post website: <a href="http://www.ovvets.org">www.ovvets.org</a>

# POST DIRECTORY

290	Post	<b>Primary Contact/Post Mailing Address</b> LIMA AMVETS POST #290 TERRY SAYERS 290 YOUNGSTOWN KINGSVILLE ROAD VIENNA, OH 44473 330-856-3247 Amvetspost290@gmail.com	<b>Renewal Contact</b> TOM NEUROH 330-856-3247 Amvetspost290@gmail.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> Last Wednesday of the month @ 1900 290 Youngstown Kingsville Road VIENNA, OH 44473 330-856-3247 Amvetspost290@gmail.com
	District 19	<b>Commander</b> TERRY SAYERS 330-398-8926 Amvetspost290@gmail.com	<b>Adjutant</b> SHAWN GILLIGAN 330-856-3247 Amvetspost290@gmail.com	<b>Amenities</b> CANTEEN
	County Trumbull			
327	Post	<b>Primary Contact/Post Mailing Address</b> LOGAN AMVETS POST #327 FREDRICK FARLEIGH 1404 S. VERMONT AVE. WELLSTON, OH 45692 740-384-3103 amvetspost327@yahoo.com	<b>Renewal Contact</b> FREDRICK FARLEIGH 1404 S. VERMONT AVE. WELLSTON, OH 45692 740-384-3103 amvetspost327@yahoo.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 3rd Friday of the month @ noon 1404 S. VERMONT AVE. WELLSTON, OH 45692 amvetspost327@yahoo.com
	District 7	<b>Commander</b> FREDRICK FARLEIGH 1404 S. VERMONT AVE. WELLSTON, OH 45692 740-384-3103 amvetspost327@yahoo.com	<b>Adjutant</b> FREDRICK FARLEIGH 1404 S. VERMONT AVE. WELLSTON, OH 45692 740-384-3103 amvetspost327@yahoo.com	<b>2021 Information. Post had not submitted revalidation by press time.</b>
	County Jackson			
333	Post	<b>Primary Contact/Post Mailing Address</b> WAPAKONETA AMVETS POST #333 AL NANCE 509 N DIXIE HWY WAPAKONETA, OH 45895 757-846-3422 wapakamvets@yahoo.com	<b>Renewal Contact</b> MICHAEL BRYAN 419-236-3180 wapakamvets@yahoo.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 1st and 3rd Tuesday of the month @ 1900 509 N DIXIE HWY WAPAKONETA, OH 45895 419-738-2994 wapakamvets@yahoo.com
	District 9	<b>Commander</b> AL NANCE 757-846-3422 wapakamvets@yahoo.com	<b>Adjutant</b> MICHAEL BRYAN 419-236-3180 wapakamvets@yahoo.com	Facebook: <a href="https://www.facebook.com/Amvets-Post-333-610051162466009/">https://www.facebook.com/Amvets-Post-333-610051162466009/</a>
	County Auglaize			<b>Amenities</b> CANTEEN
419	Post	<b>Primary Contact/Post Mailing Address</b> PATASKALA AMVETS POST #419 ROBERT M. STREETS P.O. BOX 46 PATASKALA, OH 43062 614-348-6938 rmstreets@hotmail.com	<b>Renewal Contact</b> ROBERT M. STREETS 614-348-6938 rmstreets@hotmail.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 2nd Monday of the month @ 1900 428 JEFFERSON STREET PATASKALA, OH 43062 614-348-6938 rmstreets@hotmail.com
	District 12	<b>Commander</b> ROBERT STREETS 614-348-6938 rmstreets@hotmail.com	<b>Adjutant</b> BRANDON DAUBENMIRE 740-403-7896 brandondaubenmire@yahoo.com	Facebook: <a href="https://www.facebook.com/swlamvetspost419/">https://www.facebook.com/swlamvetspost419/</a>
	County Licking			

# POST DIRECTORY

444	Post	<b>Primary Contact/Post Mailing Address</b> FAIRBORN AMVETS POST #444 DAVID NILL 428 BLACK LANE FAIRBORN, OH 45324 937-266-6922 medwaydave@gmail.com	<b>Renewal Contact</b> DEBRA CRAWFORD 937-754-0444 debra2569@yahoo.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 1st Thursday of the month @ 1900 428 BLACK LANE FAIRBORN, OH 45324 937-745-0444 medwaydave@gmail.com debra2569@yahoo.com
	District 1	<b>Commander</b> DAVID NILL 937-849-6922 medwaydave@gmail.com	<b>Adjutant</b> DEBRA CRAWFORD 937-254-2174 debra2569@yahoo.com	Facebook: <a href="https://www.facebook.com/amvets.fairborn">https://www.facebook.com/amvets.fairborn</a>
	County Clark			<b>Amenities</b> CANTEEN COMMUNITY ROOM
464	Post	<b>Primary Contact/Post Mailing Address</b> HUBER HEIGHTS AMVETS POST #464 ALICE SWINDEN 5420 BRANDT PIKE HUBER HEIGHTS, OH 45424 937-901-1199 al12tele34@gmail.com	<b>Renewal Contact</b> ALICE SWINDEN 937-901-1199 al12tele34@gmail.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 1st Thursday of the month @1800 5420 BRANDT PIKE HUBER HEIGHTS, OH 45424
	District 1	<b>Commander</b> ALICE SWINDEN 937-901-1199 al12tele34@gmail.com	<b>Adjutant</b> DEBORAH L. FALKENSTEIN 937-903-8255 debbienew1954@yahoo.com	Facebook: <a href="https://www.facebook.com/AM-VETSPost464HuberHeights/">https://www.facebook.com/AM-VETSPost464HuberHeights/</a>
	County Montgomery			<b>Amenities</b> CANTEEN COMMUNITY ROOM
555	Post	<b>Primary Contact/Post Mailing Address</b> CANTON AMVETS POST #555 SYLVESTER PREMIER II 216 4TH ST NW CANTON, OH 44702 330-452-8202 amvets555@yahoo.com	<b>Renewal Contact</b> SYLVESTER PREMIER II 330-452-8202 amvets555@yahoo.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 1st Sunday of the month @ 1000 216 4TH ST NW CANTON, OH 44702 330-452-8202 amvets555@yahoo.com
	District 19	<b>Commander</b> SYLVESTER PREMIER II 330-452-8202 amvets555@yahoo.com	<b>Adjutant</b> NICOLAS YACKO 330-452-8202 amvets555@yahoo.com	Facebook: <a href="https://www.facebook.com/triplenickelcanton/">https://www.facebook.com/triplenickelcanton/</a>
	County Stark			<b>Amenities</b> CANTEEN
599	Post	<b>Primary Contact/Post Mailing Address</b> NEW BAVARIA AMVETS POST #599 GILL ROBERTO 19 E LIBERTY ST LEIPSI, OH 45856 419-653-4829 rbjgill@metalink.net	<b>Renewal Contact</b> JIM SUGG 419-264-4465 jsugg@embarqmail.net	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 3rd Tuesday of the month @ 1900 VFW POST 8847 922 WALNUT ST NEW BAVARIA OH 43548 419-653-4829
	District 9	<b>Commander</b> ALEX HASTINGS 716-867-1642 alexanderhastings@rocketmail.com	<b>Adjutant</b> ERIC SANDER 716-984-1276 eric_sander@yahoo.com	
	County Henry			

# POST DIRECTORY

698	Post	<b>Primary Contact/Post Mailing Address</b> MIDDLE POINT AMVETS POST #698 LOGAN WELKER PO BOX 316 MIDDLE POINT, OH 45863 419-203-8339 loganwelker@hotmail.com	<b>Renewal Contact</b> LOGAN WELKER 419-203-8339 loganwelker@hotmail.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 4th Sunday of the month @ 1800 102 S ADAMS ST MIDDLE POINT, OH 45863 419-968-2785 avoh698@gmail.com
	District 9	<b>Commander</b> LOGAN WELKER 419-203-8339 loganwelker@hotmail.com	<b>Adjutant</b> ROBERT STANT 419-692-4410 stantfam@watchtv.net	Facebook: <a href="https://www.facebook.com/amvets698/">https://www.facebook.com/amvets698/</a>
	County Van Wert			<b>Amenities</b> CANTEEN

711	Post	<b>Primary Contact/Post Mailing Address</b> BOWLING GREEN AMVETS POST #711 STEVEN SCHOONER 1045 N MAIN ST SUITE 5A BOWLING GREEN, OH 43402 567-413-5005 steveschooner@yahoo.com	<b>Renewal Contact</b> STEVEN SCHOONER 567-413-5005 steveschooner@yahoo.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> Meets the 2nd Sunday of the month @ 1230 1045 N MAIN ST SUITE 5A BOWLING GREEN, OH 43402 419-352-4800 amvets711@gmail.com
	District 9	<b>Commander</b> STEVEN SCHOONER 567-413-5005 steveschooner@yahoo.com	<b>Adjutant</b> JIM CHAMBERS 419-287-4774 jimsmc31@yahoo.com	<b>Amenities</b> CLUB ROOM CANTEEN
	County Wood			

726	Post	<b>Primary Contact/Post Mailing Address</b> ELDORADO AMVETS POST #726 PO BOX 20 340 W MILL ST ELDORADO, OH 45321 937-273-8081 Amvets57@yahoo.com	<b>Renewal Contact</b> JOHN OVERHOLSER 937-248-9484 johnover50@yahoo.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 1st Sunday of the month @ Noon 340 W MILL ST ELDORADO, OH 45321 937-273-8081 amvets57@yahoo.com
	District 1	<b>Commander</b> JOHN OVERHOLSER 937-248-9484 johnover50@yahoo.com	<b>Adjutant</b> ERIC ODELL	Facebook: <a href="https://www.facebook.com/pages/Amvets-Post-726/162928920392469">https://www.facebook.com/pages/Amvets-Post-726/162928920392469</a>
	County Preble			<b>Amenities</b> CANTEEN BANQUET HALL

777	Post	<b>Primary Contact/Post Mailing Address</b> UPPER SANDUSKY AMVETS POST #777 WILLIAM FERNATT 108 E WALKER ST UPPER SANDUSKY, OH 43351 419-788-5327 ghostman1973@yahoo.com	<b>Renewal Contact</b> DUANE WALP 419-294-7085 walp48@gmail.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 2nd Tuesday of the month @ 1900 108 E WALKER ST UPPER SANDUSKY, OH 43351 419-294-5286 amvetspost777@outlook.com
	District 9	<b>Commander</b> TOM LAROWE 419-294-8574	<b>Adjutant</b> DUANE WALP 419-294-7085 walp48@gmail.com	<b>Amenities</b> CANTEEN
	County Wyandot			

# POST DIRECTORY

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Post	<b>Primary Contact/Post Mailing Address</b> COLUMBUS AMVETS POST #1312 CLAUDIA KRIST 3599 LOCKBOURNE RD COLUMBUS, OH 43207 614-409-1950 amvets_1312@yahoo.com	<b>Renewal Contact</b> JOE HUGHEY 614-499-9726 joehughey@att.net	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 2nd Sunday of the month @1300 (except in May, 3rd Sunday) 3599 LOCKBOURNE RD COLUMBUS, OH 43207 614-409-1950 amvets_1312@yahoo.com
1312			
District 12	<b>Commander</b> CLAUDIA KRIST 614-307-5138 krist.claudia@yahoo.com	<b>Adjutant</b> JOE HUGHEY 614-499-9726 joehughey@att.net	Facebook: <a href="https://www.facebook.com/Amvets-Post-1312-Columbus-Ohio-545389105516047/">https://www.facebook.com/Amvets-Post-1312-Columbus-Ohio-545389105516047/</a>
County Franklin			<b>Amenities</b> CANTEEN

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Post	<b>Primary Contact/Post Mailing Address</b> LOGAN AMVETS POST #1776 ROGER BROWN 649 RADIO LANE LOGAN, OH 43138 740-385-1734 rbrown326101@gmail.com	<b>Renewal Contact</b> AL MANLEY 740-603-8527 albert.manley1@gmail.com amanley@ohamvets.org	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 2nd Wednesday of the month @ 1900 649 RADIO LANE LOGAN, OH 43138 740-385-7100
1776			
District 21	<b>Commander</b> ROGER BROWN 740-603-5728 chryskiss@yahoo.com	<b>Adjutant</b> JOHN BRYANT 740-380-0857	Facebook: <a href="https://www.facebook.com/Amvets-post-1776-148732242727450/">https://www.facebook.com/Amvets-post-1776-148732242727450/</a>
County Logan			<b>Amenities</b> CANTEEN

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Post	<b>Primary Contact/Post Mailing Address</b> MARIETTA AMVETS POST #1788 LARRY WOODS 734 LANCASTER ST. MARIETTA, OH 45750 740-516-1291 lwoods9647@suddenlink.net	<b>Renewal Contact</b> LARRY WOODS 740-516-9704 lwoods9647@suddenlink.net	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 4th Monday of the month @ 1700 AMERICAN LEGION POST 64 800 WOOSTER ST. MARIETTA, OH 45750 lwoods9647@suddenlink.net
1788			
District 21	<b>Commander</b> LARRY WOODS 740-516-9704 lwoods9647@suddenlink.net	<b>Adjutant</b> Vacant	
County Washington			

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Post	<b>Primary Contact/Post Mailing Address</b> BROOKVILLE AMVETS POST #1789 JOE BANG 715 MARKET ST BROOKVILLE, OH 45309 937-833-4155 admin-amvets@biz.rr.com	<b>Renewal Contact</b> ZACHARY MOSES mogley.zach@gmail.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 1st Monday of the month @ 1900 715 MARKET ST BROOKVILLE, OH 45309 937-833-4155 amvetspost1789@gmail.com
1789			
District 1	<b>Commander</b> JEFF BANG 937-409-6775 jbang42@aol.com	<b>Adjutant</b> JESSICA CARR 757-641-0504 jkcarr812@gmail.com	Facebook: <a href="https://www.facebook.com/AMVETS1789/">www.facebook.com/AMVETS1789/</a>
County Montgomery			<b>Amenities</b> CANTEEN COMMUNITY ROOM OUTDOOR ACTIVITY SPACE

# POST DIRECTORY

1928	Post	<b>Primary Contact/Post Mailing Address</b> COLUMBUS AMVETS POST #1928 MIKE KORTING 3780 W BROAD ST COLUMBUS, OH 43228 614-353-7303 mike19492015@outlook.com	<b>Renewal Contact</b> BRYAN BRUMFIELD 614-274-8961 oh1928membership@yahoo.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 2nd Tuesday of the month @ 1900 3780 W BROAD ST COLUMBUS, OH 43228 614-274-8961  Facebook: <a href="https://www.facebook.com/pages/Amvets-Post-1928/">https://www.facebook.com/pages/Amvets-Post-1928/</a>  Post Website: <a href="https://amvetstpost1928.com/">https://amvetstpost1928.com/</a>  <b>Amenities</b> CANTEEN
	District 12  County Franklin	<b>Commander</b> JOSEPH KORTING 614-878-5753 mike19492015@outlook.com	<b>Adjutant</b> SANDRA VORHIES 614-537-9287 sandyvorhies@gmail.com	

1941	Post	<b>Primary Contact/Post Mailing Address</b> HARRISBURG AMVETS POST #1941 CP SPRAGUE 1010 HIGH ST HARRISBURG, OH 43126 614-477-7222 cpsprague50@gmail.com	<b>Renewal Contact</b> JOHN RUSH 614-877-3946 johnandconnierush@netzero.net	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 1st Tuesday of the month @ 1930 VFW POST #11208 1010 HIGH ST HARRISBURG, OH 43126 614-877-1941 bobandsandyscott@hotmail.com
	District 12  County Pickaway	<b>Commander</b> CP SPRAGUE 614-477-7222 cpsprague50@gmail.com	<b>Adjutant</b> RON WHITE 330-988-0528	

1963	Post	<b>Primary Contact/Post Mailing Address</b> CINCINNATI AMVETS POST #1963 FRANK T. MENDRALSKI 12010 BRIDGEPORT LANE CINCINNATI, OH 45240 513-825-9547 frank.mendralski@fuse.net	<b>Renewal Contact</b> FRANK T. MENDRALSKI 12010 BRIDGEPORT LANE CINCINNATI, OH 45240 H-513-825-9547 frank.mendralski@fuse.net	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 1st Monday of the month @ 1600 ROTC BLDG AT UNIVERSITY OF CINCINNATI ROTC CONFERENCE ROOM CINCINNATI, OH 45221 513-825-9547 frank.mendralski@fuse.net
	District 1  County Hamilton	<b>Commander</b> ROBERT BREWSTER 1570 LARRY AVE CINCINNATI, OH 45221 513-541-9730 brew76@cinci.rr.com	<b>Adjutant</b> FRANK T. MENDRALSKI 12010 BRIDGEPORT LANE CINCINNATI, OH 45240 H-513-825-9547 frank.mendralski@fuse.net	2021 Information. Post had not submitted revalidation by press time.

1965	Post	<b>Primary Contact/Post Mailing Address</b> NORWALK AMVETS POST #1965 LAWRENCE DUNCAN 254 WEST MAIN STREET NORWALK, OH 44857 419-357-4703 lidduncan47@yahoo.com	<b>Renewal Contact</b> VACANT	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 2nd Thursday of the month @ 1900 254 WEST MAIN STREET NORWALK, OH 44857 419-357-4703 dougcolvinpost1965@yahoo.com
	District 13  County Huron	<b>Commander</b> LAWRENCE DUNCAN 419-357-4703 lidduncan47@yahoo.com	<b>Adjutant</b> VACANT	<b>Amenities</b> CANTEEN  2021 Information. Post had not submitted revalidation by press time.



# POST DIRECTORY

1968	Post	<b>Primary Contact/Post Mailing Address</b> MONTVILLE AMVETS POST #1968 DENNIS BATTLES 15937 THOMPSON RD. MONTVILLE, OH 44086 440-344-6677 dbattles@windstream.net	<b>Renewal Contact</b> DENNIS BATTLES 440-344-6677 dbattles@windstream.net	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 1st Wednesday of the month @ 1900 MONTVILLE COMMUNITY CENTER 9755 MADISON RD MONTVILLE, OH 44062 dbattles@windstream.net 440-344-6677
	District 20	<b>Commander</b> JOHN RIHA 440-479-6233	<b>Adjutant</b> JEROME FLICK 440-221-0079 jflick@fhirely.com	
	County Geauga			

1969	Post	<b>Primary Contact/Post Mailing Address</b> HAYESVILLE AMVETS POST #1969 JOSH BARR PO BOX 21 HAYESVILLE, OH 44838 419-651-6691 AMVETSPOST1969@gmail.com	<b>Renewal Contact</b> AMVETS POST 1969 amvets1969@yahoo.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 2nd Sunday of the month @ 1000 1 WEST MAIN ST HAYESVILLE, OH 44838 419-651-6691 AMVETSPOST1969@gmail.com Facebook: <a href="https://www.facebook.com/amvetsterrylschaub/">https://www.facebook.com/amvetsterrylschaub/</a>
	District 13	<b>Commander</b> JOSH BARR 419-651-1225	<b>Adjutant</b> Dan Brockway 419-685-0227	<b>Amenities</b> CANTEEN
	County Ashland			

1971	Post	<b>Primary Contact/Post Mailing Address</b> PERRY AMVETS POST #1971 JERRY JUNCKER 4128 MAIN ST PERRY, OH 44081 440-415-4851 jerry14juncker@yahoo.com	<b>Renewal Contact</b> JERRY JUNCKER 440-415-4851 jerry14juncker@yahoo.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 3rd Thursday of the month @ 1930 4128 MAIN ST PERRY, OH 44081 440-259-5131 fsomogyi@gmail.com
	District 20	<b>Commander</b> JERRY JUNCKER 440-415-4851 jerry14juncker@yahoo.com	<b>Adjutant</b> TOM NORMAN 440-417-5672 tommynorman21@yahoo.com	Facebook: <a href="https://www.facebook.com/Amvets-Post-1971-721203734575318/">https://www.facebook.com/Amvets-Post-1971-721203734575318/</a>
	County Perry			<b>Amenities</b> CANTEEN

1979	Post	<b>Primary Contact/Post Mailing Address</b> GALION AMVETS POST #1979 ALAN GRAY 420 HARDING WAY E GALION, OH 44833 569-303-5310 amvetspost1979@yahoo.com	<b>Renewal Contact</b> DUSTY HALL 419-561-1116 mcepromotions@gmail.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 2nd Tuesday of the month @ 1800 420 HARDING WAY E GALION, OH 44833 419-468-9095 amvetspost1979@yahoo.com
	District 12	<b>Commander</b> ALAN GRAY 569-303-5310 amvetspost1979@yahoo.com	<b>Adjutant</b> MIKE PIGG 785-220-6844 amvetspost1979@yahoo.com	<b>Amenities</b> CANTEEN
	County Crawford			

# POST DIRECTORY

1983

**Post**

**Primary Contact/Post Mailing Address**

HAMILTON AMVETS POST #1983  
PAUL DENNIS  
914 ROSS AVE  
HAMILTON, OH 45013  
513-844-6902

**Renewal Contact**

JOHN NEWMAN  
513-314-5187  
newman3361@yahoo.com

**Post Information**

**Meeting Date, Time & Address**

2nd Tuesday of the month @ 1900  
914 ROSS AVE  
HAMILTON, OH 45013  
513-863-4888  
amvetspost1983@gmail.com

District  
1

**Commander**

DENNIS PAUL  
513-844-6902  
amvetspost1983@gmail.com

**Adjutant**

ALISON MATHER  
513-389-8495  
ali.r.mather@gmail.com

Facebook: [www.facebook.com/amvets1983/](http://www.facebook.com/amvets1983/)

Post Website: <http://amvets1983.org/>

County  
Butler

**Amenities**

CANTEEN  
BANQUET HALL

1985

**Post**

**Primary Contact/Post Mailing Address**

LANCASTER AMVETS POST #1985  
CATHERINE ARGYLE  
700 S MAPLE ST  
LANCASTER, OH 43130  
740-438-5794  
westcat53@gmail.com

**Renewal Contact**

CATHERINE ARGYLE  
740-438-5794  
westcat53@gmail.com

**Post Information**

**Meeting Date, Time & Address**

Thursday of the month @ 1930  
700 S MAPLE ST  
LANCASTER OH 43130  
740-653-5478

District  
7

**Commander**

OTTIE ORR  
740-243-1518  
odorr@1115@yahoo.com

**Adjutant**

CATHERINE ARGYLE  
740-438-5794  
westcat53@gmail.com

Facebook: [www.facebook.com/Amvets-Post-1985-823573304322124/](http://www.facebook.com/Amvets-Post-1985-823573304322124/)

**Amenities**

CANTEEN  
BANQUET HALL  
OUTDOOR ACTIVITY SPACE

County  
Fairfield

1988

**Post**

**Primary Contact/Post Mailing Address**

CINCINNATI AMVETS POST #1988  
ROBERT SCHINAMAN  
PO BOX 11193  
CINCINNATI, OH 45211  
513-257-5703  
bobschinaman@gmail.com

**Renewal Contact**

ANTHONY SCHINAMAN  
513-846-3866  
tony.schinaman@hotmail.com

**Post Information**

**Meeting Date, Time & Address**

1st Monday of the month @ 1800  
5503 CHEVIOT RD  
CINCINNATI, OH 45247  
513-662-1988

District  
1

**Commander**

ROBERT WEITZEL  
513-379-4326  
xchiefweitzel@fuse.net

**Adjutant**

DENNIS ESTERKAMP  
513-508-8613  
lisaesterkamp@gmail.com

Post website: <http://americanveterans-post1988.com/>

**Amenities**

CANTEEN

County  
Hamilton

1990

**Post**

**Primary Contact/Post Mailing Address**

MEDINA AMVETS POST #1990  
WILLIAM DUCHANSE  
620 N BROADWAY ST  
MEDINA, OH 44256  
330-999-0443  
post1990@ohamvets.org

**Renewal Contact**

MIKE PAUL  
330-725-5601  
post1990@zoominternet.net

**Post Information**

**Meeting Date, Time & Address**

1st Monday of the month @ 1900  
VETERANS MEMORIAL HALL  
620 N BROADWAY ST  
MEDINA, OH 44256  
post1990@ohamvets.org

District  
20

**Commander**

WILLIAM DUCHANSE  
330-999-0443  
wduchanse@icloud.com

**Adjutant**

LINDA KERR  
330-421-6330  
kerrli@hotmail.com

Facebook: <https://www.facebook.com/medina.vethall.3>

Post Website: <https://www.medinavethall.com/american-veterans>

County  
Medina

# POST DIRECTORY

**1991**

**Post**  
**Primary Contact/Post Mailing Address**  
 DEFIANCE AMVETS POST #1991  
 DANNY GREEN  
 1795 SPRUCE ST  
 DEFIANCE, OH 43512  
 419-438-2216  
 maniacmguy@yahoo.com

**Renewal Contact**  
 POST 1991 MEMBERSHIP  
 419-784-2356  
 amvetspostghl@yahoo.com

**Post Information**  
**Meeting Date, Time & Address**  
 3rd Tuesday of the month @ 1900  
 1795 SPRUCE ST  
 DEFIANCE, OH 43512  
 419-784-2356  
 amvetspostghl@yahoo.com

**District**  
 9  
**Commander**  
 DANNY GREEN  
 419-438-2216  
 maniacmguy@yahoo.com

**County**  
 Defiance

**Adjutant**  
 DON HALL  
 419-980-5781  
 dhcomm1991@gmail.com

Facebook: <https://www.facebook.com/groups/250574801719914/>

**Amenities**  
 CANTEEN

**1994**

**Post**  
**Primary Contact/Post Mailing Address**  
 KENTON AMVETS POST #1994  
 JEFF BROWN  
 417 W ESPY ST  
 KENTON, OH 43326  
 419-767-0098  
 amvetspost1994@yahoo.com

**Renewal Contact**  
 JEFF BROWN  
 419-767-0098  
 amvetspost1994@yahoo.com

**Post Information**  
**Meeting Date, Time & Address**  
 2nd Tuesday of the month @ 1900  
 417 W ESPY ST  
 KENTON, OH 43326  
 419-673-1990  
 amvetspost1994@yahoo.com

**District**  
 9  
**Commander**  
 JEFF BROWN  
 419-767-0098  
 jbrown@ohamvets.org

**County**  
 Hardin

**Adjutant**  
 NOT LISTED

Facebook: <https://www.facebook.com/groups/535706793483956/>

**Amenities**  
 CANTEEN  
 COMMUNITY ROOM  
 OUTDOOR ACTIVITY SPACE

**2000**

**Post**  
**Primary Contact/Post Mailing Address**  
 COLUMBUS AMVETS POST #2000  
 BARNIE TRAYLOR  
 6115 LIVINGSTON AVE.  
 COLUMBUS, OH 43232  
 614-519-1630  
 jtraylorbarnie@yahoo.com

**Renewal Contact**  
 MICHAEL CALLENDER  
 614-868-3408  
 callenderohamvets@gmail.com

**Post Information**  
**Meeting Date, Time & Address**  
 1st Sunday of the month @ noon 6115  
 EAST LIVINGSTON AVE  
 COLUMBUS, OH 43232  
 614-868-3408  
 ohamvets2000@gmail.com

**District**  
 12  
**Commander**  
 BARNIE TRAYLOR  
 614-519-1630  
 jtraylorbarnie@yahoo.com

**County**  
 Franklin

**Adjutant**  
 ROBERT MAPES  
 614-290-5356  
 jamjr72@hotmail.com

**Amenities**  
 CANTEEN  
 COMMUNITY ROOM  
 OUTSIDE ACTIVITY SPACE.

**2003**

**Post**  
**Primary Contact/Post Mailing Address**  
 KETTERING AMVETS POST #2003  
 MIKE HOOK  
 2250 PATTERSON RD  
 KETTERING, OH 45420  
 937-253-2003  
 mikehook66@outlook.com

**Renewal Contact**  
 MIKE HOOK  
 937-253-2003  
 amvets2003@woh.rr.com

**Post Information**  
**Meeting Date, Time & Address**  
 1st Thursday of the month @ 1900  
 2250 PATTERSON RD  
 KETTERING, OH 45420  
 937-253-2003  
 amvets2003@woh.rr.com

**District**  
 1  
**Commander**  
 MIKE HOOK  
 937-414-9038  
 mikehook66@outlook.com

**County**  
 MONTGOMERY

**Adjutant**  
 JEFF CARROLL  
 937-409-0050

Facebook: <https://www.facebook.com/amvets.kettering>  
 Post website: <https://sites.google.com/site/amvets2003/>

**Amenities**  
 CANTEEN

# POST DIRECTORY

2013

**Post**  
**Primary Contact/Post Mailing Address**  
AMVETS POST 2013  
DON DORMAN  
212 W 2ND ST  
OTTAWA, OH 45875  
419-420-2375  
don.amvets@gmail.com

**Renewal Contact**  
OHIO AMVETS POST 2013  
419-420-2375  
don.amvets@gmail.com

**Post Information**  
**Meeting Date, Time & Address**  
1st Thursday of the month @ 1900  
OTTAWA VFW POST 9142  
212 W 2ND ST  
OTTAWA, OH 45875  
419-420-2375  
post2013@ohamvets.org

**District**  
9  
**Commander**  
DONALD DORMAN  
419-420-2375  
don.amvets@gmail.com

**Adjutant**  
EARL SCHNIPKE  
419-890-9704

**Amenities**  
CANTEEN  
BANQUET HALL  
OUTDOOR ACTIVITY SPACE

2256

**Post**  
**Primary Contact/Post Mailing Address**  
CIRCLEVILLE AMVETS POST #2256  
WILLIAM DICKENS  
818 TARLTON RD  
CIRCLEVILLE, OH 43113  
740-207-9563  
DINKS01@outlook.com

**Renewal Contact**  
DAVE HICKEY  
808-259-1746  
hickeyduse@yahoo.com

**Post Information**  
**Meeting Date, Time & Address**  
1st Tuesday of the month @ 2000  
818 TARLTON RD  
CIRCLEVILLE, OH 43113  
740-474-3787  
amvets2256oh@aol.com

**District**  
7  
**Commander**  
WILLIAM DICKENS  
740-207-9563  
Dinks01@outlook.com

**Adjutant**  
EDWARD ALLSHOUSE  
740-207-1609  
edward.allshouse710@aol.com

**Facebook:** <https://www.facebook.com/POST2013/>

2352

**Post**  
**Primary Contact/Post Mailing Address**  
PORTSMOUTH AMVETS POST #2352  
RON MONIGER  
1712 11TH ST BOX 180  
PORTSMOUTH, OH 45662  
740-821-7140  
amvets2352@juno.com

**Renewal Contact**  
RON MONIGER  
740-821-7140  
amvets2352@juno.com

**Post Information**  
**Meeting Date, Time & Address**  
3rd Sunday of the month @ 1800  
705 COURT STREET  
PORTSMOUTH, OH 45662  
amvets2352@juno.com

**District**  
7  
**Commander**  
CHARLES WALKER  
740-464-3596  
cwalker44@roadrunner.com

**Adjutant**  
CLARE RUBADUE  
740-352-7225  
clarerubadue@aol.com

**Post Website:**  
[www.amvetspost2352.webs.com](http://www.amvetspost2352.webs.com)

3571

**Post**  
**Primary Contact/Post Mailing Address**  
WASHINGTON CH AMVETS #3571  
ELAINE STALSWORTH  
629 DELAWARE ST.  
WASHINGTON CH, OH 43160  
740-406-8072  
amvets\_post3571@yahoo.com

**Renewal Contact**  
PATTY DEWEES  
740-606-2908  
amvets\_post3571@yahoo.com

**Post Information**  
**Meeting Date, Time & Address**  
2nd Tuesday of the month @ 1900.  
335 VETERANS WAY  
WASHINGTON CH, OH 43160  
740-406-8072  
amvets\_post3571@yahoo.com

**District**  
7  
**Commander**  
ELAINE STALSWORTH  
amvets\_post3571@yahoo.com  
740-406-8072

**Adjutant**  
PATTY DEWEES  
740-606-2908  
amvets\_post3571@yahoo.com

**Amenities**  
CANTEEN  
COMMUNITY ROOM

# POST DIRECTORY

---

7574	Post	<b>Primary Contact/Post Mailing Address</b> LYONS AMVETS #7574 GARY LOAR 16326 STATE ROUTE 64 METAMORA, OH 43540 419-367-1953 glloar@twc.com	<b>Renewal Contact</b> GARY LOAR 419-367-1953 glloar@twc.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address 1st</b> Tuesday of the month @ 1900. 14124 STATE ROUTE 64 METAMORA, OH 43540 419-367-1953 glloar@twc.com
	District 9  County Fulton	<b>Commander</b> GARY LOAR 419-367-1953 glloar@twc.com	<b>Adjutant</b> NICHOLAS RUBEL 419-690-6242 nickrubel@wecandigit.com	<b>Amenities</b> MEETING SPACE

---

7604	Post	<b>Primary Contact/Post Mailing Address</b> MADISON AMVETS #7604 FRED HARDESTY 7604 LAKE ROAD EAST MADISON, OH 44057 440-477-7488 fandihardesty4@yahoo.com	<b>Renewal Contact</b> FRED HARDESTY 440-477-7488 fandihardesty4@yahoo.com	<b>Post Information</b> <b>Meeting Date, Time &amp; Address</b> 2nd Wednesday at 1900 7604 LAKE ROAD EAST MADISON, OH 44057 440-477-7488 fandihardesty4@yahoo.com
	District 20  County Lake	<b>Commander</b> FRED HARDESTY 440-477-7488 fandihardesty4@yahoo.com	<b>Adjutant</b> DON MCDOWELL 440-466-3511 mcdowellhickman@yahoo.com	





# **Subordinate Organizations**





## SUBORDINATE ORGANIZATIONS

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### AMVETS Ladies Auxiliary

Eligibility for membership in the AMVETS Ladies Auxiliary is available to mothers, wives, daughters, and sisters of regular members of AMVETS, and deceased veterans who were AMVETS, or would have been eligible for membership in the AMVETS, and is at least 18 years old. Auxiliaries are organized with the approval and cooperation of individual Posts. Auxiliaries assist in Post programs and initiate service and welfare programs of their own. The Auxiliary is organized with a State Department and National structure like that of AMVETS.

### Sons of AMVETS

Eligibility for membership in the Sons of AMVETS is limited to all male descendants, grandsons, adopted sons, stepsons, fathers, husbands, widowers, and brothers of AMVETS members, deceased AMVETS members, or deceased service per-sonnel who would have been eligible for membership in the parent organization, and is at least 18 years old. This is not to include in-laws of any type. All Charters for the Sons of AMVETS shall be issued by Sons of AMVETS National Head-quarters, at the direction of the National Commander, Sons of AMVETS.

### Junior AMVETS

Eligibility for membership in the Junior AMVETS is limited to the sons, daughters, brothers and sisters, and grandchildren of AMVETS, deceased members of AMVETS, and members of the Auxiliary and servicemen who died and who would have been eligible for membership in the AMVETS, including all children that they may be legal guardian of, from the ages of 7 to, and including 17 years. A local organization may be formed by 10 eligible individuals, approved by both the local AMVETS Post and the State Department of AMVETS, and if one exists, the State Department of Junior AMVETS. Charters will be issued by the National Department, Junior AMVETS.

### Sad Sacks

AMVETS recognizes a subordinate organization known as AMVETS Sad Sacks of American Veterans. Governed by their own Constitution and By-Laws, the Sad Sacks membership is limited to members in good standing of the AMVETS, AMVETS Ladies Auxiliary, and Sons of AMVETS. The Sad Sacks are the official Fun and Honor group of the AMVETS.

### AMVETS Riders

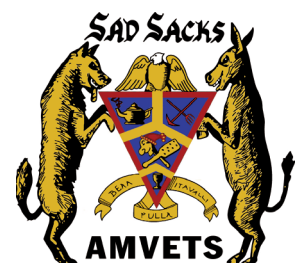
Membership in the Post Chapter shall be limited to members in good standing of AMVETS, AMVETS Ladies Auxiliary, Sons of AMVETS, and Junior AMVETS of the age of 16 with a signed, notarized consent form from the Parent or Guardian. Riding members must own a motorcycle. Members must show a current, valid AMVETS, AMVETS Ladies Auxiliary, Sons of AMVETS, or Junior AMVETS membership card, a valid state drivers license with a motorcycle endorsement, a valid state motorcycle registration, and proof of insurance. The member's name must appear on the registration to be considered an AMVETS Rider.

### AMVETS Department of Ohio Service Foundation

Ohio Department of AMVETS Service Foundation, Inc. is a 501(c)19 veteran organization that was founded in 1957 to help support and fund the programs of the AMVETS Department of Ohio and continues to do that to this day through the Clothing Donation Program and the management of Ohio AMVETS Charities (OAC).

### Ohio AMVETS Charities

Ohio AMVETS Charities is a 501(c)3 organization and has been in existence since 2016. It is the charitable arm of the AMVETS Department of Ohio.



## LADIES AUXILIARY

---

### **President**

Danielle Smathers, Post 51  
8380 Honda Hills Rd  
Thornville, OH 43076  
740-973-4241  
dsmathersamv@yahoo.com

### **3rd Vice President**

Joy Brown, Post 1994  
715 N Wayne St  
Kenton, OH 43326  
419-674-3724  
jlbrown419@windstream.net

### **Chaplain/Scholarship**

Stacy Leggett, Post 444  
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Yellow Springs, OH 45387  
937-301-7536  
stacydleggett@yahoo.com

### **Sergeant at Arms**

Mary Shepherd, Post 24  
16 Bolin St.,  
Dayton, OH 45403  
937-253-7249  
dshepherd1@roadrunner.com

### **Parliamentarian**

Fran Ganda PDP, Post 112  
13205 Liberty Ave  
Cleveland, OH 44135  
216-401-7379  
sassie271@aol.com

### **1st Vice President**

Jenny Miracle-Turner, Post 21  
109 Shinkle St  
Findlay, OH 45840  
567-525-0432  
jmiracleturner@yahoo.com

### **Treasurer**

Tresa Steiner, Post 51  
15085 Rustic LN  
Thornville, OH 43076  
740-403-2519  
rubysyellowroses@yahoo.com

### **Hospital Officer**

Diana Hougland, Post 32  
235 Wooster St  
Elyria, OH 44035  
440-371-0942  
diana.hougland@yahoo.com

### **Legislative Liaison**

Kay Gibbons PDP, Post 89  
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Marysville, OH 43040  
740-815-5172  
kay.g5172@gmail.com

### **Junior AMVETS Advisor**

Denise Speigle, Post 45  
543 Perry St  
Salem, OH 44460  
234-564-9797  
queenbee.speigle@gmail.com

### **Executive Secretary**

Lynn McCauley PDP, Post 89  
960 Checkrein Ave  
Columbus OH, 43229  
614-854-6220  
secretary@amvetsohioauxiliary.org

### **2nd Vice President**

Katrina Phillips, Post 1991  
27624 Standley Rd  
Defiance, OH 43512  
419-344-0551  
kitkatkinky3@yahoo.com

### **Americanism**

Debbie Pittock, Post 51  
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Thornville, OH 43076  
740-975-8907  
dpittockaux51@gmail.com

### **Pro/Historian**

Vacant

### **N.E.C. Woman**

Lynn McCauley PDP, Post 89  
2569 Ferris Park Dr N  
Columbus, OH 43224  
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### **Trainer**

Susan Weyrick PDP, Post 89  
5468 Larkwood Rd  
Columbus, OH 43229  
614-208-2037  
suzwardo@aol.com

### **Website**

[amvetsohioauxiliary.org](http://amvetsohioauxiliary.org)

Office hours 0800-1600  
Monday, Tuesday, and Thursday

## SONS OF AMVETS

---

**Commander**

Rick Turner  
62 Centre St  
Dayton, OH 45403  
937-925-5078  
trn346@aol.com

**1st Vice Commander**

Robert White  
235 E. 1st Street  
Mansfield, OH 44902  
419-610-1305  
robertwh4rb@yahoo.com

**2nd Vice Commander**

Paul Lipps  
38 Providence Drive  
Fairfield, OH 45014  
937-313-1256  
plipps@cinci.rr.com

**3rd Vice Commander**

Michael Taylor  
2436 Kildare Avenue  
Dayton, OH 45414  
937-580-9273

**Finance Officer**

Ed Moore  
117 Hunter Rd  
Lancaster, OH 43130  
740-607-7942  
penguintrek@hotmail.com

**Judge Advocate**

Bobby Bryant PDC  
10 N Garfield St  
Dayton, OH 45403  
937-554-316  
bobbrox123@yahoo.com

**Provost Marshall**

Danny Potes  
6543 Sparta Road  
Fredericktown, OH 43019  
740-485-2463  
danny@americasfreedomlodge.org

**NEC**

Bill Lutz PDC  
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Vermilion, OH 44089  
440-967-8673  
blutzfam@gmail.com

**IMMD. Past Commander**

Steve Bryant PDC  
5713 Cottontail Ct  
Dayton, OH 45431  
937-830-4396  
Weave582004@yahoo.com

### District Commanders

**1st District, Jamey Allen**

406 Funston Avenue  
New Carlisle, OH 45344  
937-926-4528  
Jpallen1957@yahoo.com

**7th District, Ed Moore**

117 Hunter Rd  
Lancaster, OH 43130  
740-607-7942  
penguintrek@hotmail.com

**9th District, Roger McGrath**

714 Cooper St  
Kenton, OH 43326  
567-674-7112  
Ramone197@yahoo.com

**13th District, Nick Sarr****20th District, Adam Harris**

4767 Marigold Rd  
Mentor, OH 44060  
440-537-3005  
bearharris40@gmail.com

**21st District, Owen Jackson**

7140 Selby Rd Lot 19  
Athens, OH 45701  
740-818-7936  
ojackson14@hotmail.com

**IG**

David Strittmather  
PDC, PNC 8608 Cherry  
Road Vermilion, OH  
440-653-4099

**VAVS Rep**

Joe Kirkpatrick  
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Willoughby, OH 44094  
440-728-4635  
Bigjoek5150@gmail.com

**Legislative**

Director Vacant

**Chaplain**

Scott Emery  
107 Cumberland  
Court Elyria, OH  
44035 440-610-9157

**Administrative Assistant**

Jacqueline Stradford  
960 Checkrein Ave Columbus, OH 43229  
614-985-3380, ohsons@ohsonsofamvets.org

**Junior AMVETS Advisor**

Paul Speigle, PDC  
543 Perry St Salem, Oh 44460  
330-853-0519, speigs3@yahoo.com

### WEBSITE

[www.ohsonsofamvets.org](http://www.ohsonsofamvets.org)

## AMVETS JUNIORS

---

### **PRESIDENT**

Lainey Peacock  
Post 45

### **SENIOR VICE**

Brant Mills  
Post 45

### **JUNIOR VICE**

Cayden Staten  
Post 45

### **TREASURER**

Sara Carr  
Post 45

### **SECRETARY**

Addysen Mills  
Post 45

### **SGT. AT ARMS**

Emmalynn Mills  
Post 45

### **PARLIMENTARIAN**

Jayden Alberry  
Post 1985

### **PRO**

Tanner Mills  
Post 45

---

### **Junior AMVETS Coordinators**

Theodore Kester  
Dept of OH AMVETS  
4149 Nicolina Way  
Canfield, OH 44406  
(330) 519-4462  
tjkester23@gmail.com

Paul Speigle  
Dept of Ohio Sons Jr Coordinator  
543 E Perry St  
Salem, OH 44460  
(330) 853-0519  
speigs3@yahoo.com

Denise Speigle  
Dept of Ohio Auxiliary Jr Coordinator  
543 E Perry St  
Salem, OH 44460  
(234) 564-9797  
queenbee.speigle@gmail.com

**SADDEST**

Pat Rowley  
353 Dell St., Apt. B  
Dayton, OH 45404  
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Patrowley73@gmail.com

**ALMOST**

Sara Pierce  
1452 Rockwell Drive  
Xenia, OH 45385  
937-718-3938  
spierce@ohamvets.org

**ALMOST NOT QUITE**

Kim Ardrey  
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Thornville, OH 43076  
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**FEATHERS**

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735 S Maple Street  
Lancaster, OH 43130  
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cargyle@ohamvets.org

**MONEY BAGS**

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**SQUIRE'**

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Mansfield, OH 44905  
419-526-9046

**HOOSEGOW**

Cecile Ardrey  
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Thornville, OH 43076  
740-605-0417

**WORM**

Sam Pierce  
1452 Rockwell Drive  
Xenia, OH 45385  
937-605-2984

**CUT-UP**

William Noltner, Jr.  
241 Morton Drive  
Vermilion, OH 44089  
440-574-3365  
bnoltner@ohioamvets.org

**NOSRYEST**

Cathy Redman  
431 Kite Road  
St. Paris, OH 43072  
719-641-6507  
credmond@ohamvets.org

**WAILER**

Danni Marti  
1100 W. Fourth Street  
Mansfield, OH 44906

**SOLEMNEST**

Lynn McCauley  
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Columbus, OH 43224  
614-854-6220  
Ohamvetsaux@wowway.biz

**SACKER**

Sandy Vorhies  
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Columbus, OH 43207  
614-537-9287  
Sandy\_vorhies@yahoo.com

## AMVETS RIDERS

---

**President**

John JD Dotson  
5985 SR 56  
Athens, OH 45701  
740-590-1577  
jkdrulz@hotmail.com

**Sergeant at Arms**

Daniel Stellmar  
6963 Oak Street  
Lowellville, OH 44436  
330-559-6888  
danpat66963@zoominternet.net

**Judge Advocate**

Chris Watson  
6893 Sharon Court  
Columbus, OH 43229  
(614) 570-5544  
chrisw040@gmail.com

**Communications**

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Thornville, OH 43076  
(614) 562-2507  
lisa.keeran11@gmail.com

**1st Vice**

Barb Cruse  
1076 Becky Drive  
Mansfield, OH 44905  
419-651-5466  
bc2007@neo.rr.com

**Treasurer**

Don McCauley  
6210 Upperridge Drive  
Canal Winchester, OH  
43110 (614) 402-7846  
don.mccauley@att.net

**Chaplain**

Dan Cruse  
1076 Becky Drive  
Mansfield, OH 44905  
419-961-6954  
hd1200evo@msn.com

**Hospitality Coordinator**

Kelly Dotson  
5985 SR 56  
Athens, OH 45701  
740-591-9213  
kdotson28@yahoo.com

**2nd Vice**

Terry Barringer  
17451 Blackwood Rd  
Guysville, OH 45735  
740-868-0376  
foterrie@yahoo.com

**Secretary**

Janice Miller  
9042 Shady Dr  
Lakeview, OH 43334  
567-204-9262  
msjan40@gmail.com

**PDP**

Scott "Rainman"  
McPherson 1040 S.  
Champion Avenue  
Columbus, OH 43206  
(740) 447-1042  
metroparks34@yahoo.com

**Activity Coordinator**

Randy Keeran  
8275 Pleasantville Road  
Thornville, OH 43076  
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**WEBSITE**

[www.ohioamvetsriders.org](http://www.ohioamvetsriders.org)

## SERVICE FOUNDATION

**PRESIDENT**

Eric Scherer, Post 17  
213 Lester Street  
Castalia, OH 44824  
419-366-3856  
escherer@ohamvets.org

**VICE PRESIDENT**

Billy Justice, Post 59  
1015 Harcourt Road, Lot 1  
Mt. Vernon, OH 43050  
740-397-7198 or 740-501-0258  
bjustice@embarqmail.com

**TREASURER**

Don Lowers, Post 22  
46 Center Rd.  
Vermilion, Ohio 44089  
440-258-4373  
dlowers@ohamvets.org

**SECRETARY**

Mike Pitman, Post 66  
P.O. Box 73  
Pleasant Hill, Ohio 45369  
937-308-6602  
mike.pitman.57@gmail.com

**BOARD MEMBER**

Sam Pierce, Post 444  
1452 Rockwell Drive  
Xenia, Ohio 45385  
937-718-3938  
sammymeboy@live.com

**Website**

[www.amvetsohssf.org](http://www.amvetsohssf.org)

## OHIO AMVETS CHARITIES

### **PRESIDENT**

Cindy Rice  
Post 22 (Auxiliary)  
778 Regina Drive  
Vermilion, OH 44089  
(440) 967-9466/(440) 320-7128

### **SECRETARY**

Vern Davenport  
Post 51 (Sons)  
960 Checkrein Ave.  
Columbus, OH 43229  
614-431-6990

### **BOARD MEMBER**

Al Manley  
Post 1776 (AMVETS)  
1122 Ohio Ave.  
Logan, Ohio 43138  
740-603-8527

### **VICE PRESIDENT**

Dany Gordon  
Post 24 (AMVETS)  
1873 Brattleboro Ct  
Dayton, OH 45440  
937-287-5077

### **BOARD MEMBER**

Susan Weyrick PDP  
Post #89 (Auxiliary)  
614-208-2037  
suzwardo@aol.com

### **ADVISOR**

Eric Scherer  
Post 17 (AMVETS)  
213 Lester Street  
Castalia, OH 44824  
419-366-385

### **TREASURER**

Cathy Redmond  
Post 148 (AMVETS)  
431 Kite Road  
St. Paris, OH 43072  
719-648-3315

### **BOARD MEMBER**

Steve Bryant PDC  
Post 444 (Sons)  
Fairborn, OH  
(937) 830-4396  
Weave5872@yahoo.com

### **ADVISOR**

Merle Pratt  
Post 89 (AMVETS)  
8744 Seabright Drive  
Powell, Ohio 43035  
614-746-7771  
mpratt48@att.net0258

### **Website**

[www.amvetsoac.org](http://www.amvetsoac.org)

Shop for AMVETS on [AMAZON Smile](https://www.amazon.com/amazon-smile)!



Ohio AMVETS Charities is a 501c3 organization and has been in existence since 2016.  
It is the charitable arm of the AMVETS Department of Ohio Service Foundation  
and all funds raised go to benefit veterans in Ohio.

### **OAC Mission**

The mission of the Ohio AMVETS Charities (OAC) is to serve as a charitable entity for the purpose of supporting the AMVETS posts (Not to include operational expenses) in Ohio that need help with emergency issues that could impact their existence.





# **Service Foundation & Charities Forms**



### Rules and Regulations

**NOTE:** Rules which govern the Auxiliary distribution of Service Foundation funds will be separate, but approved by the AMVETS State Service Foundation. Rules to be attached to the AMVETS Rules and Regulations and made a permanent part of these records.

1. Only three requests per post will be granted annually for new projects.
2. Only three requests per post will be granted annually for continuing projects.
3. The Service Foundation's participation in Projects and Grants shall not exceed \$300.00 for each project.
4. Request for Grants must be submitted on forms provided, 30 days prior to a regularly scheduled meeting of the State Service Foundation. The Service Foundation will not approve and make grants until such time as proof of the commencement of the Project is shown.
5. Request from any subsidiary of a post, except the Auxiliary must be directed to the respective post for action prior to being submitted to the Service Foundation.
6. Funds are to be distributed as per limitation of the budget on a first come, first served basis.
7. These project funds shall be community service programs only and are not to be used for projects which may already be subsidized by the Service Foundation.
8. The Project Fund Request Form is included in this Guidebook, and may also be obtained from State Headquarters. The above rules must be complied with. Any organization not complying with the above Rules cannot be considered for any additional Service Foundation Grants.
9. As soon as the project is completed, any organization receiving Grants shall send any pictures and publicity to the President of the Service Foundation to be used in the Annual Report.
10. Provided the Service Foundation has the funds available, the post will receive half of the total cost of the project, up to \$500.

Rules were adopted by the AMVETS State Service Foundation at its meeting June 18, 1976, amended April 23, 1977, amended July 20, 1985 and amended February 24, 1990.

PROJECT MATCHING FUNDS

**APPLICATION FOR PROJECT MATCHING FUNDS**  
**AMVETS DEPARTMENT OF OHIO SERVICE FOUNDATION, INC.**

Date \_\_\_\_\_

Post # \_\_\_\_\_ Commander's Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip \_\_\_\_\_

Telephone \_\_\_\_\_

# of Life Members \_\_\_\_\_

# of Members Participating \_\_\_\_\_

☐ **New Program**

☐ **Continuing Program** How many years? \_\_\_\_\_

**Check the category your request falls under:**

\_\_\_\_ Welfare    \_\_\_\_ Education    \_\_\_\_ Health    \_\_\_\_ Recreation    \_\_\_\_ Other

Project being submitted for consideration: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Specify exact nature of project and how Post plans to implement same: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date Program is to be held: \_\_\_\_\_ Approximate # of persons to benefit: \_\_\_\_\_

**Financial Disclosure**

Food \$ \_\_\_\_\_ Rentals \$ \_\_\_\_\_ Gifts \$ \_\_\_\_\_ Entertainment \$ \_\_\_\_\_ Misc. \$ \_\_\_\_\_

Itemized for Misc. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

***Cancelled checks and receipts must be attached!***

PROJECT MATCHING FUNDS

**Additional information that will be helpful when considering your request:**

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Are media releases and pictures enclosed? \_\_\_\_\_ Yes \_\_\_\_\_ No

**Other than financially, how can the Service Foundation assist?**

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\_\_\_\_\_  
Signature of Post Commander

\_\_\_\_\_  
Signature of Post Adjutant

**Note:** In accordance with the rules, a Post can only submit one application for Post Project Funds in each area (New and Continuing). Please submit only one Project Form for each category.

Each Post to submit for Project Matching Funds will receive half of the total cost of the project, up to \$500.00, provided the Service Foundation has the funds available.

# APPLICATION FOR PROJECT MATCHING FUNDS

Date \_\_\_\_\_

Post # \_\_\_\_\_ Commander's Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Post Telephone \_\_\_\_\_

Contact Person \_\_\_\_\_

Contact Person's Telephone \_\_\_\_\_

List organizations that contributed or participated in your Special Olympics Event in any way (please print):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date of Event \_\_\_\_\_

Total # of Athletes \_\_\_\_\_

Type of Event \_\_\_\_\_

Area/Section \_\_\_\_\_

Area Coordinator \_\_\_\_\_

<u>Income</u>		<u>Expense</u>	
Item	Amount	Item	Amount
Total Income		Total Expense	
Total income minus total expense:		Net	

Signature of Post Commander

Date

Signature of Special Olympics Area Coordinator

Date

# SCHOLARSHIP APPLICATION

REVISED: 07/29/2021

[Reset Form](#)



## Ohio Department of AMVETS Service Foundation Scholarship Application

Year

### DEADLINE April 1st

#### Instructions

The Ohio Department of AMVETS Service Foundation, Inc. Scholarship program provides opportunities for advanced education for veterans or dependents of veterans who desire to attend an institution of higher learning. Ohio Department of AMVETS Service Foundation, Inc. Scholarship Award is based upon the applicant's scholastic aptitude and demonstration of financial need. Therefore, no application will be accepted by students who have less than a 2.5 grade point average on a 4.0 scale, or the equivalent.

The Ohio Department of AMVETS Service Foundation's Scholarship is available to **VETERANS, CHILDREN** of veterans, **SPOUSES** of veterans, and **GRANDCHILDREN** of veterans. **The applicant for the scholarship or the veteran must live in Ohio.** The scholarship program is for graduating high school students and/or adults who are entering or already enrolled in a course of study at an accredited college or university. The scholarship is awarded in the total amount of \$1000 payable in full and only applied toward the student's tuition. AMVETS does not discriminate against persons because of age, race, color, creed, religion, disability, gender, ethnic background or native origin.

Scholarships will only be awarded for attendance at an accredited college or university. A minimum of ten scholarships will be awarded each year. This is a one-year scholarship, all applicants must apply or reapply annually.

#### ALL APPLICANTS:

The following items must be received with your signed application to be considered by the Scholarship Committee:

1. A copy of the qualifying veteran's DD214 or discharge certificate indicating 'honorable' separation.
2. A brief autobiographical statement outlining why you desire the AMVETS scholarship and what your projected goals are in life.
3. High school (1st year applicants only) or current college transcript.

FAILURE TO SUBMIT ANY OF THE AFOREMENTIONED ITEMS WILL BE CAUSE FOR DISQUALIFICATION OF YOUR APPLICATION.

TYPE OR PRINT ALL INFORMATION

#### STUDENT INFORMATION

☐ Mr.

☐ Mrs.

☐ Miss

*Indicate one*

Last Name

First Name

Middle Initial

Address

City

State

Zip Code

Phone with (area code)

Marital status

## SCHOLARSHIP APPLICATION

### STUDENT EDUCATIONAL INFORMATION

High School	Phone with (area code)	
Address		
City	State	Zip Code
Graduation date	Grade Point average	
Class rank	Number in class	
List honors and distinctions:		
1. _____	2. _____	
3. _____	4. _____	
5. _____	6. _____	
7. _____	8. _____	

### COLLEGE / UNIVERSITY

College you attend or plan on attending	Phone with (area code)									
Address										
City	State	Zip Code								
Grade Point average – most recent transcript	This is my <table><tr><td>1</td><td>2</td><td>3</td><td>4</td></tr><tr><td><input type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td></tr></table> year of college		1	2	3	4	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
1	2	3	4							
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>							

### VETERAN INFORMATION

I am eligible for the OHIO DEPARTMENT OF AMVETS SERVICE FOUNDATION SCHOLARSHIP due to honorable service in the Armed Forces of the UNITED STATES OF AMERICA by the following family member(s):

(check all applicable)

Myself ☐

Parent ☐

Grandparent ☐

Spouse ☐

☐ Veteran Deceased

Veteran Name		
Veteran Address		
Veteran City	Veteran State	Zip Code
Veteran Phone with (area code)		



# SCHOLARSHIP APPLICATION

## STUDENT FINANCIAL STATEMENT

List any grants or scholarships you will receive and their value:

1. \_\_\_\_\_ 2. \_\_\_\_\_  
3. \_\_\_\_\_ 4. \_\_\_\_\_

1. Total monetary value of all scholarships and grants 1. \$ \_\_\_\_\_  
2. Amount of financial aid you will receive from your family 2. \$ \_\_\_\_\_  
3. Amount you have saved for your education 3. \$ \_\_\_\_\_  
4. Total of any other financial support you will receive 4. \$ \_\_\_\_\_  
5. Total FINANCIAL SUPPORT available (add lines 1 thru 4) 5. \$ \_\_\_\_\_ 0.00  
6. Are you, as a student, listed as a dependent on your parents' income tax return? 6. YES ☐ NO ☐  
7. List the name of your or your spouse's employer 7. \_\_\_\_\_  
8. List your adjusted gross income from your most recent federal income tax return 8. \$ \_\_\_\_\_  
8a. If married and filing separately, list your spouse's adjusted gross income 8a. \$ \_\_\_\_\_

If you answered **yes** to line 6 above or if line 2 above was greater than \$0, this section must be completed.

## PARENTAL FINANCIAL STATEMENT

Father's name \_\_\_\_\_ Marital status \_\_\_\_\_ Phone with (area code) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Mother's name \_\_\_\_\_ Marital status \_\_\_\_\_ Phone with (area code) \_\_\_\_\_

Address (put same if parents live in same household) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

List your parents' adjusted income from their most recent federal income tax return \$ \_\_\_\_\_

List adjusted gross incomes, if parents file separately \$ \_\_\_\_\_ \$ \_\_\_\_\_

1. Is anyone in your immediate family, other than the applicant, attending an accredited college or university? YES ☐ NO ☐
2. If you answered **yes** to the above question, please continue with the following questions, which pertain to those students in your immediate family other than the applicant:
  - A. How many individuals in your immediate family are currently attending an accredited college or university? \_\_\_\_\_
  - B. Is (are) the student(s) in your immediate family receiving an AMVETS scholarship? YES ☐ NO ☐
  - C. Is (are) the student(s) receiving any financial aid? YES ☐ NO ☐
  - D. What is the total amount of financial aid? \$ \_\_\_\_\_

## SCHOLARSHIP APPLICATION

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### **SELECTIVE SERVICE:** (Male only)

All 18 year old males are mandated by law to register with the Selective Service System.

I \_\_\_\_\_ complied with the law and registered on \_\_\_\_\_.

I am not 18 yet however, I will register on \_\_\_\_\_.

### **PUBLICITY RELEASE**

For publicity reasons, and only after the selection of the recipients is made, I hereby authorize the AMVETS Department of Ohio, its agents and representatives to use my name and picture in regard to publications relative to the Service Foundation Scholarship.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant's signature

COMPLETE ALL QUESTIONS AND RETURN TO AMVETS DEPARTMENT OF OHIO.  
DON'T FORGET TO ENCLOSE:

- ★ qualified veteran's DD214 or discharge certificate
- ★ grade transcript(s)
- ★ autobiographical statement

PLEASE MAIL, FAX OR EMAIL TO THE FOLLOWING:

SUBMIT TO:      EMAIL: [admin@ohamvets.org](mailto:admin@ohamvets.org)  
FAX:      614-431-6991  
MAIL:      AMVETS Department of Ohio  
            960 Checkrein Ave.  
            Columbus, OH 43229



## **Policy and Procedure for requesting a Grant from the Ohio AMVETS Charities**

- All applications for a grant request must be received to the Department by 1 January prior to Mid-Winter Conference, 1 May prior to June Convention and 1 September prior to Fall Conference to be considered. Emergency applications may be considered.
- Limit to three grant requests per Post per year.
- No subsidiaries can apply, only Posts.
- Have a representative from the Post attend the Ohio AMVETS Charities meeting to explain the request.

Grant Requests must include:

- First page of 990.
- Current bank statements for all accounts.
- Two quotes for the requested grant (e.g.: beer cooler, roof repair, etc.).
- Proof of purchase or completion of project must be sent to the Ohio AMVETS Charities (receipts and pictures).

## OHIO AMVETS CHARITIES



Ohio AMVETS Charities (OAC)  
960 Checkrein Avenue  
Columbus, OH 43229

### Grant Request Form



#### Requesting Organization Information:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact: \_\_\_\_\_ EIN: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

#### Grant Detail:

Project Title: \_\_\_\_\_

Grant Date: \_\_\_\_\_ Amount Requested: \_\_\_\_\_

#### Statement of Need:

*Please specify in detail why you are applying for this grant and what this grant will be used for. If it is going to be used for a program, please include the time period this grant will cover. For example, "Post 25 will be using funds provided by this grant to feed homeless veterans once a week at the Post for the next 12 months."*

## OHIO AMVETS CHARITIES

### Documentation of Financial Need

Documentation of Financial Need is a budgetary analysis that grant requestors write to justify financial need for a grant through Ohio AMVETS Charities.

**Current IRS Form 990 (front page):** \_\_\_\_\_

**Current bank balance and bank statements (as of the date of the request):** \_\_\_\_\_

**Total annual income (from most recent fiscal year):** \_\_\_\_\_

**Total annual expenses (from most recent fiscal year):** \_\_\_\_\_

### Monthly Budget

DATE	ITEM	INCOME	EXPENSE	BALANCE
<b>TOTALS</b>				

Printed Name of Grant Requestor, Organization Name and Title

Phone number

Signature of Grant Requestor

Date

### For Office Use Only

**Grant Action:** Approved ☐ Rejected ☐ Returned ☐ Other ☐

Comments: \_\_\_\_\_





# **Constitution and By-laws**







# AMVETS DEPARTMENT OF OHIO CONSTITUTION AND BY-LAWS

## (Revised June 2021 State Convention)

In accordance with Article IX, Section 10 of the National Constitution, AMVETS Department of Ohio Abides by the Uniform Department Constitution and By-Laws (*Appendix E of the National Constitution*)

### CONSTITUTION

#### Preamble

We, the American Veterans, who have served or are serving in the Armed Forces of the United States during and since World War II, fully realizing our responsibility to our community, to our State, and to our Nation, associate ourselves for the following purposes: To uphold and defend the Constitution of the United States; to safeguard the principles of freedom, liberty, and justice for all; to promote the cause of peace and goodwill among nations; to maintain inviolate the freedom of our Country; to preserve the fundamentals of democracy; to perpetuate the friendship and association of these veterans; and to dedicate ourselves to the cause of mutual assistance, this by the Grace of God.

**Section 1** Departments shall be organized with a Headquarters located as authorized by the Department Convention or an intervening SEC (hereinafter referred to as "SEC") Meeting. Local Posts shall be formed, and intermediate administrative groups may be created by the SEC to function within their respective jurisdiction where such action is deemed advisable. This Appendix of the AMVETS National Constitution shall be the Constitution for all Departments.

**Section 2** Departments shall be composed of Department Officers – both elected and appointed – and the members of the SEC. It shall be the duty of the State Officers to advance the cause of AMVETS, to carry out its aims and purposes, and to provide for realization of the plans and policies established by the mandates of the Department Convention and the SEC.

**Section 3** Each Department shall conduct its Convention, to be held annually between May 15 and June 30, at which time it shall elect Department Officers and its Delegate and Alternate to the National Convention and its National Executive Committeeman and Alternate. Elected Department Officers shall assume office no later than July 15. National Executive Committeemen and alternate shall assume office in accordance with Article VII, Section 4 of this Constitution.

The Department Convention delegation shall be comprised as prescribed by the Department By-Laws.

1. Each Post shall choose a Delegate(s) and an Alternate(s) at a Post Meeting.

## DEPARTMENT CONSTITUTION AND BY-LAWS

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2. The Department Commander shall vote only in the case of a tie.
3. Each Delegate shall be entitled to one vote. Alternates shall have all the rights and privileges of their Delegates except they shall vote only in their Delegate's absence.
4. No Delegate or Alternate, however, shall be seated at the Department Convention unless the individual's accounts with Department Headquarters are fully paid up.
5. No Delegate of an accredited Post shall be seated at the Department Convention unless the respective Post shall be fully paid up in all its accounts with Department Headquarters and Department Districts. No Post Delegate or Alternate shall be permitted to register as such unless the Delegate or Alternate shall have been a member in good standing on the Department rolls for at least 30 days prior to the opening of said Convention and possesses a membership card or other satisfactory evidence identifying the Delegate or Alternate as a member of the Post from which the individual is registering.
6. Departments shall specify Convention quorum requirements in By-Laws and Convention Rules.
  - a. No Department Convention bids shall be received on the Convention floor unless they are previously submitted to the Department Finance Committee and/or the SEC, in accordance with the Rules of said Committee, and in accordance with the Rules and Procedures of the SEC.
  - b. Convention Chairmen shall be chosen in accordance with the Department By-Laws.
  - c. The Convention Rules Committee, after reviewing and making necessary changes, shall present to the SEC at a Regular SEC Meeting, for its approval, the Rules of the Annual Department Convention following the SEC Meeting at which the Rules are considered. The Department Headquarters will then circulate those Rules to the Posts at least Thirty (30) days prior to the Annual Convention. The Rules of the Department Convention may be amended by a majority vote of the Delegates assembled at the Annual Department Convention.

### Section 4

- A. The Department Convention shall elect a Department Commander, a Department 1st Vice Commander, a Department 2nd Vice Commander, a Department Finance Officer, a Department National Executive Committeeman, a Department Alternate National Executive Committeeman, a Department Provost Marshal, a Department Judge Advocate, and any other Officer as prescribed in the Department By-Laws.
- B. No member shall be eligible for any Department Office unless the individual is fully paid up in all accounts with the Department Headquarters thirty (30) days prior to the opening date of the Department Convention.
- C. Department shall specify candidates' eligible certification procedures in the By-Laws or Convention Rules. The

## DEPARTMENT CONSTITUTION AND BY-LAWS

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Department Commander, with the consent and approval of the SEC, shall appoint and have the power to remove a Department Chaplain, a Department Inspector General, and such other Officers and Committee Chairmen as specified in the Department By-Laws. These appointments shall be made at the Post-Convention SEC Meeting.

**Section 5** All Elected Department Officers shall be members of the SEC. The Department Appointed Officers shall be members of the SEC, but without a vote.

### **Section 6**

A. An Elected Officer may be removed from office only by a two-thirds (2/3) vote of the Department Executive Committee after written charges against such Officer shall have been preferred and furnished by certified mail to the Officer concerned and to the members of the Department Executive Committee. A full hearing shall be held by the Department Executive Committee on charges preferred against an Elected Department Officer. Such hearing shall be held not less than thirty (30) days after the charges are preferred and mailed.

B. The procedure for removal from office of Elected Officers shall be prescribed by the SEC on recommendation of the Department Judge Advocate in accordance with the UNIFORM CODE OF PROCEDURE FOR THE SUSPENSION OR EXPULSION OF A MEMBER (AMVETS National By-Laws, Appendix B).

**Section 7** Department Officers elected at a Department Convention shall be installed into Office at a ceremony held at the Convention. The term of Office shall be as prescribed in the Department By-Laws.

**Section 8** In the event of a vacancy in the Office of Department Commander, the Department 1st Vice Commander shall succeed to that Office, except that the Department By-Laws may prescribe election of the Department Commander by the SEC. In the event of a vacancy in the Office of the 1st Vice Commander, the Department 2nd Vice Commander shall assume the Office of Department 1st Vice Commander. In the event of a vacancy in the Office of the Department 2nd Vice Commander, the Department 3rd Vice Commander shall assume the Office of Department 2nd Vice Commander.

**Section 9** In the event of a vacancy in the Office of the most junior Vice Commander, Department Finance Officer, Department Provost Marshal or Department Judge Advocate, or other Elected Officer, regardless of the reason for such vacancy, the Department Commander shall appoint an AMVET to fill the vacant Office for the unexpired term. Such appointment shall be with the approval of the SEC and the Appointee shall be in compliance with all qualifications and restrictions regarding the holding of said Office as set forth in any other Article of the Constitution and By-Laws of AMVETS, except the requirement of election. On approval of the SEC, the Appointee shall assume all powers and responsibilities pertaining to the Office as though elected.

**Section 10** The administrative power between Department Conventions shall be vested in the SEC, which shall be composed of the Department Commander, Department Vice Commanders, all other elected Department Officers, and the Immediate Past Department Commander able and willing to serve. Each of the above members shall be entitled to one (1) vote except the Department Commander, who shall vote only in case of a tie. The Council of Past Department Commanders, excluding the Immediate Past Department Commander, present and voting shall have but one (1) vote divided equally among them. The Appointed Officers shall be members of the State Executive Committee, without a vote.

## DEPARTMENT CONSTITUTION AND BY-LAWS

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- Section 11** Voting members of the SEC shall be Delegates to Department Convention, each entitled to one (1) vote, providing their respective Posts have complied with all the provisions of the Department Constitution and By-Laws.
- Section 12** The management of the Department Budget as approved at the State Convention shall be under the control of the SEC, which shall delegate sufficient general and specific authority to the Department Finance Committee, as authorized by the Department By-Laws, to carry out the usual duties of such Committee. The Department Finance Committee, with the approval of the SEC, shall have the authority to retain independent investment experts as needed for consultation in supervising any and all AMVETS funds.
1. The Department Finance Committee shall consist of members as prescribed in the Department By-Laws.
  2. The Finance Committee shall meet prior to each SEC Meeting, or at other times as set forth in the Department By-Laws.
  3. The Finance Committee shall make an Annual Report at the Department Convention. Revenue shall be derived from annual dues and such other sources as may be approved by the SEC.
  4. The Finance Committee shall submit a Provisional Annual Report as prescribed in the Department By-Laws.
- Section 13** The following provisions shall govern the establishment and administration of the Budget of Department Headquarters:
1. The Finance Committee has the sole fiduciary responsibility to prepare and present a Budget that is fiscally sound.
  2. In determining the Budget, revenue shall be based on tangible assumptions and realistic and/or proven income projections to include revenue that provides funding for the operations and programs approved by the Finance Committee, SEC, and Department Convention.
  3. In the full execution of approved programs within the Budget, expenses shall be budgeted as realistically as possible to ensure overall spending integrity.
  4. A contingency Budget line shall be developed solely to address unexpected expenses during the operating fiscal year and included in the Budget.
  5. In no case shall the Department Finance Committee or any other body of the Department Organization be permitted to adopt or approve a Budget in which the expenses, provisions for capital expenditure, and provisions for debt reduction exceeds the income established above. Under no circumstances shall the Aggregate Budget, as approved by the Department Convention, be over-expended. Violation of any of the foregoing provisions by any person shall constitute cause for disciplinary action, including removal from Office or dismissal from employment; and
  6. Any person who willfully violates any provision of this Section shall, in addition to any other disciplinary action taken, be personally financially liable for any amount spent that exceeds the Budget appropriations, unless such excess has prior approval of the Department Finance Committee. Any salary or expense money due or to become due to such person may be retained by the Organization to offset all or any part of the unauthorized over-expenditure.

## DEPARTMENT CONSTITUTION AND BY-LAWS

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- Section 14** The Department Finance Committee shall have the power and authority to designate the depository banks or other financial institutions to receive deposits into various accounts belonging to the Department and to disburse such funds on checks signed by Two (2) or more persons designated by the Department By-Laws.
- Section 15** The fiscal year shall be designated in the Department By-Laws.
- Section 16** Any Resolution emanating from a Department Convention involving the expenditure of funds or any financial commitment shall be referred to the Department Finance Committee for approval. In reviewing Resolutions adopted at a Department Convention, the Department Finance Committee shall have three (3) options: 1. Provide funding from the newly adopted Department Budget; 2. Defer funding pending appropriate planning by the Department staff as part of the next financial year; or 3. Deny funding based on current and projected funding levels.
- If a Resolution is denied or deferred because of a want of available funds within the meaning of Section 13 hereto, the Department Finance Committee shall report such decision to the Department Executive Committee at its next meeting.
- Section 17**
- A. The SEC, after notice and hearing, may cancel, suspend or revoke the Charter of any Post for good and sufficient cause. Procedure for any such action shall be as prescribed in the AMVETS National By-Laws, Appendix A.
- B. In the event of the cancellation, suspension or revocation of any Charter of any Post, the suspended body shall have the right of appeal to the next Department Convention.
- Section 18** As prescribed in the Department By-Laws, the Department Commander, after notice, may invoke and formulate a trusteeship to take over the operation of a Post for good and sufficient reasons and for the well-being of the AMVETS Organization.
- Section 19** From among the voting members of the SEC, the Department Commander shall appoint a Department Grievance Committee, consisting of three (3) members, to hear grievances and appeals as are provided for in this Constitution and By-Laws and to report its findings and recommendations to the SEC.
- The Department Commander shall designate the Chairman.
- This Committee shall function during the Department Convention, Meetings of the SEC, and upon the call of the Department Commander or SEC.
- Such Appointees shall serve at the pleasure of the Department Commander with the advice and consent of the SEC.
- The Department Commander and Department Judge Advocate shall serve as ex-officio members of this Committee, without a vote.



## BY-LAWS FOR THE DEPARTMENT OF OHIO AMVETS

### Article I. Name

The name of this Organization shall be AMVETS, Department of Ohio (American Veterans), and it shall be hereinafter referred to as AMVETS, Department of Ohio.

### Article II. Aims

1. To serve our Country in peace as in war; to build and maintain the welfare of the United States of America toward lasting prosperity and peace for all its inhabitants.
2. To encourage, in keeping with the policies of our Government, the establishment of a concrete plan to secure permanent international peace and to assist in the maintenance of international peace.
3. To inspire in our membership a sense of responsibility, and to develop leadership for the preservation of our American democratic way of life.
4. To help unify divergent groups in the over-all interest of American democracy.
5. To train our youth to become purposeful citizens in a democracy with full knowledge of the responsibilities as well as the privileges of citizenship.
6. To cooperate with all duly recognized existing veterans Organizations in the furtherance of the aims of the veterans who have served or are serving in the Armed Forces of the United States during and since World War II.
7. To ensure the orderly return of the veteran to civilian life by protecting the veteran's rights as an individual while still in uniform.
8. To expedite and assist in the rehabilitation of the veteran by maintenance of employment services, sponsoring educational opportunities, and providing counsel insurance, housing, recreation, personal problems, hospitalization, and veterans' benefits.
9. To act as a liaison agent between the veteran and the Government.
10. To provide an Organization to encourage fellowship among all American Veterans who have served or are serving in the Armed Forces of the United States during and since World War II.
11. To keep the public forever reminded that the Veterans of World War II, Korea, Vietnam and those serving in the Armed Forces of the United States thereafter fought or served to preserve peace, liberty, and democracy for their nation.

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### Article III. Organization

- Section 1** The American Veterans, Department of Ohio, shall be organized with the Department Headquarters, Districts and Local Posts, or lesser administrative councils, as necessary.
- Section 2** The Department shall be comprised of Officers and representatives selected by Post delegates at a Department Convention. It shall be the duty of the Department to aid in the Organization and maintenance of Local Posts and to carry out the policies and plans to adhere to the provisions of the National and Department Constitutions.
- Section 3** The Department shall be divided into Districts in accordance with By-Laws, Article XI, Sections 1 and 2, and shall comply with the minimum requirements of By-Laws Article XI, Section 3 annually no later than May 15.
- Section 4** Each District will submit annually a copy of their standing rules to the Department for certification that the copy previously submitted has not been amended.
- Section 5** Each District is authorized to enact whatever administrative and fiscal policies and procedures as may be necessary to operate efficiently as a District, including the authority to establish dues and assessments from their member Posts, provided such policies are not in conflict with the National or Department Constitution and By-Laws.
- Section 6** All District Officers will be elected at least thirty (30) days prior to the Department Convention and take office in their respective Districts each year by July 1.

### Article IV. Restricted Use of Organization

- Section 1** The AMVETS, or any component part thereof, shall not be used to promote the interest of any individual, who is a candidate for public office, or to promote otherwise, any individual, organization, political party or fraction thereof. Any violation of this Provision shall be sufficient cause for suspension or revocation of any Post or component part thereof.

### Article V. Department Flower

- Section 1** The Department Flower shall be the Four-Leaf White Clover, meaning "Think of Me."

### Article VI. Uniforms

- Section 1** No uniform or insignia shall be worn by the members of the Posts of the Department of Ohio, except as approved by the SEC.

### Article VII. Membership

- Section 1** Any person who served or is currently serving in the Armed Forces of the United States of America at any time after September 15, 1940 is eligible for regular membership in AMVETS provided such service, when terminated by discharge or release from active duty, be it by Honorable Discharge, Honorable Separation, or General Discharge Under Honorable Conditions.

Any American citizen, as an American citizen, who served in the Armed Forces of an allied nation of the United State at any time after September 14, 1940 and before May 8, 1975, is eligible for regular membership in AMVETS, provided such service, when terminated by discharge or release from active duty, be by Honorable Discharge or Separation.



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No person who is a member of, or who advocates the principles of, any organization believing in, or working for the overthrow of the United States government by force, no American citizen or permanent resident alien in the United States, one of its territories, possessions or the District of Columbia who refuses to uphold and defend the Constitution of the United States shall be privileged to become, or continue to be, a member of this organization.

All United States Reservist and National Guardsmen who are now serving or have been Honorably Discharged since September 15, 1940 are eligible for regular membership in AMVETS provided such service when terminated by Discharge or release from active duty be by Honorable Discharge or Honorable Separation.

### **Section 2**

Honorary Membership shall not be granted after the adoption of this Amendment. In lieu thereof, certificates of merit may be awarded by a suitable inscribed award given to those rendering distinct service to the community and to the AMERICAN Veterans who have served or are serving in the Armed Forces of the United States during and since World War II. Such awards may be made by Posts, internal administrative groups, Departments, the National Executive Committee, or National Convention. Awards by Posts and internal administrative groups must be approved by the SEC.

No member of AMVETS shall be entitled to receive a certificate of merit.

### **Section 3**

No member shall be a member of more than one post at one and the same time.

### **Section 4**

A. Any member of AMVETS classified as a Member-At-Large may not hold an Elected or Appointed Office at any level in the AMVETS Organization. No person expelled by one Post shall be eligible for membership in another Post without the consent of the expelling Post or the consent of the State Executive Committee (hereinafter referred to as "SEC") after hearing an appeal.

B. No member may be expelled from membership in AMVETS without due process as provided for in the National Constitution and By-Laws Uniform Code for Suspension or Expulsion of a Member.

### **Section 5**

Membership shall run from September 1 through August 31. Eligibility for Membership and the rights and privileges of membership shall be as provided in the Constitution and By- Laws and the terms of membership and requirements for holding office within AMVETS shall not be discriminatory on the basis of race, color, religion, sex or national origin.

### **Section 6**

There shall be but one form of membership and that shall be active regular membership.

## **Article VIII. Membership**

### **Section 1**

Membership in the AMVETS Department of Ohio is membership in the National Organization of the American Veteran, AMVETS, by affiliation with any chartered Post.



## Article IX. Meetings

### Section 1

A. All Meetings and all matters and proceedings not otherwise provided for herein shall be conducted pursuant to Roberts' Rules of Order.

B. Department Executive Committee and other Department Committee meetings held electronically.

Meetings of the Department Executive Committee or other Department committees may be conducted by telephone when so directed by the Department Commander or Chairman of the committee. In the case of special electronic meetings, Requests for special electronic meetings may be made by email notice to the Department Commander and Executive Director by at least three department executive committee members requesting a special electronic meeting. In the case of other Department Committees, Special electronic meetings may be requested by email notice to the chairperson and Co-chairperson by at least three committee members. Special meeting requests must be made to the Department Commander or Committee Chairperson at least 14 days in advance of the special electronic meeting.

### Rules for Electronic Meetings

1. **Call-in time.** The Department Executive Director or Committee secretary shall schedule a telephone conference call, using a free service, to begin 15 minutes before the start of each meeting.

2. **Form of meeting notice.** Notice of a meeting shall be given to all members at least 10 days in advance of the meeting by email or telephone and must include the time of the meeting and the phone number and access code needed to connect to the telephone conference call.

3. **Signing in and out.** Members shall identify themselves as required to sign in to the Internet meeting service and shall maintain Internet access throughout the meeting whenever present but shall sign out upon any departure prior to adjournment. Members shall also maintain aural participation throughout the meeting (when-ever present), either through the use of the member's computer microphone and speakers through the Internet meeting service or through participation in the linked telephone connection.

4. **Quorum calls.** The presence of a quorum see article XIII sec. 5 shall be established by roll call at the beginning of the meeting and on the demand of any member. Such a demand may be made following the departure of any member or following the taking of any vote for which the announced totals add to less than a quorum.

5. **Obtaining the floor.** To seek recognition by the chair, a member shall address the chair and state his or her own name.

6. **Motions submitted in writing.** Members may not submit motions in writing during the meeting but are entitled to make motions orally. Members may, however, submit motions in writing to the executive director or committee secretary at least 7 days before the meeting. The executive director or other department employee at the executive director's order shall send any such pre-submitted motions by e-mail to all members 5 days in advance of the meeting. In the case of other department committees, the Committee secretary shall be responsible for sending email information to its committee members.

7. **Display of motions.** The Executive Director or Committee secretary shall designate an online area exclusively for the display of the immediately pending question and other relevant pending questions (such as the main motion, or the pertinent part of the main motion, when an amendment to it is immediately pending); and, to the extent feasible, the Executive Director, Committee secretary, or any assistants appointed by him or her for this purpose, shall cause such questions, or any other documents that are currently before the meeting for action or information, to be displayed therein until disposed of.

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8. **Voting.** Votes shall be taken by the anonymous voting feature of the Internet meeting service unless otherwise ordered by the Commander, Committee Chairperson or required by the rules. When required or ordered, other permissible methods of voting are by electronic roll call or by audible roll call. The chair's announcement of the voting result shall include the number of members voting on each side of the question and the number, if any, who explicitly respond to acknowledge their presence without casting a vote. Business may also be conducted by unanimous consent.

9. **Technical malfunctions and requirements.** Each member is responsible for his or her connection to the telephone conference call; no action shall be invalidated on the grounds that the loss of, or poor quality of, a member's individual connection prevented him or her from participating in the meeting.

10. **Forced disconnections.** The chair may order the secretary to disconnect or mute a member's connection if it is causing undue interference with the telephone conference call. The chair's decision to do so, which is subject to an undebatable appeal that can be made by any member, shall be announced during the meeting and recorded in the minutes.

### Article X. Voting

**Section 1** Voting for Elected Officers at the Department Convention shall be by registered Delegates or by written ballot, if two-thirds (2/3) of the Delegates approve same.

### Article XI. Election of Department District Commanders

**Section 1** Department of Ohio is to be divided into eight (8) geographical Districts for the purpose of electing their own Department District Commander and area of operation for each District.

**Section 2** Districts are as follows:

**1st District:** Clark, Preble, Butler, Hamilton, Clermont, Brown, Warren, Clinton, Montgomery, Greene, Clark, Miami, Shelby, and Champaign Counties

**7th District:** Fayette, Pickaway, Fairfield, Highland, Ross, Adams, Pike, Jackson, Lawrence and Scioto Counties

**9th District:** Williams, Defiance, Paulding, Van Wert, Mercer, Auglaize, Allen, Putnam, Henry, Fulton, Logan, Hardin, Hancock, Wood, Seneca, and Lucas Counties

**12th District:** Madison, Union, Franklin, Delaware, Marion, Morrow, Crawford, Richland, Knox, Licking and Perry Counties

**13th District:** Erie, Huron, Ottawa, Sandusky, Seneca, Ashland and Lorain Counties

**19th District:** Columbiana, Mahoning, Trumbull, Stark, Wayne, Tuscarawas and Carroll Counties

**20th District:** Cuyahoga, Medina, Lake, Geauga, Ashtabula, Summit, and Portage Counties

**21st District:** Lawrence, Gallia, Coshocton, Guernsey, Muskingum, Meigs, Vinton, Athens, Hocking, Morgan, Washington, and Noble Counties

*\*New Districts will not elect Officers or Commanders until they meet the requirements of the Constitution and By-Laws*

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- Section 3** No District shall elect a Department District Commander unless there is a minimum of three (3) Posts and two hundred and fifty (250) members in the District. All Posts located in a District with less than these minimums shall be assigned by the Department Commander to a neighboring District for the purpose of electing a Department District Commander until such a time as the District reaches minimum Posts and membership requirements. If, after reaching District status, the membership falls below the minimum requirements, the said District will lose its voice and vote on the SEC and any and all rights and privileges thereto appertaining, until such time as it once again reaches and maintains the minimum standard of membership.
- Section 4** Department District Commanders will be nominated and elected at the District Meeting immediately preceding the Department Convention. Department District Commander for a District must be a member of a Post within that District for a minimum of twelve (12) months. Only members of the District can nominate, or second a candidate for their District.
- Section 5** Members from the same Post cannot hold Department District Commandership for more than two (2) consecutive years, unless there are no candidates from other Posts in their geographical District.
- Section 6** If there are not any candidates for Department District Commander from a District, the newly elected Department Commander will appoint a qualified AMVET from the area as its Department District Commander. This is to be done within thirty (30) days after the District Convention. If a Department Vice Commander, or Department District Commander should die, resign, or be removed from office, the Department Commander will appoint a new Department Vice Commander, or District Commander. The Department District Commander must be from the same District as the vacancy they fill. This vacancy will be filled within thirty (30) days. The appointment shall be in effect until the next Department Convention.

### Article XII. Conferences and Convention

- Section 1** A Department Convention shall be held annually during the month of June, at places fixed by previous Conventions, as follows: The 1953 Department Convention shall select Convention sites for the years 1954 and 1955. Each subsequent Department Convention shall select a site for the Department Convention two (2) years hence.
- Section 2A** The members of the Convention shall consist of Post Delegates. The Posts shall elect their Delegates and Alternates at their Meeting held at least three (3) weeks prior to the Department Convention. Each Post Commander, who is serving in the term of office for the current fiscal year, shall be a Delegate to the Department Convention and each Post shall also be entitled to two (2) Delegates and two (2) Alternates for each fifty (50) members or fraction thereof. Delegates will be based upon each Post's membership as recorded at Department Headquarters as of August 15.
- a. No alternates may substitute for the Post Commander.
  - i. All Elected Department Officers shall be Delegates to the Convention, however, no Alternate may be substituted for them nor cast their vote. The Department Commander shall vote only in the event of a tie.
  - ii. A Delegate can cast but one (1) vote, if representing Department or his/her home Post.

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- Section 3** A Department Mid-Winter Conference shall be held annually, in the month of February, at a place fixed by a prior Mid-Winter Conference.
- Section 4** Each Post Commander and Post Adjutant shall be a Delegate to the Mid-Winter Conference, and each Post shall also be entitled to one (1) Delegate and one (1) Alternate for each fifty (50) members or fraction thereof. Delegates will be based upon each Post's membership for the previous year, except for a new Post whose Delegates will be based upon their membership as of August 15. Each Department Elected Officer shall also be an automatic Delegate. Each Post shall elect their Delegates and Alternates at their Meetings held at least three (3) weeks prior to the Department Mid-Winter Conference.
- Section 5** Each Delegate shall be entitled to one (1) vote. Alternates shall have all the rights and privileges of the Delegates in the absence of the Delegate.
- Section 6A** Sixty Percent (60%) of the voting Delegates registered shall constitute a quorum.  
A. Pre-Registered Delegates will not be considered registered until they pick up their credentials and log in at the Registration Desk.
- Section 7A** Department Fall Conference shall be held annually, in the month of October, at a place fixed by a prior Fall Conference.
- Section 8** Each Post Commander and Post Adjutant shall be a Delegate to the Fall Conference, and each Post shall also be entitled to one (1) Delegate and one (1) Alternate for each fifty (50) members or fraction thereof. Delegates will be based upon each Post's membership for the previous year, except for a new Post whose Delegates will be based upon their membership as of August 15. Each Department Elected Officer shall also be an automatic Delegate. Each Post shall elect their Delegates and Alternates at their Meetings held at least three (3) weeks prior to the Department Fall Conference.
- Section 9** Each Delegate shall be entitled to one (1) vote. Alternates shall have all the rights and privileges of the Delegate in the absence of the Delegate.
- Section 10** There shall be absolutely no consumption of alcoholic beverages in any Meeting Room during any formally convened Convention, Conference, or Meeting of the AMVETS Department of Ohio.

### **Article XIII. State Executive Committee (SEC)**

- Section 1** The administrative powers between the State Convention and Conferences shall be vested in the State Executive Committee, which shall be composed of the State Commander, Vice Commanders, State District Commanders, State Finance Officer, State Judge Advocate, State Provost Marshal, National Executive Committee person, the Immediate Past State Commander able and willing to serve, and the Council of Past Department Commanders, except those who are full time employees of the AMVETS Department of Ohio.
- Section 2** The Department Elected Officers shall constitute a Steering Committee which shall be responsible for matters of administration only between Meetings of the SEC.
- Section 3** There shall be a Council of Past Department Commanders to be chaired by the immediate past department commander, able and willing to serve. Said council shall meet at the call of the chairman. The Council of Past Department Commanders should be an advisory and overview council to consider all facets of the organization to maintain unity and harmony and develop matters pertaining to the good and welfare of AMVETS, its suggestions and recommendations, and they shall

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report at an SEC meeting at all Department conferences/conventions for further consideration and action.

**Section 4** The SEC shall meet at all Department Conventions and Conferences. Specific dates shall be set by the SEC members. Special Meetings may be held, upon reasonable notice, at the call of the Department Commander. The Department Commander shall call a Meeting of the SEC upon written request of a majority of the members of the SEC. Electronic meetings may be held when authorized by the Department Commander or members of the SEC. in accordance with Article IX section 1B.

**Section 5** One third (1/3) of the SEC members shall constitute a quorum of the SEC.

**Section 6** There shall be absolutely no consumption of alcoholic beverages in any Meeting Room during any formally convened Convention, Conference, or Meeting of the AMVETS Department of Ohio.

### **Section 7**

A. The Finance Committee, as established in the Uniform Department Constitution, shall consist of nine (9) voting members as follows:

1. The Department Finance Officer who shall be the Chairman.
2. The Department Commander.
3. The Department Judge Advocate.
4. The most Immediate Past Finance Officer willing and able to serve.
5. Two (2) members to be elected by the SEC, at the Post-Convention SEC, from among the membership of the SEC as of July 1, following the election.
6. The Department 1st Vice Commander.
7. The Department 2nd Vice Commander.
8. The Department 3rd Vice Commander.

B. The Finance Committee may after appointment hold electronic meetings as may be called by the Department Commander, Committee Chairperson or Committee members as outlined in Article IX section 1B.

**Section 8** The Department Commander shall name Committees as deemed advisable, subject to ratification by the SEC, at its next Meeting succeeding the appointment.

**Section 9** The Department Commander shall appoint, at the first SEC Meeting, subject to approval of the SEC, the following Standing Department Committees: Membership Committee, Veterans Welfare Committee, Programs Committee, Legislative Committee, Family Welfare Committee, Constitution and Resolutions Committee, ROTC Committee, and

Grievance or Hearing Committee. The number of members to serve on any Department Committee shall be determined as outlined in Sections 6, 7, and 8.

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### Section 10

A. The SEC shall consist of all current duly elected Department Officers, each having a vote, as well as the Immediate Past Commander able and willing to serve. The Council Past Department Commanders, excluding the Immediate Past Department Commander, present and voting shall have but one (1) vote divided equally among them. The Department Executive Director shall act as the Recording Secretary of said Committee.

Their duties will be:

1. To analyze Department finances and assist the Department Commander in establishing the budget and to give a final ratification to same.
2. To serve as a Personnel Board and be responsible for employment of all Department personnel.
3. The SEC shall assist, in an advisory capacity, with the preparation of the yearly budget and the handling of funds under that budget. They shall make a yearly audit of the books of the Department and make a detailed physical appraisal inventory of all the intangible assets and property of the Department and prepare a balance sheet with supporting schedules and shall submit copies of same to each Post Delegation at each Annual Department Convention.

B. The Department Membership Committee, Veterans Welfare Committee, Programs Committee, Legislative Committee, Family Welfare Committee, Special Olympics Committee, Constitution and Resolutions Committee, and Convention Committee shall consist of such number of members as shall be designated by the Department Commander, with the approval of the SEC, and their duties shall consist of the usual prescribed duties of the Committeeperson as well as any further directives given by the Department Commander and/or the SEC. The above standing Committees may after appointment hold electronic meetings as may be called by the Department Commander, Committee Chairperson or Committee members as outlined in Article IX section 1B.

**Section 11**            The SEC shall provide for the appointment and employment of such employees as may be needed for the administration of the affairs of AMVETS Department of Ohio and prescribe their duties and compensation.

**Section 12**            Any Department Officer may receive expenses for activities on behalf of the Organization. The amount of such compensation shall be fixed by the SEC.

**Section 13**            All questions effecting eligibility for Department Office shall be determined by the SEC. The Department Commander of AMVETS Department of Ohio shall not hold any paid public office and shall resign as Department Commander should the Commander become a candidate for a paid public office. The candidates for Department Commander shall have served at least one year as an Officer on Post or Department level in AMVETS Department of Ohio.

### Article XIV. Officers

- Section 1** Delegates to the Department Convention shall elect a Department Commander; a Department 1st Vice Commander to be in charge of Membership; a 2nd Vice Commander to be in charge of Veterans Welfare; a third Vice Commander to be in charge of Programs. Department District Commanders, however, shall be elected in their District within thirty (30) days prior to the Department Convention, and they will be sworn in at the Department Convention. Delegates shall also elect a Finance Officer, Judge Advocate and Provost Marshall, one (1) National Executive Committeeman and one (1) Alternate National Executive Committeeman. Elected Officers shall be duly installed into office at the same session at which they are elected and shall assume their office July 1st. No Post shall have more than two (2) Elected Officers in the Department with the exception of the Department Commander. The above Elected Officers, and the Immediate Past Department Commander able and willing to serve, and the Council of Past Department Commanders shall constitute the SEC. hold concurrent Elected Office in the Department. **No one person who is elected as state Commander shall serve no more than two/one-year terms consecutively without a break of at least one term.**
- Section 2** A SEC shall appoint the Department Executive Director, subject to the approval of the Delegates at the Convention or one of the regularly scheduled Department Conferences and said Department Executive Director's term of office shall be indefinite.
- Section 3** Upon the death, disability, or resignation of the Department Commander, the Department Executive Director shall immediately call into session the SEC who shall, within the maximum of two (2) weeks after such death, disability, or resignation, elect one of the Department Vice Commanders to fill the unexpired term.
- Section 4** All Elected Officers shall be members of the SEC, with a vote, but the Commander shall vote only in the event of a tie.
- Section 5** The newly elected SEC shall convene immediately following the close of the Department Convention and transact all necessary business, including the adoption of the budget and approval of Appointments for the new fiscal year.
- Section 6** The Department Commander, with the consent and approval of the SEC, shall appoint, at the Post-Convention SEC, a Chaplain, Historian, PublicRelations Officer, Inspector General, Training Officer, and such Committees as deemed necessary.
1. There shall be up to, two (2) Deputy Inspectors General, (vice Deputy Inspector Generals') from within each District. Starting in July, the Department Commander shall appoint up to, two (2) Deputy Inspectors General per District for a term of two (2) years; In the case of a vacancy in the position of Deputy Inspector General for any reason, including the formation of a new District, the Department Commander shall appoint a Deputy Inspector General to fill the unexpired term, or in the case of a new District, up to, two (2) Deputy Inspectors General for a two (2) year term.



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2. The Department Commander, with the consent of the SEC, may remove the *Training Officer*, Inspector General or any one of the Deputy Inspectors Generals.

**Section 7** No Elected Officer of the Department shall serve more than one (1) month of his term of Office concurrently as an Elected Department Officer of any other Veterans' Organization.

**Section 8** Each District shall elect a Department District Commander by the vote of no more than five (5) Delegates of each Post at a District Meeting within thirty (30) days prior to the Department Convention. This person may come from the same Post as the Department Commander or any of the Department Vice Commanders.

**Section 9** An Elected Officer may be removed from office only by a two-thirds (2/3) vote of the SEC, after written charges against such Officer have been preferred and furnished by Certified Mail Return Receipt Requested to the Officer concerned, and to the Executive Director at Department Headquarters. A Hearing shall be held by the SEC, within thirty (30) days of such notice with the results of said Hearing to be presented to the Officer in question within ten (10) days.

- i. Charges may be preferred by a Department Elected Officer or by three (3) members of the SEC based upon dishonesty or conduct unbecoming a member of AMVETS.
- ii. Procedure for the Hearing shall be prescribed by the Department Judge Advocate with the approval of the SEC.
- iii. An Officer who has been removed from office may appeal the ruling of the SEC to the Council of Past Department Commanders Committee, provided the appeal is made within thirty (30) days of notification of removal. The ruling of the Council of Past Department Commanders Committee shall be final.

### Article XV. Duties of Officers

**Section 1** **Department Commander:** The Department Commander shall be the executive head of the American Veterans, AMVETS Department of Ohio, with full power to enforce the provisions of the Department Constitution, Department By-Laws, and the directives of the Department Convention. The Commander shall appoint all necessary Committees, where not otherwise provided, subject to the ratification of the SEC, and shall perform such other duties as are usually incident to the office. The Commander shall be Chairperson of the SEC, Fall Conference, Mid-Winter Conference, and Department Convention.

**Section 2** **Department Vice Commanders:**

A. The Department 1st Vice Commander shall coordinate all District and Post Membership Directors or Vice Commanders in charge of membership. The 1st Vice Commander shall also:

- i. Coordinate the Convention mandates on membership.
- ii. Review and re-evaluate the present membership programs and report the recommendations to the Department Commander and subsequently to the SEC.



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- iii. Endeavor to create and present new membership incentives.
- iv. Be informed as to membership of the Department and Posts.
- v. Serve as Chairman of the Department Membership Committee.

B. The Department 2nd Vice Commander shall coordinate all Veteran Welfare Programs including, but not limited to, VAVS, White Clover, Civil Disaster, Carillon Committee, Family Welfare, POW/MIA, and Veterans' Employment. The 2nd Vice Commander shall also:

- i. Review and re-evaluate the existing Veterans Programs and report the recommendations to the Department Commander and to the SEC.
- ii. Coordinate all Department Veterans Programs between National, Department, District, and Post levels.
- iii. Be charged with the responsibility of studying and recommending new Veterans Programs to the Department Commander and SEC for consideration.
- iv. Be indoctrinated on all VAVS Programs at the VA Hospitals, Clinics, and State Veterans Homes.
- v. Serve as Chairman of the Department Veterans Welfare Committee.

C. The Department 3rd Vice Commander shall coordinate all Post and District Program Chairmen. The 3rd Vice Commander shall also:

- i. Review and re-evaluate the existing Programs and report the recommendations to the Department Commander and to the SEC.
- ii. Coordinate all Department Programs between National, Department, Districts and Post levels.
- iii. Be charged with the responsibility of studying and recommending new Programs to the Department Commander and SEC for consideration.
- iv. Be indoctrinated in all Programs of the Department Organization and its subsidiaries, especially those involving contact with the general public
- v. Serve as Chairman of the Department Programs Committee.

**D. Department District Commanders:** The Department District Commanders shall act as representatives of the Department Commander in all matters referred to them by the Department Commander and perform such other duties as are usually incident to the office. The Department District Commanders may at times represent the Department Inspector General in all matters referred to them by the Department Commander, or Department Inspector General with the limited authority *as outlined in Article XX Sec. 6Fa of these bylaws.*

### Section 3

**Department Finance Officer:** The Department Finance Officer shall be custodian of the funds of the Department Organization. The Department Commander, the Department Executive Director, and the Department Finance Officer shall be authorized to sign checks disbursing funds. No checks for same shall be valid unless it has the signature of two (2) of these Officers. The Department Executive Director's signature is authorized. The Department Finance Officer shall make reports upon the condition of the Department treasury when called for by the Department Commander or SEC. The Finance Officer shall perform such other duties as are usually incident the office. The Finance Officer shall be bonded with a surety company bond as set forth in Article XVII, Section 4 of the By-Laws.

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- Section 4**      **Department Judge Advocate:** The Department Judge Advocate shall advise the Department Officers and the SEC on all legal matters, including the construction and interpretation of the Department Constitution and By-Laws, and shall perform such other duties as are usually incident to the office. The Judge Advocate shall advise the legislative counsel on all matters incident to the latter's duties and incident to the drawing of legislative petitions and proposed legislation. The Judge Advocate shall be the Parliamentarian at all Department Conferences and Conventions and advise the Chairman as to rulings on procedure.
- Section 5**      **Department Service Officer:** The Department Service Officer shall be an employee of the AMVETS Department of Ohio, and the Welfare Officer of the Department Organization. The Department Service Officer shall be directly concerned with all matters pertaining to the social and material welfare of members and shall particularly be concerned in the assistance of all members in securing all rights and privileges accorded them by law. The Department Service Officer shall act as Liaison Officer between the SEC and Federal and State Agencies charged with Veterans' Affairs and shall also act in direct assistance to Post Service Officers.
- Section 6**      **Public Relations Officer:** The Department Public Relations Officer shall keep the public informed relative to the activities of the Department Organization, in order to build and maintain goodwill toward the Organization. The Public Relations Officer's tenure of office shall at all times be subject to the will of the SEC.
- Section 7**      **Department Chaplain:** The Department Chaplain shall perform such duties and non-sectarian services as may be necessary, adhering to the appropriate ceremonial rituals.
- Section 8**      **Department Historian:** The Department Historian shall compile from year to year all records of historical value and interest to the Department. The Historian shall also assist Post Historians so as to coordinate and unify the work of the Officers and shall perform such other duties as the SEC shall prescribe.
- Section 9**      **Department Provost Marshal:** The Department Provost Marshal shall maintain order at all Meetings, Conferences and Conventions. The Provost Marshal shall distribute, collect, and count ballots and shall announce the results of the voting. The Provost Marshal shall perform such other duties as may be requested by the Department Commander.
- Section 10**      **Department Inspector General:** The Department Inspector General shall be the investigating officer of the organization.
- By direction of the Department Commander or the SEC, the Department Inspector General shall make any necessary investigations pertaining to grievances, disciplinary cases, fraud or dishonesty within the organization and charges of conduct unbecoming an AMVET and shall be empowered to have access to all records, financial and otherwise, of all Districts, Posts, Post Officers or Members, when necessary for the discharge of the Department Inspector General duties. In making such investigations, the Department Inspector General shall report to the Department Commander, who shall, in turn, review the findings with the Department Judge Advocate and, if warranted, report to the SEC.

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When warranted the Inspector General has the authority to remove/suspend or place under Inspector General/Inspectors General TEAM, probation, of any AMVET Post, District/Post Officer or Post member during an investigation.

The Department Inspector General shall serve at the pleasure of the Department commander and the SEC.

**Section 11**      **Department Executive Director:** The Department Executive Director is an employee of the AMVETS Department of Ohio, and shall be the Administrative Officer of the Department, and shall make and keep the records and correspondence of the Department, its Conventions, Conferences and SEC Meetings. The Executive Director shall perform such other duties as are usually incident to the office.

### Article XVI. Local Posts

**Section 1**      Local Posts may be formed by any ten (10) eligible individuals by making application to Department. If Department approves, a Charter shall be issued. Each Charter shall be signed by the National Commander, National Executive Director, Department Commander and Department Executive Director.

**Section 2**      Local Posts shall be subject to the jurisdiction of the National and Department Headquarters and Uniform Post Constitution and By-Laws if any provisions of a Local Post Standing Rules conflict with or are contrary to the provisions of the Department and National Constitution shall prevail. Post Standing Rules must be reviewed annually by the Department Judge Advocate to ensure there are no conflicts as stated above.

**Section 3**      Local Post Delegates to the National Convention shall be elected by each Post in according with the Department and National Constitution.

**Section 4**      Elections of all Post Officers shall be held annually between May 1 and June 30, and all duly Elected Officers shall be installed and assume office no later than July 1.

**Section 5**      All Posts shall conduct at least two (2) Veterans Service Programs and one (1) Community Service Program per year and said year shall coincide with the fiscal year (July 1 – June 30) for the Department of Ohio. Each Post shall report directly to the District Commander the activities of the Post's Veterans and Community Service Programs. Failure to comply with the Programs or reporting shall be considered cause for suspension, revocation, or placement into trusteeship of the Post Charter.

**Section 6**      The SEC may suspend, cancel, revoke, or place under supervised trusteeship, trusteeship of a Post Charter. Any Post whose Charter is revoked or suspended may appeal to the National Executive Committee by notifying the National Executive Director by Certified Mail Return Receipt Requested of its desired appeal within fifteen (15) days after receipt of such notice.

**Section 7**      Any Post failing to meet the obligations imposed upon it by this Constitution and By-Laws or ceasing to function for six (6) months as a Post of the American Veterans, AMVETS De-

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partment of Ohio, or voluntarily ceasing to function as a Post or merging with one or more other Posts or refusing or failing to pay the Department per capita dues, or under such other conditions as might make such action necessary, shall upon order of the SEC, surrender its Charter. Upon failure to surrender such Charter, immediate steps may be taken for its revocation, suspension, or cancellation.

### **Section 8**

Upon revocation, suspension, or cancellation of the Charter of a Post of the American Veteran, AMVETS Department of Ohio, said Post shall immediately cease operations, and upon revocation or cancellation shall turn over its Charter to the Department Commander or SEC. The SEC is authorized, empowered, and directed by and through its duly authorized agent to take possession of, custody of, and control of all the records, property, and assets of said Post. Provided, however, that nothing herein shall be construed as requiring the Department of Ohio to take over or assume any financial responsibility of such property, except that the SEC may, in its discretion, pay off existing liabilities. The SEC may provide for the transfer of members in said Post to other Posts of their choice, subject to the approval of such other Post, or reorganize said Post.

## **Article XVII. Finance**

### **Section 1**

Each Post shall remit annually to Department the sum of ten dollars (\$10) for each member of the Post. Fifteen dollars (\$15) for each member shall be remitted to National through Department. Posts shall retain the balance of the annual membership fees. The annual membership fee for each member shall not be less than the sum of twenty dollars (\$25). The above dues are effective with the start of the 2015 membership year.

### **Section 2**

Funds received by the Ohio Department of American Veterans, AMVETS, from the sale of a Life Membership, shall be placed in a separate Trust Account. This money shall only be withdrawn in the amount at the beginning of each year, equal to the amount that the Ohio Department of American Veterans, AMVETS, receives from each regular one (1) membership. In the event that any Life Member shall become deceased within the span of years which his or her funds in the Life Membership Trust Account will cover, any balance in this Life Membership Trust Account from his or her membership shall be withdrawn at the beginning of the next year and be wholly placed in the General Fund of the Ohio Department of AMERICAN Veterans, AMVETS.

### **Section 3**

There shall be an Audit by an accredited CPA at the close of each Annual Department Convention, to be completed no later than October 1 of each year. Upon completion of the Audit, the Department Finance Officer, with the assistance of the Department Executive Director, shall have a sufficient number of copies of the Financial Report prepared so that each Post shall receive one (1) copy of said Report at Fall Conference.

### **Section 4**

The Department Finance Officer shall be bonded for not less than two hundred thousand dollars (\$200,000) or at least twice the sum of the Department Treasury, whichever is greater. The Department Commander and Department Executive Director shall be bonded for one hundred thousand dollars (\$100,000) each. The Department Executive Director shall have Headquarters Staff bonded for fifty thousand dollars (\$50,000), or at least twice the sum of funds they may handle in any one fiscal year.

**Section 5**                      The Fiscal Year shall be July 1 through June 30.

### **Article XVIII. Discipline**

**Section 1**                      All members and Local Posts shall conform to this Constitution and By-Laws and regulations adopted there under, with Post Standing Rules verified by the Department Judge Advocate.

**Section 2**                      The SEC may suspend, cancel, or revoke a Post Charter only in accordance with the AMVETS National Department Uniform Code of Procedure for the Revocation, Cancellation, or Suspension of Post Charters and further, in accordance with Article V, Section 1a of the AMVETS National By-Laws.

**Section 3**                      In the event of suspension of a Post Charter, the SEC is empowered to take over the operation of the Post but is bound by the Uniform Post Constitution and By-Laws, in accordance with the Guidelines of Trusteeship.

### **Article XIX. Guidelines for Post Uniform Procedure for Trusteeship**

#### **Trusteeship Section 1**

iv. The Department Commander, Department Executive Director, Department Inspector General, and Department District Commander with the unanimous confirmation and approval of the Hearing Committee may declare a Post in Trusteeship.

v. Positions for three (3) Trustees shall be appointed by the Commander (substitutions may be necessary due to conflicts of interest).

- a.        District Commander
- b.        District Adjutant
- c.        District Finance Officer

vi. The Trustee Oversight Committee shall consist of:

- a.        Department Commander
- b.        Department Executive Director
- c.        Department Inspector General

vii.       Department Appointed Trustees are to submit written reports on at least a weekly basis to the Trustee Oversight Committee.

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### Section 2

#### Elections

Post Officers will hold Office until the next succeeding Post Meeting at which time new Post Officers must be selected in accordance with the Post Constitution and By-Laws to carry on the work of the Post. Notice of said selection of Post Officers shall be given in writing to all Post members in good standing.

### Section 3

#### Trustee Duties and Responsibilities

- i. Review and Audit all financial records.
- ii. Property and Inventory. The Trusteeship shall encompass all inventory, all equipment and the building of the Post and the Post Club Room. The Trusteeship shall be subject to the provisions of the National Constitution and By-Laws Article IV, Sections 1, 2, and 3.
- iii. The Trustees shall supervise all Post/Club Room Functions.
- iv. At least one (1) Trusteeship signatory shall be required in addition to one (1) authorized Post/Trustee signatory on all Post and Club Room accounts.
- v. The Trustees shall supervise the payment of any/all expenditures for purchases.
- vi. The Trustees shall review all licenses, permits, contracts, agreements, and transactions of the Post and Club room prior to execution and in accordance with AMVETS Constitution and By-Laws.
- vii. The Trustees shall conduct all Post Meetings until election of new Post Officers.
- viii. Said Trustees shall be bonded – Department shall pay for the bond and be reimbursed by the Post, if funds are available. Said bond shall be no less than the amount of Post assets.

### Section 4

#### Posts

- i. The Post will continue to operate and function as a Post and will operate and function as prior to Trusteeship but will be subject to the Department Appointed Trustees.
- ii. The Post will continue Programs, Membership Drives, VAVS Fundraising, and any other programs incident to the Post, subject to the approval of the Department Appointed Trustees.
- iii. The Trusteeship shall be in effect and reviewed at all SEC Meeting, Conferences and Conventions and said Trusteeship is not to be removed until good and responsible management is shown and until all accounts are current. This shall include all taxing authority liabilities and reports being current.

Upon removing the Department imposed Trusteeship, the Department Inspector General or the authorized representative will conduct a minimum of two (2) unannounced inspections within the first calendar year thereafter.



### Article XX. Discipline of Posts' and Post Members

- Section 1** Each Post of the American Veteran, AMVETS Department of Ohio shall be the judge of its own membership, subject to the restrictions of the Uniform Post Constitution and By-Laws, Constitution and By-Laws of the Department Organization, and the Constitution and By-Laws of the National Organization.
- Section 2** Members shall be suspended or expelled by a Post upon a proper showing of cause. Written charges which shall be furnished to the member involved at least thirty (30) days prior to the date set for the hearing, shall be based upon disloyalty, neglect of duty, dishonesty, and conduct unbecoming a member of AMVETS. All questions affecting the eligibility for Office and conduct of Post Officers shall be determined by the Post involved, which shall be the final authority. Any suspension or expulsion of a member shall conform to the National Uniform Code of Procedure for the Suspension or Expulsion of a Member.
- Section 3** Members of a subordinate organization may file letter of complaint against a Veteran with the Post commander. The Commander shall investigate and take appropriate actions as provided for in the constitution and bylaws. If the said letter of complaint is not already cosigned by a Veteran, The Commander and Executive Board after completing their investigation deems the incident worthy of adjudication by a majority vote, shall direct the post Judge Advocate to cosign the letter of complaint previously signed by the subordinate.
- Section 4** Any member whose membership is suspended or forfeited may appeal to the next highest level applicable from that which heard the charges and specifications, i.e. from Post Executive Committee to District Commander and District Judge Advocate; from District to State Commander (see Chain of Command). Notice of Appeal must be filed with the appellate body no later than fifteen (15) days after the imposition of the penalty. Said Notice must be in writing. *Attached to the Notice of Appeal from the appellant must be the name of witnesses that will be present, the order that they are to be called, notarized statements of witnesses that will not be in attendance and any other evidence or documents. The notice must include the specific grounds on which the appeal is predicated. These grounds typically include errors following the Constitution and Bylaws, procedural errors, or due process. Appeal requests not submitted with a post mark within the established time period as stated above will not be considered. Requested appeals must further conform to National Uniform Code of Procedure for the Suspension or Expulsion of a Member.*
- Section 5** Any member whose dues for the year have not been paid before the expiration date mentioned on the National Membership Card shall be dropped from the membership roll, unless an extension is granted by the National Executive Committee.
- Section 6** A member resigning, being suspended, or whose membership is revoked, shall have their name directed to the Department and National Headquarters.  
AMVETS Department of Ohio recognizes the subordinate organization known as the Sons of
- Section 6A.**
- i. All AMVETS Clubs or Homes shall be incorporated within the Laws of the State of Ohio.
  - ii. Any applications for incorporation must be approved by the AMVETS Department of Ohio and such approval to be enclosed with the application and signed by the Department Executive Director.

iii. Any new Post chartered by AMVETS Department of Ohio, within its first five (5) years of operation, is required to submit any and all contracts, written or verbal, concerning the management of Post Club Rooms to the SEC for approval of said Committee. Any contracts, as stated in this Section are not approved by the SEC shall be considered null and void.

### **B. Permit Applications**

i. No Post shall make application for, or attempt to secure a renewal, transfer, or substituted liquor permit of any class without due prior approval of AMVETS Department of Ohio, said approval to be enclosed thereon and signed by the Department Executive Director. The Department Executive Director shall not approve any new liquor application of any Post unless such Post has obtained a minimum of forty (40) members in good standing. At the commencement of the next succeeding calendar year after the adoption of the amendment, all renewal applications shall be considered as "First Annual Renewals" and the Department Executive Director shall not approve such renewal application unless the Post submitting such has obtained a minimum of sixty (60) members, thereafter, the necessary minimum membership shall increase by twenty (20) members until a minimum membership of one hundred (100) has been obtained and further, that such one hundred (100) minimum membership shall be maintained annually thereafter. Nothing contained within this Section shall be misconstrued as prohibiting the AMVETS Department of Ohio from imposing other requirements in addition hereto to granting approval of any liquor application of any Post.

ii. Such application when submitted to AMVETS Department of Ohio shall be accompanied by statements signed and sworn to by the Post Commander and Finance Officer, such statements to reveal:

- a. The expenditure which is contemplated for establishment of Club Room fixtures, etc.
- b. A financial statement as obtained by Audit within the past thirty (30) days.
- c. The terms of the lease, if any, or other tenancy or ownership arrangements or premises.

### **C. Post Control**

Any Post having Club Rooms shall adhere to the following practices:

- i. A monthly Club financial statement shall be presented to the Post in duplicate for its approval.
- ii. Club Room Rules shall be drafted by the Board of Trustees and submitted to the Post for approval.
- iii. Club Room Rules shall be posted in a conspicuous place in the Club Room.
- iv. Minutes of all Board of Trustee Meetings shall be maintained and shall be submitted with the Financial Statement at a Regular Post Meeting for the Post approval.
- v. All records pertaining to the management and operation of the Club or Post shall be kept on the Post premises.
- vi. The compensated Club Manager, Steward, Bar Manager, or any Club Employee, etc. may not be a member of the Post Board of Trustees, as this would present a conflict of interest.



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### D. **Post Finance**

All Post and related accounts shall be kept in accordance with generally accepted accounting procedures.

### E. **Administration**

i. The Department Executive Director shall be required to supervise and pass on all applications for State issued licenses or permits.

ii. Each Department District Commander shall be required to report quarterly on each Post having a liquor license or operating a Club Room. The Department District Commanders must submit at least six (6) monthly reports to Department Headquarters outlining the status of all Posts in his/her District. Half of the above reports must be submitted prior to, and half after January

1. These minimums may constitute cause to be refused expenses and/or removal from Office by the Department Executive Committee.

iii. The SEC may establish further rules and regulations, and cause to be printed circulars and forms as will expedite and enforce compliance with all provisions of any Section of this act, and the Executive Director's discretion in the formation of such additional rules shall be limited only by the provision of said act, subject always to the approval of the SEC, Conferences and Conventions.

iv. Each Elected Post Officer shall enforce observance of these Acts and such provisions thereof.

### F. **Enforcement**

*a. The Dept. District Commander with cause or by direction of the Dept. Commander, Inspector General or shall be empowered to:*

*1. Temporarily suspend any elected or appointed post officer or post trustee from office only until such time as the Inspector / Deputy Inspector General can investigate the matter which caused the suspension.*

*2. Temporarily suspend any post officer, post trustee, post member, subordinate member, or guest from re-entering a post only until such time as the Inspector / Deputy Inspector General can investigate the matter.*

*3. all Actions taken in a post by the Department District Commander under the afore mentioned subsections and the reason(s) the action was taken will be documented in a report format and sent to the Department Commander, Department Executive Director, Department Inspector General and Post Commander or acting Post Commander within 3 days of the actions' implementation.*

*b. The SEC Committee shall be empowered to:*

*1. Conduct Hearing upon a ten (10) day notice, to an offending Post, Officer, or member relative to any infringement or breach of the rules established herein.*

*2. To recommend the suspension, revocation, or placement under supervised trusteeship or trusteeship of any membership or Post Charter in accordance with procedures set forth in the Department Constitution after one (1) warning, to be sent by Certified Mail Return Receipt Requested.*

*3. Place any Post on a probationary status (supervised trusteeship). Probationary status is a disciplinary set prior to trusteeship. While under probation, the District Commander and District Officers, the Department Inspector General or I.G. Deputies through the Department, shall assist and advise the Post as to the operation of the Post and Club Room.*

### **Article XXI. Subordinate Organizations**

- Section 1** A. A subordinate organization of AMVETS may be established only by a provision of the National Constitution and By-Laws.
- B. All subordinate organizations' membership qualifications must be consistent with the aims and purposes of AMVETS.
- Section 2** All AMVETS subordinate organizations shall pay membership dues in concert with the Parent Organization.

### **Article XXII. Sad Sacks**

- Section 1** AMVETS recognizes a subordinate organization known as "AMVETS Sad Sacks who have served or are serving in the Armed Forces of the United States during and since World War II.
- Section 2** Membership in Sad Sacks shall be limited to members who have done outstanding work for and are in good standing in AMVETS.
- Section 3** No Department fundraising activities can be sponsored by the Sad Sacks or any of its subordinates without prior approval of the AMVETS SEC.
- Section 4** The Department Saddest Sad Sack shall, within thirty (30) days after induction into said Office, transmit to the Department Commander a complete itemized report of the financial standing of the Sad Sacks for the information of the Commander and the SEC, if requested.

### **Article XXIII. Service Foundation**

- Section 1** An Ohio Department of AMVETS Service Foundation may be established having such duties as performing such service for veterans as may be provided for in its Articles of Incorporation, Constitution and By-Laws.

### **Article XXIV. Ladies Auxiliary**

- Section 1** The American Veterans, AMVETS Department of Ohio recognizes the subordinate organization known as the AMVETS Ladies Auxiliary Department of Ohio.

**Section 2**

A. Eligibility for membership in AMVETS Ladies Auxiliary is limited to mothers, wives, and grandmothers, regardless of age; sisters, daughters and granddaughters not less than eighteen (18) years of age, of Regular members of AMVETS; and mothers and widows regardless of age and sisters, daughters and granddaughters not less than eighteen (18) years of age of deceased veterans who would have been eligible for membership in AMVETS and female veterans who served honorably in the Armed Forces of the United States, Reserves, National Guard or of allied countries any time after September 15, 1940, who maintain their AMVETS membership unless they meet the established eligibility criteria.

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The term mother shall be construed so as to include any member of the family of, or any female guardian of such person or deceased Veteran who has exercised or is exercising the care and responsibility for the rearing of such person or deceased Veteran, or a step-daughter not less than eighteen (18) years of age who has lived with an AMVET for not less than one (1) year.

B. Any member of the Ladies Auxiliary who has been duly recognized as a member of the Auxiliary under the provisions of Section 2(1) herein shall be allowed to remain a member of the Ladies Auxiliary so long as she remains a member in good standing.

### Section 3

Membership in the Ladies Auxiliary shall be in accordance with the National Constitution and By-Laws. The AMVETS Ladies Auxiliary Department of Ohio shall be under the jurisdiction of the AMVETS Department of Ohio. The Ladies Auxiliary Department of Ohio shall be identical in geographical limits as the AMVETS Department of Ohio and be known and identified by the same name. AMVETS Department of Ohio recognizes AMVETS Department of Ohio Ladies Auxiliary Districts with said District Officers, provided the AMVETS of said AMVET Districts approve by majority vote.

### Section 4

Each Local Ladies Auxiliary shall be governed in each Post by such rules and regulations as may be prescribed by the SEC of the Parent Organization and approved by such Post.

- i. Each Local Ladies Auxiliary shall be affiliated with an AMVETS Post and carry the corresponding number of that Post.
- ii. No Local Ladies Auxiliary to any Post shall be formed until approved by a two-thirds (2/3) vote of the members present at a stated Meeting, with due notice of the proposed information having been given to the entire membership of said Post fifteen (15) days prior to such Meeting.
- iii. Each Local Ladies Auxiliary shall be under the jurisdiction of the Post under whose number it bears.
- iv. Where no Post exists, a Local Ladies Auxiliary shall not be formed.
- v. Any Local Ladies Auxiliary not affiliated with an existing AMVETS Post shall not be recognized and shall surrender its Charter and such properties it may possess to the duly recognized Ladies Auxiliary Officer or Officers in accordance with the Constitution of the National Ladies Auxiliary.

### Section 5

A. A Post may, by a vote of two-thirds (2/3) of its members present at a Meeting, following a printed or written notice mailed or delivered to each member of the Post in good standing at least ten (10) days before said Meeting, vote to disband its Local Ladies Auxiliary. Such notice shall show contemplated action and be certified to and forward through the AMVETS Department of Ohio with proper notice in writing to the National AMVETS Ladies Auxiliary Liaison Officer, the AMVETS Ladies Auxiliary Department of Ohio President, and to the AMVETS National Commander, who shall direct the cancellation of the Charter of the Ladies Auxiliary only after investigation by the Commander that it is in the best interest of AMVETS to do so.

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B. In the case of discontinuance of a Post by voluntary surrender of its Charter or by a forfeiture or revocation of the Charter, its Ladies Auxiliary, if any, shall continue in being for a period of not more than one (1) year.

C. The National Commander may direct a suspension or cancellation of the Charter of any Ladies Auxiliary on recommendation of the Department Commander when it is shown that the Ladies Auxiliary has become a detriment to the Post.

### **Section 6**

In the event of the surrender, cancellation or forfeiture of a Ladies Auxiliary Charter to a Post, all monies, official records, property and other paraphernalia shall be surrendered to such Officer or Officers as the rules and regulations of AMVETS National Ladies Auxiliary provide. In case such Ladies Auxiliary is reinstated or reorganized within a period of three (3) years, such monies, papers, etc., originally forfeited by such Ladies Auxiliary shall be delivered to such reorganized or new Ladies Auxiliary in connection with the Charter.

### **Section 7**

A. The Department Ladies Auxiliary President shall, within Thirty (30) days after induction into said Office, transmit to the Department Commander a complete itemized report of the financial standing of the Ladies Auxiliary for the information of the Commander and the SEC, if requested.

B. All books and records of the AMVETS Ladies Auxiliary Department of Ohio shall be made available on request to the Department Commander or SEC for either examination or audit.

### **Section 8**

No Department fundraising activities can be sponsored by the Department Ladies Auxiliary or any of its subsidiaries without prior approval of the AMVETS SEC.

## **Article XXV. Sackettes**

### **Section 1**

AMVETS recognizes a subsidiary organization known as the Sackettes, a fun and honor organization of the AMVETS Ladies Auxiliary.

### **Section 2**

No Department fundraising activities can be sponsored by the Sackettes or any of its subordinates without prior approval of the AMVETS SEC.

## **Article XXVI. Junior AMVETS**

### **Section 1**

AMVETS Department of Ohio recognizes the subordinate organization known as Junior AMVETS Department of Ohio.

### **Section 2**

Eligibility for membership in the Junior AMVETS shall be limited to the sons, daughters, brothers and sisters, and grandchildren of AMVETS, deceased members of AMVETS, and members of the Auxiliary and servicemen who died and who would have been eligible for membership in the AMVETS, including all children that they may be legal guardian of, from the ages of five (5) to and including seventeen (17) years of age. A Local organization may be formed by ten (10) eligible individuals, approved by both the Local AMVETS Post and the Department of OHIO AMVETS. Charters will be issued by the National Junior AMVETS.

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- Section 3** Membership in the Junior AMVETS shall be in accordance with the National Constitution and By-Laws. The Junior AMVETS Department of Ohio shall be under the jurisdiction of the AMVETS Department of Ohio. The Junior AMVETS Department of Ohio shall be identical in geographical limits to its respective AMVETS Department and be known and identified by the same name.
- Section 4** The Junior AMVETS shall be governed in each Post by such rules and regulations as may be prescribed by the SEC of the Parent Organization and approved by such Post.
- i. Each Junior AMVETS shall be affiliated with an AMVETS Post and carry the corresponding number of that Post.
  - ii. No Junior AMVETS to any Post shall be formed until approval by two-thirds (2/3) vote of the members present at a stated Meeting, with due notice of the proposed information having been given the entire membership of said Post fifteen (15) days prior to such Meeting.
  - iii. Each Local Junior AMVETS shall be under the jurisdiction of the Post whose number it bears.
  - iv. Where no Post exists, a Junior AMVETS shall not be formed.
  - v. Any Junior AMVETS not affiliated with an existing AMVETS Post shall not be recognized and shall surrender its Charter and such properties it may possess to the duly recognized National Junior AMVETS Coordinator in accordance with the Constitution of the National Junior AMVETS.
- Section 5**
- A. A Post may, by a vote of two-thirds (2/3) of its members present at a Meeting, following the printing or written notice mailed or delivered to each member of the Post in good standing at least ten (10) days before said Meeting, vote to disband its Junior AMVETS. Such notice shall show contemplated action and be certified to and forward through the AMVETS Department of Ohio with proper notice in writing to the National Junior AMVETS Coordinator, the Department of Ohio Junior AMVETS President, and to the Department Commander, who shall direct the cancellation of the Charter of the Junior AMVETS, only after investigation by him/her that it is in the best interest of AMVETS to do so.
  - B. In the case of the discontinuance of a Post by voluntary surrender of its Charter or by forfeiture or revocation of the Charter, its Junior AMVETS, if any, shall cease.
  - C. The National Commander may direct a suspension or cancellation of the Charter of any Junior AMVETS on recommendation of the Post Commander having jurisdiction, when it is shown that the Junior AMVETS has become a detriment to the Post.
- Section 6** In the event of the surrender, cancellation or forfeiture of a Junior AMVETS Charter to a Post, all monies, official records, property and other paraphernalia shall be surrendered to such Officer or Officers as the rules and regulations of the National Junior AMVETS provides. In case such Junior AMVETS is reinstated or reorganized within a period of one (1) year, such monies, papers, etc., originally forfeited by such Junior AMVETS shall be delivered to such reorganized Junior AMVETS in connection with the Charter.

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### Section 7

A. The Department President of the Junior AMVETS, within Thirty (30) days after induction to said office, shall transmit to the Department Commander for the Commander's information and that of the SEC, a complete itemized report of the financial standing of the Department Junior AMVETS.

B. The Department Commander may direct a suspension or cancellation of the Charter of any Junior AMVETS on recommendation of the Post Commander having jurisdiction, when it is shown that the Junior AMVETS has become a detriment to the Post.  
The Department Junior AMVETS President shall, within thirty (30) days after induction into said office, transmit to the Department Commander a complete itemized report of the financial standing of the Department Junior AMVETS for the information of the Commander and the SEC, if requested.

### Section 8

The Department Junior AMVETS President shall, within thirty (30) days after induction into said office, transmit to the Department Commander a complete itemized report of the financial standing of the Department Junior AMVETS for the information of the Commander and the SEC, if requested.

### Section 9

No Department Fundraising activities can be sponsored by Department Junior AMVETS without prior approval of the SEC.

## Article XXVII. Sons of AMVETS

### Section 1

AMVETS Department of Ohio. The Sons of AMVETS Department of Ohio shall be identical in geographical limits as the AMVETS Department of Ohio and be known and identified by the same name. AMVETS Department of Ohio recognizes AMVETS Department of Ohio Sons of AMVETS Districts, with said District Officers, provided the AMVETS of said AMVET Districts approve by majority vote.

### Section 2

A. Eligibility for membership in the Sons of AMVETS shall be limited to all male descendants, adopted son, step-sons, fathers, husbands, widowers and brothers of AMVETS members, deceased AMVETS members or deceased service personnel who would have been eligible for membership in the Parent Organization, and is at least eighteen (18) years of age. This is not to include in-laws of any type. All Charters for Sons of AMVETS shall be issued by Sons of AMVETS National Headquarters, at the direction of the Sons of AMVETS National Commander.

B. Any member of the Sons of AMVETS who has been duly recognized as a member of the Sons of AMVETS under the provisions of Section 2(A) herein shall be allowed to remain a member of the Sons of AMVETS so long as he remains a member in good standing.

### Section 3

Membership in the Sons of AMVETS shall be in accordance with the National Constitution and By-Laws. The Department of Ohio Sons of AMVETS shall be under the jurisdiction of the AMVETS Department of Ohio. The Department of Ohio Sons of AMVETS shall be identical in geographical limits to its respective Department of Ohio AMVETS and be known and identified by the same name.



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### Section 4

The Sons of AMVETS shall be governed in each Post by such rules and regulations as may be prescribed by the SEC of the Parent Organization and approved by such Post.

- i. Each Sons of AMVETS shall be affiliated with an AMVETS Post and carry the corresponding number of that Post.
- ii. No Sons of AMVETS to any Post shall be formed until approved by two-thirds (2/3) vote of the members present at a stated Meeting, with due notice of the proposed in-formation having been given the entire membership of said Post fifteen (15) days prior to such Meeting.
- iii. Each Local Sons of AMVETS shall be under the jurisdiction of the Post whose num-ber it bears.
- iv. Where no Post exists, a Sons of AMVETS shall not be formed.
- v. Any Sons of AMVETS not affiliated with an existing AMVETS Post shall not be recognized and shall surrender its Charter and such properties it may possess to the duly recognized National Sons of AMVETS Officer or Officers in accordance with the Constitution of the National Sons of AMVETS.

### Section 5

A. A Post may, by a vote of two-thirds (2/3) of its members present at a Meeting, following the printing or written notice mailed or delivered to each member of the Post in good standing at least ten (10) days before said Meeting, vote to disband its Sons of AMVETS. Such notice shall show contemplated act ion and be certified to and forward through the AMVETS Department of Ohio with proper notice in writing to the National Sons of AMVETS Liaison Officer, the Department of Ohio Sons of AMVETS Commander, and to the Department Com-mander, who shall direct the cancellation of the Charter of the Sons of AMVETS, only after investigation by him/her that it is in the best interest of AMVETS to do so.

B. In the case of the discontinuance of a Post by voluntary surrender of its Charter or by forfeiture or revocation of the Charter, its Sons of AMVETS, if any, shall cease.

C. The Department Commander may direct a suspension or cancellation of the Charter of any Sons of AMVETS on recommendation of the Post Commander having jurisdiction, when it is shown that the Sons of AMVETS has become a detriment to the Post.

### Section 6

In the event of the surrender, cancellation or forfeiture of a Sons of AMVETS Charter to a Post, all monies, official records, property and other paraphernalia shall be surrendered to such Officer or Officers as the rules and regulations of the National Junior AMVETS provides. In case such Sons AMVETS is reinstated or reorganized within a period of one (1) year, such monies, papers, etc., originally forfeited by such Sons AMVETS shall be delivered to such reorganized Sons of AMVETS in connection with the Charter.

### Section 7

A. The Department Commander of the Sons of AMVETS, within thirty (30) days after induction to said office, shall transmit to the Department Commander for the Commander's information and that of the SEC, a complete itemized report of the financial standing of the Department of Ohio Sons of AMVETS.

## DEPARTMENT CONSTITUTION AND BY-LAWS

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B. The Department Commander may direct a suspension or cancellation of the Charter of any Sons of AMVETS on recommendation of the Post Commander having jurisdiction, when it is shown that the Sons of AMVETS has become a detriment to the Post.

**Section 8** The Department of Ohio Sons of AMVETS Commander shall, within thirty (30) days after induction into said office, transmit to the Department Commander a complete itemized report of the financial standing of the Department of Ohio Sons of AMVETS for the information of the Commander and the SEC, if requested.

**Section 9** No Department Fundraising activities can be sponsored by Department of Ohio Sons AMVETS without prior approval of the SEC.

### **Article XXVIII: AMVETS Riders**

#### **Section 1**

AMVETS Department of Ohio recognizes the subordinate organization known as AMVETS Riders.

#### **Section 2**

Eligibility for membership in the AMVETS Riders shall be limited to members in good standing of AMVETS, AMVETS Ladies Auxiliary and Sons of AMVETS.

#### **Section 3**

A. The AMVETS Riders shall be under the control of the national commander and the National Executive Committee, provided that nothing contained in this section shall in any way remove the jurisdiction given to the national organization and the departments over corresponding chapters of the AMVETS Riders.

B. Each AMVETS Riders chapter shall be under the jurisdiction of the department whose name it bears. Approval must be obtained from the Department Executive Committee before an AMVETS Riders chapter can be formed. Each chapter of AMVETS Riders shall be identical in geographical limits to its respective AMVETS department and be known and identified by the same name. AMVETS Department of Ohio recognizes AMVETS Department of Ohio AMVETS Riders Districts with said District Officers.

C. Where no AMVETS department exists, an AMVETS Riders chapter may be formed by a Post under the jurisdiction of the National Headquarters.

D. Each AMVETS Riders chapter shall formulate a Constitution and Bylaws within 30 days of formation. Said Constitution and Bylaws shall contain no less language than contained in the generic AMVETS Riders Constitution and Bylaws provided by National Headquarters.

**Section 4** All books and records of the AMVETS Riders shall be made available on request to the corresponding department commander or State Executive Committee for either examination or audit.



### **Article XXIX: Transfer of Posts**

**Section 1** Posts of AMVETS which may transfer from one place to another and are organized under a Department may transfer to the Department of Ohio in a manner similar to the transfer of individuals from one Post to another.

### **Article XXX: Definitions**

**Section 1** The Constitution has been made gender neutral, however, if the word "HE appears in either the Constitution or By-Laws of the AMVETS Department of Ohio, it shall be construed as referring to both sexes.

### **Article XXXI: Amendments to the By-Laws**

**Section 1** These By-Laws may be amended at any AMVETS Department of Ohio Convention or Conference by a majority vote of the Delegates present at any Department Convention or Conference. Proposed Amendment for action of the Department Convention or Conference must be submitted by a Post, the SEC, Department Headquarters, or a Standing Department Committee to the Department Commander no later than 60 days before the Convention or Conference in which amendments is to be presented and by the Department Commander and/or the proposing body to the several Posts and members of the SEC, by mail, postmarked at least thirty (30) days prior to the opening date of the next Department Convention or Conference in which amendment is to be proposed.

**Section 2** These By-Laws, however, may be amended by any Department Convention or Conference without notice by a two-thirds (2/3) vote.

**Section 3** Any amendment however passed (by 2/3) vote must be reviewed by the constitution and resolutions committee for the CBL prior to adoption. If the adopted amendment is not approved by the constitution and resolution committee the amendment will not go into effect until it is reported on by the committee at the next conference or convention where after the amendment will be re-voted.

**Section 4** Amendments to these By-Laws shall take effect immediately upon adoption, unless otherwise specified by the adopted Resolution.

Approved 7/27/2021



J. B. King PNC  
National Judge Advocate



### **UNIFORM POST CONSTITUTION AND BY-LAWS FOR THE AMVETS DEPARTMENT OF OHIO (Revised June Convention 2021)**

#### **Constitution**

In accordance with Article IX, Section 10 of the AMVETS National Constitution, AMVETS Department of Ohio abides by the Uniform Department Constitution and By-Laws (Appendix E of the National Constitution). AMVETS Posts in Ohio abide by the AMVETS National Constitution/Bylaws and AMVETS Department of Ohio Constitution/Bylaws.

#### **PREAMBLE**

We, the American Veterans who have served or are serving in the Armed Forces of the United States during and since World War II, fully realizing our responsibility to our community, to our State, and to our Nation, associate ourselves for the following purposes: To uphold and defend the Constitution of the United States; to safeguard the principles of freedom, liberty, and justice for all; to promote the cause of peace and goodwill among nations; to maintain inviolate the freedom of our Country; to preserve the fundamentals of democracy; to perpetuate the friendship and associations of these veterans; and to dedicate ourselves to the cause of mutual assistance, this by the Grace of God.

#### **Article 1. Amendments**

The Constitution may be amended at any State Convention or State Conference by a sixty (60) percent vote of the total authorized voting delegates registered. Proposed amendments must be submitted by a Post, or individual member, to the State Executive Committee and Executive Director 60 days prior to the Conference or Convention in which they are to be presented. and the Director shall notify all Posts and the Constitution and By-Laws Committee members in writing at least thirty (30) days prior to the State Conference or Convention of any and all proposed changes. The State Constitution and Resolutions Committee shall report the same for action at the State Conference or Convention. The Constitution may, however, be amended by any State Convention, without prior notice, by unanimous vote.



### BY-LAWS FOR THE AMVETS POSTS OF OHIO

#### Article I. Name

The name of this organization shall be AMVETS Post No. Inc. and it shall be hereinafter referred to as the Post.

#### Article II. Aims

The aims and purposes of this organization are as follows:

- To serve our Country in peace as in war; to build and maintain the welfare of the United States of America toward lasting prosperity and peace for all its inhabitants.
- To encourage, in keeping with the policies of our Government, the establishment of a concrete plan to secure permanent international peace and to assist in the maintenance of international peace.
- To inspire in our membership a sense of responsibility, and to develop leadership for the preservation of our American democratic way of life.
- To help unify divergent groups in the overall interest of American democracy.
- To train our youth to become purposeful citizens in a democracy with full knowledge of the responsibilities as well as the privileges of citizenship.
- To cooperate with all duly recognized existing veterans organizations in the furtherance of the aims of the veterans who have served or are serving in the Armed Forces of the United States during and since World War II.
- To ensure the orderly return of the veteran to civilian life by protecting the veteran's rights as an individual while still in uniform.
- To expedite and assist in the rehabilitation of the veteran by maintenance of employment services, sponsoring educational opportunities, and providing counsel in matters of insurance, housing, recreation, personal problems, hospitalization, and veterans benefits.
- To act as a liaison agent between the veteran and the Government.
- To provide an organization to encourage fellowship among all American veterans who have served or are serving in the Armed Forces of the United States during and since World War II.
- To keep the public forever reminded that the veterans of World War II, Korea, Vietnam, and those serving in the Armed Forces of the United States thereafter fought or served to preserve peace, liberty, and democracy for their nation.

## Article III. Post Organization

### Section 1

This Post shall be governed by the officers chosen in accordance with this constitution and By-Laws, and will annually revalidate its charter prior to July 15th. Such revalidation shall be evidenced by the issuance of a Revalidation Certificate from the National Department upon satisfactory completion of all requirements. Aside from any other requirements imposed in the Department or National Constitution and By-Laws, this Post shall:

- Furnish National and Department Headquarters with a certified list of current Post Officers (AMVETS Officers Form) not later than July 15, \_\_\_\_\_(yr);
- File all required IRS Forms;
- Furnish Department Headquarters with a copy of the Post's current Standing Rules;
- Be fully paid up in all accounts with National and State Headquarters;
- Comply with applicable liability insurance and bonding mandates; and
- Have a minimum of ten (10) members in good standing at all times.

## Article IV. Membership

### Section 1

Any person who served, or is currently serving in the Armed Forces of the United States of America at any time after September 15, 1940, is eligible for regular membership in AMVETS provided such service, when terminated by discharge or release from active duty, be by honorable discharge, honorable separation, or general discharge under honorable conditions.

Any American citizen, as an American citizen, who served in the Armed Forces of an allied nation of the United States at any time after September 15, 1940 and before May 8, 1975, is eligible for regular membership in AMVETS provided such service when terminated by discharge or release from active duty be by honorable discharge or separation.

No person who is a member of, or who advocates the principles of any organization believing in, or working for the overthrow of the United States Government by force, and no American citizen or permanent resident alien in the United States, one of its territories, possessions or the District of Columbia who refuses to uphold and defend the Constitution of the United States, shall be privileged to become, or continue to be a member of this organization.

All United States Reservist and National Guardsmen who are now serving, or have been honorably discharged since September 15, 1940, are eligible for regular membership in AMVETS provided such service when terminated by discharge or release from active duty be by honorable discharge or honorable separation.

### Section 2

Honorary Membership shall not be granted after the adoption of this Amendment. In lieu thereof, certificates of merit may be awarded by a suitable inscribed award given to those rendering distinct service to the community and to the American Veterans who have served or are serving in the Armed Forces of the United States during and since World War II.

Such awards may be made by Posts, internal administrative groups, Departments, the National Executive Committee, or National Convention. Awards by Posts and internal administrative groups must be approved by the SEC.

## UNIFORM POST CONSTITUTION AND BY-LAWS

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No member of AMVETS shall be entitled to receive a certificate of merit.

**Section 3** No person shall be a member of more than one Post at any one time.

**Section 4** A) Any member of AMVETS classified as a Member-At-Large may not hold an Elected or Appointed Office at any level in the AMVETS Organization.

No person expelled by one Post shall be eligible for membership in another Post without the consent of the expelling Post or the consent of the State Executive Committee (hereinafter referred to as "SEC") after hearing an appeal.

B) No member may be expelled from membership in AMVETS without due process as provided for in the National Constitution and By-Laws Uniform Code for Suspension or Expulsion of a Member.

**Section 5** Membership shall run from September 1 through August 31. Eligibility for Membership and the rights and privileges of membership shall be as provided in the Constitution and By-Laws and the terms of membership and requirements for holding office within AMVETS shall not be discriminatory on the basis of race, color, religion, sex, or national origin.

**Section 6** There shall be but one form of membership and that shall be active, regular membership.

### **Article V. Conventions and Conferences**

Refer to AMVETS Department of Ohio Bylaws Page 11.

### **Article VI. State Executive Committee (SEC)**

Refer to AMVETS Department of Ohio Bylaws Page 11.

### **Article VII. Delegates To Convention/Conference**

**Section 1** Delegates to State and National conventions or conferences shall be elected in accordance with the State and National Constitution and Bylaws. The number of delegates will be in accordance with the National and Department delegate strength guidelines.

**Section 2** Delegates to the State convention or conferences shall be elected in accordance with the State Constitution and Bylaws. At least three weeks prior to the Department Convention, delegates and alternates shall be elected to attend said Conventions.

### **Article VIII. Quorum**

**Section 1** At all regular and special meetings, at least six (6) members present shall constitute a quorum, providing at least one elected officer is present to preside.

**Section 2** A quorum at Executive Committee meetings shall consist of five voting members of the committee.

## UNIFORM POST CONSTITUTION AND BY-LAWS

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**Section 3** A quorum of the Board of Trustees meeting shall consist of five members of the committee.

### **Article IX. Committees**

**Section 1** The following standing Committees shall be appointed by the Commander with the approval of the State Executive Committee: Membership, Programs, VAVS/Veterans Welfare, Americanism, Finance, and Legislative. The Post Commander shall appoint a Chairman and such members of the Post to each committee as are necessary to accomplish the Post objectives.

**Section 2** Temporary committees may be appointed by the Commander to expedite projects for the good and welfare of the Post.

### **Article X. Meetings**

**Section 1** There shall be three types of Post meetings: the general monthly meeting, special meetings, and the annual meeting. Post members will be notified in advance of all meetings.

**Section 2** The Executive Board and the Board of Trustees shall meet at least once per month.

**Section 3** The Post's annual and general monthly meeting shall be conducted at a time and place as designated in the standing rules.

**Section 4** The order of business in all meetings (except when in executive session) shall be conducted as follows:

- Call the Meeting to Order
- Invocation
- Pledge of Allegiance
- Recitation of AMVETS Constitution Preamble
- Roll Call of Officers
- Finance Report and Canteen Reports Read
- Meeting Opened to Guests/Subordinate Organizations
- Introduction of guests
- Minutes of the Previous Meeting
- Minutes of the Executive Committee Meeting
- Applications for new Members
- Initiation of new Members
- Bills and Communications
- Reports of Officers, Committees and Delegates
- Unfinished Business
- New Business
- Good and Welfare
- Benediction
- Adjournment

## UNIFORM POST CONSTITUTION AND BY-LAWS

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- Section 5** Special meetings may be called by the Commander or by written notice of at least three members of the Post Executive Board, provided proper notification has been given to the membership or to the Executive Board, and provided notice not be less than ten days. At special meetings, members can only discuss business that was stated in the notification. If some emergency business is transacted for which no notice was given, that business must be ratified by the organization at a regular meeting or at another special meeting.
- Section 6** Special meetings may be called by the chairman of the Board of Trustees or by written notice of at least three members of the Board of Trustees, provided proper notice be sent to all board members. At special meetings, members can only discuss business that was stated in the notification. If some emergency business is transacted for which no notice was given, that business must be ratified by the organization at a regular meeting or at another special meeting.
- Section 7** All meetings and all matters and proceedings not otherwise provided for herein shall be conducted pursuant to Robert's Rules of Order.

### **Article XI. Election and Appointment of Officers**

- Section 1** A Commander, three Vice Commanders designated as first, second and third Vice Commanders, Adjutant, Finance Officer, Provost Marshal, and Judge Advocate shall be elect-ed annually by members of the Post. A Chaplain, Historian, Service Officer and Public Relations Officer shall be appointed annually by the newly elected Commander with the approval of the Executive Committee.
- Section 2** Three Trustees are to be elected from the membership. At the first annual meeting following the adoption of this amendment, one to be elected for a three-year term, one for a two-year term and one to be elected for a one-year term. Thereafter, at the annual meet-ing one Trustee will be elected to serve a three-year term.
- Section 3** Nominations for officers shall be entertained at the general monthly meeting one month preceding the annual meeting. The membership of the Post shall be notified of the dates and times for nomination of officers and the election of officers at least 30 days prior to said nominations and election.
- Section 4** Final nominations and the election of officers shall be held at the annual meeting of the Post between May 1 and June 30, in accordance with the procedure in the Standing Rules. National and Department Headquarters shall be notified of the election of new officers by the Post Adjutant within thirty (30) days, no later than July 15, after the said elections have been completed.
- Section 5** The term of office for the newly elected and appointed officers shall be July 1 to June 30, and they shall be administered their oath of office prior to assuming the duties of their respective offices.
- Section 6** Any elected officer or appointed officer who has three (3) unexcused absences from any



required meeting will be removed from office by the members at the next general monthly meeting. The vacated position shall be filled within the guidelines prescribed in the AMVET UPCBL, Article XVII, Sections 1, or 2.

### **Article XII. Officers**

- Section 1** Post officers shall consist of a Commander, First Vice Commander, Second Vice Commander, Third Vice Commander, Adjutant, Finance Officer, Provost Marshal, Judge Advocate, Public Relations Officer, Chaplain, Historian, Service Officer, and Quartermaster, and such other officers as may be prescribed by the By-Laws. Elected officers of this Post shall consist of a Commander, not more than three Vice Commanders, Adjutant, Finance Officer, Provost Marshal and Judge Advocate.
- Section 2** No officer of any Post can be an employee of that Post since such employment could be a conflict of interest.
- Section 3** Nomination and Election of officers shall be held annually between May 1 and June 30 at a date fixed by the standing rules. Nominations shall be made from the floor at the general monthly meeting preceding the annual meeting. The membership of the Post shall be notified of the dates and times for nomination of officers and the election of officers at least 30 days prior to said nominations and election.

### **Article XIII. Post Executive Committee**

- Section 1** The elected and appointed officers of the Post, and the immediate Past Post Commander able and willing to serve, shall constitute the Executive Committee which will be charged with the administrative affairs and property of the Post. The Executive Committee shall formulate the policy of the organization for approval by the members, and review all prior and existing contracts in place within thirty (30) days of taking office, to ensure contracts are beneficial/not beneficial to the Post. Upon review, a decision will be made to continue or terminate contracts.
- Section 2** Voting members of the Post Executive Committee shall be all Post elected officers and the most immediate Past Commander able and willing to serve as determined by the Executive Committee.

### **Article XIV. Finance**

- Section 1** The total annual and life dues of this Post shall be as prescribed in the standing rules of which the required amount shall be paid to National and the Department.
- Section 2** All Post fundraising activities must be approved in advance by the Post Executive Committee. Any fundraising activity which requires entering into a contract or if anticipated gross revenues of said activity are expected to exceed \$2,500\*, must be submitted as a proposal through the Department to National Headquarters for approval.
- Section 3** No public fundraising project or program of any kind or character shall be undertaken by or on behalf of any Post or combinations of Posts or subordinate thereof unless the contract,



agreement or other arrangement under which such a project or program is to operate has first been submitted for the prior approval of the department judge advocate and then to a standing committee of the national organization comprised of the president of the National Service Foundation, the national judge advocate and the national commander. The national executive director and the executive director of the National Service Foundation shall be ex-officio members of this committee. The committee shall render a decision within three weeks on all matters submitted to it. In the event of an adverse decision by said committee, an appeal may be made to the National Executive Committee at its next session. A public fundraising project is defined as any project or program involving a solicitation or request to non-members of AMVETS for a donation or pertaining to the sale of merchandise, goods, tickets, or advertising matter of any kind or character. In the event of an adverse decision by the department judge advocate, an appeal may be made at the next state executive committee meeting. Its action shall be final. Any fundraising project or program conducted by a Post or any combination of Posts or subordinates thereof in which there is no other person, firm or corporation involved, and in which such fund-raising project or program is conducted solely by the Post, shall not be deemed to be within the purview of this section, provided that the anticipated gross receipts from such fundraising project or program do not exceed the sum of \$2,500; in the event it is anticipated that the gross receipts will exceed \$2,500 in any fiscal year, then said project or program shall be submitted as described above. Failure of a Post or combination of Posts or subordinates thereof to adhere to the provisions of this section shall be considered grounds for disciplinary action.

### Section 4

The Finance Officer shall render a report of receipts and disbursements to each meeting of this Post. This office is also responsible for filing all required IRS Forms. Copies of the required IRS Forms shall be sent to the National and Department Headquarters as required by the National Constitution and By-laws.

*\*National has increased this amount to \$10,000*

### Section 5

Post officials handling AMVETS funds shall be properly bonded with a good and solvent bonding surety company, acceptable by the U.S. Treasury, as surety to cover the average amount of AMVETS funds handled by said individuals in a single year.

## Article XV. Duties of Officers

### Section 1

#### **Post Commander**

- The commander, as the senior executive officer of the Post, shall preside at all meetings of the Post and executive committee but may delegate a vice commander to serve as a temporary substitute when needed.
- The commander is an ex officio member of all committees. The commander directs and supervises the activities of all elected and appointed officers and committees. Together with the finance officer, the commander is responsible for all monies received by the Post.
- The commander will ensure that the Post meets regularly on the appointed dates unless otherwise dictated by the Post membership. It is the commander's responsibility to disseminate to the membership all pertinent information that is sent from the Department and National Headquarters. In addition to announcements at Post meetings, all information should be displayed on Post bulletin boards and published in the Post newsletter. The commander, or a member appointed by the commander, shall represent the Post at

memorial services and community functions, where it is customary that AMVETS or a Veterans organization be represented.

- The Commander shall be the official Post spokesperson on all matters of public interest concerning Post activities. The public relations officer (PRO) may be called on to assist with press releases, position statements and speech preparation. The position of commander is filled in regular elections as prescribed in the Post Standing Rules.

### Section 2

#### **Vice Commanders**

- The first vice commander serves as the membership chairman, the membership chairman's duties include but are not limited to retention, recruitment, membership incentive programs, and the first vice commander shall chair the membership committee.
- The second vice commander shall be responsible for the VAVS/Veterans Welfare programs conducted by this Post. The second vice commander shall chair the VAVS/Veterans Welfare committee, which is required to have a minimum of two programs per fiscal year. The second vice commander shall also be the liaison between the AMVETS Department of Ohio V.A.V.S. and this Post.
- The third vice commander is responsible for programs and their promotion. In the absence of the commander, the vice commanders-in order of their rank-shall preside at meet-ings and represent the commander.

### Section 3

#### **Adjutant**

The adjutant provides the administrative support for the Post and is charged with taking minutes and maintaining all records. The adjutant is also responsible for correspondence. Among the adjutant's responsibilities, the adjutant should:

- Maintain one complete membership master file;
- Maintain records of current and past officers. Forward a new list of officers to the department and national headquarters within 30 days, no later than July 15, of the election. Any changes made on the Post level must be documented and forwarded to headquarters;
- Notify the department and National Headquarters promptly of a member's change of address, change of membership status, disciplinary action, or death;
- Keep the membership informed of all Post functions and activities. Ensure that all mem]bers are notified in advance of the time, place and date of Post meetings. Take particular care to ensure that all members are properly notified at least 30 days in advance of all elections of officers, changes in Standing Rules, etc.;
- Be present at all meetings (or have an assistant in attendance) to record all business transacted. Report on the minutes of the previous Post meeting and executive committee meetings;
- Present all communications and correspondence at regular Post and executive committee meetings;
- File and maintain all pertinent correspondence;
- Maintain separate files for members, correspondence, D&R Forms, as well as for Post publicity and fund-raising programs and any other topics relating to Post activities.

### Section 4

#### **Finance Officer**

The Post finance officer is the treasurer. The Finance Officer's responsibilities include:

receiving membership dues, banking, disbursement of monies and accounting for all Post funds. The finance officer and one other Post officer - usually the commander - sign and countersign all Post checks only after the Post has authorized payment. The Post finance officer should collect all monies due the Post and keep an account of receipts. The finance officer should see that all Post funds are secured in a bank account. Before a new Post finance officer assumes the duties of office, the previous finance officer must have been given a "clean opinion" by the auditors, the audit committee or the finance committee.

The finance officer shall make a financial report at all regular meetings and prepare a complete financial statement and budget for approval at the first general meeting in September. The finance officer should also report to the Post on all receipts collected and on all bills outstanding and paid. Major expenditures, and those not within the current budget, should first be reported to the executive committee and at a Post meeting.

The finance officer will be assisted and guided by a finance committee appointed by the commander with the approval of the executive committee. The primary duty of a finance committee is to provide an annual audit of the books and assist in the preparation of the annual budget. The commander, being a member of all committees by virtue of office, may assist the finance committee.

Another important function of the finance officer is to coordinate duties relating to membership with the adjutant or membership contact. The finance officer receives and dispenses all money and should work with whoever is responsible for issuing membership cards. At least once each month, the Finance Officer shall transmit to the department any monies collected from dues during the preceding month. Such payment shall be accompanied by transmittal or remittance forms.

The finance officer or membership contact assumes the responsibility for the membership cards. Each card (and its copies) has a name and/or a serial number and may be filed in alphabetical or numerical order.

### • BONDING

Bonding is mandated in the National AMVETS Bylaws, Article VII, Section 1: All Post officials handling Post funds shall be properly bonded with a good and solvent bonding and surety company, acceptable to the United States Treasury, as surety to cover the average amount of Post funds, handled by such individual in a single year.

## Section 5

### **Judge Advocate**

The Post judge advocate is responsible for interpreting the Post's Standing Rules, Post, State and National Constitution and bylaws (CBL), and to advise the Post on issues that pertain to Robert's Rules of Order.

## Section 6

### **Historian**

The historian shall compile and maintain complete historical records of Post activities and will submit a full historical report annually, or as requested.

## Section 7

### **Provost Marshal**

The provost marshal is responsible for keeping order at Post meetings, for the care of Post

colors, and for carrying out other duties as assigned.

### Section 8

#### **Service Officer**

General duties of an AMVETS service officer include the following:

- Sharing information about veterans' benefits at Post meetings and other AMVETS functions.
- Referring veterans to an AMVETS national service officer, AMVETS state service officer, county veterans' service officer or an accredited representative for assistance in filing for veterans benefits.
- Assisting all veterans and their dependents in obtaining information and benefits to which they are entitled under the law.

### Section 9

#### **Public Relations Officer**

The community will not know of the special and outstanding activities sponsored by AMVETS without being told; therefore, it is the job of the public relations officer (PRO) to spread the word. There are many avenues of publicity available; those found most useful are outlined in the AMVETS Public Relations Manual. The PRO should take advantage of opportunities to enhance the prestige of the Post.

### Section 10

#### **Chaplain**

The Chaplain is a member of the commander's staff and acts as advisor and consultant to the commander in all matters relating to, "Spirituality", morals, and morale as affected by religion. The chaplain assists the commander and the chaplain's staff with integrating the principles of good moral conduct and citizenship in the Post. The chaplain represents "Spirituality", which teaches fortitude, reverence and justice, as well as kindness, sympathy and humility. The mission is to provide - or to see that provisions are made - for the spiritual and moral needs of AMVETS members, their dependents, and constituents. The chaplain should stimulate and guide the growth of a spiritual and moral sense of obligation, to enable a member of AMVETS to be a more faithful citizen and devoted defender of the nation.

### Section 11

#### **Quartermaster**

The Quartermaster acts as a liaison between the members and the department and national quartermaster. The Post Quartermaster may carry numerous mail order items such as caps and jackets, flags, insignia, decals, AMVETS jewelry and more. The Post Quartermaster should refer to the national Quartermaster Catalog for additional information. For copies of the catalog and a price list, the Quartermaster may contact the national Quartermaster.

## **Article XVI. Board of Trustees**

### Section 1

Wherever a Post clubroom is maintained and operated for the convenience and pleasure of its members and the name of AMVETS, or its insignia, is displayed or used, a board of trustees shall be elected by and from among the members of the Post to supervise its activities, operations and finances.

### Section 2

The board of trustees shall consist of 3 trustees, Commander, the most immediate Past Commander able and willing to serve as determined by the Executive Board, Adjutant, Finance Officer, and Judge Advocate.

## UNIFORM POST CONSTITUTION AND BY-LAWS

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- Section 3** Members of the Board of Trustees shall be the Chairperson, Vice Chairperson, Treasurer, and Secretary. They shall be elected from among the members of the Board at the first meeting in the month of July. The chairperson shall vote only in case of a tie. The Board of Trustees will review all prior and existing contracts in place within thirty (30) days of taking office, to ensure contracts are beneficial/not beneficial to the Post. Upon review a decision will be made to continue or terminate contracts.

### **Article XVII. Vacancies**

- Section 1** In the event of a vacancy in the office of Post commander, the first vice commander shall temporarily succeed to that office. Within fortyfive (45) days, the Post, at a regularly scheduled general monthly meeting, shall nominate and elect a person to complete the unexpired term of the Post commander.
- Section 2** In the event of a vacancy in the office of Post trustee, the Post, within forty-five (45) days, at a regularly scheduled general monthly meeting shall nominate and elect a person to complete the unexpired term of the Post trustee.
- Section 3** In the event of a vacancy in any Post office regardless of the reason for such vacancy, the commander shall appoint a Post member to fill the vacant office. Such appointment shall be in compliance with all qualifications and restrictions regarding the holding of said office as set forth in any other article of the AMVET UPCBL or standing rules of the Post, except the requirement of election. On approval of the Post Executive Committee, the appointee shall assume all duties and responsibilities pertaining to the office as though elected.

### **Article XVIII. Procedures For Removal Of A Post Officer**

- Section 1** Any member in good standing of a Post may file charges against an officer of said post. Said charges must be notarized and submitted in writing to the Post Executive Committee.
- Charges may be filed on an officer of a post for any one or more of the following reasons:
    - o Failure to comply with any obligation imposed on members under the constitution and by-laws.
    - o Any violation of law that reflects unfavorably on the name of AMVETS;
    - o Any other conduct unbecoming and AMVET;
    - o Ineligibility for membership at time of acceptance into membership; or
    - o Procurement of membership by fraud or deception.
  - Within (5) days of receipt of said charges, the Post Commander shall send a copy thereof by certified mail to the officer complained about, together with a notice with the date, place and time of a hearing. Said hearing will not be held sooner than 30 days from the date the certified letter was mailed.
- Section 2** Said charges shall be heard by the Post Executive Committee, at which hearing, the officer complained about shall have the right to be represented by counsel and to cross-examine the accuser or accusers and witnesses presented against the officer. No officer against whom charges have been preferred or who has preferred charges on another officer, shall sit in judgment on any panel hearing or deciding the matter.

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- Section 3** The Post Judge Advocate shall prosecute the charges and the attendance of a court reporter shall be permitted.
- The presiding officer of said executive committee shall decide all questions as to the relevancy of evidence and the regularity of the proceedings.
  - The presiding officer shall be the Post Commander, unless charges are against said commander, then the First Vice Commander shall preside.
- Section 5** Upon conclusion of the hearing, a vote shall be taken as to whether or not there is a basis for charges. If no basis is found, charges may be dismissed. If charges are not dismissed, a vote shall be taken as to the guilt or innocence of each of the charges. A two-thirds (2/3) vote of the members of the executive committee hearing the charges shall be required to sustain any charge.
- Section 6** If charges are sustained, the officer shall be deemed guilty thereof and the officer presiding at the hearing shall then put forth the question of removing the officer from office.
- Section 7** If the officer is removed from office by majority vote of the Post executive committee, the office shall be filled according to provisions of Article XVII of the Post Uniform Constitution and By-Laws. Said removed officer may appeal the decision of the Post executive committee to the state Hearing and Grievance committee. Said appeal must be submitted in writing to the State Commander or Executive Director not later than fifteen (15) days after the imposition of the penalty.
- Section 8** The decision of the appellate body shall be binding and final.

### **Article XIX. Restricted Use Of Organization**

AMVETS, or any component part thereof, shall not be used to promote the interest of any individual who is a candidate for public office, or to promote otherwise any individual, organization, political party, faction or product. Any violation of this provision shall be sufficient cause for disciplinary action against the offending member.

### **Article XX. Discipline Of Members**

- Section 1** The discipline of Post members shall be as provided in the National By-Laws, Article V and the Uniform Code of Procedure for the Suspension or Expulsion of a Member.
- Section 2**
- A. When a post executive board for any reason sufficient to the Department Commander, the Dept. Judge advocate, and the Dept. Inspector General cannot hear a post violation. The Dept. Commander through the Dept. Judge Advocate or Dept. Inspector General may assign the District Executive Board from the district in which the original complaint origi-nated to hear the proceedings.*
- B. Within 10 days of receipt of Notice the Department Executive Director will notify the Department District Commander and the accused of receipt of the request by the deficient post under sec.2a of this article. The District Commander within 5 days from receipt of notice from the executive director will notify the Post Commander and Accused by certified*



*mail of the time, date and location of the meeting and furnish a copy of all charges and specifications. A district discipline meeting will be scheduled to hear the case at the next regularly scheduled district meeting that is at least 30 days from the date of the notifications mailing. The proceedings will be conducted as set forth under NCBL appendix B, UPCBL articles XVIII and Art. XX.*

### **Section 3**

#### *Appeals*

*A. A member who files an appeal is referred to as an appellant. The appellant must file a Notice of Appeal in writing within 15 days after the imposition of the penalty to the Executive Director of the Department. The Executive Director will present to request to the SEC who will hear the appeal as may be required or assign the appeal to be heard to the District Executive Board from which the original complaint was heard or the Department Hearing and Grievance Committee. The notice must include the specific grounds on which the appeal is predicated. These grounds typically include errors following the Constitution and Bylaws, procedural errors, or due process.*

*B. All appeal requests must conform to CBL Art.XX sec. 4.*

*C. Appeals on hearing held by the district will be heard by the Department Hearing & Grievance Committee or by the SEC .*

*Appeals on Post Violations heard by the district under section 2a of this article will be referred to the Department Hearing and Grievance Committee, who will hear the appeal where required or refer it to the SEC.*

*All Appeals heard by the Department Grievance committee or District Executive Board are not trials but only consideration of the statements of the appellant, the appellee (Post Judge Advocate), witnesses, record of the notarized depositions and written evidence presented to the Grievance Committee and disposition recommendations by must be referred to the SEC for ratification.*

*All appeals filed under UPCBL Art. XVIII will be heard by the Department hearing & Grievance Committee.*

*All appeals on hearings heard by the Department hearing & grievance committee will be before the SEC.*

### **Article XXI. Board Of Trustees/Duties**

#### **Section 1**

The Board of Trustees shall consist of eight (8) members, who shall be members in good standing of this Post. The eight (8) members shall be as described in Article VII of the Post constitution.

#### **Section 2**

The term of office for the elected trustees shall be for a period of three (3) years, provided, however that in the first election of such trustees, one will be elected for a three-year term, one will be elected for a two (2) year term, and one will be elected for a one-year term. The most Immediate Past Commander, able and willing to serve as determined by the Executive Board, Commander, Adjutant, Finance Officer, and Judge Advocate, as mentioned in Article VI of the Constitution, shall serve on the Board of Trustees for the duration of their term of office.

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- Section 3** For reasons satisfactory to the membership, anyone (1) or all three (3) of the elected Trustees may be removed from office upon a two-thirds (2/3) vote of the members present at a general, specific, or annual meeting of this Post; provided, however, that the trustee(s) in question shall not have a vote as to the removal.
- Any trustee who is absent for three (3) consecutive meetings of the Board of Trustees, without just cause, will be automatically removed from office.
- Section 4** Whenever a vacancy shall occur for whatever reason, the vacated position shall be filled in accordance with the provisions of Article XVII, Section 2, of the AMVET UPCBL.
- Section 5** Five (5) members of the Board of Trustees shall constitute a quorum for all meetings of this board. A simple majority vote of those members in attendance shall be final and binding on all questions or matters brought to the attention of this board.
- Section 6** Officers of this Board of Trustees and their election to office shall be as prescribed in Article XI, Section 2 of the AMVET UPCBL.
- Section 7** Duties of the Board of Trustees shall be as follows:
- House rules shall be drafted by the Board of Trustees and be posted in a conspicuous place in the Post club room.
  - Minutes of all Board of Trustees meetings shall be maintained and submitted with the financial statement to the Post each month.
  - All records pertaining to this board shall be kept on the post premises.
  - No member of the Board of Trustees may be an employee of the Post.
  - The Board of Trustees shall make a yearly audit of the Post club room operation and render a report of such audit to the Post at the Post annual meeting.
  - The board shall review all clubroom purchases, expenses, and income and certify said review by signing the monthly club report.
  - The board Chairman shall be the direct supervisor of the club manager and the club manager shall supervise the club room employees. In the absence of a club room manager, the Board of Trustees shall assume the supervisory duties.
  - The board shall be responsible for the physical property of the club and make sure said property is maintained in a good, clean orderly manner at all times.
  - The board shall provide for the proper bonding of employees, and/or agents which it deems necessary to protect the funds that have been entrusted to the board.
  - The Board will review all prior and existing contracts in place within thirty (30) days of taking office, to ensure contracts are beneficial/not beneficial to the Post. Upon review a decision will be made to continue or terminate contracts.
  - The board shall enter into contracts directly relating to the operation of the club rooms for the following purposes:
    - o Securing funds to operate the club rooms.
    - o Purchasing materials and supplies to operate the club rooms as limited to the amount as set forth on the Standing Rules.
    - o Provide for adequate maintenance and operation of the club room of the organization for approval by the members.
    - o Review all prior and existing contracts in place within thirty



(30) days of taking office, to ensure contracts are beneficial/not beneficial to the Post. Upon review a decision will be made to continue or terminate contracts.

- The compensated Bar/Clubroom/Facility Manager shall not hold elective office or be a member of the board of trustees. The Bar/Clubroom/Facility Manager shall be allowed to attend the meetings of the board of trustees, but shall not have voting authority, as this would constitute a conflict of interest. The Bar/Clubroom/Facility Manager is not authorized to sign any contracts/agreements on behalf of or binding

### **Article XXII. Discipline Of Members In Club Rooms**

**Section 1** The posted rules and regulations in the club room, approved by the Board of Trustees, apply to all members of AMVETS and AMVET guests.

**Section 2** Any member may prefer charges against any other member for violation of club rules and/or regulations and charges shall be made in a format as suggested by the Board of Trustees. The charges shall set forth, as near as possible, the date, time and the basis for all charges but within 15 days of the alleged violation.

- All charges shall be filed with the Board of Trustees.
- Charges shall be heard by a 3-person panel established by the board of Trustees.
- No member against whom charges have been preferred, or who has preferred charges against, shall sit in judgment on any board, committee, or panel deciding the issue.
- Members may be suspended from the use of the Post club rooms by action of the Board of Trustees.
- Any member under suspension of club room privileges shall not be permitted in the Post until termination of the suspension, however, a member that is serving a suspension of club room privileges shall be permitted to attend Post meetings but said member must vacate the premises upon completion of the meeting.
- A member who has been suspended from club room privileges may appeal the suspension to the Board of Trustees within fifteen (15) days in writing. The member may then present their case to the board for consideration.
- Notification by the Board of Trustees to the member, to whom charges have been preferred against, shall be by certified mail within 5 days of receipt of charges.
- Guests of members violating the rules and regulations of this Post shall be automatically suspended, and the member held responsible.
- Members of a subordinate organization may file a letter of complaint with the chairman of the board of trustees who shall investigate and take appropriate actions as provided for the constitution and bylaws. If the letter of complaint by a subordinate member is against a Veteran and the complaint is not already cosigned by a Veteran member, The Board of Trustees after completing their investigation deems the incident worthy of adjudication by a majority vote, shall direct the post Judge Advocate to sign the letter of complaint previously signed by the subordinate member.

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### Section 3

#### *Appeal*

*A. Appeals on a clubroom violation will be referred to the Dept. District Commander only if the Post Board of Trustees cannot for any valid reason hear the appeal. Clubroom violation(s) heard by the District Executive board must first have been presented before the posts three member disciplinary panel and that panel's recommendation of punishment must have been upheld or modified by the post Board of Trustees. (If this is not possible the Chairman of the board of trustees) in writing and served to the appellant.*

*B. Attached to the Notice of Appeal from the appellant must be the name of witnesses that will be present, the order that they are to be called, notarized statements of witnesses that will not be in attendance and any other evidence or documents. Appeals not submitted or properly prepared in accordance Dept.CBL Article XX will not be considered.*

*C. An appeals meeting will be scheduled to hear the appeal at a time designated by the District executive board that is at least 30 days from the date of notifications mailing. The District executive board will conduct the meeting in accordance with UPCBL art. XXII. Notification of the date time and place of the appeal hearing will be made by the district commander to the appellant by certified mail in accordance with UPCBL art. XXII.*

*D. If after the meeting the District executive board renders a verdict or acquittal its findings in the matter shall be considered binding and final.*

### **Article XXIII. Standing Rules**

Standing Rules may be developed by this Post provided such rules are not in conflict with this Constitution and By-laws, the State Constitution and By-laws, or the National Constitution and By-laws. Post Standing Rules are to be reviewed by the Department Judge Advocate annually or when changes are made.

**NOTE:** Examples of standing rules are voting procedures, meeting dates and times, committees not listed in the Constitution and By-laws, those who are eligible to receive delegate fees and reimbursement for expenses to attend State meetings, and any other items incidental to this Post that may not be addressed in this document.

### **Article XXIV. Subordinate Organizations**

#### **Section 1**

A subordinate organization of AMVETS may be established only by a provision of the Constitution.

- All subordinate organizations membership qualifications must be consistent with the aims and purposes of AMVETS.

#### **Section 2**

All AMVETS subordinate organizations shall follow the same membership year and pay membership dues in concert with the Post.

#### **Section 3**

All subordinate organizations shall be under the jurisdiction of the AMVETS Post whose name it bears.

#### **Section 4**

A two-thirds (2/3) vote of the AMVETS members present at a stated meeting is required to approve and form a subordinate organization.

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- AMVETS Post members must be given written notice of such meeting a minimum of five (5) days prior to the proposed formation.

**Section 5** No fundraising activities can be sponsored by any subordinate organization without the approval of the AMVETS Post Executive Committee and if paid activities will be held in the Post club room, then approval of the Board of Trustees shall also be required.

**Section 6** Public Fundraising activities or any fundraising activities in excess of \$2500.00 require the prior approval of the AMVETS Department and National organizations in compliance with National By-Laws, Article VII, Section 3(A).

*(This amount of \$2500 was raised to \$10,000 in the National Constitution and Bylaws.)*

### **Article XXV. Sad Sacks**

**Section 1** AMVETS recognizes a subordinate organization known as AMVETS Sad Sacks.

**Section 2** Membership in Sad Sacks shall be limited to members in good standing of AMVETS.

**Section 3** The Sad Sacks of this Post **shall submit** to the Finance Officer semiannually a complete itemized report of the financial standing of the Sad Sacks.

### **Article XXVI. Auxiliary**

**Section 1** AMVETS recognizes a subordinate organization known as the AMVETS Auxiliary.

**Section 2**

- Membership eligibility in the AMVETS Auxiliary is limited to the mothers, wives and grandmothers, regardless of age, and to the daughters, sisters and granddaughters not less than 18 years of age of regular members of AMVETS.
- Mothers and widows, regardless of age, and daughters, sisters and granddaughters not less than 18 years of age of deceased veterans who would have been eligible for membership in AMVETS.
- Female veterans who are members of AMVETS.
- Any Auxiliary member who qualifies and joins as a member under the criteria in Section 2 (a), (b) or (c) shall be allowed to remain as an Auxiliary member so long as she remains a member in good standing.
- The Post adjutant shall determine membership eligibility of the veteran through whom the auxiliary has made application.
- The auxiliary of this Post shall submit to the Finance Officer semiannually a complete itemized report of the financial standing of the auxiliary.
- A female veteran who is not eligible for the AMVETS shall not be eligible for membership in the AMVETS Auxiliary.

**Section 3** AMVETS recognizes a subordinate organization to be known as Sackettes, a fun and honor organization of the AMVETS Auxiliary.

**Section 4** Membership in Sackettes shall be limited to members in good standing of AMVETS Auxiliary.

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- Section 5** The Sackettes of this Post shall submit to the Finance Officer semiannually a complete itemized report of the financial standing of the Sackettes.

### **Article XXVII. Junior AMVETS**

- Section 1** AMVETS recognizes a subordinate organization known as Junior AMVETS.
- Section 2** Membership eligibility for Junior AMVETS is limited to those from the age of seven (7), to and including seventeen (17) years, all sons, daughters, brothers, sisters, and grandchildren of AMVETS, deceased members of AMVETS, members of the auxiliary and deceased servicemen who would have been eligible for AMVETS membership, including all children for whom they are legal guardians.
- Section 3** The Junior AMVETS of this Post **shall submit** to the Finance Officer semiannually a complete itemized report of the financial standing of the Junior AMVETS.

### **Article XXVIII. Sons Of AMVETS**

- Section 1** AMVETS recognizes a subordinate organization known as Sons of AMVETS.
- Section 2** Membership eligibility for the Sons of AMVETS shall be limited to all male descendants, grandsons, adopted sons and stepsons, fathers, husbands, widowers and brothers of members of AMVETS and deceased members of AMVETS, or service personnel who died and would have been eligible for membership in the parent AMVETS organization, and are at least eighteen (18) years of age and not eligible for membership in the parent organization. This is not to include in-laws of any type.
- Section 3** The applicant for the Sons of AMVETS must be at least 18 years of age and cannot be a member of nor be eligible for membership in the parent organization of AMVETS.
- Section 4** Any person who has served in the Armed Forces of the United States of America, National Guard or Reserves, shall not be eligible for the Sons of AMVETS.
- Section 5** The Post adjutant shall determine membership eligibility of the veteran through whom the Sons member has made application.
- Section 6** The Sons of this Post shall submit to the Finance Officer semiannually a complete itemized report of the financial standing of the Sons.

### **Article XXIX. AMVETS Riders**

- Section 1** AMVETS Department of Ohio recognizes the subordinate organization known as AMVETS Riders.
- Section 2** Eligibility for membership in the AMVETS Riders shall be limited to members in good standing of AMVETS, AMVETS Ladies Auxiliary and Sons of AMVETS.
- Section 3** A. The AMVETS Riders shall be under the control of the national commander and the National Executive Committee, provided that nothing contained in this section shall in any

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way remove the jurisdiction given to the national organization and the departments over corresponding chapters of the AMVETS Riders.

B. Each AMVETS Riders chapter shall be under the jurisdiction of the department whose name it bears. Approval must be obtained from the Department Executive Committee before an AMVETS Riders chapter can be formed. Each chapter of AMVETS Riders shall be identical in geographical limits to its respective AMVETS department and be known and identified by the same name.

C. Where no AMVETS department exists, an AMVETS Riders chapter may be formed by a Post under the jurisdiction of the National Headquarters.

(d) Each AMVETS Riders chapter shall formulate a Constitution and Bylaws within 30 days of formation. Said Constitution and Bylaws shall contain no less language than contained in the generic AMVETS Riders Constitution and Bylaws provided by National Headquarters.

**Section 4** All books and records of the AMVETS Riders shall be made available on request to the corresponding department commander or State Executive Committee for either examination or audit.

### **Article XXX. Resolutions**

**Section 1** All resolutions adopted by this Post shall be forwarded to the Judge Advocate at Department Headquarters.

**Section 2** A simple majority vote of AMVET members present is required to pass any resolution.

### **Article XXXI. Amendments**

These Bylaws may be amended at any State Convention or State Conference by a sixty (60) percent vote of the total authorized voting delegates registered. Proposed amendments must be submitted by a Post, or individual member, to the State Executive Committee and Executive Director 60 days prior to the Conference or Convention in which they are to be presented. and the Director shall notify all Posts and the Constitution and By-Laws Committee members in writing at least thirty (30) days prior to the State Conference or Convention of any and all proposed changes. The State Constitution and Resolutions Committee shall report the same for action at the State Conference or Convention. The Constitution may, however, be amended by any State Convention, without prior notice, by unanimous vote.

**END UPCBL**



## **CONSTITUTION FOR THE AMVETS DEPARTMENT OF OHIO SERVICE FOUNDATION**

### **ARTICLE I. GENERAL PROVISIONS**

#### **Section 1.1 Corporate Name**

The name of this corporation is the Ohio Department of AMVETS Service Foundation (Foundation).

#### **Section 1.2 Purpose**

The purpose of the Foundation is to assist in furthering the programs and services of the AMVETS Department of Ohio, particularly in those respects as outlined in the Articles of Incorporation of the Foundation. The Foundation shall furnish to those citizens who are not eligible for membership in Congressionally chartered veterans' organizations, e.g. American Veterans (AMVETS) and other entities an opportunity to support the service program of that organization. This Foundation is organized and operated exclusively for exempt purposes within the meaning of Section 501 (c)(19) of the Internal Revenue Code of 1986, as amended (Code). The Foundation shall make such appropriations to AMVETS Department of Ohio as may enable AMVETS to render needed service to veterans as set forth in the Foundation's Articles of Incorporation.

#### **Section 1.3 Subordinate of AMVETS Department of Ohio**

This Foundation, incorporated for all purposes of policy, shall be considered a subordinate company, as determinable by the State of Ohio Corporation Codes, and referred to in Article 17 of the AMVETS National Constitution (referring to a Service Foundation) and shall be subject to the provisions of said Article.

#### **Section 1.4 Offices**

The Principal office for the transaction of the business of the Foundation shall be at 960 Checkrein Avenue, Columbus, Ohio, 43229. The Foundation shall continuously maintain a registered office and a registered agent in the State of Ohio.

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### **Section 1.5            Donations**

This Foundation shall seek government grants, corporate grants, endowments, estate gifts and other donations which involves a solicitation or request to non-members of AMVETS for a donation or pertaining to the sale of merchandise, goods or advertising matter of any kind or character.

### **Section 1.6            Political Activities**

The Foundation shall not, except in any insubstantial degree, engage in any activities or exercise any powers that are not in furtherance of the purposes described in this Article. The Foundation may not carry on any activity for the profit of its Officers, Board Members or other persons as distributed any gains, profits or dividends to its Officers, Board Members or other person as such. Furthermore, nothing in this Article shall be construed as allowing the Foundation to engage in any activity not permitted to be carried on (i) by a corporation exempt from Federal income tax under section 501 (c)(19) of the Internal Revenue Code of 1986, as amended (the "Code") or (ii) by a corporation, contributions to which are deductible under section this of the Code.

### **Section 1.7            Foundation Members**

The Foundation shall have no members. All activities of the Foundation shall be under the Supervision, direction, and control of the Board Members.

## **ARTICLE 2. DEDICATION OF ASSETS**

### **Section 2.1            Property Dedicated to Nonprofit Purposes**

The property of this Foundation is irrevocably dedicated to charitable purposes. No part of the net income or assets of this Foundation shall ever inure to the benefit of any of its Board Members or Officers, or to the benefit of any private person, except that this Foundation is authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in the Articles of Incorporation.

### **Section 2.2            Distribution of Assets upon Dissolution**

Upon the dissolution or winding up of this Foundation, its assets remaining after payment, or provision for payments, of all debts and liabilities of this Foundation shall be distributed to AMVETS Department of Ohio, if then in existence, exclusively for charitable purposes and exempt under Section 501(c)(19) of the Code. Failing the existence of AMVETS Department of Ohio, AMVETS National, the remaining assets shall be distributed to a nonprofit fund, foundation, or corporation which is organized and operated exclusively for programs directed at charitable veteran's purposes and which has established its tax exempt status under Section 501(c)(3) of the Code.



## **ARTICLE 3. BOARD MEMBERS**

### **Section 3.1**

#### **Board Members**

The Board Members, formerly called the Board of Trustees, shall consist of five (5) members, all of whom shall be voting members. All Board Members must be members in good standing of AMVETS and shall serve without compensation. No more than one (1) Board Member can be from the same Post and no more than two (2) Board Members can be from the same District.

### **Section 3.2**

#### **Board of Governors**

The Board of Trustees may select up to three (3) non-voting members to be appointed or reappointed at the AMVETS Department of Ohio's Mid-Winter Conference and shall not serve for more than five (5) consecutive years. These members shall serve without compensation.

### **Section 3.3**

#### **Election and Term of Board Members**

(a) The five (5) Board Members shall serve on the Foundation Board. The five (5) Board Members shall be divided into three terms of individual(s) in each term serving staggered terms. The terms of office of each successive term shall be three years beginning at the conclusion of the AMVETS Department of Ohio's Mid-Winter conference. Each term shall be elected yearly by the delegates assembled at the AMVETS Department of Ohio's Mid-Winter conference. Two Even (2018), Two Odd (2019), One Even Years (2020).

(b) Each Board Member, including a Member appointed to fill a vacancy, shall hold office until the expiration of the term for which they were elected or appointed, and qualification of a successor, or until that Board Member's earlier resignation or removal in accordance with these Bylaws.

(c) No member of an outgoing term shall be eligible for re-election to the Board after having served three full terms of three years until at least one intervening year has elapsed. It being understood that the period between the AMVETS Department of Ohio's Mid-Winter Conference at which a term shall have expired and the next annual Mid-Winter Conference constitutes one year even if less than 365 days because of the respective dates of the Mid-Winter Conference.

(d) The Outgoing President shall become an ex-officio member of the Board of Trustees until replaced by the next Outgoing President. All advisors are non-voting members. This ex-officio member shall serve without compensation.

### **Section 3.4**

#### **Corporate Powers Exercised by the Board**

Subject to the provisions of the Articles of Incorporation, the State of Ohio Corporation Code and any other applicable laws, the business and affairs of the



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Foundation shall be managed, and all corporate powers shall be exercised, by or under the direction of the Board Members (Board). The Board may delegate the management of the activities of the Foundation to any person or persons, management company, or committee however composed, provided that the activities and affairs of the Foundation shall be managed and all corporate powers shall be exercised under the ultimate direction of the Board.

### **Section 3.5 Resignations**

Board Members may resign at any time by giving written notice of resignation to the President or the Secretary. A resignation shall take effect at the time received unless another time is specified in such notice. The acceptance of such resignation shall not be necessary to make it effective.

### **Section 3.6 Removal of a Board Member**

A. A Board Member may be removed only for cause including, without limitation, neglect of duty as a Board Member or other reason as outlined in NCBL Appendix B Section 1 by a majority of the Board. If such a Board Member is also an officer, a hearing for removal shall conform with the rules set out in Appendix B, the “Uniform Code of Procedure for Suspension or Expulsion of a Member,” in the AMVETS Department of Ohio Constitution and Bylaws.

B. A Board Member, who is removed for cause, may be appeal to the SEC. The SEC can over-rule the Board’s decision for removal by a 2/3 vote.

### **Section 3.7 Vacancies**

Whenever any vacancy shall occur in the Board by death, resignation, or removal as provided for in this Article, or otherwise, such vacancy shall be filled by the Board by appointment or election. The newly elected or appointed Board Member shall complete the term of office for which they were elected or appointed to fulfill the expired term of the vacancy.

## **ARTICLE 4. MEETINGS OF THE BOARD**

### **Section 4.1 Regular Meetings**

The Board shall hold its annual meeting every year prior to the annual AMVETS Department of Ohio’s Convention for the purpose of review and approval of the budget when applicable and transaction of other business. This meeting is sometimes referred to in these Bylaws as the “annual meeting.” Officers for the ensuing year (President, Vice President, Secretary and Treasurer) shall be elected during the Mid-Winter Conference. Regular meetings of the Board shall be held at the AMVETS Department of Ohio’s Mid-Winter Conference, State Convention and the Fall Conference.

### **Section 4.2      Special Meetings**

Special meetings of the Board shall be held whenever called by the President or by three or more of the Board Members, producing a written request to the Board for a meeting. Any special meeting of the Board shall be held at any place, which may be agreeable to a majority of the Board Members.

### **Section 4.3      Notice of Meetings**

Notice of the time and place of special meetings shall be given to each Board Member by (a) personal delivery of written notice, (b) first-class mail, postage prepaid, (c) telephone, including a voice messaging system or other system or technology designed to record and communicate messages, or (d) by electronic transmission, either directly to the Board Member or to a person at the Board Member's home or office who would reasonably be expected to communicate that notice promptly to the Board Member using (e) facsimile, (f) electronic mail, or (g) other electronic means. All such notices shall be given or sent to the Board Member's address, facsimile number or telephone number as shown on the corporation's records.

### **Section 4.4      Time Requirements**

Notices sent by first-class mail shall be deposited in the United States Mail at least ten (10) days before the time set for the meeting. Notices given by personal delivery, telephone, or electronic transmission shall be delivered, telephoned, or sent, respectively, at least ten (10) days before the date set for the meeting. Notice by mail shall be deemed to have been given at the time a written notice is deposited in the United States mails, postage prepaid. Any other written notice shall be deemed to have been given at the time it is personally delivered to the recipient or is delivered to a common carrier for transmission, or actually transmitted by the person given the notice by electronic means, to the recipient. Oral notice shall be deemed to have been given at the time it is communicated, in person or by telephone or wireless, to the recipient or to a person at the office or home of the recipient who the person giving the notice has reason to believe will promptly communicate it to the recipient.

### **Section 4.5      Notice Contents**

The notice shall state the time of the meeting and the place, if the place is other than the corporation's principal office. The notice need not specify the purpose of the meeting. The meeting of the Board shall be held at any place within the State of Ohio that has been designated by resolution of the Board or in the notice of the meeting or, if not so designated, at the principal office of the Foundation. Any Board meeting may be held by conference telephone, video screen communication, or other communications equipment. Participation in a meeting under this Section shall constitute presence in person at the meeting if both the following apply: (a) each Member participating in the meeting can communicate concurrently with all of the members, and (b) each Member is provided the means of participating in all matters before the Board, including the capacity to propose or to interpose an objection to, a specific action to be taken by the Board.

### **Section 4.6 Quorum and Adjournment**

The following provisions apply: (a) to constitute a quorum for the transaction of business at any meeting of the Board, the presence shall be required of at least three (3) Board Members for actions of the Board to take place, (b) in the absence of a quorum, any meeting may be adjourned by the vote of a majority of the Board Members present, but no other business may be transacted, no notice need be given of the adjourned meeting otherwise than by announcement at the meeting which said adjournment is taken, and any such resumed meeting at which a quorum is present, any business may be transacted that might have been transacted at the meeting as originally noticed, and (c) no action of the Board may be taken if a meeting loses a quorum, other than an action to adjourn.

### **Section 4.7 Minimum vote Requirements for Valid Board Actions**

Every act taken or decision made by a vote of the majority of the Board Members present at a meeting duly held at which a quorum is present is the act of the Board, unless a greater number is expressly required by the State of Ohio Nonprofit Corporation Act of 2010, the Articles of Incorporation or these Bylaws. A meeting at which a quorum is initially present may continue to transact business, notwithstanding the withdrawal of Board Members from the meeting, if any action taken is approved by at least a majority of the required quorum for that meeting.

### **Section 4.8 When a Two-Thirds Vote is Required for Valid Board Actions**

The following actions shall require a vote by a two-thirds majority of all Board Members then in office in order to be effective: (a) the approval of contracts or transactions in which a Board Member has a direct or indirect material financial interest (provided that the vote of any interested Board Member is not counted), (b) the creation of, and appointment to, Committees (except advisory committees), and (c) Indemnification of Board Members as described in herein. (See Sec 7.1 of this CBL).

### **Section 4.9 Waiver of Notice**

Notice of a meeting need not be given to any Board Member who, either before or after the meeting, signs a waiver of notice, a written consent to the holding of the meeting, or an approval of the minutes of the meeting. The waiver of notice or consent need not specify the purpose of the meeting. All such waivers, consents and approvals shall be filed with the corporate records or made a part of the minutes of the meetings. Notice of a meeting need not be given to any Board Member who attends the meeting and who, before or at the beginning of the meeting, does not protect the lack of notice.

### **Section 4.10 Conduct of Meetings**

Meetings of the Board shall be presided over by the President or, if the President is absent, by the Vice President or, in the absence of each of these persons, by a chairperson of the meeting, chosen by a majority of the Board Members present at the

meeting. The Secretary shall act as secretary of all meetings of the Board, provided that, if the Secretary is absent, the presiding officer shall appoint another person to act as secretary of the meeting. Meetings shall be governed by rules of procedure as may be determined by the Board from time to time, insofar as such rules are not inconsistent with or in conflict with these Bylaws, with the Articles of Incorporation, or with any provisions of law applicable to the Corporation, or in the current version of Roberts Rules of Order.

### **Section 4.11      Action without a Meeting**

Any action required or permitted to be taken at a meeting of the Board or of any committee may be taken without a meeting if consents in the form of a record setting forth the action so taken are signed by all of the members of the Board or of such committee, as the case may be. Such records (which may be in one instrument or several instruments) shall be filed with the Secretary or the Chair of the committee, as the case may be. A certificate of the Secretary (or, in the case of a committee, the Chair thereof) as to the receipt of such consents, the action thereby taken, and the effective date of such action, shall be filed with the minutes of the proceedings of the Board or of the committee. An action so taken shall be deemed to have been taken at a meeting on the effective date so certified.

### **Section 4.12      Meeting Governance**

All meetings and all matters and proceedings not otherwise provided for herein shall be conducted pursuant to the current edition Roberts Rules of Order. The Board Members and any committee thereof, produce written minutes of all meetings.

## **ARTICLE 5. OFFICERS**

### **Section 5.1      Officers**

The officers of the Corporation shall be a President, Vice President, Secretary, and Treasurer. These officers must also be Board Members. No person may serve concurrently as more than one officer, with the exception of the offices of Finance and Secretary, which may be one person. The Recording Secretary, who may take the minutes of the Foundation's meeting(s) as requested by the Board, does not have to be a Board Member.

### **Section 5.2      Election of Officers**

The officers of this Foundation shall be elected by the Trustees at the Mid-Winter Conference. Each officer shall take office when elected on the date of the election at the Mid-Winter Conference meeting and shall hold office until the date of the next Mid-Winter Conference meeting and until a successor has been elected.

### **Section 5.3      Removal of Officers**

The Board shall only remove an officer with cause.

### **Section 5.4            Resignation of Officers**

Any officer may resign at any time by giving written notice to the Board. The resignation shall take effect on the date the notice is received or at any later time specified in the notice. Unless otherwise specified in the notice, the resignation need not be accepted to be effective.

### **Section 5.5            Vacancies in Offices**

A vacancy in any office because of death, resignation, removal or any other cause shall be filled by the Board from among the elected members or appointed members by the Board to serve for the remainder of the term.

### **Section 5.6            Responsibilities of the President**

Subject to the control of the Board, the President shall be the general manager and Chief Executive Officer of the Corporation and shall supervise, direct, and control the Foundation's activities, affairs, and officers. The President shall act as Chairman of the Board and preside at all Board meetings. The President has the general powers and duties of management usually vested in the office of President and general manager of a corporation and such other powers and duties as the Board or the Bylaws may require. The President shall be an ex-officio member of all committees of the Board, except such committees that must be composed of independent members. The President shall be responsible for preparing and providing annual and periodic written and oral, as appropriate, reports of the activities of this Foundation at all Board meetings, conferences and conventions of AMVETS Department of Ohio or the Foundation. A Trustee cannot serve as President for more than three (3) one-year terms.

### **Section 5.7            Responsibilities of the Vice President**

If the President is absent or disabled, the Vice President shall perform all duties of the President. When so acting, the Vice President shall have all powers of and be subject to all restrictions on the President. The Vice President shall have such other powers and perform such other duties as the Board or the Bylaws may require. In the event of a vacancy in the office of President, the Vice President shall succeed the President.

### **Section 5.8            Responsibilities of the Secretary**

The Secretary shall keep or cause to be kept, at the Foundation's principal office or such other place as the Board may direct, a copy of the Certificate of Incorporation and Bylaws, as amended to date, a book of minutes of all meetings, proceedings, and actions of the Board and of committees of the Board. The minutes of meetings shall include the time and place that the meetings were held; whether the meeting was annual, general, or special, and, if special, how authorized; the notice given; and the names of persons present at Board and committee meetings. The Board, by resolution or adoption of policies and procedures, may provide for the delivery of the minutes of meetings within certain time periods and may provide for further duties of the secretary.

The Secretary shall give, or cause to be given, notice of all meetings of the Board and of committees of the Board that these Bylaws require to be given. The Secretary shall keep the corporate seal, if any, in safe custody and shall have such other powers and perform such other duties as the Board or the Bylaws may require. The Secretary shall assist the President in preparing the agenda and making meeting location arrangements for each meeting of the Board.

### **Section 5.9**

#### **Responsibilities of the Treasurer**

The Treasurer shall keep and maintain, or cause to be kept and maintained, adequate and correct books and accounts of the Foundation's properties and transactions. The Treasurer shall send or cause to be given such financial statements and reports as are required to be given by law, by these Bylaws, or by the Board. The books of account shall be open to inspection by any Board Member at all reasonable times. The Treasurer shall be responsible for preparing and providing semi-annual and periodic written and oral, as appropriated, reports of the financial activities of the corporation at all Board meetings and at the annual convention of AMVETS. The Treasurer shall prepare or have prepared all federal and state tax returns. The Treasurer shall have the responsibility for the preparation of audited financial statements of the Corporation each year.

The Treasurer shall (i) deposit, or cause to be deposited, all money and other valuables in the name and to the credit of the corporation with such depositories as the Board may designate; (ii) disburse the corporation's funds as the Board may order; (iii) render to the President, and the Board, when requested, an account of all transactions as Treasurer and of the financial condition of the corporation; and (iv) have such other powers and perform such other duties as the Board or the Bylaws may require. The Treasurer shall give the Corporation a bond in the amount with the surety or sureties specified by the Board for faithful performance of the duties of the office and for restoration to the corporation of all of its books, papers, vouchers, money, and other property of every kind in the possession or under the control of the Treasurer on death, resignation, retirement or removal from office. The Treasurer shall establish appropriate procedures for the authorization of withdrawal of corporate funds, which shall require the signature of the Finance Officer, the President and/or Vice President.

The Board, by resolution or by adoption of policies and procedures, may require the delivery of financial statements and reports within certain time periods and may provide for further duties of the Treasurer.

## **ARTICLE 6. COMMITTEES**

### **Section 6.1**

#### **Committees of the Board**

The Board, by resolution adopted by the Board, may create and may appoint members of one or more committees, each consisting of two or more Board Members and such other professionals or consultants as the Board deems necessary or appropriate to the committee, to serve at the pleasure of the Board. Any such committee shall have all the authority of the Board, to the extent provided in the Board resolution, except that no committee may do the following: (a) fill vacancies on any committee of the Board, (b)

amend or repeal Bylaws or adopt new Bylaws, (c) amend or repeal any resolution of the Board that by its express terms is not so amendable or repeal able or (e) create any other committees of the Board or appoint the members of committees of the Board.

### **Section 6.2      Types of Committees**

There shall be two types of Board committees: standing and advisory. Examples of standing committees are the audit committee, the operations committee, and the fundraising committee. Advisory committees are created from time to time to research and then report back to the Board on various matters of interest.

### **Section 6.3      Meetings and Action of Board Committees**

Meeting and action of a Committee shall be governed by the rules herein concerning meetings of Board Members including rules for quorum and minutes.

### **Section 6.4      Audit Committee**

The Board shall appoint an Audit Committee, a standing committee, consisting of a least three (3) Board Members. The Audit Committee shall not include paid or unpaid staff or employees of the Foundation including the Executive Director, the President, or and Treasurer. The Audit Committee shall confer with the Corporation's Certified Public Accountant ("CPA") to ensure that the financial affairs of the Corporation are in order and so that the CPA prepares annual financial statements using generally accepted accounting principles that are audited by an independent CPA in conformity with generally accepted auditing standards. The Audit Committee shall make the audit available to the proper legal authorities and to the public on the same basis that the Internal Revenue Service Form 990 is required to be made available.

## **ARTICLE 7. TRANSACTIONS WITH THE FOUNDATION**

### **Section 7.1      Transactions with Board Members and Officers**

The Foundation shall not be a party to any transaction (i) in which one or more of its Board Members or Officers has a material financial interest, or (ii) with any corporation, firm, association, or other entity in which one or more Board Members or Officers has a material financial interest. Board Members and officers must disclose to other officers or committee members information known by the Board Member or officer to the material to the decision-making or oversight functions, except to the extent disclosure would violate a duty imposed by law, a legally enforceable obligation of confidentiality, or professional ethics rule.

### **Section 7.2      Requirements to Authorize Interested Party Transactions**

The Foundation shall not be a party to any transaction unless: (a) the Foundation enters into the transaction for its own benefit, (b) the transaction is fair and reasonable to the Foundation at the time the transaction is entered into, (c) prior to consummating the transaction or any part thereof, the Board authorizes or approves the transaction in good faith, by a vote



of a majority of Board Members then in office (without counting the vote of the interested Board Members), and with knowledge of the material facts concerning the transaction and the interest Board Member's or Officer's financial interest in the transaction, (d) prior to authorizing or approving the transaction, the Board considers and in good faith determines after reasonable investigation that the Foundation could not obtain a more advantageous arrangement with reasonable effort under the circumstances; and (e) the minutes of the Board meeting at which such action was taken reflect that the board considered and made the findings described in paragraphs (a) through (d) of this section.

### **Section 7.3           Material Financial Interest**

A Board Member or Officer shall not be deemed to have a "material financial interest" in a transaction:

(a) if the contract or transaction is part of a public or charitable program of the Foundation and it (1) is approved or authorized by the Foundation in good faith and without unjustified favoritism, and (2) results in a benefit to one or more Board Members or their families only because they are in a class of persons intended to be benefited by the program; or (b) where the interested Board Member has no actual knowledge of the transaction and it does not exceed the lesser of one percent of the gross receipts of the Foundation for the preceding year or \$100,000.

### **Section 7.4           Loans to Board Members and Officers**

The Foundation shall not make any loan of money or property to or guarantee the obligation of any Board Member or Officer, except upon unanimous consent of the Board to provide (a) an advance to pay reimbursable expenses; or (b) loans made pursuant to an employee benefit plan, all in accordance with the State of Ohio Revised Code (ORC).

### **Section 7.5           Interlocking Directorates**

No contract or other transaction between the Corporation and any corporation, firm or association of which one or more Board Members are persons in either void or voidable because such Board Members are present at the Board meeting that authorizes, approves or ratifies the contract or transaction, if (i) the Material facts as to the transaction and as to such Board Members offer directorship are fully disclosed or known to the Board, and the Board authorizes, approves or ratifies the contract or transaction in good faith by a vote sufficient without counting the vote of the common Board Members or if (ii) the contract or transaction is just and reasonable as to the Corporation at the time it is authorized, approved or ratified.

### **Section 7.6           Duties of Care and Loyalty**

Nothing in this Section shall be construed to derogate in any way from the duties or care and loyalty that every Board Member and Officer owes to the Corporation. These duties require Board Members and Officers to be informed before making a business decision



and require Board Members and Officers to make decisions in the best interest of the Corporation. In addition, an officer has an obligation to inform the Board of any actual or probable material violation of the law or material breach of duty to the Corporation by an officer, employee, or agency of the Corporation, that the officer believes has occurred or is likely to occur within the Corporation.

### **Section 7.7      Conflict of Interest Disclosure Form**

All Trustees shall complete a Conflict of Interest Disclosure Form immediately after the meeting in which they were either elected or appointed.

## **ARTICLE 8. FINANCES**

### **Section 8.1      Accounting Standards**

All monies received by this Foundation shall be strictly and accurately accounted for and a report shall be made available semi-annually at the AMVETS Department of Ohio Annual Convention and Mid-Winter Conference to all members of AMVETS Department of Ohio, showing the sources of all such income and expenditures thereof. All account shall be kept in accordance with generally accepted accounting procedures (GAAP). The Board is responsible for Financial oversight.

### **Section 8.2      Fiscal Year**

The fiscal year of the Foundation shall begin on the first day of July and end on the last day of June in each following year, but may be changed by resolution of the Board Members.

### **Section 8.3      Budgets**

In determining the Foundation's budget, revenue shall be based on tangible assumptions and realistic and/or proven income projections to include revenue that provides funding for the operations and programs approved by the Board. In the full execution of approved programs with the budget, expenses shall be budgeted as realistically as possible to ensure overall spending integrity. A contingency budget line shall be developed solely to address unexpected expenses during the operation fiscal year and included in the budget. In no case shall the Board Members be permitted to adopt or approve a budget in which the expenses, provisions for capital, expenditures and provisions for debt reduction exceed the income established above. Under no circumstances shall the aggregate budget be over- expended. Any person who willfully violates any provision of this Section shall, in addition to any other disciplinary action taken, be personally financially liable for any amount spent that exceeds the Budget appropriations, unless such excess has prior approval of the Foundation Board. Any salary or expense money due or to become due to such person may be retained by the Organization to offset all or any part of the unauthorized over expenditure.

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### **Section 8.4 Books and Records of Account**

The Corporation shall keep at its principal office (1) correct and complete books and records of account, and (2) minutes of the proceedings of the Board and any committee thereof.

### **Section 8.5 Compensation and Reimbursement of Expenses**

Directors shall serve without compensation. Employees, officers, Board Members, or volunteers shall only be reimbursed in accordance with the rules set forth in AMVETS National C&BL, "UNIFORM CODE OF PROCEDURE FOR FINANCES, ACCOUNTING AND VOLUNTEER EXPENSES."

## **ARTICLE 9. EXECUTION OF INSTRUMENTS**

### **Section 9.1 Exclusive Authority for Fundraising Contracts**

The making of all contracts for fundraising and for the purposes provided in the Articles of Incorporation of the Foundation is hereby specifically delegated to the Board Members. A public fundraising project is defined as any project or program involving a solicitation or request to nonmembers of AMVETS for a donation or Foundation checks, drafts, and other orders for payment of money that are payable to the order of the Foundation may be endorsed, assigned, and delivered on behalf of the Foundation by any two of the following: the President, the Finance Officer, and/or Vice President Duly authorized deposits in amounts less than \$10,000 may be signed by the fore mention above.

### **Section 9.2 Contracts**

No contract or lease involving expenditures in excess of \$5,000 of the Corporation's funds, or for duration longer than six months, shall be negotiated without inviting a reasonable number of competitive written bids. Favoritism and selection of friendly bidders shall be discouraged. When the required products are of equal quality, the contract shall be awarded to the lowest bidder. No officer, committee member, or employee shall have any power or authority to bind the Foundation by any contract or engagement or to pledge its credit or to render it liable monetarily for any purpose or in any amount.

### **Section 9.3 Execution of Instruments**

The President, Vice President and Finance Officer may sign contracts at or below \$35,000. All contracts over \$35,000 shall be entered into in the name of Ohio Department of AM-VETS Service Foundation and shall be authenticated by the signature of the President, Vice President, Finance Officer of the Foundation, after having been duly approved at a regularly called meeting of the Board Members. The proposals and negotiations leading to and any actual contracts shall be submitted to the members of the Board by registered mail (return receipt required) and their action thereon shall be transmitted to the Board in writing.

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### **Section 9.4            Checks and Notes**

Except as otherwise specifically determined by resolution of the Board, for a specific and limited purpose or event, or as otherwise required by law, checks, drafts, promissory notes, orders for the payment of money, and other evidence of indebtedness of the Foundation shall be signed by any two of the following: President, Vice President or Finance Officer. Duly authorized payments in amounts less than \$25,000 may be signed by the fore mentioned above.

### **Section 9.5            Deposits**

All funds of the Foundation shall be deposited from time to time in the credit of the Foundation in such banks, trust companies, or other depositories as the Board may select. For the purpose of deposit and for the purpose of collection for the account of the reject such bequest, donations, contributions, or subscriptions as may be made to it by an individual, company, or corporation or as may be assigned to it by Ohio Department of AMVETS Service Foundation or by any other agency or organization, to be used for the purposes provided in the Articles of Incorporation, provided, however, that as to all donations, contributions, subscriptions, or gifts, such acceptance or rejection shall be subject to approval of the majority of the Board of the Ohio Department of AMVETS Service Foundation, which body shall be fully informed as to the source of all negotiations leading up to the offer of such donation, contribution, subscription, or gift shall ever be accepted from any source which seeks or attempts to influence the policy of AMVETS Department of Ohio, or any of its branches, auxiliaries or related corporate entities.

### **Section 9.6            Gifts**

The Board may accept on behalf of the Foundation any contribution, gift, bequest, or devise for the charitable or public purpose of the Foundation. To accept request to nonmembers of AMVETS for a donation or pertaining to the sale of merchandise, goods tickets, or advertising matter of any kind or character. Such fundraising on behalf of Ohio Department of AMVETS Service Foundation shall be conducted solely by the Foundation.

### **Section 9.7            Investments**

AMVETS C&BL, "UNIFORM CODE OF PROCEDURE FOR AMVETS INVESTMENTS", shall be hereby adopted and applicable to the Corporation.

## **ARTICLE 10. INDEMNIFICATIONS**

### **Section 10.1          Non-Liability of Board Members**

The Board Members shall not be personally liable for the debts, liabilities, or other obligations of the Corporation. Unless such debt, liability or obligation was caused willfully with the intent of personal gain of one or more Board Members or purposefully incurred with the intent to cause harm in any way to the Foundation.

### **Section 10.2 Indemnification in Third Party Proceedings**

The Foundation shall indemnify any person who was or is a party, or is threatened to be made a party, to any third party proceeding, by reason of the fact that such person is or was a Board Member, officer or employee, for all expenses, judgments, fines, settlements, and other amount actually and reasonably incurred in connection with the proceeding. Any indemnification granted under this Article is conditioned on a determination by the Board that the person seeking indemnification acted in good faith, in a manner he or she reasonably believed to be in the best interest of the Corporation, and, in the case of a criminal proceeding, he or she must have had no reasonable cause to believe that his or her conduct was unlawful. The termination of any proceeding by judgment, order, settlement, conviction, or on a plea of nolo contendere or in equivalent shall not, of itself, create a presumption that the person did not act in good faith or in a manner he or she reasonably believed to be in the best interest of the Foundation or that he or she had reasonable cause to believe that his or her conduct was unlawful.

### **Section 10.3 Action Brought by or On Behalf of the Foundation**

The Foundation may indemnify any person who was or is a party to any proceedings by or on behalf of the Foundation, for all expenses actually and reasonably incurred in connection with the defense or settlement of such action provided that the Board has determined that the person seeking indemnification or reimbursement acted in good faith, in a manner they believed to be in the best interest of the Foundation and with such care, including reasonable inquiry, as an ordinarily prudent person in a like position would use under similar circumstances.

### **Section 10.4 Claims Settled Out of Court**

If an officer, Board Member or the Executive Director settles or otherwise disposes of a threatened or pending action brought by or on behalf of the Corporation, with or without court approval, the officer, Board Member or Executive Director shall receive no reimbursement for amounts paid pursuant to the terms of the settlement or other disposition nor indemnification for expenses reasonably incurred in defending against the proceeding, unless the proceeding is settled with the approval of the Attorney General.

### **Section 10.5 Claims and Suits Awarded Individual**

If an officer, Board Member or the Executive Director is adjudged to be liable to the Foundation in the performance of his or her duty to the Foundation, they shall receive no indemnification for amount paid pursuant to the judgment, and any indemnification of such person for expenses actually and reasonably incurred in connection with the defense of that action shall be made only if both of the following conditions are met: (a) A determination of good faith conduct is made by the Board; and (b) Upon application, the court in which the action was brought must determine that, in view of all of the circumstances of the case, the officer, Board Member or the Executive Director is fairly and reasonably entitled to indemnity for

the expenses incurred.

### **Section 10.6      Determination of Good Faith Conduct**

Indemnification is conditioned on the findings required by this Article shall be made by (i) the Board by a majority vote of a quorum consisting of Board Members who are not parties to the proceedings; or (ii) the court in which the proceedings is or was pending. There shall be no indemnification in matters as to which the Board Member, officer or employee shall be adjudged in such claim, action, suit, or proceeding to be guilty of a criminal offense or liable to the Foundation for damages arising out of his/her own negligence or misconduct in the performance of a duty to the Foundation.

### **Section 10.7      Insurance**

The Board may adopt a resolution authorizing the purchase and maintenance of insurance on behalf of any Officer, Board Member or the Executive Director, against any liability asserted against or incurred in such capacity, whether or not the Foundation would have the power to indemnify the person against the liability under the provisions of this Article.

## **ARTICLE 11. CORPORATE RECORDS**

### **Section 11.1      Minute Book**

The Secretary, on behalf of the Foundation, shall keep at its principal office, the original or a copy of the Articles of Incorporation and Bylaws as amended to date. The Foundation shall keep minute book in written form which shall contain a record of all actions by the Board or any Committee including (i) the time, date and place of each meeting; (ii) whether a meeting is regular or special and, if special, how called; (iii) the manner of giving notice of each meeting and a copy thereof; (iv) the names of those present at each meeting of the Board or any committee thereof; (v) the minutes of all meetings; (vi) any written waivers of notice, consents to the holding of a meeting or approvals of the minutes thereof; (vii) all written consents for action without a meeting; (viii) all protest concerning lack of notice; and (ix) formal dissents for Board actions.

### **Section 11.2**

#### **Books and Records of Accounts**

The Finance Officer, on behalf of the Foundation, shall keep adequate and correct books and records of account. "Correct books and records" includes, but is not necessarily limited to: accounts of properties and transactions, its assets, liabilities, receipts, disbursements, gains, and losses. The Foundation's most recent annual financial statements, which shall include a balance sheet and a statement of operations for the most recent fiscal year, shall be furnished to a member of AMVETS upon written request to the Board. All books and records of the Corporation may be inspected and copied by any member of AMVETS having voting rights, or their agent or attorney, for any proper purpose at any reasonable time.

### Section 11.3

#### **Maintenance of Tax Exemption Application and Annual Returns**

The Foundation shall at all times keep at its principal office a copy of its federal tax exemption application and, for three years from their date of filing, its annual information returns. These documents shall be open to public inspection and copying to the extent required by the Internal Revenue code.

### Section 11.4

#### **Section 11.4 Directors' Rights of Inspection**

Every Board Member shall have the absolute right at any reasonable time to inspect the books, records, documents of every kind, and physical properties of the Foundation and each of its subsidiaries, with the exception of Human Resource Files. The inspection may be made in person or by the Board Member's agent or attorney. The right of inspection includes the right to copy and make extracts of documents. The Foundation President and Vice President have the right to inspect Human Resource files, and other Board Members must have written and signed permission of the President for access to such materials.

### Section 11.5

#### **Section 11.5 Corporate Seal**

The corporate seal, if any, shall be in such form as may be approved from time to time by the Board. Failure to affix the seal to corporate instruments, however, shall not affect the validity of any such instrument.

### Section 11.6

#### **Sections 11.6 Bonds and Insurance**

The Foundation shall obtain and maintain (i) a fidelity bond in the minimum amount of One Million Dollars (1,000,000) or such greater amount as shall be determined by the Board, insuring the officers of the corporation, and (ii) officers and Board Members liability insurance, including errors and omissions coverage. The Foundation shall obtain and maintain such other insurance with such coverage as shall be determined by the Board.

## **ARTICLE 12. GENERAL**

### Section 12.1

#### **Construction and Definitions**

Unless the context requires otherwise, the general provisions, rules of construction, and definitions of the shall govern the construction of these Bylaws. Without limiting the generality of the above, the masculine gender includes the feminine and neuter, the singular number includes the plural, the plural number included the singular, and the term "person" includes both the Foundation and a natural person. All references to statutes, regulations and laws shall include any future statutes, regulations and laws that replace those referenced.

## SERVICE FOUNDATION CONSTITUTION

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### Section 12.2

### Amendments

Any amendment to the Articles of Incorporation or these Bylaws, and any amendment or repeal of this section of the Bylaws, may be amended by a majority vote of the total voting membership of the Foundation provided that notice of the intention of the Board Members to consider any such amendments is given to the members of the registered voting delegates of the State Convention at least thirty (30) days prior to the date upon which any such amendment will be before the said Board for action.

### CERTIFICATE OF SECRETARY

I certify that I was the duly elected or appointed Secretary of the Ohio AMVETS Charities, a nonprofit corporation formed under the laws of the State of Ohio and the Bylaws of this Corporation at the time these Bylaws were adopted by the Board Members on June 22, 2018 in Columbus, Ohio.

#### **Malcolm Williams**

Ohio Department of AMVETS Service Foundation  
960 Checkrein Avenue  
Columbus, Ohio 43229



## CONSTITUTION OF OHIO AMVETS CHARITIES

### ARTICLE I. NAME

The name of the Corporation shall be Ohio AMVETS Charities and it is sometimes referred to hereinafter as the "Corporation."

### ARTICLE 2. PURPOSES

- Section 1** The Corporation is organized and operated exclusively for charitable purposes. Solely in furtherance of such purpose, it shall operate in the manner provided by the Articles of Incorporation.
- Section 2** The Corporation shall not seek to hold an institutional point of view on public issues. It is not responsible for the personal views expressed by any of its speakers, authors, employees, officers or directors unless these views have been affirmed or ratified by the Board Members.
- Section 3** The Corporation shall be considered a subordinate corporation analogous to that as referred to in Article 27, referring to the Service Foundation, of the Bylaws of AMVETS - American Veterans ("AMVETS").

### ARTICLE 3. PROHIBITED ACTIVITIES

No part of the net earnings of the Corporation shall inure to the benefit of, or be distributed to, its Board Members or Officers or employees, except that it shall have the authority to pay reasonable compensation for personal services actually rendered. No substantial part of the activities of the Corporation shall consist of attempting to influence legislation, and it shall not participate in, or intervene in (including the publication or distribution of statements), any political campaign on behalf of or in opposition to, any candidate for public office.

Notwithstanding any other provision of the current State of Ohio Corporation Codes (or of any past, present or future laws of the State of Ohio governing or pertaining to the Corporation). The Corporation shall not engage in or carry on activities not permitted to be engaged in or carried on by a Corporation described in Section 501 (c)(3) of the Internal Revenue Code.



## ARTICLE 4. OFFICES

The principal office of the Corporation shall be located at 960 Checkrein Avenue Columbus, Ohio 43229. The Corporation shall continuously maintain a registered office and an agent in the State of Ohio, and that may be the same as used by the AMVETS Department of Ohio Service Foundation. The Corporation may also maintain additional offices at such other places as the Board Members may from time to time designate.

## ARTICLE 5. BOARD MEMBERS

- Section 1**      **General Powers:** The business and affairs of the Corporation shall be managed by the Board Members and it shall exercise all powers not otherwise delegated by law, the Articles of Incorporation and these Bylaws.
- Section 2**      **Voting Board Members:** The number of voting Board Members shall be no less than five and no more than eight. The Board shall consist of the five AMVETS Department of Ohio Service Foundation's five Trustees, an Ohio AMVETS member appointed by the AMVETS Department of Ohio's Commander the Ohio Ladies Auxiliary Liaison, the Ohio Sons Liaison and an Ohio Rider.
- Section 3**      **Removal and Vacancies:** A Board Member may be removed upon majority vote of the Board. Any vacancy in the authorized number of Board Members whether occurring by reason of death, resignation, removal or increase in number, shall be filled by appointment of the Ohio AMVETS Charities by a majority vote.
- Section 4**      **Ex-Officio Board Members:** There shall be two Ex-Officio Board Members, with a voice but without a vote. One shall be the Finance Officer of the AMVETS Department of Ohio and the other shall be the Judge Advocate of the AMVETS Department of Ohio.
- Section 5**      **Meetings of the Board:** The Board shall meet at such time and place as may be fixed by the Chairman or by resolution. Notwithstanding the above, and annual meeting of Ohio AMVETS Charities shall be held in conjunction with the annual meeting of AMVETS Department of Ohio Service Foundation. The Board is authorized to conduct a meeting, not in person but by telephonic communication ten days in advance, providing a quorum is present by phone and all members shall have been duly notified and can hear one another at the meeting.
- Section 6**      **Quorum and Manner of Acting:** Five Board Members shall constitute a quorum. All matters shall be decided at any such meeting, a quorum being present, except in cases where the presence or the vote of a greater number is required by law, the Articles of Incorporation, or by these Bylaws.
- Section 7**      **Voting and Action by Written Consent:** Each Board Member shall, at every meeting, be entitled to one vote. The Board may take any action without a meeting which could be taken at a meeting thereof by written unanimous consent, executed in the time and manner prescribed in a resolution of the Board.

## ARTICLE 6. OFFICERS

- Section 1**      **Officers:** The Board shall have a President, Vice President, Secretary, and Treasurer, whose terms and duties shall specifically be prescribed by resolution of the said Board. The Office of Secretary and Treasurer may be the same Board Member.
- Section 2**      **Election Term of Office and Qualifications:** The officers of the Corporation shall be elected by the Board Members by a majority vote of the Board Members. Each such officer shall hold office for one year or until his or her successor shall have been duly elected and qualified.
- Section 3**      **Removal:** The Board may remove any officer from office with or without cause and with a majority approval of the Board Members.
- Section 4**      **Resignations:** Any officer may resign at any time by giving written notice of such resignation to the Board or the President. Any such resignation shall take effect at the time specified therein, or if no time is so specified, upon its receipt by the Board or the President, as the case may be; unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.
- Section 5**      **Vacancies:** A vacancy in any office shall be filled by a majority vote of the Board Members at any regular or special meeting.
- Section 6**      **The President:** The President shall be the Chief Executive Officer of the Corporation and shall conduct the general and active management and direction of its business and affairs. The President is empowered to appoint committees as herein provided and shall be and ex officio member of all such committees. The President may sign, execute and deliver in the name of the Corporation all deeds, mortgages, bonds, contracts and other instruments, except in cases where such signing, executing or delivery thereof shall be expressly otherwise designated by the Board, by these Bylaws or by law, and, in general, shall perform all duties incident to the office of President and such other duties as may from time to time be assigned to him or her by these Bylaws or the Board Members.
- Section 7**      **The Vice President:** In the event of the temporary absence or disability of the President, the Vice President shall assume the duties of the President. At all other times, the Vice President shall perform such duties and exercise such powers as from time to time may be assigned to him or her by these Bylaws, the Board of Members or the President. In the event of a vacancy in the office of President, the Vice President shall succeed the President.
- Section 8**      **The Secretary:** The Secretary shall be custodian of the seal of the Corporation and shall affix the seal to all such documents as may be required. The Secretary shall give notice of all meetings of the Board in accordance with the provisions of these Bylaws. The Secretary shall also keep copies of these Bylaws available for inspection by the Board. In general, the Secretary shall perform all duties incident to the office and such other duties as may from time to time be assigned to him or her by these Bylaws, the Board, or the President.



**Section 9**      **The Treasurer:** The Treasurer shall be custodian and responsible for all funds of Ohio AMVETS Charities. The Treasurer shall be authorized to collect all monies payable to the Corporation, shall be charged with the care and custody of its funds and from such funds shall make such disbursement as are necessary. The Treasurer shall keep the Corporation's financial and bank accounts and shall enter in detail all receipts and disbursements and shall report thereon at the request of the Board.

These financial accounts shall be open at all times to the inspection of any member of the Board Members. In general, the Treasurer shall perform all the duties incident to the office of Treasurer and such other duties as may from time to time be assigned to him or her by these Bylaws, the Board Members or the President.

### ARTICLE 7. COMMITTEES

**Section 1**      **Advisory Board:** The Board may appoint an Advisory Committee which shall advise the Board on all matters pertaining to the business and affairs of the Corporation, as the Board Members may specify. This Committee shall be advisory only and actions, recommendations or opinions as individuals, either individually or collectively, while serving on such Advisory Committee shall not bind the Corporation by agency or otherwise, unless ratified in writing by the Board.

**Section 2**      **Audit Committee:** The Board may request that the SEC appoint an Audit Committee consisting of at least three members selected from the membership. The Audit committee shall not include paid or unpaid staff or employees of the Corporation including the Department Executive Director or any members of the Board. The Audit Committee shall confer with the Corporation's Certified Public Accountant ("CPA") to ensure that the financial affairs of the Corporation are in order and so that the CPA prepares the annual financial statement using generally accepted accounting principles that are audited by an independent CPA in conformity with general accepted auditing standards. The Audit Committee shall make the audit available to the proper legal authorities and to the public on the same basis that the Internal Revenue Form 990 is required to be made available. The Board may appoint AMVETS members to an Ad Hoc Committee as needed.

### ARTICLE 8. FUNDS OF THE CORPORATION

**Section 2**      **Voluntary Contributions:** The activities and programs of the Corporation shall be supported by voluntary contributions, investments and exempt function income. All contributions shall be solicited and received in the same name of the Corporation. The Corporation shall seek government grants, corporate grants, endowments, estate gifts and other donations.

**Section 3**      **Depositing of Funds.** All funds of the Corporation shall be deposited from time to time to its credit in such banks or other depositories as the Board may select.

**Section 4**      **Signing of Checks, Drafts, Orders for Payment:** Except as otherwise specifically determined by resolution of the Board, for a specific and limited purpose or event, or as otherwise

## AMVETS CHARITIES CONSTITUTION

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required by law, checks, drafts, promissory notes, orders for the payment of money, and other evidence of indebtedness of the Foundation shall be signed by any two of the following: President, Vice President or Finance Officer. Duly authorized payments in amounts less than \$25,000 may be signed by the fore mentioned above.

- Section 4**      **Bonding of Person Handling Funds:** Any person (including professional fundraisers) handing substantial funds of the Corporation will be covered by bonds in such amounts as may be designated by the Board. In the handling of the funds of the Corporation, generally recognized accounting practices shall be followed, and a full report of receipts and expenditures shall be available whenever the Board may require.
- Section 5**      **Surplus Funds of Assets Upon Dissolution:** The Corporation shall not operate for profit. Upon the dissolution or winding up of this Corporation, its assets remaining after payment, or provision for payments, of all debts and liabilities of this Corporation shall be distributed to AMVETS Department of Ohio, if then in existence, exclusively for charitable purposes and exempt under Section 501(c)(3) of the Code. Failing the existence of AMVETS Department of Ohio, AMVETS National, the remaining assets shall be distributed to a nonprofit fund, foundation, or corporation which is organized and operated exclusively for programs directed at charitable veteran's purposes and which has established its tax exempt status under Section 501(c)(3) of the Code.
- Section 6**      **Disbursement of Funds:** Notwithstanding the above, it is agreed that no funds of the Corporation shall be disbursed or granted without the majority consent of the Board Members.

### ARTICLE 9. SEAL

The Seal of the Corporation shall be circular in form and shall bear its name in the margin thereof and shall indicate the date of incorporation in the State of Ohio.

### ARTICLE 10. GENERAL

- Section 1**      **Fiscal Year** The fiscal year shall end on June 30 or as designated by the Board. Alteration of the fiscal year shall not require amendment of these Bylaws.
- Section 2**      **Audit:** To the extent resources are available the books and records of the Corporation shall be audited annually by a Certified Public Accountant appointed by the Board.
- Section 3**      **Financial Statement:** The Corporation shall issue an annual statement of its finances as of the close of the fiscal year to the Board, and any other persons in its discretion, that the Board shall prescribe.
- Section 4**      **Designated Gifts and Contributions:** The Officers, Board Members, employees or other agents, authorized by the Corporation, may accept on its behalf any contributions, gifts, bequest, or devise, of money or property, for its general purposes set forth in its Articles of Incorporation hereunder or for any designated purpose described in Section 501 (c)(3) of the Internal Revenue Code; provided however, designations for contributions will only be honored at the discretion of the Board and only if the designated purpose, project or

activity set out by the donor is in furtherance of the Corporation's tax exempt purposes. Any designation of any contribution shall not be deemed to be legally binding upon the Corporation unless the designation made by the donor is deemed to be a lawfully enforceable condition subsequent impressed upon the gift.

If, upon the advice of counsel, it is determined that one or more contributions made to the Corporation are subject to any enforceable conditions subsequent requiring its use in the manner specified by the condition, and is not deemed to be a precatory or discretionary designation by such donor, the condition subsequent will be deemed to obligate the Corporation and will be honored only if the condition imposed by the donor is consistent with Section 501 (c)(3) of the Internal Revenue Code.

If not, such contribution shall be returned to the donor or otherwise disposed of in compliance with the condition subsequent. All contributions received by the Corporation, regardless of the designation or purpose for which solicited, shall be deemed for the general uses and purposed of the Corporation and may be commingled with all other corporation funds except for those funds or contributions deemed to be made subject to conditions subsequent.

- Section 5**      **Indemnification of Officers, Board Members, Employees. Etc.:** The Corporation shall have the power to pay, by indemnity, reimbursement, or otherwise, to and for the use of any person designated by resolution of the Board who was or is a part or is threatened to be made a party to any threatened, pending, or completed action, suit, or proceeding whether civil, criminal, administrative, or investigative (other than an action by or on behalf of the Corporation), by reason of the fact that the person is or was a Board Member, officer, committee member, employee or agent of the Corporation, or was serving as such for another at the request of the Corporation, against expenses (including legal, accounting, witness and other) judgments, fines and amounts paid in settlement so long as such person was not found by a court of competent jurisdiction to have been willfully negligent of the interests, of the corporation or such person had reasonable cause to believe that his or her conduct was unlawful.
- Section 6**      **Conflict of Interest Disclosure Form.** All Board Members shall complete a Conflict of Interest Disclosure Form.
- Section 7**      **Compensation.** All members who serve in any capacity on the Ohio AMVETS Charities will receive no compensation.
- Section 8**      **Amendments:** These Bylaws may be amended by a majority vote of the Board of at any meeting thereof.

### ARTICLE 11. MEMBERSHIP

The Corporation has no members. All activities of the Corporation shall be under the supervision, direction, and control of the Board.

## AMVETS CHARITIES CONSTITUTION

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### **CERTIFICATE OF THE SECRETARY**

I certify that I was the duly elected or appointed Secretary of the Ohio AMVETS Charities, a nonprofit corporation formed under the laws of the State of Ohio and the Bylaws of this Corporation at the time these Bylaws were adopted by the Board Members on June 22, 2018 in Columbus, Ohio.

**Malcolm Williams**

Ohio AMVETS Charities  
960 Checkrein Avenue  
Columbus, Ohio 43229

# Officers Manual

Excerpt from the National AMVETS Officers Manual dated 2022





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# Procedures

## Discipline

Guidelines for the suspension or expulsion of a member are identified in the Uniform Code of Procedure of the AMVETS National Bylaws, Appendix B. A post can suspend or expel any member showing just cause, such as disloyalty, neglect of duty, dishonesty, or conduct unbecoming a member of AMVETS. The post's charges should be committed to writing and presented to the member. According to the National Bylaws, Appendix B, any member who has been disciplined has the right to appeal his suspension or expulsion to the department executive committee. The decision of that committee shall be final.

## Nominations and Elections

The AMVETS National Constitution mandates that posts hold their annual officers election between May 1 and June 30. Within 30 days of the election, posts must forward, to the department and National Headquarters, documentation stating the names of their newly elected officers. Post revalidation must occur no later than July 15. Elected and appointed officers may be installed and assume office no later than July 15.

## Balloting

The election of officers to the department and the selection of delegates for the national convention should take place during the regular annual meeting. Some posts may find this impossible; therefore, regular polling days can be set up to ensure that the election is carried out in a fair manner.

To qualify as a voting delegate or act as an alternate at the national convention, an AMVET must be in good standing with his post or be a member of a post to which he has been transferred for at least six months prior to the convention.

Most post bylaws recommend that candidates running for office receive a simple majority (more than half) of the votes cast to be elected. When more than two candidates run for office and neither receives a majority on the first ballot, the run-off election is usually between the two candidates receiving the highest votes. Each candidate should be given the opportunity to decline the nomination.

When nominations and elections are held during the same meeting, the following procedure should be used:

Chairman: *"Nominations are now in order for the office of post adjutant."*

First Post Member: *"Mr. Chairman, I nominate AMVET Jones."*

Second Post Member: *"Mr. Chairman, I nominate AMVET Smith."*

Third Post Member: *"Mr. Chairman, I nominate AMVET Gray."*

**Note:** Nominations do not require a second.

As nominations are made, the chairman will ask each nominee if he will accept the nomination.

Chairman: *"Are there any further nominations? Are there any further nominations? Are there any further nominations? Hearing none, nominations are closed."*

**Note:** There may be a motion to close nominations, in which case it must be seconded and passed by a majority. A motion to close nominations cannot be debated; such a motion is not in order until a reasonable time has been allowed.

The chairman then reads the list of nominees who have accepted and announces: *"We will now proceed to the election of post adjutant. AMVETS Miller and Brown will serve as tellers."*

The tellers with the assistance of the post provost marshal will distribute, collect and count the ballots. After the votes have been tallied, the tellers will report the results to the chairman who will announce those elected as well as the count.

# Officers and Their Duties

## Commander

The commander, as the senior executive officer of the post, shall preside at all meetings of the post and executive committee but may delegate a vice commander to serve as a temporary substitute when needed. The commander is an ex officio member of all committees.

The commander directs and supervises the activities of all elected and appointed officers and committees. Together with the adjutant and finance officer, the commander is responsible for all monies received by the post. He also has automatic access to the online data base. He may view a roster 24/7 and update the contact/address information for any post member. The Commander may add new members online and renew members online.

The commander will ensure that the post meets regularly on the appointed dates unless otherwise dictated by the post membership. It is the commander's responsibility to disseminate, to the membership, all pertinent information that is sent from the department and National Headquarters.

In addition to announcements at post meetings, all information should be displayed on post bulletin boards and published in the post newsletter. The commander, or a member appointed by him, shall represent the post at memorial services and community functions, where it is customary that AMVETS or a veteran's organization be represented.

The commander shall be the official post spokesman on all matters of public interest concerning post activities. The public relations officer (PRO) may be called on to assist with press releases, position statements and speech preparation. The position of commander is filled in regular elections as prescribed by the post's constitution and bylaws.

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## Vice Commander(s)

Posts may determine the number of vice commanders they wish to elect and the duties of the vice-commanders shall be prescribed by the post constitution. It is customary to elect two vice commanders who may be assigned duties by the commander or post executive committee. The first vice commander serves as the membership chairman and the second vice commander is responsible for programs and their promotion. In the absence of the commander, the vice-commanders in order of their rank shall preside at meetings and represent the commander. Like the Commander, he too can access post member information online. He has the same privileges as the commander.

## Adjutant

The adjutant provides the administrative support for the post and is charged with taking minutes and maintaining all records (in conjunction with the finance officer). He is also responsible for correspondence and handles the routine business of the post. The adjutant is the official contact person for the post and serves as the liaison officer between the post and its community, the department and National Headquarters. Among the adjutant responsibilities:

- Maintain the Post's electronic Roster. Ensure service dates, birthdates and e-mails are current for all members and leaders. Each member's file should provide all the information given on the original application: name, address, branch of service, home and work phone numbers and date of acceptance into AMVETS;
- Maintain records of current and past officers. Forward a new list of officers to the department and national headquarters within 30 days of the election. Any changes made on the post level must be documented and forwarded to the headquarters no later than July 15;
- Update a member's record when addresses or e-mails change. E-mail membership when a member passes;
- Keep the membership informed of all post functions and activities. Ensure that all members are notified in advance of the time, place and date of post meetings. Take particular care to ensure that all members are properly notified at least 30 days in advance of all elections of officers, change in CBL, etc.;
- Be present at all meetings (or have an assistant in attendance) to record all business transacted and report on the minutes of the previous post meeting or executive committee meetings;
- Present all communications and correspondence at regular post and executive committee meetings;
- Keep a complete record of the post's property, including a description of the item, its estimated value, its location and any other pertinent information deemed necessary. Trustees of post homes and clubs are sometimes held responsible for the safety and maintenance of post properties. This, however, should not be interpreted as being in conflict with procedures already established by the post for custody of the property;
- Apply to the IRS for an employer identification number (EIN), by completing SS-4 Form and filing IRS 990 Form as required;
- File all correspondence according to the subject matter. Keep copies of all letters sent to the department and National Headquarters; and

- Maintain separate files for members, correspondence, D&R Forms as well as for post publicity and fund-raising programs and any other topics relating to post activities.
- Like the Commander, he too can access post member information online. He has the same privileges as the commander.

## Finance Officer

The post finance officer is the treasurer. Responsibilities include receiving membership dues, banking, disbursement of monies and accounting for all post funds. The finance officer and one other post officer, usually the commander, sign and countersign all post checks only after payment is authorized. Credit card management and use rules are essential to conducting digital business.

The post finance officer should collect all monies due the post and keep an account of receipts for each member. All members in arrears should be notified personally. He should see that all post funds are secured in a bank account.

Before a new post finance officer assumes his duties, his predecessor must have been given a "clean opinion" by the auditors, the audit committee or the finance committee. (The new finance officer does not want to become involved in any problems that existed prior to his appointment.)

The finance officer should make a financial report at all regular meetings (to be included in the meeting minutes) and prepare a complete financial statement and budget to report at the annual post meeting. He should also report to the post on all receipts collected and on all bills outstanding and paid. Major expenditures, and those not within the current budget, should first be reported to the executive committee and at a post meeting.

The finance officer may be assisted and guided by a finance committee of three or four members appointed by the commander with the approval of the post executive committee. The primary duty of a finance committee is to provide an annual audit of the books and assist in the preparation of the annual budget. The commander, being a member of all committees by virtue of his office, may assist the finance committee.

An important function of the finance officer is to coordinate his duties relating to membership with the adjutant or membership contact. The finance officer receives and dispenses all money and should work with whoever is responsible for issuing membership cards. At least once each month, he shall transmit to the department (or in the case of a non-department state, to the national headquarters) any monies collected from annual dues during the preceding month.

Transmittal or remittance forms provided by the AMVETS National Headquarters shall accompany such payment.

The finance officer should handle all dues revenues and membership cards. Although the actual issuance of the membership cards may be done by or in conjunction with the membership contact, the finance officer should handle the funds and account for the cards. The cards are an important investment and should be inventoried upon delivery and then locked up in a fireproof container. The finance officer may be given

permission from the Post Commander (via email or telephone call to the National Membership Director) to obtain access all the online capabilities.

AMVETS Accounting System for Posts and Departments: Because an elected finance officer may have little or no bookkeeping/accounting experience, an easy and efficient accounting system must be adopted. The “double entry bookkeeping” system requires little experience, time and effort. For this system to work, each and every financial transaction must be recorded. The finance officer uses an income voucher or disbursement voucher to authorize every transaction. When an income voucher is written and posted to the general ledger, the money that is deposited in the bank should agree with the voucher and general ledger. Likewise, when a disbursement voucher is written, the voucher should agree with the invoice and the check.

A double-entry bookkeeping system requires at least two entries, a debit and a credit for every transaction. When funds are received, there is a debit (or increase to the cash account) and a credit (or increase to an income account such as membership dues.) When monies are paid out there is a credit entry made to the cash account to decrease its balance and a debit entry to another account such as national membership dues, when these monies are paid to AMVETS National Headquarters. One ledger sheet per month can be used to show all transactions.

There should be a separate column for each account. The account balances at the end of each month should be carried forward as the beginning balance of the next month. Reconciliation of your bank statement to your cash account is required. The balance in the checking account should always agree with the total cash balance recorded in the general ledger.

The post must have a bank account, which requires two signatures on each check. When officers are changed, the newly authorized signatures must be given to the bank via appropriately completed signature cards. The officers who will sign the checks on the account must sign the signature cards.

Many banks will give a veterans organization an account that will be free from service charges and other fees, and the finance officer should inquire about the bank’s policy toward veterans groups.

When opening a new account, the finance officer must take the adopted resolution, which instructs that a post bank account is to be opened to the local bank along with the post’s federal I.D. number. The resolution may read as follows:

*Be It Resolved: That the finance officer of AMVETS Post (number), Department of (state), be instructed to open a checking account in the name of the above post at a local bank of his choice. Checks on the above account must have the signature of the finance officer and the signature of either the commander or adjutant of the above named post.*

All posts are required by the bylaws to have the finance officer bonded in a sum at least equal to the amount of the liquid assets for which he may be accountable. The bond does not take the place of insurance in any way. It pays only for loss due to fraud or dishonest acts of the person bonded.

**Budget:** Every post, small or large, should have a balanced budget. A balanced budget means that income (or all cash received) and expenses (or all cash disbursed) are equal. This is the only way to handle the finances of the post or department.

The post finance committee should meet at least two months prior to the annual meeting to set up a budget. Copies of the recommended budget should be distributed to the membership during the finance report at the annual meeting. It is every member's right to know where money is being spent.

After the adoption of the budget by the membership, it is the finance officer's responsibility to insist that the post limit its expenditures to the budgeted items within the anticipated income. This will provide stability and build a financial reserve for unanticipated expenses while maintaining a balanced budget.

**The Internal Revenue Service:** Under the provisions of a Bureau of Internal Revenue Ruling all AMVETS posts are entitled to exemption from federal income tax under Section 501(c)(19). For this reason, AMVETS maintains a group exemption that helps to expedite coverage.

You must annually file information returns on the IRS 990 Form if required by current IRS regulations. This form may be obtained from the Internal Revenue Service and is required to be filed on or before the 15th day of the 5th month following the close of your accounting period. The "Post Revalidation Form" must be marked indicating whether or not your post is required to file IRS Form 990.

**Bonding:** Bonding is mandated in the AMVETS Bylaws, Article VII, Section 1: All national, department and post officials handling AMVETS funds in excess of \$5,000 shall be properly bonded with a good and solvent bonding and surety company, acceptable to the United States Treasury, as surety to cover the average amount of AMVETS funds, handled by such individual in a single year.

In case of delinquencies in the payment of accounts due the department or National Headquarters, action shall be taken at once by the proper officials to bring about an immediate and complete settlement. The National Executive Committee shall approve the bonds provided by national officials, and the department executive committee shall approve those provided by department and post officials.

**Changeover:** Prior to the annual meeting, the post's books must be in good order so that an adequate financial report can be made and the books turned over to the newly elected finance officer. In the transition, the new finance officer should provide a written receipt to the retiring officer on the surrender of the post books and monies.

## Judge Advocate

The post judge advocate is responsible for drafting the post's constitution and bylaws (CBL) for presentation to and adoption by the general post membership. The original post CBL, together with any changes, additions or corrections must be sent to the department judge advocate for review, approval and forwarding to the national headquarters. The National Membership Department maintains a permanent file of important documents on each post. A post may adopt its own CBL, provided the provisions are not in conflict with the department or national constitution and bylaws.

## Historian

The historian shall compile and maintain complete historical records of post activities.

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## Provost Marshal

The provost marshal is responsible for keeping order at post meetings, for the care of post colors and for carrying out other duties as assigned.

## Service Officer

General duties of an AMVETS post service officer include the following:

- Sharing information about veteran's benefits at post meetings and other AMVETS functions.
- Referring veterans to an AMVETS national service officer, AMVETS state service officer, county veterans service officer or an accredited representative for assistance in filing for veterans benefits
- Becoming familiar with the application forms necessary to assist in the preparation and the proper filing of claims for benefits.
- Being familiar with requirements for veterans in need of medical attention to obtain VA hospitalization and medical care, both under emergency and normal conditions.
- To successfully assist in the development and presentation of any claim, the post service officer must safeguard all confidential information.

## Public Relations Officer

AMVETS as an organization is an international "brand" that is shaped and characterized by its very members. The value of the AMVETS brand within our communities is bolstered by an informed and engaged public of the special and outstanding activities sponsored by AMVETS.

Equally, the members themselves must know of the issues and activities occurring within AMVETS. It is the job of the public relations officer (PRO) to be the conduit between the members, the organization and community, and to enhance the prestige of the Post and AMVETS. This role requires someone who will stay informed and actively help keep others informed and engaged both within the Post and AMVETS, as well as the community.

## Chaplain

The chaplain is a member of the commander's staff and acts as advisor and consultant to the commander in all matters relating to religion, morals, and morale as affected by religion. The chaplain assists the commander and his staff with integrating the principles of good moral conduct and citizenship in the post. He represents religion which teaches fortitude, reverence and justice, as well as kindness, sympathy and humility.

## Quartermaster

The quartermaster on the post level acts as a liaison between the members and National's resource for quartermaster items.



The national quartermaster is not a lending agency; therefore, all purchases from departments, posts and individuals must be made by credit card, check or money order. No items will be shipped until the quartermaster receives payment. Remember, all applicable taxes, shipping and handling charges apply.

## **Women Veterans' Representatives**

AMVETS departments should appoint a women veterans' representative who will report on the department level all subjects pertaining to women veterans. Duties of the women veterans' representatives are as follows:

- Try to make all women veterans aware of their "rights" as veterans.
- Tour state VA hospitals, whenever feasible, to observe the individual VAMC facilities for women veterans. Contact local VA women veterans' coordinators.
- Report to the respective department at every SEC meeting and state convention as to information, progress, etc.
- Try to make all women veterans aware of their "rights" as veterans.
- Tour state VA hospitals, whenever feasible, to observe the individual VAMC facilities for women veterans. Contact local VA women veterans' coordinators.
- Report to the respective department at every SEC meeting and state convention as to information, progress, etc.



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# Meetings

## Before the Meeting

Well in advance of the meeting, the Commander should check with the Adjutant to be sure that all Post members have been notified of the time, date, place and tentative agenda of the meeting, plus announcement of any program planned to follow the meeting. The Commander should review all materials that he and other officers will present at the meeting, condense the materials where possible and provide for their presentation according to the "Order of Business".

## During the Meeting

### THE CHAIRMAN

The AMVETS Constitution provides that the Commander of the local Post shall chair all Post and Executive Committee meetings. In his absence, the Vice Commander shall be chairman. Should neither of these officers be present, however, the meeting can be called to order by some other officer, and a temporary chairman elected who should preside until the Commander or Vice Commander arrives.

The Chairman is in charge of the meeting. Its success in accomplishing the Post business depends largely upon him. He must see to it that the meeting starts on time, that the necessary business is carried on in an orderly fashion, without allowing the meeting to move so fast that the members are confused, or so slowly that they become disinterested. He must keep order, explain matters that are unclear, see that each member has a fair chance to participate in the discussions and decisions and educate the membership in the rules of parliamentary law.

### THE CHAIRMAN'S DUTIES

1. To open the meeting by calling the members to order. The form is "The regular meeting of AMVETS Post #\_\_\_ will now come to order."
2. To announce the items of business as they appear on the Agenda.
3. To call upon those members desiring to speak.
4. To state and put to a vote all motions made and seconded, and announce the result of the vote.
5. To decide whether a proposed procedure, motion, or discussion is in accordance with the rules of the body and Parliamentary rules.
6. To introduce any special speaker who may address the meeting.

The meetings should be called to order just at the time set, so as to encourage promptness in attendance. If the members know that the meeting is always a half an hour late in starting, they will wait at least that long before arriving. The Uniform Post Constitution and By-laws provides that a certain number of members, known as a "quorum" must be present before the meeting can be held.

## After the Meeting

The period immediately following the meeting is an ideal time for newly-appointed committees to meet and organize their work. The Commander and other officers should organize their notes taken during the meeting, of matters to attend to before the next meeting. Speakers and social events are often scheduled after business meetings.

## Posting the Colors

If the colors are posted with only the United States flag, there should be a guard on both sides of the flag bearer. If both the U.S. flag and the post standard flag are used, the post standard flag is carried to the left of the U.S. flag, with a guard on the outer side of each flag (or to the front and rear of the flags when it is necessary to walk single file in a narrow aisle or area).

The U.S. flag is always to the fore, top or right of any other flag or pennant and the post flag should never cross in front of it.

Never have an armed guard without uniform caps. When the color guard is unarmed but wearing uniform caps, the command is “salute” and the color guard gives the regular military salute, while the bearer dips the post colors. The U.S. flag is at “Carry” and is never dipped. If the color guard is unarmed, without caps, and the order “salute” is given, each member of the guard salutes by placing his right hand over his heart. When civilian hats or caps are worn, the salute is given by removing the hat or cap and placing it against the left shoulder, with the hand placed over the heart. If the color guard is armed, the command given is “present arms” and the command following is always “order arms.”

When the command from the provost marshal to the color guard is “Forward march,” guard members should start to shoulder arms on the first step and complete it on the third step.

Depending on the room or area where the marching begins, the guard could also start with shoulder arms before the command “Forward march” is given. The color guard should march from the rear of the room until it reaches the front row of seats where it should halt.

The next command is “Advance and post the colors.” When the color bearers reach a point directly in front of the flag stands, they should halt while the color guard executes “present arms.” Both flags should then be posted simultaneously. When both are in position, the color bearers should take one step back, face the U.S. flag and execute the hand salute. (Whenever the guard is unarmed, its members should execute the hand salute at the command “Present arms.”)

After approximately five seconds, the provost marshal should command:

*“Order arms.”*

*“Right (or left) face.”*

*“At trail arms; forward march.”*

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## The Order of Business

- |   |   |
|---|---|
| 1. Call the Meeting to Order                          | 10. Applications for members and                  |
| 2. Invocation   | 11. Initiation of new members                     |
| 3. Pledge of Allegiance                               | 12. Bills and Communications                      |
| 4. AMVET Principles                                   | 13. Reports of officers, committees and delegates |
| 5. Roll Call of Officers                              | 14. Unfinished Business                           |
| 6. Finance and Canteen Reports Read                   | 15. Introduction of Guests                        |
| 7. Meeting Opened to Guests/Subordinate Organizations | 16. New Business                                  |
| 8. Minutes of Previous Meeting and                    | 17. Good and Welfare                              |
| 9. Executive Committee Meeting                        | 18. Benediction                                   |
|   | 19. Adjournment                                   |

### AMVETS Principles

"We, the American Veterans of World War II, Korea and Vietnam, fully realizing our responsibility to our community, to our State and to our Nation, associate ourselves for the following purposes: To Uphold and defend the Constitution of the United States, to safeguard the principles of freedom, liberty and justice for all; to promote the cause of peace and good will among nations; to maintain inviolate the freedom of our country; to preserve the fundamentals of democracy; to perpetuate the friendship and associations of the Second World War and the Korean and Vietnam Wars; and to dedicate ourselves to the cause of mutual assistance, this by the grace of God."

### Pledge of Allegiance

"I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

### AMVETS Obligation Oath

*Given by the Commander to New Members*

"Now, raise your hand before you and repeat after me, using your name where I use mine, the AMVET Obligation."

*"I \_\_\_\_\_ in the presence of God and my brothers-in-arms, both living and dead, swear that I have read or had read to me the AMVETS Declaration of Principles, and that I accept and adopt them as my own, and will ever strive toward their accomplishment. I solemnly promise to defend the Constitution of the United States, and to support the American democratic principles upon which it and my country were founded.*

*"I will aid every worthy veteran to the best of my ability, and do all in my power to preserve and further the ideals for which my brothers-in-arms gave their lives on the battlefields of the world. I will abide by the Constitution and By-laws of my Post, and the state and national AMVET Departments, and their rules and regulations, so help me God. We fought together; now let's build together for a Better America."*

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## Order of Business

### Invocation

The chaplain should give the invocation and may substitute their own prayer appropriate to the meeting or say the invocation as follows:

*“Our Father Who art in Heaven, may Thy name ever be hallowed by the people of America, whom Thou hast blessed as Thou has blessed no other people. May Americans ever adore Thee and thank Thee for those blessings guaranteed to us by law established. Much in us has not been such as to indicate appreciation of those blessings, and we are sorry tonight (this morning/this afternoon) as we gather together in devout and patriotic assembly. Bless all nations; we beseech Thee, that they may dwell together in peace and justice. Bless our nation that she may ever be strong and generous, right and victorious, among the family of nations on this earth. Bless us banded together for good in this organization, that we may serve our nation and our fellow men well, in peace as in war. Bless, we beseech Thee, our fallen comrades, and those whose price of patriotism causes them to suffer today from mental and physical disability. In Thy holy name, most humbly do we pray. Amen.”*

### Pledge of Allegiance

*“I pledge allegiance, to the flag, of The United States of America, and to the Republic, for which it stands, one nation under God, indivisible, with liberty and justice for all.”*

### AMVETS Principles

*(also known as the Preamble to the AMVETS Constitution)*

*“We, the American veterans who have served or are serving in the Armed Forces of the United States during and since World War II, fully realizing our responsibility to our community, to our state and to our nation, associate ourselves for the following purposes: to uphold and defend the Constitution of the United States; to safeguard the principles of freedom, liberty and justice for all; to promote the cause of peace and goodwill among nations; to maintain inviolate the freedom of our country; to preserve the fundamentals of democracy; to perpetuate the friendship and associations of these veterans; and to dedicate ourselves to the cause of mutual assistance, this by the grace of God.”*

### Roll Call

When the roll call of officers begins, all officers should stand. The adjutant then reads the names of each officer and the provost marshal responds, “Present,” or “Absent,” as the case may be, when each name is called. Once counted present, the officer can be seated.

**Reading the Minutes:** The minutes of last post meeting and any executive committee meetings held since that meeting should be read. The minutes should be an accurate account of what business was conducted, including:

- The kind of meeting (regular, special or executive committee).
- The date, time and place of the meeting.
- The name of the chairman and adjutant and, where the bylaws require it, the roll call of officers.
- The action taken on the minutes of the previous meeting.
- Summaries of committees and officer reports and the action taken on them.
- The text of all motions made and seconded, the name of the maker and the action taken

on the motion. When the vote is by show of hands, roll call or secret ballot, the exact vote for and against the motion should be entered. It is not necessary to record the debate, although some adjutants include the main points made for or against important motions.

### **The time of adjournment**

The minutes should be typed or written in ink and bound in a book with strong covers. To get all important business recorded, the adjutant should take notes during the meeting or tape record the meeting and then copy the minutes into the permanent minutes book. This should be done as soon as possible so that notes do not get “cold.” The adjutant should sign the minutes of each meeting. If the minutes are bound in a loose-leaf binder and are longer than a page, the adjutant should sign each page.

### **Bills and Communication**

At each meeting, important correspondence should be read to or summarized for the members. The finance officer should also give a report, including a statement of the post’s financial condition, complete with itemized income and expenditures and the post’s banking balance.

### **Introduction of Guests**

When the chairman introduces a guest speaker, he should include in the introduction, the name of the speaker, his title or qualifications and the subject of the speech. The chairman may call on a committee chairman to make the introduction, especially when the talk has specific reference to that committee. Remember, the shorter the introduction, the better.

### **Membership Report and New Member Initiation**

The first vice commander gives the membership report. The report identifies the paid-up members and addresses the efforts being made to secure renewals and new members. During this report, applications for membership are voted on and new members are introduced to the post. It is acceptable to call a short recess so that a proper welcome may be extended to the new members.

### **Other Reports**

The post service officer should report on his work since the last meeting. He should share information on proposed legislation pertaining to veterans on the state and national level and recommend follow-up action. The entertainment committee, athletic committee and the Americanism committee should also give reports. The public relations officer should report on any promotional programs AMVETS has participated in or publicity the organization has received since the last meeting. All publicity should be preserved as valuable history of AMVETS and the post.

### **Unfinished Business**

Any pertinent issues that were left unresolved in previous meetings or considered important to the post’s welfare can be discussed at this time.

### **New Business**

Any important business that has yet to be discussed in the meeting can be mentioned at this time. Good and Welfare: During the “good and welfare” announcements, the members may bring up matters pertaining to the welfare of veterans that require no action to be taken. Educational and entertainment features are often presented during this portion of the meeting rather than waiting for a formal adjournment. Benediction: the

chaplain should make the benediction. He may substitute his own prayer appropriate to the meeting or say the following benediction:

*“Let us pause this moment that each of us, in the faith of his own heart, may hallow the memory of those, our fallen comrades, who made the supreme sacrifice, and gave their lives on the altar of patriotism to a great and grateful America.” (Pause 30 seconds.) “God of all consolation and all mercy, may those comrades ever sleep in the bosom of Thy love. And do Thou bless us, our loved ones, our comrades, and our fellowman everywhere, now and evermore. Amen.”*

The following is the official AMVETS prayer:

*“Almighty God, the Father and Guide of our great nation, we beseech Thee to give us the light and strength faithfully to uphold and defend our constitution, to safeguard our principles of liberty and justice, to promote the cause of peace throughout the world, and to strengthen the bonds of friendship and mutual assistance among our fellow citizens. Amen.”*

On more solemn occasions, the chaplain prays as follows:

*“Give Thy blessing to our world, to our nation, to our loved ones, and to our lives, that all may dwell in charity, in justice, and in peace under Thy loving care. Grant that we may serve our country well, in peace as in war; and that she may ever prevail as good and great, right and victorious among the family of nations on this earth. We beseech Thy special blessing on ourselves, banded together for good in this organization, and on all who have served our nation by suffering and sacrifice in time of national emergency, particularly those who today suffer from mental and physical disability. Most humbly do we ask these graces of Thy bounty, Amen.”*

Other prayers may be substituted so long as they are nondenominational.

**Retiring the Colors:** Nearly the same procedure used in posting the colors is used when retiring the colors. Simply substitute the command of “Retire colors” for the command “Post colors.” Also, the command “Present arms” is given when the color guard arrives in front of their respective colors. The color bearers should then salute. The command “Right shoulder arms; take colors,” is given and the guard should stand at attention and secure the flag. Next, the command “Assemble march,” is given, at which time the guard should execute the same marching order, as was done returning from posting the colors. The guard is retired in the same fashion as in posting the colors, except for the last command, which should be, “dismissed.”

**Adjournment:** The chairman adjourns the meeting by rapping the gavel once and saying: “I now declare this meeting of AMVETS Post (number) of the Department of (state) adjourned. Our next meeting will be at (time) on (date).”

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## ROBERT'S RULES OF ORDER

Meetings shall be conducted according to your Bylaws, the National Constitution as well as Robert's Rules of Order. It is the duty of the Auxiliary Commander to maintain an orderly meeting, and to conduct the meeting in such a manner that all business transacted or discussed shall follow in proper sequence.

The Commander, when presiding, always accedes to the will of the majority of the members present and it is not for him to insist on points against the decision of the members.

He should not allow discussions between members across the floor. No member may speak unless first recognized by the Commander. Each AMVET Post should have a Robert's Rules of Order at each meeting, so there should never be a doubt as to procedures or decisions.

The rules of parliamentary law did not develop out of thin air, nor are they devices to complicate the business of AMVET meetings, as the new member sometimes thinks, when a barrage of "points of order," or "previous questions" confronts them.

Like the other rules, which govern modern society, those of parliamentary law are based upon actual experience. If each one of us made up our own traffic regulations, no one would be able to drive a car. In the same way there are rules for football games, for the payment of taxes or the drawing of unemployment compensation, the building of houses, and almost every other activity in which we take part.

Rules for meetings enable the business of the AMVETS to get done with speed and efficiency, while at the same time protecting the rights of all of the members. To the newcomer they may seem confusing, until he/she learns them.

Just as you can't play baseball unless you know that three strikes are out, so you can't play your proper role in the functioning of the rules, which control its actions.

These might be stated briefly as follows:

1. Only one subject can come before the meeting at one time.
2. Each proposal coming before the AMVETS shall be freely debated.
3. Each member has rights equal to those of every other member.
4. The will of the majority shall be carried out, yet the minority shall have the right to present its case.
5. The desires of the membership should be brought together in such a way that the welfare of the organization as a whole is served.

Robert's Rules of Order can be found in its entirety online at <http://www.rulesonline.com/>. If you want to purchase a hard copy, the Fourth Edition is the most current and can be found on Amazon.com or at Barnes and Noble Booksellers.



## HOW BUSINESS GETS DONE

### Unanimous Consent

The Commander should remember that a great deal of the business of the meeting can be accomplished by unanimous consent. For example, when the secretary adjutant has finished reading the minutes, the Commander will ask, "Are there any corrections?" and then if none are made, "If there is no objection the minutes will stand as read, "or "as corrected," if corrections have been made.

This same procedure may operate with regard to communications and reports. In those instances in which communications do not require action, the Commander may say, "If there is no objection, the letter will be received and filed," or in the case of a report, which contains no recommendations, "If there is no objection, the report will be accepted."

Many a meeting has been killed by a large pile of longwinded communications, read in a monotonous voice by an adjutant who isn't at all interested in what they have to say. This can be avoided by having communications go to the executive committee, which decides which of them shall be read to the membership, or by having the adjutant summarize the less important ones.

### Motions

Whenever a body desires to take action on any problem it does so through the passage of some motion dealing with that question. Almost all of the activity of a meeting, therefore, revolves around motions and what happens to them, whether they are adopted, amended, defeated or postponed for future action.

### Getting the Floor

No one has a right to talk at an AMVETS meeting unless he/she has first been recognized by the Commander, that is, has been "given the floor." A member desiring to present a motion, or to speak on any question, arises and addresses the chair as "Commander."

Ordinarily the Commander recognizes the first member to arise, but when two or more arise at the same time he/she may use their own judgment. When a member has the floor the remainder of the group should sit quietly until he/she has finished. The Commander recognizes a member by nodding or pointing to them, or by calling out their name or position. Thus: "AMVET Brown," or "the member in the third row."

### Making the Motion

Every motion should begin with the words "I move that," not "I make a motion that," or "I move you that." Motions should be stated positively, that is in such a manner as to require some action. Thus it is not necessary to pass a motion "not to hold a picnic." A motion cannot be made while there is another motion on the floor, with the exception of certain types of motions, which will be noted later.

Every motion must be "seconded" before it can be discussed. This is to insure that at least two people in the meeting are interested in the motion. In some instances a member desiring to make a motion will ask the privilege of explaining the subject matter and intent of his their motion before making it. If there is no objection from the body, the Commander may allow them to do this. Otherwise no motion may be discussed before being seconded.



In most AMVET meetings all that is required for a motion to second is for a member to call out "Seconded" in a loud voice, while remaining seated.

### **Stating the Question**

When a motion has been made and seconded the Commander should repeat it clearly, so that all members will know what is before the body. If the motion is awkwardly worded or confusing, the Commander, with the permission of the maker, should reword it so that its meaning will be clear. If the Commander believes the motion is "out of order" he/she should say so as soon as it is made. In repeating the motion the Commander may ask the secretary adjutant to read it.

### **Discussion**

When a Commander has finished stating a motion he/she should ask for discussion, thus: "A motion has been made and seconded," or "It has been regularly moved and seconded that this AMVETS should put into effect the AMVETS MEMBERS juvenile opportunity program. Is there any discussion?"

The maker of the motion is usually given the first opportunity to speak since he/she is the one who can be expected to give the best arguments for it. A member who has not yet spoken on the motion is given preference to one who has; in fact, except for the maker of the motion further explaining its meaning, no one should speak twice on a motion so long as there are some desiring to speak who have not done so.

It is a good practice for the Commander to alternate speakers for and against a motion. If he/she does not know on which side members wishes to speak, he/she can ask, "For or against?" and should be guided accordingly. A member who seldom talks should be given preference over one who speaks frequently. Discussion should be strictly limited to the matter before the meeting.

The Commander has the right to speak on a motion, but should not make a practice of long speeches from the chair, or otherwise dominate the meeting so that the members fear to express their own opinions.

It is best that the Commander speak only when he/she feels that there are certain implications in the motion, which have not been brought out by others, or feels that the matter is so important that he/she wants their position known before the vote is taken.

### **Amendments**

Suppose the AMVETS is considering a motion, which the members would like to see, changed a little. That's the time when the amendment is used. The amendment may be offered at any time after the motion has been seconded and before the vote is taken. The mover of the amendment must get the floor in the same fashion as one wishing to speak on the motion, and the amendment must be seconded before it can be considered.

The maker of the amendment should state clearly what their amendment is, and to which section of the motion it applies. For example, the body is acting on a motion that "a picnic be held on August 15, with tickets at \$1 a couple." The maker of an amendment wishing to change the date would say, "I make an amendment that the date of the picnic be August 22 instead of August 15."

No Amendment can be made which is directly contrary to the motion. For instance an amendment not to hold a picnic would be out of order.

### **Amend the Amendment**

Just as it is possible to amend a motion, so it is also possible to change an amendment. There can no amendment to an amendment to amendment.

When during the discussion it would appear that neither the original motion, nor the motion as amended will be satisfactory, the best plan is to offer a “ substitute for the whole, “ that is one motion to replace the original motion and the amendments.

It is important to note that while there can be an amendment to an amendment; there cannot be two amendments to a motion before the meeting at the same time. In the instance cited above, after the amendment had been made to appoint a special committee to make the investigation, it would be out of order to make another amendment asking, that the committee also investigate the possibilities of organizing another AMVETS.

Once an amendment is before the body the discussion is limited to the amendment until it is disposed of. A Commander can sometimes save time by calling upon the maker of the motion and the second and asking whether they would be willing to accept the amendment as part of the original motion. If they agree, and no other members objects, this can be done, saving time and energy.

### **Voting**

When it appears that there has been sufficient discussion, it is time for a vote. The Commander himself cannot close the debate to hold a vote. This can only be done by a majority vote of the body (see “Previous Question”).

Before putting the matter to a vote the Commander should make it clear just what the members are acting on —the motion, the amendment, the amendment to the amendment, or the motion as amended, as the case may be.

### **Amendment First**

When a motion with an amendment is before the body, the vote on the amendment comes first. If the amendment is passed the body then acts upon the motion as amended.

If the amendment is defeated, the vote then is on the original motion. Another amendment may be offered when the first has been disposed of. When a “substitute for the whole” is offered voted upon first. “If adopted, the substitute then takes the place of the original motion, and becomes subject to debate.

In certain cases it is not advisable to use the normal order for voting on amendments. There may be a motion to set up a committee of five, an amendment to make it seven, and an amendment of the amendment to fix the size three. The best procedure is to vote on the largest figure first, with next largest, and so on.

In most instances the members will first vote vocally by saying “Aye” or “No” in chorus with position seeming to have the most voices winning. The form is this: The Commander: “ All those in favor of the motion say aye... those who opposed, no...the aye’s have it and it is so ordered.”

### **Show of Hands**

When there is any doubt in the mind of the Commander or the membership as to which side has the majority, a vote should be taken by a show of hands. The phrase the Commander uses are: "The chair is in doubt. We will vote by show of hands." Any member may call for a vote by show of hands by calling "division" from his seat. The chair should grant this request.

In voting by show of hands the members raises their right hand as the Commander calls for the ayes and nos. If the group is a large one the Commander may appoint tellers who will count hands on each side. Otherwise the secretary adjutant and the Commander can do the counting. The hands should be counted unless the results are so obvious as to be without question. In large meetings voters are often asked to stand rather than to show hands.

### **Vote by Ballot**

On very important questions, such as elections, voting may be by ballot, so that each member may keep his vote secret. Unless otherwise specified in the by-laws, a vote by secret ballot may be called by a majority of the members of the meeting; such a motion is not debatable. Tellers are chosen; who are responsible for distributing the ballots, seeing that the vote is correctly counted. They report the total to the Commander, who announces the results to the meeting.

The Commander has the right to vote when the vote is by ballot, or when his vote will affect the decision. Thus he/she may vote with the minority to make break a tie, and prevent the approval of a matter, or he/she may vote with the majority to break the tie, and provide the passage of a measure. Under no circumstances may he/she vote twice.

### **Keeping the Order**

When a football player violates the rules the game he/she is penalized. In the same fashion a AMVETS member who does not abide by the parliamentary rules of the meeting finds themselves unable to function.

You have seen how he/she may be restrained and prevented from making motions or amendments. If he/she persists in being out of order the Commander may have them removed from the hall.

However, the rules of parliamentary procedure are not all simple, and it is not likely that every member will know all of the fine points. Therefore, it is the duty of the presiding officer, the Commander, to see that the rules are lived up to by calling them to the attention of the members as they are violated or are needed.

Thus we have seen that he/she has forbidden a member to speak on a motion until it had been seconded, he/she has forced members to speak on the question before the house, has seen to it that only one motion was before the body at a time, and otherwise seen to it that the rules of procedure were lived up to.

### **The Point of Order**

However, there are times when someone violates the rules without the Commander noticing it. Or else the Commander may make a ruling which is felt to be wrong. In such a case a member of the body may call it to the attention of the chair by raising a "point of order"

A member wishing to call the attention of the chair to some violation of the rules of order does so by standing

up in his place and saying, "Commander, a point of order." Or simply, "Point of order." He/she may do this even though he/she interrupts someone else who has the floor. The Commander must recognize them, and ask them what is their point of order.

The form is this: *"Point of order, Commander." What is your point of order?"*

*"AMVET MEMBER Smith is not speaking on the question before the body."*

*"Your point is well taken. AMVET MEMBER Smith, will you please confine your remark to the question before the house?"*

Or if the Commander disagrees: *"Your point of order is not well taken. AMVET MEMBER Smith's remarks have a direct bearing on the question before the body. You may proceed, AMVET MEMBER Smith."*

It should be remembered that one of the worst enemies of a well-conducted meeting is the "point of order pest," that is, the member who regards themselves as the expert on the parliamentary procedure and looks for opportunities to prove it. It is much better to keep quiet when the Commander has missed a minor infraction of the rules than to disrupt the meeting.

A point of order is not:

- An excuse to slow down a meeting.
- A convenient way to interrupt a speaker.
- An excuse to make a speech.
- An excuse to criticize the Commander.

### **Appeal from the Decision of the Chair**

In most instances the best thing a member can do when ruled out of order, or when their point of order is not recognized by the chair, is to keep quiet about it, and abide by the decision of the Commander. When, however, he/she feels that a grave injustice has been done them, or that the decision of the Commander was a definite violation of the rules of procedure, or that the best interests of the AMVETS will be served, the member has a right to "appeal from the decision of the chair," and have the whole membership decide if they or the Commander was right.

The appeal can be taken only immediately after the ruling has been made. It may be made by the member called to order, or any other member.

The member announces:

*"I appeal from the decision of the chair."*

After discussion, if any, the question is put to a vote by the chair in this fashion:

*"All those in favor of upholding the ruling of the chair, say aye...Opposed, no...the chair is sustained."*

Or if the vote is the other way:

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*"The chair is overruled." Immediately upon the decision of the appeal the business of the meeting is continued.*

### **Point of Information**

A member who feels that he/she needs certain information, either about the meaning of a motion, or its effect, or other facts to enable them to vote intelligently, has the right to ask for it at any time. He/she simply gets up and says, "Point of Information."

The Commander should recognize the questioner but he/she cannot interrupt another speaker. The questioner states their problem, and the Commander should answer it as well as he/she can. Sometimes the questioner desires information from another member.

In such a case, the Commander should ask the one who had been speaking whether he/she will yield for the purpose of the question. He/she cannot be forced to do so.

The questioner must address their question to the chair even though he/she wanted information from another member, thus:

*"Commander, I wonder if AMVET MEMBER Jones can tell us how many World War II veterans work with them."*

### **Parliamentary Inquiry**

When the information that the member seeks has reference to the rules of parliamentary procedure this is known as a "parliamentary inquiry," – for example:

*"Is it in order now to make a motion with reference to the problem of unemployed World War II veterans?"*

The Commander's answers to such questions do not constitute decisions that can be appealed. Only a decision he/she would make after such a motion had been brought up would be subject to appeal.

### **How to Do What You Want to Do**

We have seen how a AMVET acts in the normal course of events in dealing with motions and amendments. However, there are times when some unusual action is desired. This is accomplished by what is known in parliamentary law as "subsidiary" motions.

They are intended primarily to help the handling of the business rather than to deal with it directly. Many of them differ from the motions for action which we have discussed in that they can interrupt a speaker, require no second, cannot be debated, or require more than a majority of the votes cast to be carried.

### **Prevent Something from Coming Before the Body (To Object to the Consideration of a Question)**

On occasion a motion is made which deals with a matter the very discussion of which, it is felt, will cause ill feeling or friction, or be otherwise harmful to the body. A member who feels this way will arise immediately after the motion has been made, but before discussion has started, and say, "Commander, I object to the consideration of the question."

The Commander must reply:

*"There has been an objection to the consideration of this question. Will the assembly consider it?"*

The matter is then immediately put to a vote. There can be no discussion. If two-thirds of the members vote against considering the question, then it cannot be brought up again during that meeting.

A member desiring to "object to the consideration of the question" may interrupt another speaker. No second is required for the objection. It should be remembered, however, that this motion should be used only in exceptional cases.

### **Take Back Something You Have Started (Withdrawing a Motion)**

After a motion has been made and seconded it becomes the property of the body, and cannot be withdrawn without its consent. The maker of the motion asks the Commander for permission to withdraw his motion, and the Commander puts the question before the members thus:

*"If there is no objection the motion will be withdrawn."*

When an objection is raised the question of withdrawal must be put to a vote. It requires no second, cannot be debated, and requires a majority vote to pass.

### **Drop the Matter for the Present**

#### **("To Table" "To Lay on the Table" or "To Defer" "To Defer Indefinitely")**

Sometimes a member may feel that a motion under discussion is taking up too much time, or that the motion is unwise and should be gotten out of the way without spending any more time debating its merits. In such a case he/she makes a motion to "table the Motion," or "to lay the motion on the table." **THIS IS AN IMPROPER MOTION!**

This motion is intended to postpone action on a matter, in order to take up more pressing business. The proper motion to delay action on or dispose of a motion in these circumstances is to move to "defer the motion" or to "defer the motion indefinitely." If more information is needed before a motion can be decided, the member would ask for recognition and, upon being recognized, state, *"I move to defer the motion until we can receive additional information as to \_\_\_\_\_."*

If the object is to drop the matter altogether, the member would say, "I move to defer this indefinitely. The Commander then asks for a second, and if the motion is seconded, puts the question of deferring to a vote.

A motion to table discussion on a motion in order to discuss an urgent matter is stated, *"I move to table this motion in order to determine."*

The commander then asks for a second, and if a second is made, puts the question of tabling to a vote. There is no discussion on a motion to table.

A motion which has been tabled can be "removed from the table" as soon as some other business has been transacted. A member making the motion "to remove from the table" is recognized in the usual manner, and again the question is decided without debate, and by a majority vote.

The use of the “motion to defer” as a means of killing a measure to be discussed; can be overdone by a reckless majority. It is a much wiser policy to close debate in the regular fashion (see below) and then defeat the motion, if that is the end desired.

### **To Limit or to Extend Debate**

Only by action of the members themselves can debate on a motion be stopped so long as some of the members desire to speak. The body, however, can limit the amount of debate which shall be allowed, or stop it all together. Motions to do this are made in the usual fashion, require a second and are not debatable. They may be amended and are debatable only when they come before the body as a general rule for all questions.

Debate may be limited by setting a time when the motion before the house shall come to a vote, by limiting the number of speeches and the time for each speech, or by allotting a certain amount of time for each side of the question. In the latter case, members on the same side may get together to divide the time. In some auxiliaries it is the practice to have a standing rule in the by-laws fixing the maximum amount of time that a member may speak on any motion.

When there is a standing rule fixing the time for debate, or when the body has acted to limit debate, and it is found advisable that the time for debate be extended, this may be done by a motion similar to that limiting discussion.

In both cases, the maker of the motion to limit or extend debate must get the floor in the usual manner, and cannot interrupt someone who has the floor.

### **Stop Discussion and Take a Vote (The Previous Question)**

When it is desired to cut off debate entirely, and come to a vote at once, the motion is the “previous question.” For the “previous question” to be moved it is necessary for the mover to be recognized by the Commander in the usual manner. The motion requires a second, and like the motion to limit debate it is not debatable and requires a two-thirds vote.

The form is “I move the previous question,” or “I move that we close debate and vote on the question.” Immediately after the motion is made and seconded the Commander must put it to a vote thus: The previous question has been called for. Will those in favor say aye...opposed, no....”

In some organizations it is the practice to close debate when several members call out “Question” from their seats, showing that they are tired of the debate, and want to vote. This practice is proper in most cases, but should not be used when there are members who desire to speak. Then the motion for the “previous question” is the proper one.

### **Change a Previous Decision of the Organization (To Reconsider)**

When it is felt that a body has acted hastily on some matter, or later events or new information indicate that the decision was unwise, the organization may decide to “reconsider” or “rescind” the action.

The motion to “reconsider” is used when it is desired to bring the whole matter up anew for discussion and action. It must be made on the same day that the vote to be reconsidered was taken. It must be made by someone who voted with the majority in the original instance, but any member may second it.



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# Committees

There are two general types of committees; a standing committee and a special committee. A standing committee is one that continues to function throughout the year and deals with all matters that come up within its jurisdiction. One of the most important standing committees is the executive committee, which has the responsibility of carrying on the post's business between meetings and planning the post's activities. This committee is primarily made up of the post's elected officers, although it may also include appointed officers. Its duties are generally outlined in the bylaws of the organization. Other standing committees deal with special needs such as the membership, programs or legislation.

## Conducting Business

Once a committee is selected, the post may elect a chairman or the committee can choose its own chairman. The committee should also select a secretary and, if the group is large, a vice or co-chairman.

It is impossible for the entire committee body to accomplish all its business at regular meetings; therefore, committees should meet regularly to conduct their business and organize their efforts.

The chairman is responsible for the proper functioning of the body, seeing that it meets regularly, that the members are notified of meetings, that reports are made properly and so forth. In committee meetings, the chairman also plays an important part in the discussions.

One of the advantages of a small committee is its informality. In large committees, it is nearly impossible to enjoy informal procedures and it becomes necessary to use the rules of parliamentary procedure. In a small group, the rules of parliamentary procedure are liberalized.

There can be discussion without a motion; a member may speak as often as he desires, and it is not necessary for him to rise when speaking. This informality makes it possible to discuss each matter thoroughly and reach a mutual agreement. All motions should be put to a vote unless there is a unanimous agreement.

## Reports

Committee reports should be written clearly or typed, especially when they are important or recommend action. The committee secretary usually writes the report; however, the chairman gives the report. Progress reports without any specific recommendations can be made orally by the chairman or by a selected committee member.

**Acting on the Report:** After a committee has given its report, the post members attending the meeting may vote to "accept" the report if they are satisfied with it. When the report of a committee includes several suggestions, or recommendations for action, the members may act on all recommendations at one time, or on each recommendation separately through the motion process. The body also has the option to "reject" the report, in which case the matter is left as it was before the committee acted. If the members are not satisfied with the report but feel that the committee can do better, they may "commit" the report, with or without instructions to the committee.



**Majority and Minority Reports:** When a minority of committee members does not agree on a report, they may submit a “minority report.” The members, however, should listen to the minority report; if there is any objection, the matter should be put to vote without debate. The body acts on the report of the majority, unless a motion is made to substitute the minority report for that of majority, in which case the discussion proceeds on the minority views. If such a motion is defeated, the body then acts on the majority report.

## Uniforms and Insignia

The AMVETS uniform for males consists of a navy blue blazer, medium-gray trousers, white dress shirt, black belt, navy blue necktie and appropriate black footwear. The AMVETS uniform for females consists of a navy blue blazer, medium-gray slacks or medium-gray skirt, white dress blouse and appropriate black belt and neckwear and black footwear. (Resolution 00-73).

Official AMVETS caps are different, depending on the title of the member:

- **POST OFFICERS AND MEMBERS:** Green with gold piping and lettering
- **STATE OFFICERS:** White with green piping and lettering
- **STATE DISTRICT OFFICERS:** Green band, white top with gold piping and lettering
- **NATIONAL OFFICERS:** White with gold piping and lettering
- **NATIONAL COMMANDER:** Gold with white piping and lettering

Members may wear the cap of the highest office they held, provided that the year they served is indicated on it.

The AMVETS uniform and cap should be worn at all AMVETS functions. Additionally, they should be worn at all patriotic events and when cooperating with, or participating in observances of other veterans military organizations.

The cap should be worn indoors and outside; however, it should be removed when entering a church, unless worn by a member (or the commander) of an armed honor or color guard.

To properly hold the AMVETS cap during prayer, simply grasp the cap lengthwise in the right hand with the insignia showing, insert four fingers inside the cap and place it over your heart.

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# Post Constitution and Bylaws

The post CBL is the most important document that a post develops and adopts. It lays out the ground rules for post members to follow. The rights and responsibilities established must be fair and understood by all the members. The national CBL mandates that each post CBL be consistent with the national and department CBLs.

The post judge advocate is responsible for writing, maintaining, interpreting and updating the post CBL. The CBL must be forwarded to the department judge advocate for review and approval after which it is sent to AMVETS National Headquarters for placement in permanent files.

## Why Parliamentary Law?

Because AMVETS meetings are conducted according to the newest edition of "ROBERT'S RULES OF ORDER," each post should have a copy of this publication available at every meeting. The highest ranking officer, usually the post commander, serves as the meeting's chairman.

- The chairman must maintain an orderly meeting, so that all business transacted is discussed and follows proper sequence. No member should speak unless first recognized by the chairman.
- The post commander, when presiding, always accedes to the will of the majority of the members present. It is not his place to insist on points against the decision of the members. Rules for meetings enable the business of the post to get done efficiently while at the same time protecting the rights of all the members.
- Only one issue at a time is addressed.
- All members can freely debate each proposal presented to the post.
- All members have equal rights.
- The will of the majority is carried out, yet the minority has the right to present its case.
- The motions put forward should serve to accomplish organizational goals and promote the welfare of AMVETS.

# Flag Etiquette

When wearing the cap, give the hand salute in the same way as when the military uniform is worn. During the posting and retiring of the colors or the Pledge of Allegiance, stand at attention and give the hand salute.

When wearing the U.S. flag, certain rules apply. The following information was published by the Institute of Heraldry, United States Army, as revised 20 October, 1976:

- Wearing a flag pin: The lapel flag pin, being a replica, should be worn on the left side near the heart.
- Wearing a flag patch: When worn on the right shoulder sleeve, it is proper to reverse the design so that the uniform is to the observer's right to give the effect of the flag flying in the wind as the person passes. When worn on the left shoulder sleeve, it is customary to position the flag with the union (blue field) uppermost and to the observer's left. In other words, the union is always forward when it is displayed flat against a surface.
- The flag patch is to be worn on the left shoulder with the top two inches below the shoulder seam with the blue field uppermost and forward on a white shirt. There shall be no other patches worn on the shirt except the POW-MIA patch (optional), which shall be worn under the American Flag in a proportional manner or centered. AMVETS collar insignia shall be the same as that of the color guard, worn on each side of the collar, vertical from the tip of the collar.

Official AMVETS flags are prescribed as follows:

- POSTS: Blue with gold fringe and lettering
- STATE DISTRICTS: Green with gold fringe and lettering
- STATE DEPARTMENTS: Red with gold fringe and lettering
- NATIONAL DEPARTMENT: White with gold fringe and lettering

## AMVETS Ceremonies

Each commander should understand and make full use of AMVETS ceremonial rituals. All ceremonial functions should be carried out with dignity. Those participating in the rites should study and rehearse the procedures and memorize their lines.

Singing or playing the National Anthem should open all-important AMVETS functions. The AMVETS emblem should be placed in the center of the wall directly behind the commander's station.

If observing the room from the rear of the hall, the U.S. flag should be posted to the left and the post colors to the right. The colors should be placed towards the back of the officers. Stations, in the front of the meeting hall.

Before the opening ceremony or the exemplification of any AMVETS ceremony, the provost marshal must ascertain that only AMVETS members or honored guests are present. He should then report his findings to the commander. Any AMVET entering the hall after the meeting has opened shall take a seat at the rear.

# Post Officer Installation

The ceremony for installing officers should be used for all annual post installations. Before the officers of a new post can be installed, preparations must be made for the ceremony, with responsibilities carried out as follows:

The post commander should:

1. Invite installing officers by letter
2. Send invitations to:
  - Civic Dignitaries
  - Allied Veterans Organizations
  - AMVETS Post, Department and District Officers
  - AMVETS Auxiliary and Sons Post, Department and District Officers

The installing provost marshal should:

1. Acquire the names and addresses of officers-elect.
2. Read Aims and Purposes of AMVETS to officers-elect.
3. Explain to officers and officers-elect just what you will do and what is expected of them.
4. Confer with installing officer. Inform him of what has taken place. Give him a list of Officers-elect.

The installing officer should:

1. Confer with Commander and Commander-elect as to procedure.
2. After installation, notify State Department and National Headquarters of completion of ceremony.

## Suggested sequence of events for a Post Installation program

1. Call meeting to order
2. Seat the distinguished guests
3. Advance or salute the Colors (all stand)
4. Advance the Bible
5. Opening Prayer (all stand)
6. Preamble
7. Commander thanks officers and members
8. Commander turns gavel over to President of Auxiliary
9. President thanks officers and members
10. Advance installing team for the Auxiliary
11. Turn gavel over to installing officer of Auxiliary
12. Auxiliary Installation
13. New President seats installing team, then makes a short speech
14. President turns gavel over to Post Commander
15. Commander advances installing Provost Marshal
16. Commander turns gavel over to installing officer

17. Post Installation
18. New Commander makes short speech (then has Bible removed)
19. Commander turns chair over to M.C.
20. M.C. introduces guests with the exception of the speakers
21. Presentations by Auxiliary and then the Post
22. It is recommended that speakers be limited to one civic dignitary. President of Auxiliary, or installing officer for Auxiliary and last, Department Commander or his representative.
23. M.C. turns gavel back to Post Commander
24. Post Commander thanks assembly
25. Retire or Salute Colors (all stand)
26. Closing prayer (all stand)
27. 30 seconds of silence (all stand)
28. Announce refreshments
29. Escort distinguished guests from hall (all stand)
30. Close meeting

## Installation Ceremony

AMVETS has no secret ceremonies or rituals; therefore, the public, prospective members and the families of members, should never be kept in the dark as to the aims, purposes and principles of AMVETS. The installing officer should be a department or national officer, or a duly authorized officer of another post, district or department. The retiring commander assumes his position in the center of the platform or stage with the incoming officers seated to his left. The retiring officers, installing officer, honored guests and speakers are seated to the left so that when they rise to recite the AMVETS oath they will be facing the U.S. flag, which is to the right of the platform.

When the retiring provost marshal has everyone in the assembly seated, the retiring commander raps his gavel three times and says:

*“Will everyone in the assembly please rise? Will the provost marshal please order the color guard to come forward and post the colors?”*

The provost marshal says:

*“Color guard, advance the colors. Forward march!”*

From the rear of the hall, the color guard and color bearers should advance to the front, stop about 12 to 15 feet in front of the commander and stand at attention. The provost marshal then has the colors posted. While the assembly remains standing, the commander introduces the post chaplain and asks that the invocation be delivered.

The chaplain says the invocation.

The assembly should remain standing if The Star Spangled Banner is sung or played after the invocation or if the Pledge of Allegiance is recited. One rap of the gavel signifies that the audience is to be seated. The retiring

commander then speaks to the assembly and gives a report on past activities of the post and the duties that the new officers and members are to assume.

The post provost marshal leads the installing officers to the rostrum. The installing provost marshal retires the post provost marshal and returns to the front of the rostrum. After welcoming the installing officer, the post commander presents him with the gavel. Thanking the post commander, officers and post members for their fine work during the past year, the installing officer raps the gavel once, signifying the start of the installation:

**Installing Officer:** Provost Marshal, please retire the outgoing officers of AMVETS Post #\_\_\_\_\_.

**Provost Marshal:** Commander, the officers of AMVETS Post # \_\_\_\_\_, Department of Ohio have been removed.

**Installing Officer:** Provost marshal, are the elected officers of AMVETS Post (number) prepared to take their oath of office?

**Provost Marshal:** They are, commander.

**Installing Officer:** Have they read and do they understand our AIMS AND PURPOSES?

**Provost Marshal:** Commander, they have read and they do understand our AIMS AND PURPOSES.

**Installing Officer:** Then you will lead them before the rostrum to be installed.

The provost marshal returns, leading the officers in front of rostrum, left arm to rostrum. He does an about face, leads the roll call, gives the officers a left face, and presents them to the installing officer in this manner:

**Provost Marshal:** "Commander, I present to you the officers-elect, with the exception of the commander and the chaplain of AMVETS Post (number), Department of (state), for the purpose of installation."

**Installing Officer:** "Fellow AMVETS, you have been chosen by the members of your post to represent them in your respective capacities. Are you prepared to take your oath of office?"

**Assembled Officers:** "I am."

**Installing Officer:** "Raise your right hand, and repeat after me, using your name where I use mine, the AMVETS oath of office." (Raps gavel three times; all stand).

**Assembled Officers:** (repeating oath): "I (name)/solemnly swear/that I will support and defend/the Constitution of the United States/that I will defend and support/the United States from all enemies/both from within and without/and that I will support and obey/the Constitution and/The Principles of AMVETS/and that I will carry out/the duties of my office/to the best of my ability/so help me God."

**Installing Officer:** You may lower your hands. May I offer my congratulations to all of you. Provost Marshal, you will introduce and seat the elected Officers. (Provost Marshal gives Officers an about face).

**Provost Marshal:** It is my privilege to introduce to you the officers, with the exception of the Commander and Chaplain of AMVETS Post # \_\_\_\_\_, Department of Ohio. (Provost Marshal then leads officers in an orderly

manner and escorts them to their seats, returns to the rostrum, salutes and reports: "Mr. Commander, the officers-elect with the exception of the Commander and Chaplain have been seated).

**Installing Officer:** Provost Marshal, you will bring forth to this rostrum the Chaplain that he may be charged with the duties of his office.

**Provost Marshal:** Mr. Commander, I am privileged to present to you Chaplain.... to be instructed in the duties of his office.

**Installing Officer:** This is the office that is symbolic of Devotion to God and Country, to the memory of our honored dead and to the plight of the sick and disabled. You will interpret the heartfelt devotion of the members of this Post. Provost Marshal, you will escort the Chaplain to a position on the platform. (Provost Marshal seats Chaplain and returns, faces Installing Officer and says: Mr. Commander the Chaplain has been seated) Provost Marshal, you will lead to this rostrum the Commander, so that he may be installed.

**Provost Marshal:** Mr. Commander, I present to you to be installed....the Commander-elect of AMVETS Post #\_\_\_\_, Department of Ohio. (Provost Marshal salutes, takes two steps back, covering the Commander).

**Installing Officer:** You have been chosen by your fellow AMVETS to lead them for the following year. The responsibilities will be great. Knowing this, are you willing to assume your duties and take your oath of office?

**Incoming Commander:** I am. (Gavel is rapped three times, all stand)

**Installing Officer:** Then you will raise your right hand, repeat after me, using your name where I use mine. "I (.....) solemnly swear / that I will support and defend the Constitution of the United States / that I will defend and support the United States from all enemies / both from within and without / and that I will support and obey / the Constitution and Declaration / of Principles of AMVETS / and that I will carry out / the duties of my office / to the best of my ability / so help me God." (Gavel is rapped once, all are seated).

**Installing Officer:** Provost Marshal, you will escort the Commander to the rostrum. (Provost Marshal complies) You have been elected to the highest office that this post can bestow upon any member. This office exemplifies Authority and Justice. I present you with the Gavel, the symbol of Authority. Use it wisely and with discretion. Congratulations. (Installing Officer hands gavel to new Commander, then faces Provost Marshal).

**Provost Marshal:** Having complied with our rules and regulations, with the power invested in my authority, I hereby declare AMVETS Post #\_\_\_\_, Department of Ohio, duly and legally installed for the year \_\_\_\_ (Provost Marshal salutes, does about face, salutes Installing Officer, does an about face, and retires).

Once this has been done, the installing officer thanks the post and audience, and expresses his pleasure at performing the ceremony. The provost marshal and the chaplain (if a part of the installing party) also extend their thanks.

The installing party then retires to places of honor on the platform and the newly installed post commander takes the chair and completes the meeting. The first act of the new commander is to post the colors of the new post, which should be followed by lively patriotic music.

The chaplain then gives the benediction.

*“Give Thy blessing to our world, to our nation, to our loved ones, and to our lives, that all may dwell in charity, in justice and in peace under Thy loving care. Grant that we may serve our country well, in peace as in war, that she may ever prevail as good and great, right and victorious among the family of nations on the earth. Most humbly do we ask these graces of Thy bounty. Amen.”*

## **Deceased post member procedures**

A resolution was adopted at the 1972 National Convention pertaining to honors to be given deceased members. The resolution directed that upon the death of a member, his post shall drape their Charter for a period of thirty days. Upon the death of a Department Officer, each post in the department shall drape their Charter for a period of thirty days. Each post in the nation shall drape their Charters for thirty days upon the death of a National Officer.

It is requested that each post comply with the provisions of the resolution outline above at the first meeting of the Post following the death of a member, and/or Department and National Officer.

When State Headquarters received notification of the death of a member a Memorial Certificate is prepared and signed by the National Commander and forwarded to the Post Commander concerned for his signature and presentation to the wife and/or next of kin of the deceased.

So that the Post Commander will have the name and address of the spouse or next of kin, a copy of the decease notification form is sent with the certificate to the post. The name of the deceased is then removed from the rolls and mailing list. His name will appear in the booklet distributed at the Annual Memorial Service conducted at the State and National Convention. It is quite important that the deceased notification form contain the name and address of the spouse or next of kin of deceased members.

## **Funeral Rituals**

Rituals should follow those prescribed by military regulations. Funeral services should be simple in accordance with the extreme solemnity of the proceedings.



